

# INSTRUCTIONS AND CODES

## HELPFUL HINTS:

Read all the comments on Part 1 of your SAR. They will help you to correct any information we had questions about when we processed your financial aid application. Review ALL the items on Part 2 of your SAR to make sure that the information is correct. Follow the instructions at the top of Part 2.

If you do not know how to answer a question, want further assistance correcting your SAR, or do not understand what to do, refer to an application instruction booklet. Otherwise, contact your financial aid office at the school you plan to attend.

If you need to make corrections or respond to boldface items, contact your financial aid office to determine if your school can submit these corrections electronically. Electronic processing is faster.

Do not send any documentation (including tax forms) to the address next to the certification. This documentation will be discarded. If your financial aid administrator (FAA) requests documentation, send it with your SAR to the financial aid office.

1997 Other Untaxed Income and Benefits (questions 61 and 73): you should include any untaxed income and benefits not reported elsewhere on the application. Some examples are deductible IRA and/or Keogh payments and tax-deferred pension and savings plans. (See application instruction booklet, Worksheet #2, page 11.)

1997 Amount from line 5, Worksheet #3 (questions 62 and 74): you should include portions of grants and scholarships reported on your tax return; earnings from Federal Work-Study or need-based work programs; National and Community Service Trust Act allowances and benefits; and child support PAID. (See application instruction booklet, Worksheet #3, page 12.)

If the only corrections you need to make are to change your address or change the schools you have listed, you can make these changes over the telephone by calling 319-337-5665. You must have the Data Release Number (DRN) that is printed on Part 1 and Part 2 of your SAR when you call.

## FOR YOUR INFORMATION:

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0132. The time required to complete this information collection is estimated to average 15 to 30 minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collected. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Federal Student Aid Information Center, P.O. Box 84, Washington, D.C. 20044.

By answering questions 90 through 101, and signing the Free Application for Federal Student Aid, you gave permission to the U.S. Department of Education to provide information from your application to the college(s) listed in Section G. You also agreed that such information is deemed to incorporate by reference the certification statement on page 4 of the financial aid application.

**WARNING:** As more fully set forth in Section 5301 of the Anti-Drug Abuse Act of 1988, if you are convicted of drug distribution or possession, your eligibility for Title IV student financial aid is subject to suspension or termination.

If you are borrowing under the FFEL or the Federal Direct Student Loan program, contact your financial aid administrator to find out about limits on the amount you may borrow each academic year.

If you (and your family) have unusual circumstances, such as tuition expenses at an elementary or secondary school, unusual medical or dental expenses not covered by insurance, a family member who recently became unemployed, or changes in income or assets that affect your eligibility for financial aid, complete this form and then check with your college financial aid office.

## CODES FOR QUESTION 28: COURSE OF STUDY

- |   |  |
|---|--|
| 01 Agriculture  | 17 Mathematics (includes statistics)   |
| 02 Architecture   | 18 Nursing   |
| 03 Biological sciences (biology, zoology, etc.)                                       | 19 Personal and miscellaneous services (cosmetology, culinary arts, massage, etc.) |
| 04 Business management and administrative services (mktg., mgmt., bkpk., acct., etc.) | 20 Philosophy  |
| 05 Communications (journalism, advertising, etc.)                                     | 21 Physical sciences (chemistry, physics, geology, etc.)                           |
| 06 Computer sciences  | 22 Social sciences and history (includes economics, geography, political science)  |
| 07 Education  | 23 Psychology  |
| 08 Engineering  | 24 Theological studies and religious vocations                                     |
| 09 English language/literature  | 25 Vocational/technical (construction, mechanical, transportation, etc.)           |
| 10 Fine and performing arts   | 26 Wildlife, forestry, or marine sciences  |
| 11 Foreign languages  | 27 Other/undecided   |
| 12 Health profession (except nursing)   |  |
| 13 Home economics   |  |
| 14 Law  |  |
| 15 Liberal Arts   |  |
| 16 Library sciences   |  |

## CODES FOR QUESTION 29: TYPE OF DEGREE/CERTIFICATE

- 1 Certificate or diploma for completing an occupational, technical, or educational program (less than two-year program)
- 2 Certificate or diploma for completing an occupational, technical, or educational program (at least two-year program)
- 3 Associate degree (at least two-year degree)
- 4 1st Bachelor's degree
- 5 2nd Bachelor's degree
- 6 Teaching credential program (non-degree program)
- 7 Graduate or professional degree
- 8 Other/undecided