
Summary of Changes for the Application Processing System

2017–2018

U.S. Department of Education



**FEDERAL
STUDENT AID**

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Introduction

Overview

The *Summary of Changes for the Application Processing System* is designed to meet the reference needs of financial aid administrators (FAAs), programmers, and data processing staff. In this guide, we describe updates and enhancements to the 2017-2018 application processing system and to student and school Web products. We recommend you review the information provided in this guide, as some enhancements may require you to modify your office procedures and system operations.

Note: At the time this document was posted, the 2017-2018 paper *Free Application for Federal Student Aid* (FAFSA[®]) was still in the final Office of Management and Budget (OMB) clearance process. As a result, additional changes to the form may be implemented that are not identified or described in this guide.

The following sections are included in this guide:

- **Major Changes** – This section provides information about major changes for the 2017-2018 processing cycle and covers the following topics:
 - Early FAFSA
 - Internal Revenue Service Data Retrieval Tool (IRS DRT)
 - Added Medicaid to List of Means-Tested Benefits
 - FAA Access Identity Verification Reporting
- **2017-2018 Application Processing System Schedule** – This section provides important processing deadlines and anticipated document and software release dates.
- **Summary of Changes to the 2017-2018 Paper FAFSA and FAFSA on the Web** – This section provides descriptions of the FAFSA and FAFSA on the Web Worksheet, including information about requesting and receiving paper forms and downloading electronic forms. It also describes changes to the 2017-2018 paper FAFSA and to FAFSA on the Web.
- **Summary of Changes to FAA Access to CPS Online** – This section provides information about FAA Access to CPS Online (FAA Access) enrollment requirements and changes to FAA Access.

- **Summary of Changes to the 2017-2018 Central Processing System** – This section provides information about changes to the Department of Education’s Central Processing System (CPS). The following areas are described:
 - Database Matches
 - CPS Edits
 - Need Analysis
 - Application Output Sent to Students
 - Student Aid Report (SAR) Comments
 - Mailing Addresses
- **Getting Help** – This section provides contact information for customer service and lists useful documents and Web sites you can access for additional assistance.

In addition to the annual 2017-2018 system updates we will implement in October 2016, we plan to release additional system updates intermittently. Scheduling intermittent releases enables us to continuously improve our Web sites and other systems. See the “Early FAFSA” topic in the “Major Changes” section below for more information on our earlier system startup.

We will describe enhancements implemented during the processing cycle in various future communications posted on the Information for Financial Aid Professionals (IFAP) Web site at ifap.ed.gov, including electronic announcements and updated guides and references.

Unless otherwise noted, we are implementing the changes described in this guide in October 2016, at the start of the 2017-2018 processing cycle.

Major Changes

Description of Major Changes

In this section, we describe major changes to the application processing system and Web products for 2017-2018, including updates and enhancements resulting from annual and legislative changes. You can find policy and operational guidance on the IFAP Web site.

Early FAFSA

In the fall of 2015, President Obama announced two major changes to the FAFSA process. First, he announced a change to the date when students and families can begin to submit a FAFSA. Traditionally, the FAFSA has become available on January 1 for the upcoming financial aid award year (July 1 through June 30). For example, the 2016-2017 FAFSA was available on January 1, 2016. Beginning with the 2017-2018 financial aid application cycle, the FAFSA will be available on October 1 of the year before the upcoming award year. Thus, 2017-2018 FAFSA filing will begin on October 1, 2016.

Second, the President announced a change to the year for which tax information will be collected on the FAFSA. Traditionally, FAFSA applicants have provided income information from the prior tax year. For example, the 2016-2017 FAFSA collected 2015 income information. Beginning with the 2017-2018 FAFSA, the FAFSA will collect income information from one tax year earlier. This means that the 2017-2018 FAFSA will collect tax year 2015 income information and not tax year 2016 income information. Because of this change, most students will be able to complete their FAFSAs using information from a completed and accepted federal tax return.

You can find the President's announcement and current information pertaining to the 2017-2018 Early FAFSA on the IFAP Web site (ifap.ed.gov/EarlyFAFSA/indexV1.html), including the Department's Early FAFSA guidance in Dear Colleague Letters and Electronic Announcements (ifap.ed.gov/EarlyFAFSA/EarlyFAFSADCLandEA.html).

See the "2017-2018 Paper FAFSA Changes" and "2017-2018 FAFSA on the Web Changes and Enhancements" sections in this document for more information about related changes to the paper FAFSA and FAFSA on the Web.

Internal Revenue Service Data Retrieval Tool (IRS DRT)

To support the Early FAFSA, the IRS DRT will be available on October 1, 2016.

Because the 2017-2018 FAFSA will collect income information from one tax year earlier, most applicants who use FAFSA on the Web will be able to transfer their income tax return information from the IRS into the FAFSA using the IRS DRT. In the current process, many applicants submit their FAFSAs before they have completed tax returns, so they estimate income and tax information on the FAFSA that must be corrected later, after the tax return is filed; or, worse, they delay completing the FAFSA until after the tax return has been filed.

Consequently, we modified FAFSA on the Web to encourage all eligible applicants and parents to use the IRS DRT. The initial student and parent finances pages display new messages to explain the advantages to using the IRS DRT. Eligible applicants and parents who do not opt to link to the IRS from these pages are now directed to a new page that recommends IRS DRT use. To advance through the FAFSA, applicants and parents must view the recommendation and then link to the IRS or select **No Thanks** to opt out.

The financial aid community has expressed concern that applicants and parents answer the question “Did you file a Form 1040X amended tax return?” incorrectly and therefore are not given the option to use the IRS DRT. To provide applicants and parents with enough information to respond accurately to the amended tax return question, we now provide instructions in Student Application/Renewal Entry and Correction Entry on how to answer the amended tax return question. The instructions are displayed when the applicant or parent clicks a new “Form 1040X amended tax return” hyperlink that was added to the questions.

Added Medicaid to List of Means-Tested Benefits

We added Medicaid to the list of means-tested benefits used as criteria for establishing automatic zero EFC and Simplified Needs Test eligibility.

For 2017-2018 FAFSAs, Medicaid is included in a combined Medicaid/Supplemental Security Income (SSI) means-tested benefits question on the PDF FAFSA, ISIR, SAR, SAR Acknowledgement, and eSAR (PDF and HTML) and throughout FAA Access.

The Medicaid question is displayed separately in these locations in FAFSA on the Web:

- In the student means-tested benefits questions on the Student Finances 2 and Student Finances – Corrections pages
- In the parent means-tested benefits questions on the Parent Finances 2 and Parent Finances – Corrections pages
- On the List of Changes page
- On the Application Summary Report

The corresponding Student Information and Parent Information sections in the FAFSA on the Web Worksheet list the Medicaid and SSI means-tested benefits questions separately as well.

When viewed in Student Correction Entry, a **Yes** response from a source other than FAFSA on the Web (where Medicaid was combined with the SSI means-tested benefits question) will initially be displayed as a **Yes** response to both the Medicaid and SSI questions. The applicant or parent can then update the response as needed.

For FAFSA on the Web FAFSAs, the corresponding combined Medicaid/SSI response on the ISIR, SAR, SAR Acknowledgement, and eSAR (PDF and HTML) will be **Yes** if the applicant responds **Yes** to either the SSI or Medicare means-tested benefits question for the student or the parent.

CPS compute edits now include a **Yes** response to the student or parent Medicaid and combined Medicaid/SSI questions, in addition to the SSI questions, as a condition for setting the automatic zero EFC and Simplified Needs Test.

FAA Access Identity Verification Reporting

We added a new value of **6** to the identity verification results tool used to submit identity verification results to the CPS for students selected to verify their identities and high school completion statuses (Verification Tracking Group V4 or V5). FAAs will now be able to select or upload identity verification results for students when they find issues with both identity and high school completion.

For 2017-2018 FAFSAs, use the following values to report Identity Verification Results in FAA Access:

- 1 = Verification completed in person, no issues found
- 2 = Verification completed remotely, no issues found
- 3 = Verification attempted, issues found with identity
- 4 = Verification attempted, issues found with HS completion
- 5 = No response from applicant or unable to locate
- 6 = Verification attempted, issues found with both identity and HS completion

2017-2018 Application Processing System Schedule

Schedule for the 2017-2018 Application Processing System

Date	Event
May 23, 2016	<p>Federal Student Aid announces the availability of the 2017-2018 Electronic Data Exchange (EDE) Technical Reference draft (including the ISIR Record Layout and ISIR Cross-Reference) on the IFAP and FSAdownload Web sites.</p> <p>The <i>EDE Technical Reference</i> provides programmer specifications and information that can assist you in designing or building your own software to communicate electronically with Federal Student Aid.</p>
May 24, 2016 and August 8, 2016	<p>The Secretary of Education announces the annual updates to the tables used in the statutory “Federal Need Analysis Methodology” to determine an applicant’s Expected Family Contribution (EFC) for the 2017-2018 processing cycle on May 24, 2016 (May 24, 2016 [81 FR 32737]) and updated on August 8, 2016 (August 8, 2016 [81 FR 52418]).</p>
June 21, 2016	<p>Federal Student Aid announces the availability of the 2017-2018 Application Processing System Specifications for Software Developers on the IFAP and FSAdownload Web sites.</p> <p>The <i>Application Processing System Specifications for Software Developers</i> provides CPS system edits that can assist you in designing and building your own software to communicate with Federal Student Aid.</p>

Schedule for the 2017-2018 Application Processing System (Continued)

Date	Event
June 24, 2016	<p>Federal Student Aid announces the availability of the CPS Test System User Guide on the FSAdownload Web site.</p> <p>This user guide describes the CPS Test System, a system in which you can test electronic application and correction data transmissions from your system with the CPS (outside of the normal CPS production environment). The test system will be available on September 25, 2016.</p>
July 12, 2016	<p>Federal Student Aid announces the availability of the FAFSA MyStudentData Download guide on the IFAP Web site. This guide includes the record layout for the FAFSA MyStudentData download file, which is available for students who file a FAFSA using FAFSA on the Web and have valid FSA IDs and processed FAFSAs. The file includes a student's processed results in a machine-readable, plain text file.</p>
July 14, 2016	<p>Federal Student Aid announces the availability of the EFC Formula Guide on the IFAP Web site, pending final 2017-2018 Need Analysis legislative updates. This guide can be used to calculate an EFC.</p>
July 25, 2016	<p>Federal Student Aid announces the availability of the 2017-2018 Electronic Data Exchange (EDE) Technical Reference on the IFAP and FSAdownload Web sites.</p> <p>The <i>EDE Technical Reference</i> provides programmer specifications and information that can assist you in designing or building your own software to communicate electronically with Federal Student Aid. The <i>EDE Technical Reference</i> includes information about record layouts, required edits, printing, and reject messages.</p>
August 10, 2016	<p>Federal Student Aid announces the availability of the EDEXpress for Windows Packaging Technical Reference on the FSAdownload Web site.</p> <p>The <i>Packaging Technical Reference</i> provides instructions and record layouts for schools and other organizations that need to integrate their software or systems with the EDEXpress 2017-2018 Packaging module (available October 2017). Record layouts are included for all imports from external systems, such as Packaging Import External Add, Packaging Import External Change, and Packaging Import Add Funds. Packaging module setup guidance and setup worksheets are also provided.</p>
August 10, 2016	<p>Federal Student Aid announces the availability of the 2017-2018 SAR Comment Codes and Text guide on the IFAP and FSAdownload Web sites. The <i>SAR Comment Codes and Text</i> guide provides the SAR comment codes, comment text, reject resolutions, and database match information.</p>

Schedule for the 2017-2018 Application Processing System (Continued)

Date	Event
August 10, 2016	Federal Student Aid announces the availability of the 2017-2018 ISIR Guide on the IFAP and FSAdownload Web sites. The <i>ISIR Guide</i> assists FAAs in interpreting applicant information from an ISIR.
Mid-August 2016	In preparation for the 2017-2018 processing cycle, postsecondary schools, high schools, libraries, and community agencies can begin to place orders for the FAFSA on the Web Worksheet from Federal Student Aid’s online publications ordering system (FSAPubs) located at FSAPubs.gov . The worksheet is a tool to assist applicants and parents who complete their FAFSAs on the Web and generally follows the flow and logic of the online application. FSAPubs is your source for real-time information about Federal Student Aid’s publications and their availability.
September 2016	The 2017-2018 Federal School Code List is available online on the IFAP Web site and is updated quarterly.
September 2016	Federal Student Aid announces the availability of the <i>2017-2018 FAFSA on the Web Preview Presentation</i> on the IFAP Website. This Microsoft PowerPoint presentation contains information and screen shots pertaining to the 2017-2018 FAFSA on the Web site that can be used as a reference tool for internal staff training or high school night presentations.
September 25, 2016	The 2017-2018 CPS Web Applications Demo System is available at fafsademotest.ed.gov . The user name is “eddemo” and the password is “fafsatest.”
September 25, 2016	The CPS Test System is available. You can test electronic application and correction data transmissions from your system with the CPS (outside of the normal CPS production environment).
September 25, 2016	The PDF version of the FAFSA is available for download from FAFSA on the Web. Schools can also access the PDF from our Web sites, including FSAPubs.
Late September 2016	The PDF version of the FAFSA on the Web Worksheet is available to applicants on FAFSA on Web (fafsa.gov) and to schools on the IFAP Web site.
Late September 2016	Federal Student Aid begins shipping orders of the 2017-2018 FAFSA on the Web Worksheet from Federal Student Aid’s online publications ordering system located at FSAPubs.
October 1, 2016	The 2017-2018 FAA Access to CPS Online Web site (faaaccess.ed.gov) is available to FAAs.

Schedule for the 2017-2018 Application Processing System (Continued)

Date	Event
October 1, 2016	The 2017-2018 FAFSA on the Web site is available to applicants.
October 1, 2016	The Internal Revenue Service Data Retrieval Tool (IRS DRT) is available to applicants.
October 3, 2016	The 2017-2018 CPS begins processing.
October 3, 2016	EDEXpress for Windows 2017-2018, Release 1.0, which includes Global, Application Processing, and Packaging functionality for the 2017-2018 processing cycle, is posted to the FSAdownload Web site.
Early October 2016	Applicants and parents can begin requesting up to three copies of the paper FAFSA from the Federal Student Aid Information Center.
October 2016	Federal Student Aid announces the availability of the final <i>2017-2018 Application Processing System Specifications for Software Developers</i> on the IFAP and FSAdownload Web sites.
October 2016	Federal Student Aid posts an electronic announcement asking schools to remind applicants to update their e-mail addresses in the CPS by a specified date so that Renewal Reminders can be sent to the correct e-mail address.
January 2017	<p>For an applicant to receive a 2017-2018 Renewal Reminder, any needed corrections to the applicant's 2016-2017 record must be made prior to the reminder distribution. These corrections can include updating an e-mail address or resolving 2017-2018 renewal eligibility issues, such as rejects. For example, if an applicant does not have a 2016-2017 transaction with an EFC because all transactions have reject codes, the rejects must be corrected to create a valid transaction so that the applicant receives a reminder notification for the new processing cycle.</p> <p>You can continue to submit 2016-2017 applications and correction transactions for 2017-2018 renewal eligibility purposes after the cutoff for reminder eligibility, but affected applicants do not receive Renewal Reminders. These applicants have access to their renewal FAFSA data, however.</p>
January 2017	Renewal Reminders are sent to renewal-eligible applicants with a valid e-mail address who have not yet filed a 2017-2018 FAFSA.
March 2017	EDEXpress for Windows 2017-2018, Release 2.0, which includes the William D. Ford Federal Direct Loan (Direct Loan), Federal Pell Grant (Pell Grant) and Teacher Education Assistance for College and Higher Education (TEACH) Grant modules for the 2017-2018 cycle, is posted to the FSAdownload Web site.

Schedule for the 2017-2018 Application Processing System (Continued)

Date	Event
June 2017	Direct Loan (DL) Tools for Windows, Release 17.0, is posted to the FSAdownload Web site. DL Tools is a supplemental software product for Direct Loan participants and contains Rebuild, Cash Management, and Compare functionalities for the 2015-2016, 2016-2017, and 2017-2018 cycles.
Late June 2017	The CPS accepts 2016-2017 paper and electronic FAFSAs and renewal FAFSAs until late June 2017. Watch the IFAP Web site for a Federal Register Notice with the final deadline. Electronic FAFSAs must be transmitted to and received by the CPS by midnight Central Time (CT) to meet the deadline.
Mid-September 2017	The CPS accepts 2016-2017 paper and electronic corrections until mid-September 2017. Watch the IFAP Web site for a Federal Register Notice containing more information about this deadline. Electronic corrections must be transmitted to and received by the CPS by midnight CT to meet the deadline.
Late June 2018	The CPS accepts 2017-2018 paper and electronic FAFSAs until late June 2018. Watch the IFAP Web site for a Federal Register Notice with the final deadline. Electronic FAFSAs must be transmitted to and received by the CPS by midnight CT to meet the deadline.
Mid-September 2018	The CPS accepts 2017-2018 paper and electronic corrections until mid-September 2018. Watch the IFAP Web site for a Federal Register Notice containing more information about this deadline. Electronic corrections must be transmitted to and received by the CPS by midnight CT to meet the deadline.

Summary of Changes to the 2017-2018 Paper Free Application for Federal Student Aid (FAFSA®) and FAFSA on the Web

2017-2018 FAFSA® and FAFSA on the Web Worksheet Availability

FAFSA®

While most applicants use FAFSA on the Web to apply for financial aid, paper application options are still available. The paper FAFSA is a ten-page form (six application pages and four instructional pages) used to apply for Title IV aid. The FAFSA is also available as a screen-fillable PDF document that can be printed and submitted by postal mail.

Paper FAFSA Request

Beginning in September 2016, applicants and parents can request up to three copies of the paper FAFSA (in English or Spanish) by calling the Federal Student Aid Information Center (FSAIC).

PDF FAFSA Availability

The PDF FAFSA is an official FAFSA that can be completed on the computer and printed, or it can be printed and completed manually. The printed and signed PDF FAFSA is mailed to Federal Student Aid for processing or, in some instances, can be delivered to a school where the student's application data is entered and submitted using FAA Access or third-party software. The signed FAFSA is stored by the school according to Title IV regulatory record retention requirements.

English and Spanish 508-compliant PDF versions of the 2017-2018 FAFSA will be available online for download in late September 2016 from the IFAP Web site. Schools can also access the PDF FAFSA from our Web sites, including FSAPubs (in late September 2016) and FAFSA on the Web (on September 25, 2016), by selecting the PDF link from the “Other Filing Options” link.

FAFSA on the Web Worksheet

The FAFSA on the Web Worksheet, available in English or Spanish, is a tool that applicants can use to prepare for completing the online application process. The FAFSA on the Web Worksheet is a paper or electronic PDF document that presents some of the FAFSA questions in the order in which they appear on FAFSA on the Web. This form is available for orders or can be printed from the Web.

The 2017-2018 FAFSA on the Web Worksheet is available for order by schools, libraries, and community agencies. We recommend you continue to remind applicants and their parents that the worksheet is not a FAFSA and is not processed as such if submitted.

FAFSA on the Web Worksheet Paper Request

Orders for the 2017-2018 FAFSA on the Web Worksheet can be placed beginning mid-September 2016. At that time, postsecondary schools, high schools, libraries, and community agencies can order copies of the FAFSA on the Web Worksheet on the FSAPubs Web site. Distribution begins in mid-September 2016. Additional worksheets can be ordered from the FSAPubs Web site throughout the processing cycle.

FAFSA on the Web Worksheet PDF Availability

The FAFSA on the Web Worksheet will also be available in PDF in late September 2016 on StudentAid.gov and the IFAP Web site and, on September 25, 2016, on FAFSA on the Web.

2017-2018 Paper FAFSA® Changes

This section describes changes and enhancements to the 2017-2018 FAFSA. At the time this document was posted, the 2017-2018 paper FAFSA was still in the final clearance process. As a result, additional changes to the form may be implemented that are not identified or described in this guide.

We implemented the following changes to the paper FAFSA:

- **Year References** – We incremented date and year references, with the exception of those questions, specifically tax years, which are affected by the President’s September 14, 2015 announcement regarding a change to the tax year for which information will now be collected on the FAFSA.

See the [March 18, 2016 Electronic Announcement](#) (Early FAFSA Electronic Announcement #4) on the IFAP Web site for a comprehensive list of which questions on the 2017-2018 FAFSA should be completed with tax year 2015 information and which questions continue to be based on long-established timeframes.

- **Colors** – The 2017-2018 FAFSA colors are green for student information and purple for parent information.

The student color of the FAFSA continues with the four-year color rotation of yellow → orange → green → blue. Purple continues to be the color for parent information.

Page 1

- **Using Your Tax Return** – Because we are collecting tax information from an earlier tax year for the FAFSA, most applicants will have already filed their taxes when they are submitting the FAFSA. For those who have not yet filed taxes, we updated the instructions to inform applicants to use estimated tax information if they have missed the tax filing deadline with the Internal Revenue Service (IRS).
- **Mailing Addresses** – We updated the FAFSA mailing address for the 2017-2018 processing cycle.
- **Deadlines** – We updated the state deadlines.

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- **Revised response to “How much student aid will I receive?”** – We moved the sentence, “If you are eligible for a Federal Pell Grant, you may receive it from only one college for the same period of enrollment.” from the “When will I receive the student financial aid?” to this section. We also changed the second example of an unusual circumstance from “...or a large change in income from last year to this year” to “...or a large change in income from 2015 to this year.”

Page 4

- **Revised Question 29 label** – We added “college” to the label to read, “What will your college grade level be when you begin the 2017-2018 school year?”
- **Updated Step 2 Instructions** – We added “and are not remarried” after “or widowed” in the second sentence. The sentence now reads, “If you were never married, or are separated, divorced or widowed and are not remarried, answer only about yourself.”

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- **Revised the Introductory Text for Questions 75 to 79** – We added a new instruction to the introductory text:

“If you, your parents, or anyone in your household receives any of these benefits after filing the FAFSA but before December 31, 2016, you must update your response by logging in to fafsa.gov and selecting “Make FAFSA Corrections.”
- **Revised Question 75** – We added Medicaid to question 75, Supplemental Security Income (SSI), to allow applicants whose parents received this means-tested benefit to qualify for the Simplified Needs Test.
- **Revised Question 77 label** – We added “school” to the label to read, “Free or Reduced Price School Lunch.”

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- **Revised the Introductory Text for Questions 97 to 101** – We added a new instruction to the introductory text:

“If you (or your spouse) or anyone in your household receives any of these benefits after filing the FAFSA but before December 31, 2016, you must update your response by logging in to fafsa.gov and selecting “Make FAFSA Corrections.”
- **Revised Question 97** – We added Medicaid to question 97, Supplemental Security Income (SSI), to allow applicants whose parents received this means-tested benefit to qualify for the Simplified Needs Test.
- **Revised Question 99 label** – We added “school” to the label, “Free or Reduced Price School Lunch.”
- **Added Signature Year to Question 104, Date this form was completed** – Because the application can now be completed in three different calendar years, we revised the placement of the answer circles and added a third year. Valid choices are now 2016, 2017, or 2018.
- **Revised Text in Preparer’s Signature Box** – We updated the instructions:

“If a fee was paid to someone for advice or for completing this form, that person must complete this section.”

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- **Updated Notes for question 53 (page 5)** – We added the following guidance: “If you are not sure if you were in foster care, check with your state child welfare agency. You can find that agency’s contact information at childwelfare.gov/nfcad.”
- **Updated Notes for questions 56-58 (page 5)** – To the “Homeless” bullet, we added more examples of “lacking fixed, regular and adequate housing,” including living in hotels, public spaces, camping grounds, cars, or abandoned buildings.
- **Updated Notes for Step Four, questions 59-94 (pages 6 and 7)** – We updated the instructions:
 - **First bullet** – Changed “widowed or not remarried” to “widowed and not remarried.”
 - **Second bullet** – Added the sentence, “Contact 1-800-433-3243 for assistance in completing questions 80–94, or visit StudentAid.gov/fafsa-parent.”

2017-2018 FAFSA on the Web Changes and Enhancements

In this section, we describe the 2017-2018 changes to FAFSA on the Web. These topics include:

- Early FAFSA
- Added Medicaid to List of Means-Tested Benefits
- Clarified Business or Investment Farm Net Worth Questions
- Clarified College Grade Level Questions
- Clarified Free or Reduced Price School Lunch Questions
- Modified Homeless Questions
- Provide Foster Youth Guidance
- Provide Access to College Scorecard

Early FAFSA

In the “Major Changes” section of this document, we discuss the reason for beginning 2017-2018 FAFSA filing on October 1, 2016 and for collecting income information from one tax year earlier. In this section, we describe changes to FAFSA on the Web that support the Early FAFSA. These topics include:

- Guidance on Which FAFSA Cycle to Complete
- Tax Year Clarification for Financial Information Fields
- Guidance to Applicants and Parents with Recent Marital Status Changes
- Updates to the IRS DRT Functionality

Guidance on Which FAFSA Cycle to Complete

We modified the instructional text and help text on the Get Started page to help applicants select the correct FAFSA cycle for the year they plan to attend college. FAFSA on the Web will ask an applicant what school year he or she plans to attend college and then direct the applicant to the correct FAFSA cycle according to the school year selection.

Tax Year Clarification for Financial Information Fields

Throughout FAFSA on the Web, we updated financial information section headings and field labels to assist applicants and parents in reporting financial information for the correct tax year. For applicants and for parents, Student Application/Renewal Entry and Student Correction Entry will include the applicable tax year—2015 for 2017-2018 FAFSAs—in the following headings and fields:

- Additional Financial Information heading

- Untaxed Income heading
- Amended tax return IRS DRT filtering question
- Foreign tax return IRS DRT filtering question

See the [March 18, 2016 Electronic Announcement](#) (Early FAFSA Electronic Announcement #4) on the IFAP Web site for a comprehensive list of which questions on the 2017-2018 FAFSA should be completed with tax year 2015 information and which questions continue to be based on long-established timeframes.

Guidance to Applicants and Parents with Recent Marital Status Changes

Because the Early FAFSA will collect income information from one tax year earlier, we anticipate, through data analysis, that more applicants and parents will report a current marital status different from their marital status when they filed the tax return for the income information being collected.

To aid these applicants and parents in reporting the correct financial information on the FAFSA, we made updates in FAFSA on the Web to notify users how to adjust financial information from their tax returns based on their current marital status.

If an applicant or parent reports a marital status date that is greater than or equal to January of the calendar year following the tax year that is being collected, FAFSA on the Web will display a message to inform the applicant or parent whose information should be provided on the FAFSA. The message will link the applicant or parent to the appropriate help topic.

Updates to the IRS DRT Functionality

We modified FAFSA on the Web to encourage all eligible applicants and parents to use the IRS DRT. The initial student and parent finances pages in Student Application/Renewal Entry and Correction Entry display new messages to explain the advantages to using the IRS DRT. Eligible applicants and parents who do not opt to link to the IRS from these pages are now directed to a new page that recommends IRS DRT use. To advance through the FAFSA, applicants and parents must view the recommendation and then link to the IRS or select **No Thanks** to opt out.

The only filtering questions remaining that would cause FAFSA on the Web to skip the IRS DRT are those that pertain to having filed an amended, Puerto Rican, or foreign tax return.

The financial aid community has expressed concern that applicants and parents answer the question “Did you file a Form 1040X amended tax return?” incorrectly and therefore, are not given the option to use the IRS DRT. To provide applicants and parents with enough information to respond accurately to the amended tax return question, we now provide instructions in Student Application/Renewal Entry and Correction Entry on how to answer the amended tax return question. The instructions are displayed when the applicant or parent clicks a new “Form 1040X amended tax return” hyperlink that was added to the questions.

Added Medicaid to List of Means-Tested Benefits

We added Medicaid to the list of means-tested benefits used as criteria for establishing automatic zero EFC and Simplified Needs Test eligibility.

Medicaid is included as a separate question in the list of student means-tested benefits questions on the Student Finances 2 and Student Finances – Corrections pages and in the list of parent means-tested benefits questions on the Parent Finances 2 and Parent Finances – Corrections pages.

When viewed in Student Correction Entry, a **Yes** response from a source other than FAFSA on the Web (where Medicaid was combined with the SSI means-tested benefits question) will initially be displayed as a **Yes** response to both the SSI and the Medicaid questions. The applicant or parent can then update the response as needed.

FAFSA on the Web will display the separate Medicaid question and response on the List of Changes page, the Application Summary Report, and the FAFSA on the Web Worksheet.

Medicaid is included in a combined Medicaid/SSI means-tested benefits item on the eSAR (PDF and HTML). For FAFSA on the Web FAFSAs, the corresponding combined Medicaid/SSI response on the eSAR (PDF and HTML) will be **Yes** if the applicant responds **Yes** to either the SSI or Medicare means-tested benefits question for the student or the parent.

Clarified Business or Investment Farm Net Worth Questions

The financial aid community has reported frequent errors in reported asset information because applicants and parents do not always review the help text for clarification and therefore do not have enough information to answer the “What is the net worth of your (and spouse’s) current business and/or investment farms?” and “What is the net worth of your parents’ current business and/or investment farms?” questions accurately.

To clarify, we have added instructions to these questions in Student Application/Renewal Entry and Student Correction Entry to explain that a family farm or a family business with 100 or fewer full-time or full-time equivalent employees should not be included.

Clarified College Grade Level Questions

We added “college” to the “What will your college grade level be when you begin the 2017-2018 school year?” questions in Student Application/Renewal Entry and Student Correction Entry.

Clarified Free or Reduced Price School Lunch Questions

We added “school” to the “Free or Reduced Price School Lunch” questions in Student Application/Renewal Entry and Student Correction Entry.

Modified Homeless Questions

We reorganized the instructional text and responses for the homeless questions in Student Application/Renewal Entry and Student Correction Entry and added more examples to the definition of homeless, including living in hotels, public spaces, camping grounds, cars, or abandoned buildings.

We changed the title of the Homeless Circumstances page to Homeless or at Risk of Being Homeless and modified the order and wording of the available responses. Now applicants must select from the following options:

- I am unaccompanied and either homeless or at risk of being homeless
- I will provide parental information

In addition, we modified the order and wording of the available responses for the Unable to Provide Parental Information page. Now applicants must select from the following options:

- I am unable to provide parental information and acknowledge that I must follow up with my financial aid administrator
- I will provide parental information

Provide Foster Youth Guidance

We updated the “Student in Foster Care?” help topic to aid applicants with answering the foster care question. The new text refers applicants to their state child welfare agency if they are not sure if they were in foster care. In addition, it provides a link where they can find contact information for their state child welfare agency (childwelfare.gov/nfcad/).

Provide Access to College Scorecard

The FAFSA on the Web Home page now links to the College Scorecard. For more information about the College Scorecard initiative, refer to the 2012 Federal Student Aid Conference Session #2 ([Tools to Support Higher Education Choice](#)). The College Scorecard is available at collegescorecard.ed.gov.

We Value Your Comments and Suggestions!

Federal Student Aid continually seeks new and innovative ways to make applying for financial aid easier and more convenient for applicants and their parents. Some of the changes we made to the 2017-2018 paper FAFSA and Web applications were the result of feedback and comments we received from you. As always, we appreciate your contributions to improving our systems and processes and encourage you to continue to share your suggestions with us. We are particularly interested in ways to continue simplifying the paper and online FAFSA by eliminating unnecessary data collection.

We encourage you to watch the IFAP Web site in late 2016 or early 2017, when we will post a Federal Register Notice requesting public comments on the 2018-2019 FAFSA.

Summary of Changes to FAA Access to CPS Online

Enrollment Requirements

FAA Access to CPS Online

To ensure your school can take full advantage of 2017-2018 enhancements at the beginning of the processing cycle, the Primary Destination Point Administrator (DPA) of the TG Number used to send and receive FAFSA and ISIR correction data should verify your FAA Access enrollment status.

If your school enrolled for 2016-2017, your enrollment carries over to 2017-2018.

Annually, your school's Primary DPA is required to actively confirm the FAA Access to CPS Online services and users associated with your school's TG Number. If you do not perform this confirmation when requested by Federal Student Aid, your staff's rights for FAA Access could be revoked, resulting in a "Primary DPA Validation Needed" error message when staff members attempt to access the site. We encourage you to monitor the IFAP Web site regularly for electronic announcements regarding active confirmation requirements.

If your school is not enrolled for CPS Online services, your school's Primary DPA can complete the enrollment for FAA Access to CPS Online services for your school, including access to Return to Title IV (R2T4) on the Web through the Student Aid Internet Gateway (SAIG) Enrollment Web site, located at fsawebenroll.ed.gov.

The Primary DPA must print a Federal Student Aid User of Electronic Services Statement to be signed by new users of FAA Access or R2T4 on the Web. While you are not required to mail Federal Student Aid User of Electronic Services Statements to FSA's Participation Management system, you must retain signed copies at your school in accordance with Title IV retention requirements.

To access FAA Access (faaaccess.ed.gov), you must use an FSA User ID and password. Any FAA Access user at your school who does not have an FSA User ID can acquire one by completing the following steps:

Step 1: Go to the [SAIG Enrollment site](#) and click the “FSA User ID Registration” link on the left side of the home page.

Step 2: Enter the identifying information requested and click “Submit.”

Step 3: Follow the remaining steps, which include establishing a password and setting up challenge questions.

During the FSA User ID registration process, the user must verify the e-mail address on the SAIG Enrollment Web site. We will use this e-mail address to send the FSA User ID.

Note: As first explained in a [January 13, 2012 Electronic Announcement](#) on the IFAP Web site, we implemented a technology security initiative in 2012 called Two-Factor Authentication (TFA). Through TFA, when logging in to certain Federal Student Aid systems, including the FAA Access to CPS Online Web site, an authorized user is required to use a traditional user ID and password, as well as provide a one-time password (OTP). A registered token device in the physical possession of the user generates the OTP. We completed our phased distribution of tokens and token registration/usage information to schools and most school users have successfully begun using TFA tokens to access FAA Access to CPS Online. If you have questions about TFA, send an e-mail to TFA_Communications@ed.gov.

R2T4 on the Web

R2T4 on the Web is a non-year-specific application developed to calculate the earned and unearned portion of Title IV program assistance in accordance with section 484B of the Higher Education Act. At this time, we anticipate no changes to R2T4 on the Web for 2017-2018.

R2T4 on the Web is accessible through the FAA Main Menu of FAA Access and from the View menu in EDExpress.

Your staff members must enroll for FAA Access and Return of Title IV Funds to access R2T4 on the Web. The Primary or Secondary DPA of the TG Number currently used by your school to send and receive FAFSAs and ISIR corrections automatically has access to FAA Access and can add or modify rights. The Primary or Secondary DPA needs to enroll financial aid staff members for access to FAA Access and R2T4 on the Web.

Note: R2T4 on the Web cannot be used for a student who has received an Iraq and Afghanistan Service Grant. For these students, we provide a paper Return of Title IV Aid Worksheet that is available from the IFAP Web site (ifap.ed.gov/ifap/titleiv.jsp).

EDEExpress 2017-2018 FAA Access Interface

To access FAA Access (including R2T4 on the Web) through the EDEExpress 2017-2018 interface, you must follow the same enrollment procedures and use the same FSA User ID and password login credentials as you would to access the sites using your Web browser outside of EDEExpress 2017-2018.

You can save your TG Number, school code, and application save/restore password (used for initial applications only) in EDEExpress FAA Access setup (**Tools, Setup, Global, FAA Access**) or enter them each time you connect to FAA Access through the FAFSA and Student Inquiry tabs in EDEExpress. When you select these tabs, you are prompted for your FSA User ID and password, which are not stored in the EDEExpress database and must be entered separately from your TG Number and school code.

FAA Access Application Processing Changes

In this section, we describe 2017-2018 changes in FAA Access. These topics include:

- Early FAFSA
- Added Medicaid to List of Means-Tested Benefits
- Added Identity Verification Results Value

Early FAFSA

In the “Major Changes” section of this document, we discuss the reason for beginning 2017-2018 FAFSA filing on October 1, 2016 and for collecting financial information from one tax year earlier.

To support these changes, we made the following updates in FAA Application Entry and FAA Correction Entry:

- The 2017-2018 option on the Student Inquiry and Destination/Federal School Code pages will be available on October 1, 2016.
- FAFSA field labels, worksheets, and calculators throughout FAA Application Entry, Student Inquiry, and ISIR Compare that reference a tax year will reference 2015.

Added Medicaid to the List of Means-Tested Benefits

We added Medicaid to the list of means-tested benefits used as criteria for establishing automatic zero EFC and Simplified Needs Test eligibility.

In FAA Access, Medicaid is now included in a combined Medicaid/SSI question for applicants and a combined Medicaid/SSI question for the applicant’s parents. FAA Access includes the student and parent Medicaid/SSI questions on the following Web pages:

- Application/Renewal Entry
- Correction Entry
- Student and Parent Signature
- Print a Copy of the Application Information
- List of Changes
- Student Information in Student Inquiry
- Parent Information in Student Inquiry
- SAR on the Web (HTML and PDF eSAR)
- Print Summary page (HTML and PDF eSAR)
- ISIR Compare

Added Identity Verification Results Value

The Identify Verification Results feature in FAA Access is the tool used to submit the required verification results for students flagged for possible identity fraud (Verification Tracking Groups **V4** and **V5**).

We added a new Identity Verification Results value. FAAs will now be able to select or upload a new identity verification results value of **6** when they find issues with both the student's identity and high school completion.

For 2017-2018, use the following values to report Identity Verification Results:

- 1 = Verification completed in person, no issues found
- 2 = Verification completed remotely, no issues found
- 3 = Verification attempted, issues found with identity
- 4 = Verification attempted, issues found with HS completion
- 5 = No response from applicant or unable to locate
- 6 = Verification attempted, issues found with both identity and HS completion

Summary of Changes to the 2017-2018 CPS

Overview

This section describes changes to the following components of the CPS:

- Database Matches
- CPS Edits
- Need Analysis
- Application Output Sent to Students
- SAR Comments
- Mailing Addresses

Information about changes to the ISIR Record Layout is found in the [2017-2018 Electronic Data Exchange \(EDE\) Technical Reference](#), which is available on the IFAP and FSAdownload Web sites.

Database Matches

For 2017-2018, no changes were made to the edits associated with the current external match agencies.

CPS Edits

We incremented the year references in data element field titles and year parameters in our edits by one year and revised edits for requirement changes. We adjusted new field values and also added and modified several CPS edits for 2017-2018.

- **Date Ranges in Edits** – We updated valid date ranges in edits for the following date fields:
 - Date Completed – Valid value range updated to 20161001 to 20180930.
 - Transaction Receipt Date – Valid value range updated to 20161001 to 20180930.
 - Student’s Marital Status – Valid value range updated to 190001 to 201809.
 - Parent’s Marital Status Date – Valid value range updated to 190001 to 201809.
 - Student’s Date of Birth – Valid value range updated to 19000101 to 20030930.
- **Children’s Online Privacy Protection Rule (COPPA) Edits** – COPPA rules prohibit Web sites and online services from collecting information from a child under 13 years of age. Because the FAFSA is available earlier, we revised the date we use to determine an applicant’s age at the start of the processing cycle from January 1 to October 1. We will use the applicant’s age as of October 1 throughout the entire cycle to determine if we can communicate with him or her electronically. If the student’s age is under 13 as of October 1, we will refrain from communicating electronically with the student throughout the cycle year, even if the student reaches the age of 13 during the cycle year, making him or her eligible to receive electronic communications.
- **New Cross Year Edits** – Cross-year edits address conflicting reported data between two cycles. In cycles prior to 2017-2018, cross-year edits compare financial information of the current cycle tax/calendar year to the previous cycle tax/calendar year. These edits will be insufficient in 2017-2018 to detect errors in reported data between the 2016-2017 and 2017-2018 cycles, as the same 2015 tax data will be used, so we are implementing new edits for 2017-2018. In some cases, the new edits will set a SAR C flag and set new comment codes. These edits and new comments will apply only for the 2017-2018 cycle and will be removed for the 2018-2019 cycle.

Need Analysis

We updated the need analysis offsets and Income Protection Allowances (IPAs) based on legislative changes. The methodology for determining the EFC is found in Part F of Title IV of the Higher Education Act of 1965, as amended.

The income threshold for an automatic zero EFC remains at \$25,000 for the 2017-2018 Award Year.

See the [May 24, 2016 Federal Register Notice](#) posted on the IFAP Web site for changes to the 2017-2018 need analysis tables and updated in the [August 8, 2016 Federal Register Notice](#). You can also consult the [2017-2018 EFC Formula Guide](#), posted to the IFAP Web site on July 14, 2016, for more information.

Application Output Sent to Students

For each transaction processed at the CPS, an output document is sent to the applicant: a paper SAR, SAR Acknowledgement, or an E-mail Notification of SAR Processing with information to access SAR data on the Web.

- **SAR** – This document notifies the student of application and eligibility status and provides a paper-based means for correcting or confirming application data. Applicants can also request a SAR by calling the Federal Student Aid Information Center.
- **SAR Acknowledgement** – This document notifies the student of application and eligibility status; however, if corrections are needed, the applicant uses FAFSA on the Web or may request that the school submit corrections through FAA Access or a mainframe system.
- **E-mail Notification of SAR Processing** – This e-mail notifies the student of application and eligibility status more quickly than the paper SAR or the SAR Acknowledgement. The applicant can view the SAR online and print the online SAR document as often as needed. The e-mail includes a link to the FAFSA on the Web Login page, where the applicant, after his or her identity is authenticated, can view and print the SAR.

For more information on how the CPS determines the type of output document sent to applicants, see Appendix D of the [2017-2018 ISIR Guide](#), which can be downloaded from the IFAP and FSAdownload Web sites.

Each year, we make annual rollover changes, such as updating the cycle year references, deadline dates, question/item numbers, question text and answer changes on the FAFSA, tax line changes, and P.O. Box numbers.

SAR Changes

- **Year References** – We incremented date and year references, with the exception of question labels affected by the President’s September 14, 2015 announcement regarding the collection of 2015 tax year information on the 2017-2018 FAFSA.
- **Revised Supplemental Security Income (SSI)** – We revised the student’s and parents’ SSI question label to include Medicaid.

SAR Acknowledgement Changes

- **Year References** – We incremented date and year references, with the exception of those questions affected by the President’s September 14, 2015 announcement regarding a change to which tax year’s information will now be collected on the FAFSA.
- **Revised Supplemental Security Income (SSI)** – We revised the student’s and parents’ SSI question label to include Medicaid.

Paper SAR and SAR Acknowledgement Changes

- **Color** – Paper 2017-2018 SARs and SAR Acknowledgements are printed on green paper to match the color scheme of the 2017-2018 paper FAFSA.

SAR Comments

SAR comments appear on SARs that we mail to applicants and on eSARs that applicants view on FAFSA on the Web. The comment codes are printed on the ISIR report from EDEXpress.

Each year we make annual rollover changes, such as updating year references, item numbers, and deadline dates. We also revise agency names and update mailing addresses and phone numbers where necessary.

Some of the more significant changes to the comment text are described below.

Comments for New Cross-Year Edits – We added new comments for the cross-year edits. See the “CPS Edits” earlier in this guide for more information. We revised comments 035 and 036 and added comments 395 to 399. Comment 399 will cause a C code to be set on the applicant’s SAR/ISIR.

For a full listing of the 2017-2018 SAR comment code text and a description of changes to comment text, see the [2017-2018 SAR Comment Codes and Text](#) guide, located on the IFAP and FSAdownload Web sites.

Mailing Addresses

English *and* Spanish versions of the FAFSA will be sent to the same mailing address. In addition, the English *and* Spanish versions of the SAR will be sent to the same mailing address.

Document	Mailing Address
FAFSA English and Spanish (including Pacific Islanders)	Federal Student Aid Programs P.O. Box 7654 London, KY 40742-7654
Student Aid Report (SAR) English and Spanish	Federal Student Aid Programs P.O. Box 7655 London, KY 40742-7655
FAFSA on the Web Signature Pages English and Spanish (including corrections)	Federal Student Aid Programs P.O. Box 7656 London, KY 40742-7656

Getting Help

Customer Service

FSATECH Listserv

FSATECH is an e-mail listserv for technical questions about Federal Student Aid systems, software, and mainframe products.

For information on subscribing, go to ed.gov/offices/OSFAP/services/fsatechsubscribe.html.

CPS/SAIG Technical Support

800/330-5947 (TDD/TTY 800/511-5806) or 319/665-4762

Federal Student Aid maintains this call center to address questions about CPS processing, the FAA Access to CPS Online Web site, the CPS Web Applications Demonstration Web site, PC software such as EDEXpress and EDconnect, SAIG enrollment and data transmissions, and to collect system enhancement suggestions.

Representatives are available Monday through Friday, 8 A.M. to 8 P.M. Eastern Time (ET).

E-mail: CPSSAIG@ed.gov

Federal Student Aid Information Center (FSAIC)

800/4-FED-AID (800/433-3243); 334/523-2691; or TDD/TTY 800/730-8913

E-mail: FederalStudentAidCustomerService@ed.gov

The Federal Student Aid Information Center (FSAIC) serves the public with information about the federal student aid application process. FSAIC customer service representative support is provided in English and Spanish and includes a toll-free telephone number, Interactive Voice Response Unit (IVRU) self-service, e-mail, and Live Help. Customers include students, parents, and FAAs seeking general information about federal grant and loan programs and assistance with the FAFSA (paper and FAFSA on the Web versions, including FSA ID assistance) and student aid processing timeframes.

Types of FSAIC assistance also include: FAFSA application status checks, completion of FAFSA and FAFSA corrections, requests to change addresses and Federal School Codes on the FAFSA, duplicate SAR requests, identification of student loan holders (including contact information), and Federal Student Aid publication fulfillment.

For specific hours of operation, including weekend and holiday hours, visit the StudentAid.gov Web site at studentaid.ed.gov/contact.

Reach FSA

855/FSA-4-FAA (855/372-4322)

This phone number provides a simplified way for the financial aid community to access these ten Federal Student Aid (FSA) School Contact Centers:

- Campus-Based Call Center
- COD School Relations Center
- CPS/SAIG Technical Support
- eZ-Audit Help Desk
- Federal Student Aid Research and Customer Care Center (RCCC)
- Foreign Schools Participation Division
- G5 Hotline
- NSLDS Customer Support Center
- Nelnet Total and Permanent Disability Servicer
- School Eligibility Service Group

Note: You can continue to use the specific phone number for each contact center.

CPS Web Applications Demonstration System

Demonstration versions of the FAFSA on the Web and FAA Access to CPS Online Web sites are available through the CPS Web Applications Demonstration System, a training tool for students, parents, and your financial aid staff.

This demonstration system offers most of the features of the production Web sites for FAFSA on the Web (for example, completing and submitting FAFSAs) and FAA Access (for example, requesting ISIRs and R2T4 on the Web) and is preloaded with test data for your use.

The demonstration system will be available for use at fafsademotest.ed.gov with 2017-2018 options on September 25, 2016.

Users can access the current and prior cycle's versions of our Web sites in the demonstration system. For the FAFSA on the Web feature, we display a tab for the previous cycle on the "My FAFSA" page. Preloaded demonstration data will be available for both cycles.

You can log in to the demo sites, when available, using the following user name and password:

- User Name: eddemo
- Password: fafsatest

Note: The user name and password fields are case-sensitive.

The FAA login information for specific functions within the FAA Access to CPS Online demo site is:

- Destination Code: TG99999
- Federal School Code: 001002

Other Helpful Documents

We encourage you to review other documents on the [IFAP](#) and [FSAdownload](#) Web sites for more information about changes to the 2017-2018 application processing system:

- [2017-2018 Application Processing System Specifications for Software Developers](#), September 3, 2016: Provides CPS system edits that can assist you in designing or building your own software to communicate with Federal Student Aid. Available on the IFAP and FSAdownload Web sites. A final version will be posted in October 2017.
- [2017-2018 CPS Test System User Guide](#), June 24, 2016: Describes Federal Student Aid's CPS Test System and the testing process and provides testing instructions for the mainframe test environment, as well as instructions for using the CPS Web Applications Demonstration (Web Demo) System. Available on the FSAdownload Web site.
- [2017-2018 FAFSA MyStudentData Download](#) guide, July 14, 2016: Describes the FAFSA MyStudentData Download file structure, including record layout and valid values.
- [2017-2018 EFC Formula Guide](#), July 14, 2016: Provides worksheets and tables that can be used to calculate an estimated EFC for students. Available on the IFAP Web site.
- [2017-2018 Electronic Data Exchange \(EDE\) Technical Reference](#), July 25, 2016: Describes the 2017-2018 EDE process and provides programmer specifications and information that can assist you in designing or building your own software to complement or take the place of the EDExpress software to exchange data electronically with Federal Student Aid. Available on the IFAP and FSAdownload Web sites.
- [2017-2018 SAR Comment Codes and Text](#), August 10, 2016: Describes changes to the SAR comment codes and associated text for 2017-2018 and database match information. Available on the IFAP and FSAdownload Web sites.
- [2017-2018 ISIR Guide](#), August 10, 2016: Provides in-depth information regarding the 2017-2018 ISIR. Available on the IFAP and FSAdownload Web sites.
- [2017-2018 FAFSA on the Web Preview Presentation](#), September 2016: Microsoft PowerPoint presentation containing information and screen shots pertaining to the 2017-2018 FAFSA on the Web site.
- English and Spanish versions of the FAFSA and FAFSA instructions will be available in September 2016 for download from ifap.ed.gov/ifap/processing/fafsaAndSARMaterialsPR.jsp.
- English and Spanish versions of the draft SAR and SAR Acknowledgement will be available in September 2016 for download from ifap.ed.gov/ifap/processing/fafsaAndSARMaterialsPR.jsp.
- English and Spanish versions of the [2017-2018 Student Aid Eligibility Worksheet](#), September 2016.

- English and Spanish versions of the FAFSA on the Web Worksheet will be available for download in Late September 2016 from [FAFSA on the Web](#). To access the worksheet, use the Search feature at the top of the FAFSA on the Web pages and search for “FAFSA on the Web Worksheet.”

Federal Student Aid Web Sites

- CPS Web Applications Demonstration System: fafsademotest.ed.gov
The user name is “eddemo” and the password is “fafsatest.”
- Early FAFSA information page: ifap.ed.gov/EarlyFAFSA/indexV1.html
- FAA Access to CPS Online (including R2T4 on the Web): faaaccess.ed.gov
- FAFSA on the Web: fafsa.gov
- Federal Student Aid Conferences Web site: fsaconferences.ed.gov
- Federal Student Aid Publication Ordering: FSAPubs.gov
- FSAdownload Web site: fsadownload.ed.gov
- FSATECH e-mail listserv subscription information:
ed.gov/offices/OSFAP/services/fsatechsubscribe.html
- Information for Financial Aid Professionals (IFAP) Web site: ifap.ed.gov
- National Student Loan Data System (NSLDS) Professional Access Web site:
nslsdfap.ed.gov
- Student Aid.gov: StudentAid.gov
 - FSA ID: studentaid.ed.gov/fsaid
- Student Aid Internet Gateway (SAIG) Enrollment: fsawebenroll.ed.gov
- Training information and registration Web site for upcoming Fundamentals of Federal Student Aid Administration training opportunities and learning resources: fsatraining.info