



U.S. Department of Education
1998 Electronic Access Conferences



Session 18

Tracking Data Through the Title IV Systems



Objectives

- You will learn how to follow the logical process of a batch from creating the data, to transmitting on the Title IV WAN, viewing the CPS database to see status of processing, checking the Title IV WAN mailbox, downloading the files and importing to your system.
- You will learn how to update data online with NSLDS.



Overview of Session

- How to be enrolled with Title IV WAN to access On-line Query
- How to Track EDE Batches through the process
- NSLDS Updating and Viewing On-line Options



Title IV Enrollment for On-line Query

- You automatically have access to On-line Query when you become a Title IV WAN destination point
- The options you have access to depend on what you are enrolled in
- You can meet with an Enrollment Specialist here at the conference



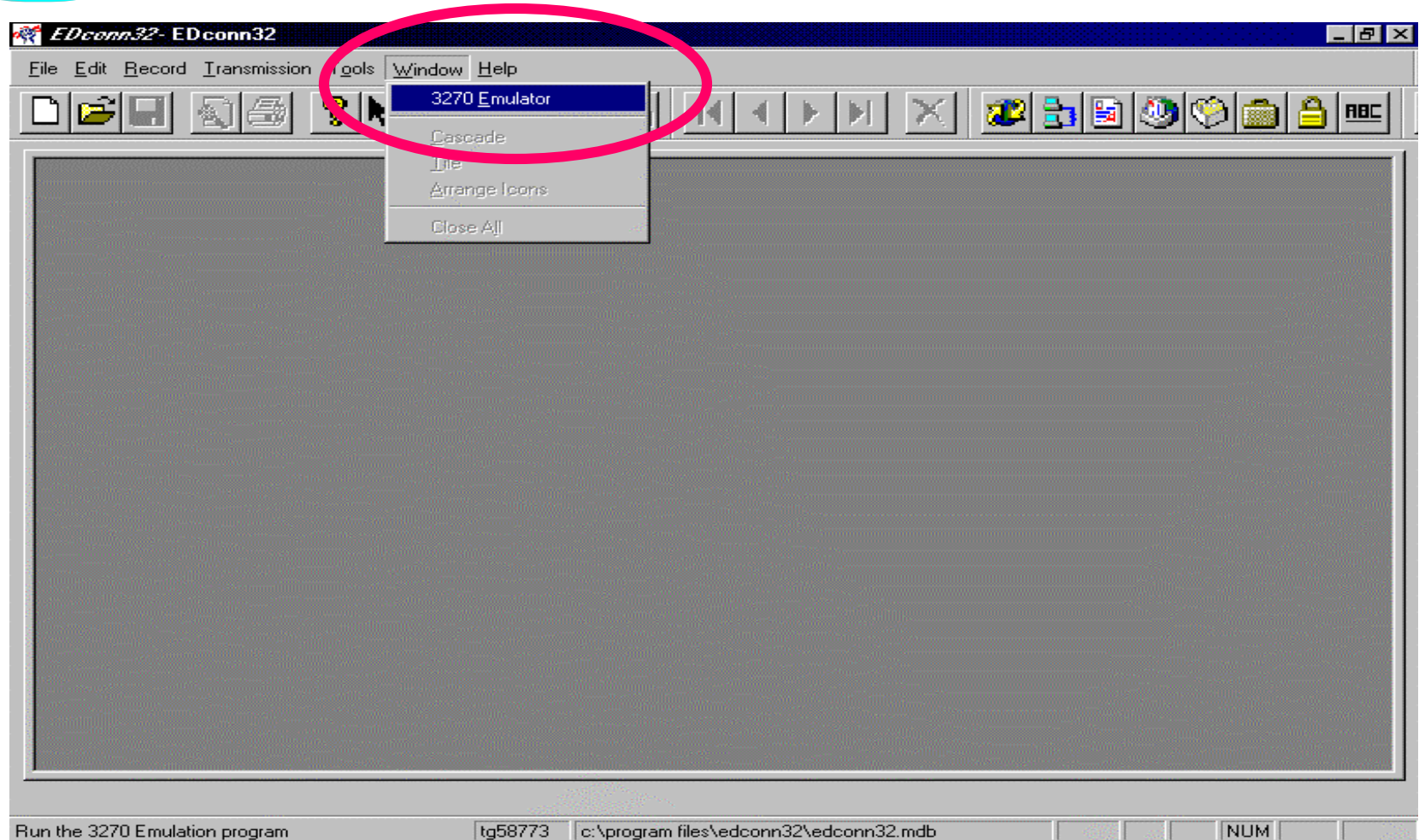
How Do I Access On-Line Query Now?

- Currently you are using EDconnect for Windows 16-Bit software





Future On-line Access with EDconn32



- Window | 3270 Emulator
- Distribution 12/98



Logging on to Network

Session B - WANC - [24 x 80]

File Edit Transfer Appearance Communication Assist Window Help

PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

INFORMATION

SERVICES

MARK 3000

SESSION MANAGER

FOR HELP, HIT PF1

TRANSFER

10/21/98 23:52:09

TERMINAL	MODEL	SYSTEM	USERID	PASSWORD	NEW PASSWORD
TNCS0001	3278-2	MARK3000	TG52652		

NEWS: WELCOME TO GE INFORMATION SERVICES' SESSION MANAGER

MA b 20/049

- Enter your Title IV WAN network password

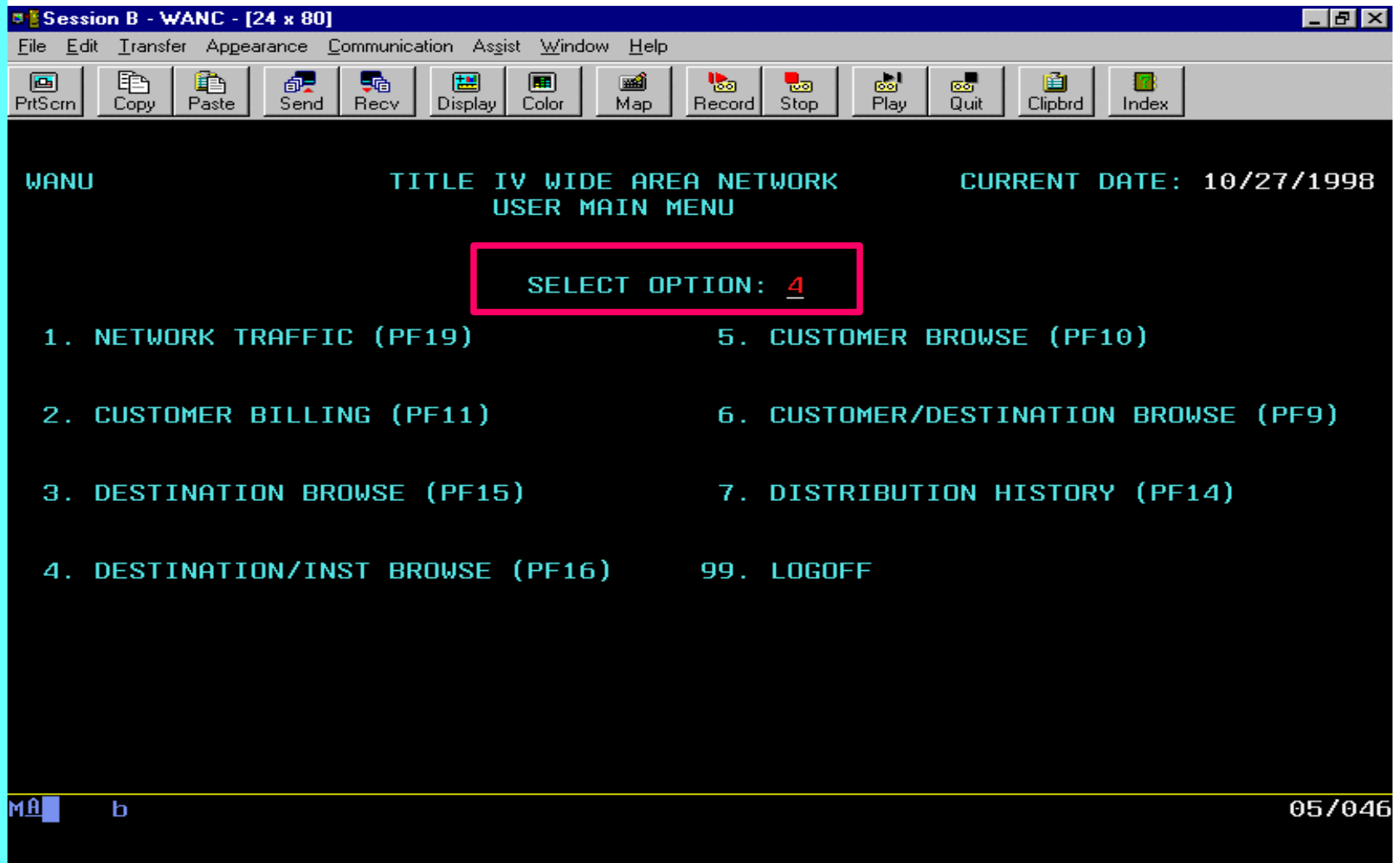


■ For Title IV WAN Query press [F1]





User Main Menu



■ Select option 4



Destination Information

Session A - WANC - [24 x 80]

File Edit Transfer Appearance Communication Assist Window Help

PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

W041 DATE: 10/27/1998 TITLE IV WIDE AREA NETWORK MODE: BROWSE
DEST TYPE: I DESTINATION INFORMATION RECEIPT DATE: 12 05 95
ID: TG52652 NM: WI INDIANHEAD TECH CLG-SHELL LAKE CUST ID:
TIME ZONE: C DAYLIGHT SAVINGS TIME?: Y CUST IND: Y
MAINFRAME USER?: Y CONNECTIVITY TESTING STAGE: 3 GES ID: GES1940
DESTINATION POINT CONTACT: DATE ADDED: 1995-12-05
NAME: (F) SHANE (L) EVENSON INACTIVATE?:
ADDRESS: 505 PINE RIDGE DRIVE INACTIVE DATE:
ADDRESS: PIN: 249880
CITY: SHELL LAKE ST: WI ZIP+4: 54871 +
PHONE: (715) 468 - 2815 EXT: 2246 FAX: (715) 468 - 2819 EXT:
SSN: 000 00 0000 DOB: 01 01 01 MOTHER'S MAIDEN NAME: XXXXXXXX

TECHNICAL CONTACT:
NAME: (F) (L)
ADDRESS:
ADDRESS:
CITY: ST: ZIP+4: +
PHONE: () - EXT: FAX: () - EXT:

MDE CODE: SERVICE CODE:

PF10 CUST PF14 DISTRIBUTION MENU PF16 DEST/INST PF18 INSTITUTION
PF2 UPDATE PF3 MENU PF23 APP SYS INFO PF19 NET TRAFFIC

MA a 03/015

■ For Enrollment press [Shift] [F4]



Enrollment Information

WANC - [24 x 80]

File Edit Transfer Appearance Communication Assist Window Help

W045 DATE: 12/09/1998 TITLE IV WIDE AREA NETWORK CYCLE: 1998-1999
 DESTINATION/INSTITUTION INFORMATION PAGE: 1

DEST ID: TG68500
 NAME: UNIVERSITY OF TITLE IV WAN

INST ID	INSTITUTION NAME	---EDE---	* NSLDS	* D
		E R E I E	D F S P	F L
		A A C S P	L A S L	I Q
023456	U OF TITLE IV WAN-LOS ANGELES		Y Y	
034567	U OF TITLE IV WAN-SAN DIEGO		Y	
044556	U OF TITLE IV WAN-FRESNO	2	Y Y	
034445	U OF TITLE IV WAN-REDWOODS	2	Y Y	
056789	U OF TITLE IV WAN-MAIN CAMPUS	1 Y Y Y Y		
05678900	UNIVERSITY OF TITLE IV WAN			Y

PF15-DEST PF18-INST
 PF3-MENU PF5-PREV CYCLE PF6-NEXT CYCLE PF7-PREV PAGE PF8-NEXT PAGE

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■ File | Exit



How to Track EDE Batches Through the Title IV Systems



Tracking a Batch

- *1. Create the Data in Your System*
- *2. Batch and/or Export Your Data*
- *3. Transmit Data Using EDconnect*
- *4. Connect To On-line Query*
 - *Access CPS Screens to view batch statistics*
 - *Access Title IV WAN Screens to view mailbox*



Tracking a Batch (cont.)

- *5. Download Processed Data*
- *6. Import / Process Data in Your System*
- *7. Access NSLDS for More Information or Updates*



Step 1- Create Data

- EDEExpress for Windows
- Third-party software
- Mainframe system



Step 2- Batch & Export Data

Export Statistics Screen

1998-99 EDExpress for Windows 4.3

File Record Process Tools View Help

Export Statistics

Export Complete

Batch ID: #C901527419981001131259

Total Records Exported: 3

Total Students Exported: 2

File: C:\IAM\DATA\CORR99IN.028

OK

For Help, press F1

C:\GOODWI~1\EXPRESS9.MDB

NUM



Step 2- Batch & Export Data (cont.)

- Review Batch Activity Database
 - Export file name
 - Date and Time
 - User

- Reports



Batch Activity Database

1998-99 EDEExpress for Windows 4.3

File Record Process **Tools** View Help

Browse

App Express

Browse Batch Activity Database

Batch	Records	Times Regen.	Regen. User	Regen. Date
#C901527419980909101425	4	0		
#C901527419980909104625	1	0		
#C901527419981001131259	3	0		
#C9098899019980205155119	5	0		
#C9098899019980205155119	5	0		
#C9098899019980216143526	2	0		
#C9098899019980304082205	3	0		
#C9098899019980311111036	2	0		
#C9098899019980324145509	1	0		
#C9098899019980324145847	1	0		
#C9098899019980326135844	1	0		
#C9098899019980416154324	9	0		
#C9098899019980416154557	1	0		
#C9098899019980416160156	1	0		

Record 26

Close Help

Close Help

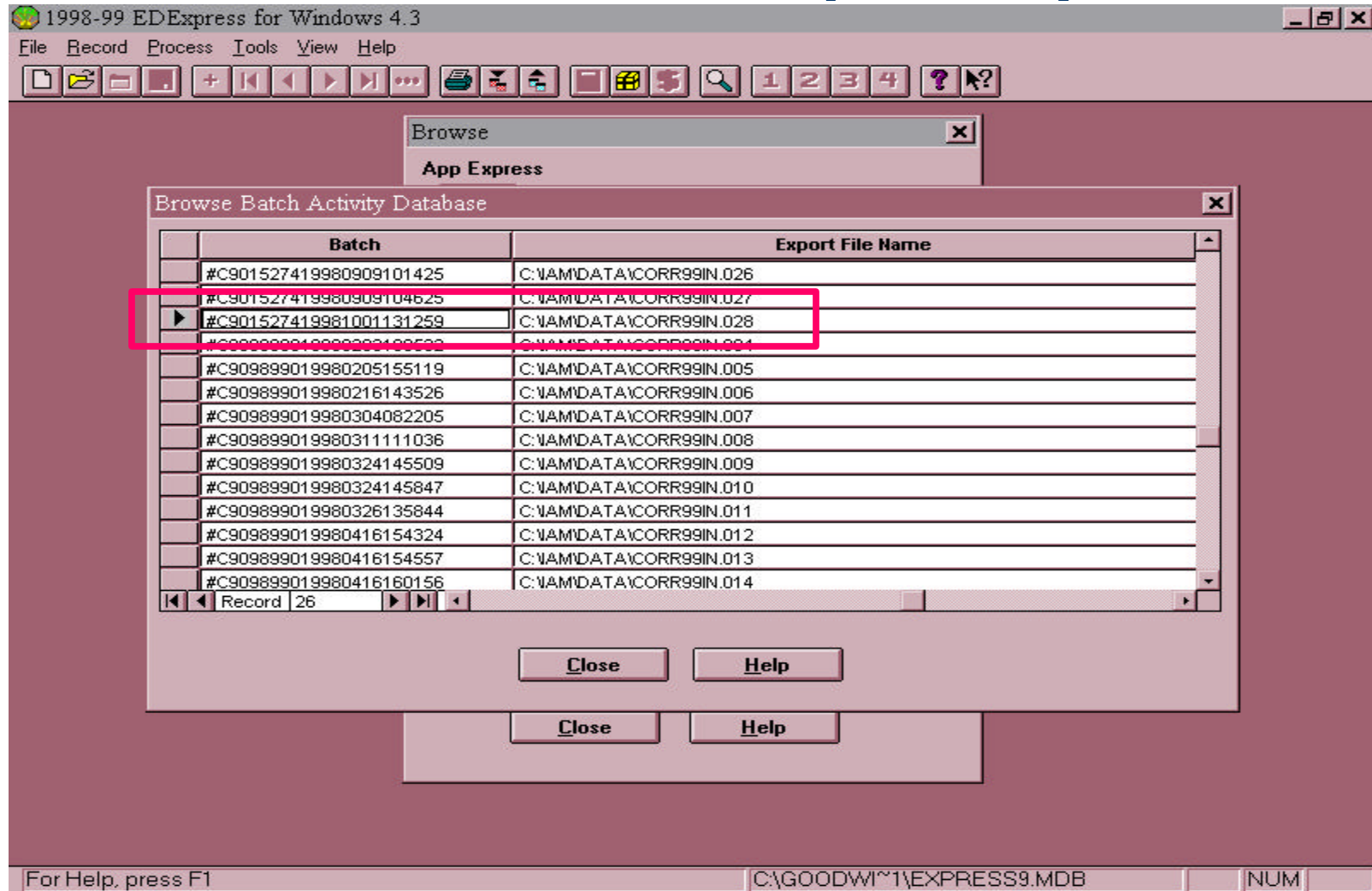
For Help, press F1

C:\GOODWI~1\EXPRESS9.MDB

NUM



Batch Activity Database (cont.)





Batch Activity Database (cont.)

1998-99 EDEExpress for Windows 4.3

File Record Process Tools View Help

Browse

App Express

Browse Batch Activity Database

	Batch	Batch Date	Time - Create	User ID - Update	Da
	#C901527419980909101425	09/09/1998	10:14:25	LAURIE	09/09/
	#C901527419980909101425	09/09/1998	10:14:25	LAURIE	09/09/
▶	#C901527419981001131259	10/01/1998	13:12:59	LAURIE	10/01/
	#C909899019980203100532	02/03/1998	10:05:32	LAURIE	02/03/
	#C909899019980205155119	02/05/1998	15:51:19	LAURIE	02/05/
	#C909899019980216143526	02/16/1998	14:35:26	LAURIE	02/16/
	#C909899019980304082205	03/04/1998	08:22:05	LAURIE	03/04/
	#C909899019980311111036	03/11/1998	11:10:36	LAURIE	03/11/
	#C909899019980324145509	03/24/1998	14:55:09	LAURIE	03/24/
	#C909899019980324145847	03/24/1998	14:58:47	LAURIE	03/24/
	#C909899019980326135844	03/26/1998	13:58:44	LAURIE	03/26/
	#C909899019980416154324	04/16/1998	15:43:24	LAURIE	04/16/
	#C909899019980416154557	04/16/1998	15:45:57	LAURIE	04/16/
	#C909899019980416160156	04/16/1998	16:01:56	LAURIE	04/16/

Record 26

Close Help

Close Help

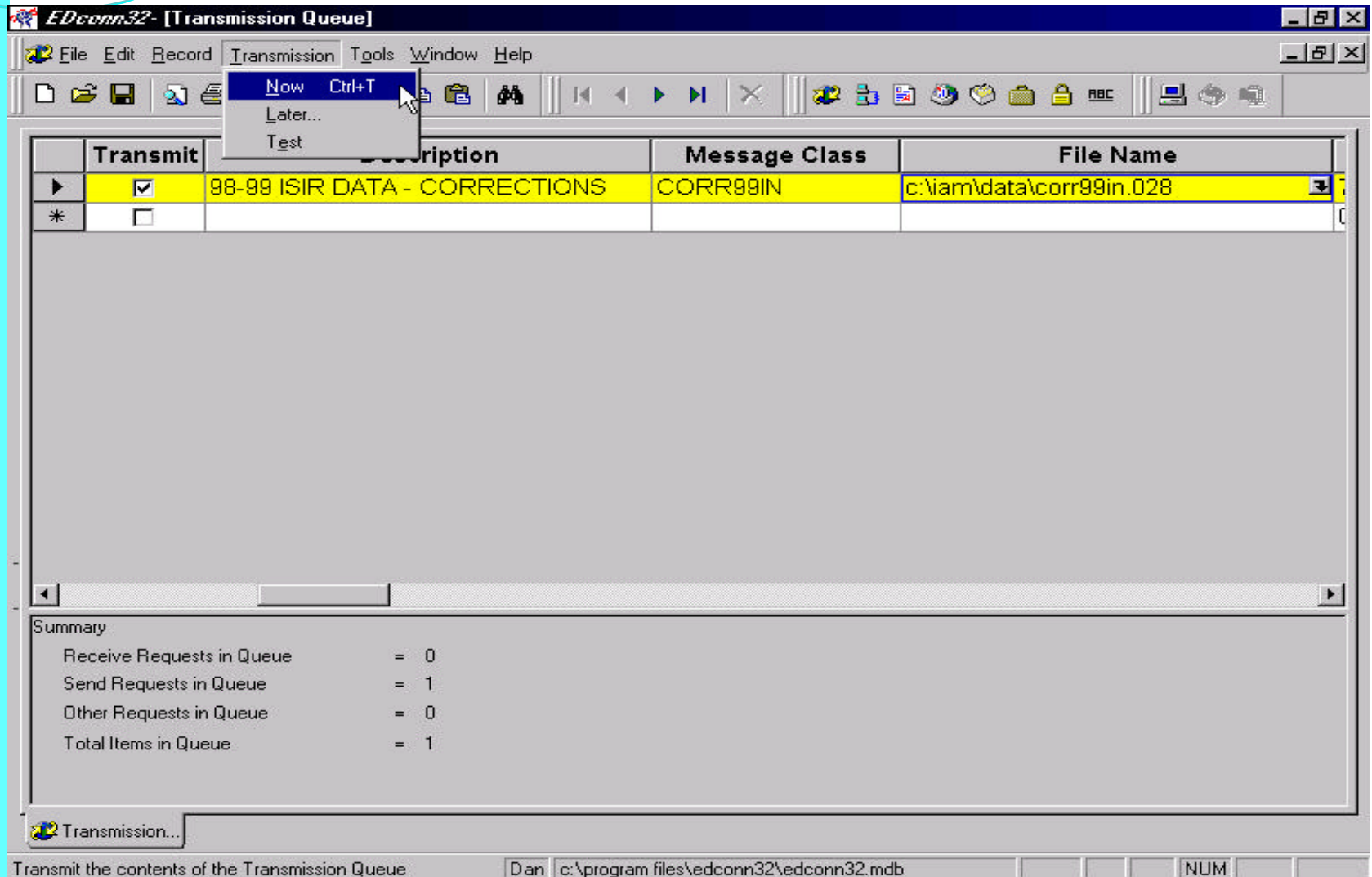
For Help, press F1

C:\GOODWI~1\EXPRESS9.MDB

NUM



Step 3 Transmit Data



■ Transmission | Now



Activity Log View

	Description	Message Class	File Name
▶	98-99 ISIR DATA - CORRECTIONS	CORR99IN	c:\iam\data\corr99in.028

■ Corr99in.028 transmitted

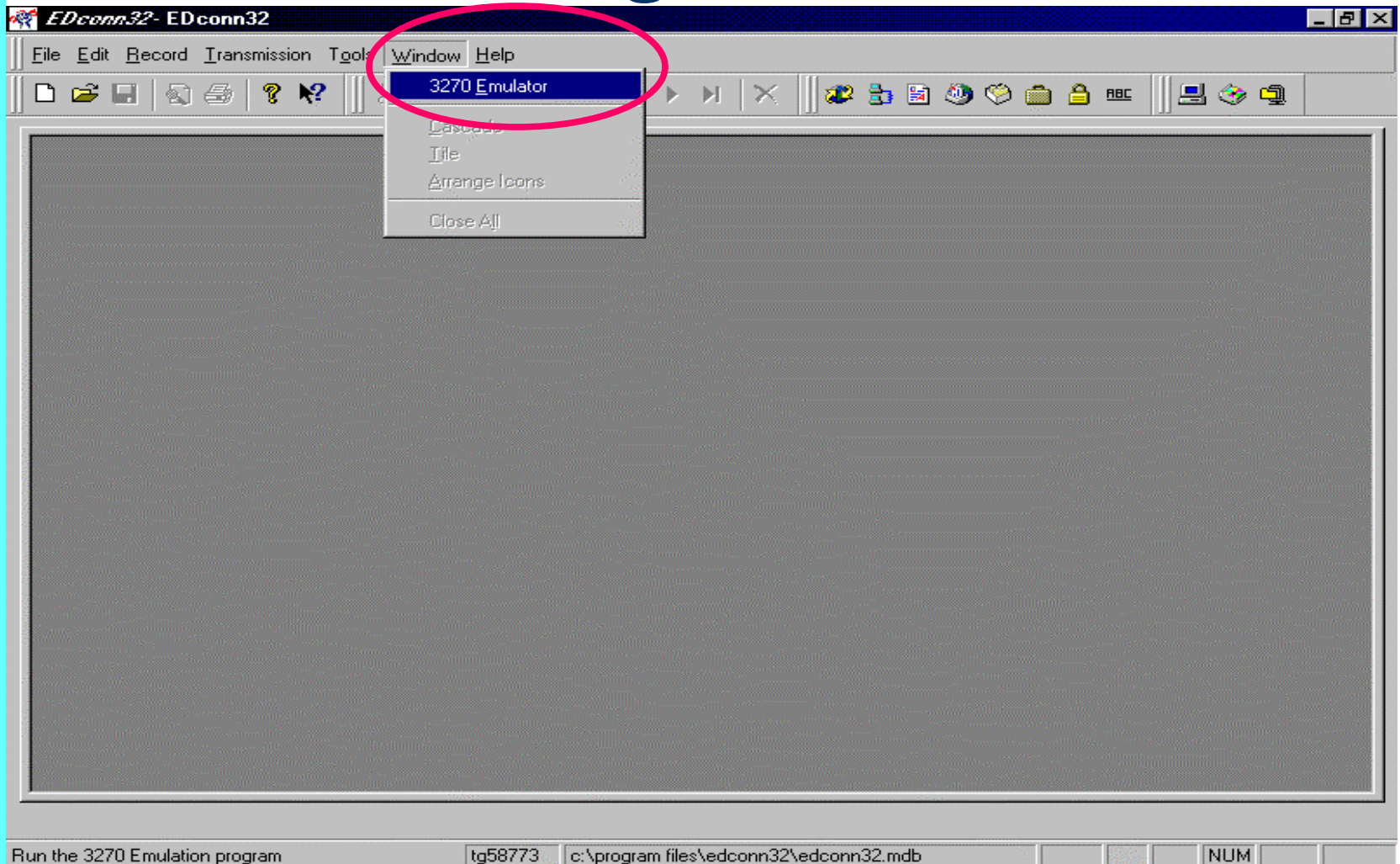


Step 4- Connect to On-line Query

- Once connected via EDconn32 you can access the following screens
 - CPS
 - Search by Batch Number
 - Search by TG#
 - WAN
 - View mailbox
 - NSLDS



Connecting On-line Using EDconn32



- Choose Window | 3270 Emulator



■ For CPS press [F3]



NCS Screen

```
Session A - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

p9cp_

      NN      NNN      CCCCCC      SSSSSS
      NNN      NNN      CCCCCCCCCC      SSSSSSSSS
      NNNN      NNN      CCC      CCC      SSS      SSS
      NNNNN      NNN      CCC
      NNN NN NNN      CCC      SSS      SSS
      NNN NNNN      CCC      CCC      SSS      SSS
      NNN      NNN      CCCCCCCCCC      SSSSSSSSS
      NNN      NN      CCCCCC      SSSSSS

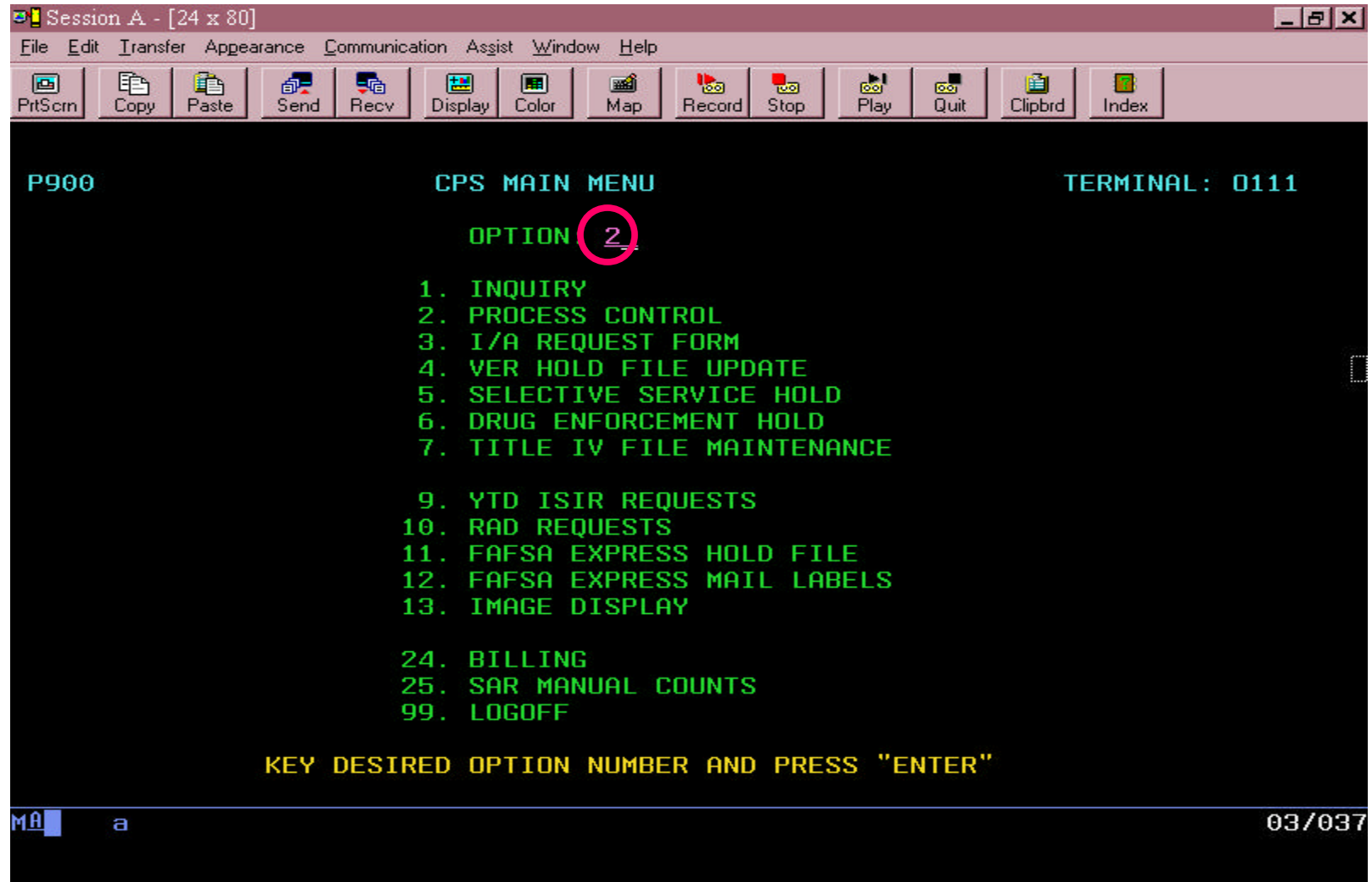
      National Computer Systems
      Information Services Division

      CICS Signon Complete for CICSPROD System
      Operator ID: FED5490      12:32:23
      Terminal ID: 0111      10/01/98

MA a 01/006
```

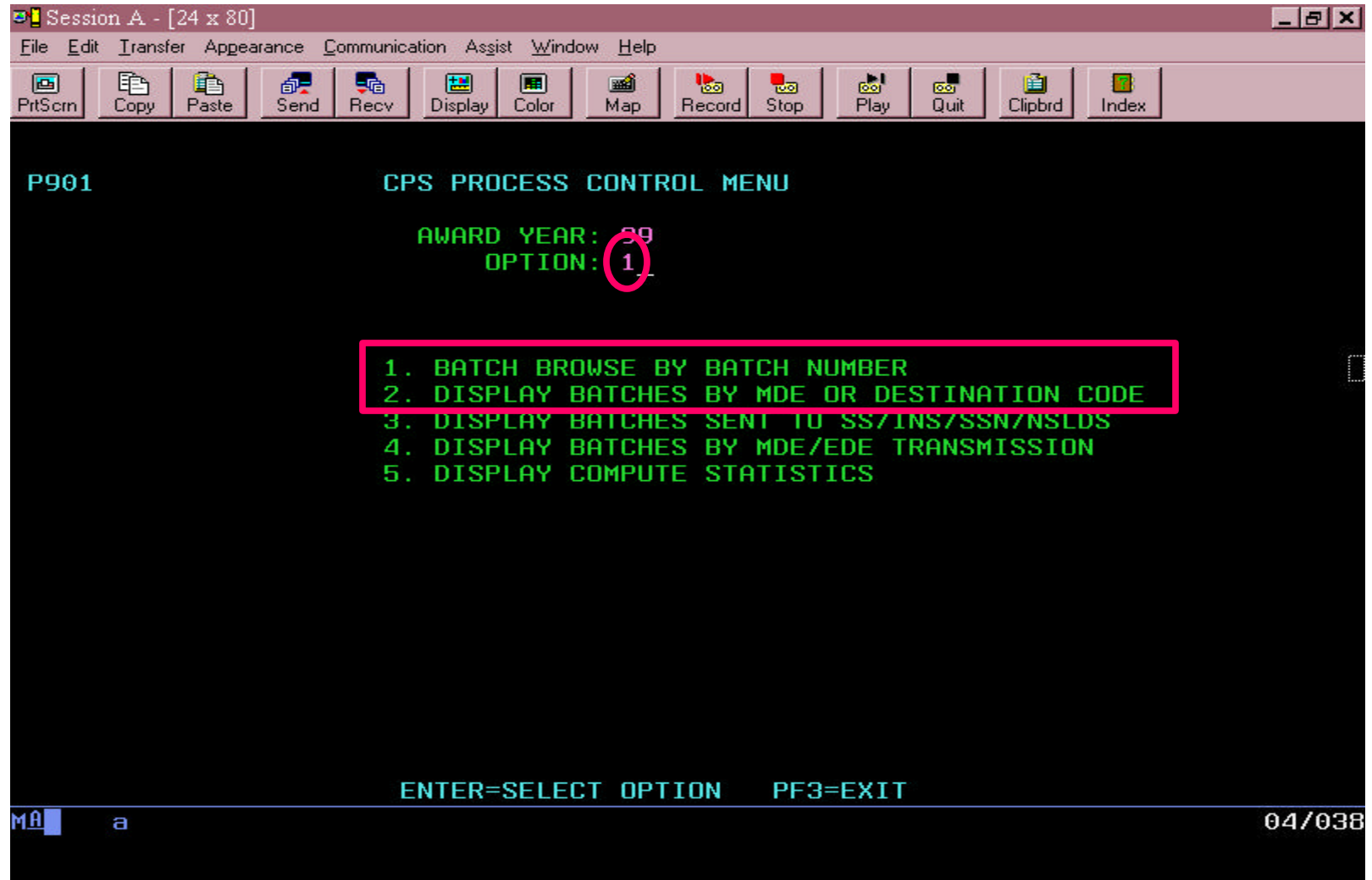


CPS Main Menu Screen





CPS Query- Process Control Menu Screen





CPS Query-- Search Batches by Batch Number

Session A - [24 x 80]

File Edit Transfer Appearance Communication Assist Window Help

PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

P902 1998-99 CPS BATCH BROWSE BY BATCH NUMBER TERMINAL 0111

DESTINATION/MDE CODE: tg50080 BATCH: #C900190519980918 164455

COMPUTE NUMBER: BATCH TYPE:
MDE TRANSMISSION NUMBER: STATUS:

NCNT DATE TIME CNT

TOTAL RECEIPT
GOOD TRANSMISSION
NODB
ERROR
APPLICATIONS
HISTORY CORRECTIONS
DUPLICATES

NCNT DATE SENT STATUS

SELECTIVE SERVICE
SOCIAL SECURITY
NSLDS
INS

REJECT REASON:

ENTER=EDIT PF3=EXIT PA OR CLEAR=REFRESH

M& a 03/027



Output Screen for a Specific Batch Number

Session A - [24 x 80]

File Edit Transfer Appearance Communication Assist Window Help

PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

P902 1998-99 CPS BATCH BROWSE BY BATCH NUMBER TERMINAL 0111

DESTINATION/MDE CODE: IG50080 BATCH: #C900190519980918 164455

COMPUTE NUMBER: 178 BATCH TYPE: Electronic Corrections
MDE TRANSMISSION NUMBER: 2429 STATUS: S

	NCNT	DATE	TIME	CNT
TOTAL	1			
GOOD	1			
NODB	0			
ERROR	0			
APPLICATIONS	0			
HISTORY CORRECTIONS	1			
DUPLICATES	0			

	NCNT	DATE SENT	STATUS
SELECTIVE SERVICE	1	09-22-1998	M
SOCIAL SECURITY			
NSLDS	1	09-22-1998	M
INS			

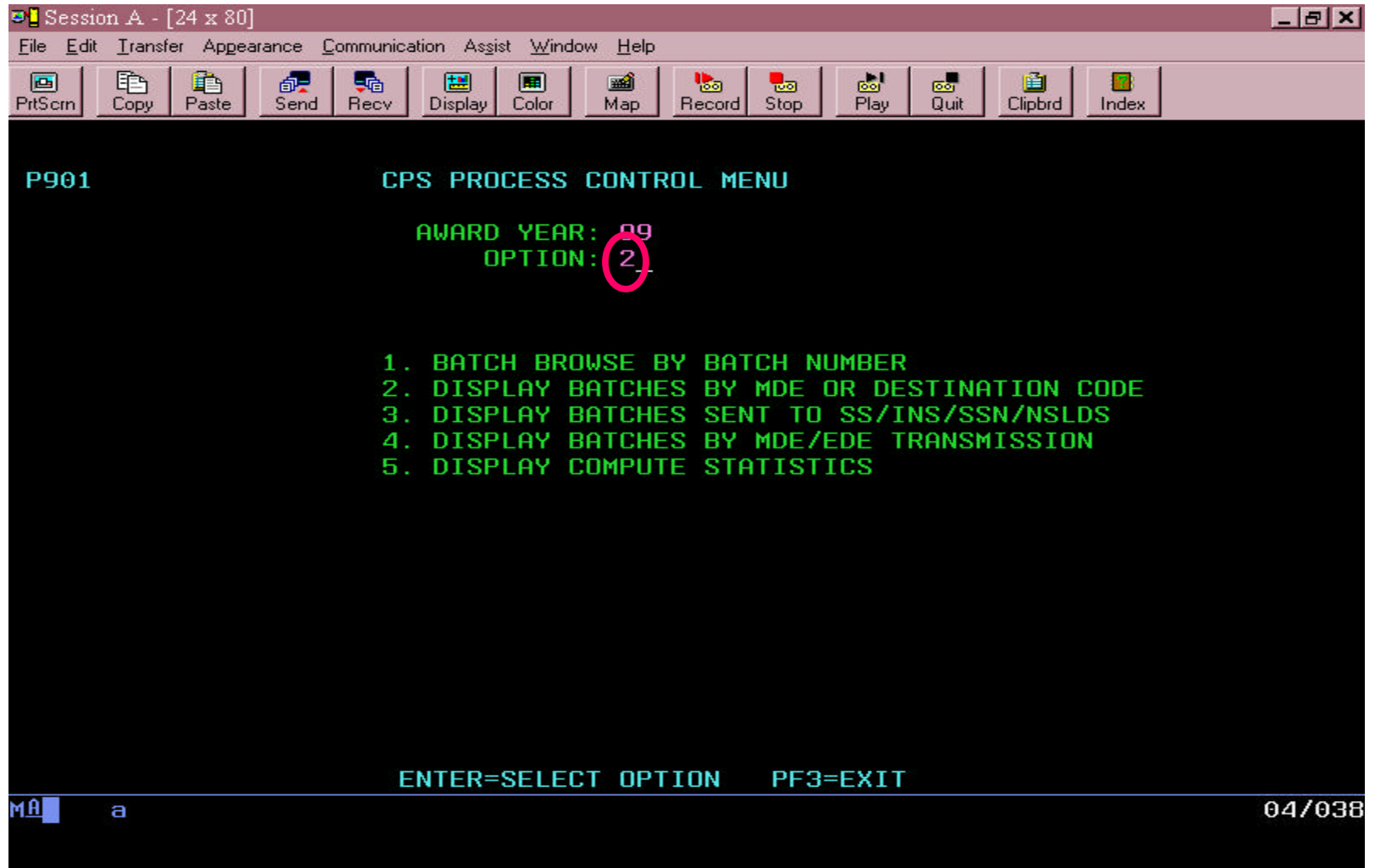
REJECT REASON: DISPLAYED BATCH RECEIVED AT THE CPS

ENTER=EDIT PF3=EXIT PA OR CLEAR=REFRESH

M& a 03/027



CPS Process Control Menu Screen





Display Batches by MDE/EDE Destination Code Screen

Session A - [24 x 80]

File Edit Transfer Appearance Communication Assist Window Help

PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

P903 CPS 1998 - 1999 BATCHES BY MDE / EDE DESTINATION CODE

MDE/DEST CODE _____ INSTITUTION _____ BATCH TYPE _____

MDE/DEST NAME _____

MDE CODES: ROW=21 FE/FOW=41 ACT=51-56 ADE=71 NCS=72 PIC=81

BATCH TYPES: 1=APPS 2=CORRECTIONS 5=ISIR 6=ELEC CORRECTIONS 7=SYSTEM GENERATED

8=ELEC APPS 9=RENEWAL APPS

PLACE AN X BY THOSE BATCHES YOU WISH TO BROWSE

ENTER=SEND DATA PA OR CLEAR=REFRESH

03/017

Enter the TG#

If you want to narrow the batches by institution per TG# enter in the Federal School Code

If you want to narrow the search by batch type enter a value here



All Batches for a Destination Point

```
Session A - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
PrtScr Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

P903          CPS 1998 - 1999 BATCHES BY MDE / EDE DESTINATION CODE
                                     PAGE      1 OF      9
MDE/DEST CODE TG50080 INSTITUTION _____ BATCH TYPE _
MDE/DEST NAME BETHEL COLLEGE

MDE CODES: ROW=21 FE/FOW=41 ACT=51-56 ADE=71 NCS=72 PIC=81
BATCH TYPES: 1=APPS 2=CORRECTIONS 5=ISIR 6=ELEC CORRECTIONS 7=SYSTEM GENERATED
              8=ELEC APPS 9=RENEWAL APPS
PLACE AN X BY THOSE BATCHES YOU WISH TO BROWSE

5 #E900190519980928061451      5 #E900190519980925043700
5 #E900190519980923055836      6 #C900190519980918164455
8 #A900190519980918164424      5 #E900190519980916092315
5 #E900190519980914070243      5 #E900190519980910084756
8 #A900190519980908163422      6 #C900190519980908133551
5 #E900190519980904070311      8 #A900190519980903100736
6 #C900190519980903100813      5 #E900190519980902094337
5 #E900190519980901090132      8 #A900190519980827083451
6 #C900190519980827083517      5 #E900190519980826141756
5 #E900190519980824104142      6 #C900190519980821083742
8 #A900190519980821083717      5 #E900190519980821101405
5 #E900190519980820092130      5 #E900190519980819161312

ENTER=SEND DATA  PF3=MENU  PF7=BACK  PF8=UP  PA OR CLEAR=REFRESH
MA a 11/004
```



Selected Batch for a Destination Code

```
Session A - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
PrtScr Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

P903          CPS 1998 - 1999 BATCHES BY MDE / EDE DESTINATION CODE
MDE/DEST CODE TG50080 INSTITUTION _____ BATCH TYPE 6
MDE/DEST NAME BETHEL COLLEGE
MDE CODES ROW=21 FE/EDN=41 ACT=51-56 ADE=71 NCS=72 PIC=81
BATCH TYPES: 1=APPS 2=CORRECTIONS 5=ISIR 6=ELEC CORRECTIONS 7=SYSTEM GENERATED
8=ELEC APPS 9=RENEWAL APPS
PLACE AN X BY THOSE BATCHES YOU WISH TO BROWSE

6 #C900190519980918164455
6 #C900190519980903100813
6 #C900190519980821083742
6 #C900190519980811153047
6 #C900190519980803142648
6 #C900190519980727101119
6 #C900190519980717093850
6 #C900190519980707155632
6 #C900190519980624145618
6 #C900190519980617160907
6 #C900190519980527113151
6 #C900190519980507161145
- 6 #C900190519980908133551
- 6 #C900190519980827083517
- 6 #C900190519980817084245
- 6 #C900190519980811091405
- 6 #C900190519980803110001
- 6 #C900190519980723092316
- 6 #C900190519980713092746
- 6 #C900190519980630092220
- 6 #C900190519980618095752
- 6 #C900190519980529153601
- 6 #C900190519980513115551
- 6 #C900190519980429103927

ENTER=SEND DATA PF3=MENU PF7=BACK PF8=UP PA OR CLEAR=REFRESH
MA a 11/004
```



Output Screen for a Specific Batch

```
Session A - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

P902          1998-99  CPS BATCH BROWSE BY BATCH NUMBER                                TERMINAL
                                                                0111
  DESTINATION/MDE CODE: IG50080   BATCH: #C900190519980918   164455

      COMPUTE NUMBER: 178      BATCH TYPE: Electronic Corrections
MDE TRANSMISSION NUMBER: 2429      STATUS: S

      TOTAL          NCNT          DATE          TIME          CNT
      GOOD          1          RECEIPT 09-21-1998 02.27.35
      NODB          0          TRANSMISSION 09-23-1998 05.57.57
      ERROR          0
      APPLICATIONS   0
      HISTORY CORRECTIONS 1
      DUPLICATES     0

      NCNT  DATE SENT  STATUS
      1    09-22-1998  M
      SELECTIVE SERVICE
      SOCIAL SECURITY
      NSLDS          1    09-22-1998  M
      INS

REJECT REASON:      DISPLAYED BATCH RECEIVED AT THE CPS

ENTER=EDIT  PF3=EXIT                                PA OR CLEAR=REFRESH
M@a          a                                          03/027
```




Output Screen for a Specific Batches

```
Session A - [24 x 80]
File Edit Transfer Appearance Communication Assist Window Help
PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

P902          1998-99  CPS BATCH BROWSE BY BATCH NUMBER          TERMINAL
                                0323
DESTINATION/MDE CODE: IG50080  BATCH: #C900190519980918  164455

      COMPUTE NUMBER: 178      BATCH TYPE: Electronic Corrections
MDE TRANSMISSION NUMBER: 2429      STATUS: S

      TOTAL      NCNT      DATE      TIME      CNT
      GOOD      1      RECEIPT 09-21-1998 02.27.35
      NODB      1      TRANSMISSION 09-23-1998 05.57.57
      ERROR      0
      APPLICATIONS 0
      HISTORY CORRECTIONS 1
      DUPLICATES 0

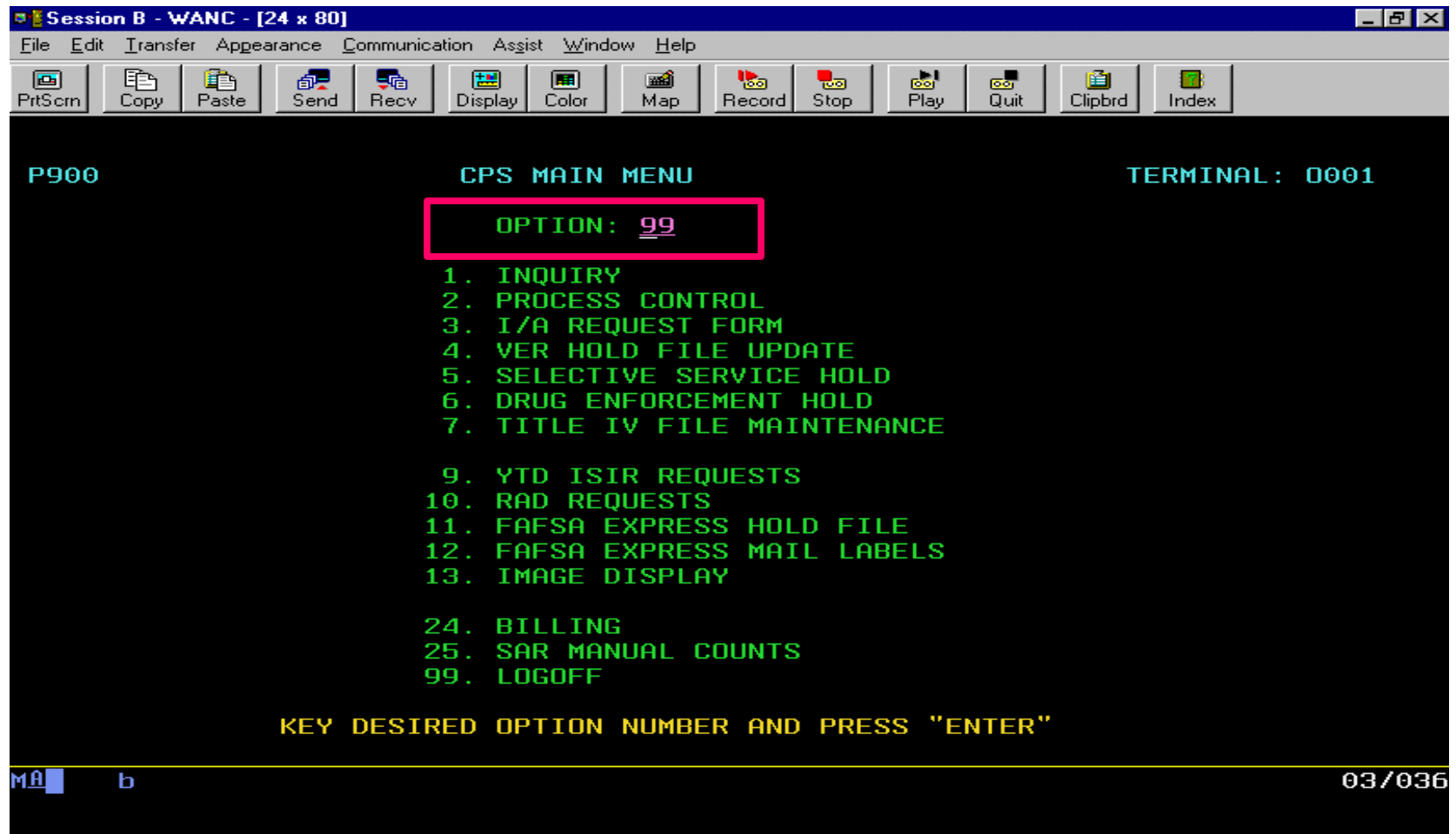
      NCNT      DATE SENT      STATUS
      SELECTIVE SERVICE      1      09-22-1998      M
      SOCIAL SECURITY
      NSLDS      1      09-22-1998      M
      INS

REJECT REASON:      DISPLAYED BATCH RECEIVED AT THE CPS

PF3=EXIT  PF7=PREV BATCH      PF8=NEXT BATCH      PA OR CLEAR=REFRESH
MA a      03/027
```



Logging Off CPS Query



- Type [99] & press enter
- Type [logoff] & press enter

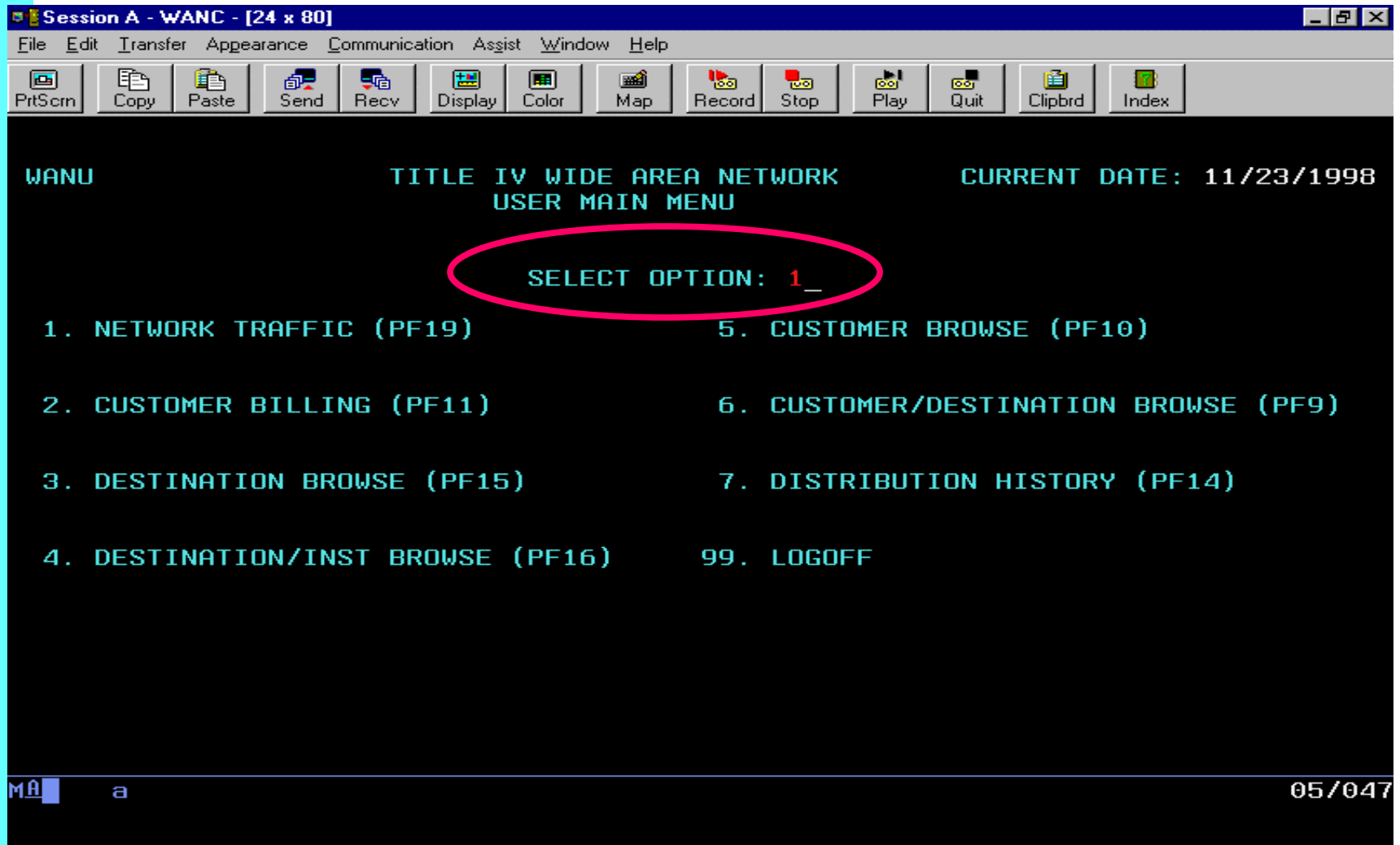


■ For Title IV WAN Query press [F1]





WAN User Main Menu to View Mailbox



- Select Option [1] Network Traffic



Network Traffic

Session A - WANC - [24 x 80]

File Edit Transfer Appearance Communication Assist Window Help

PrtScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Index

W010 TITLE IV AREA WIDE NETWORK CURRENT DATE: 10/30/1998
NETWORK TRAFFIC QUERY PAGE: 1 OF 1

DEST ID: TG58773 MARY L SHUMAKER
APPL. SYSTEM: MESSAGE CLASS: ITEM NO:
FROM: 10 06 98 THRU: 10 29 98 BATCH ID:

ENTER (S) VIEW DETAIL (R) REQUEST RESTORE (C) CANCEL RESTORE

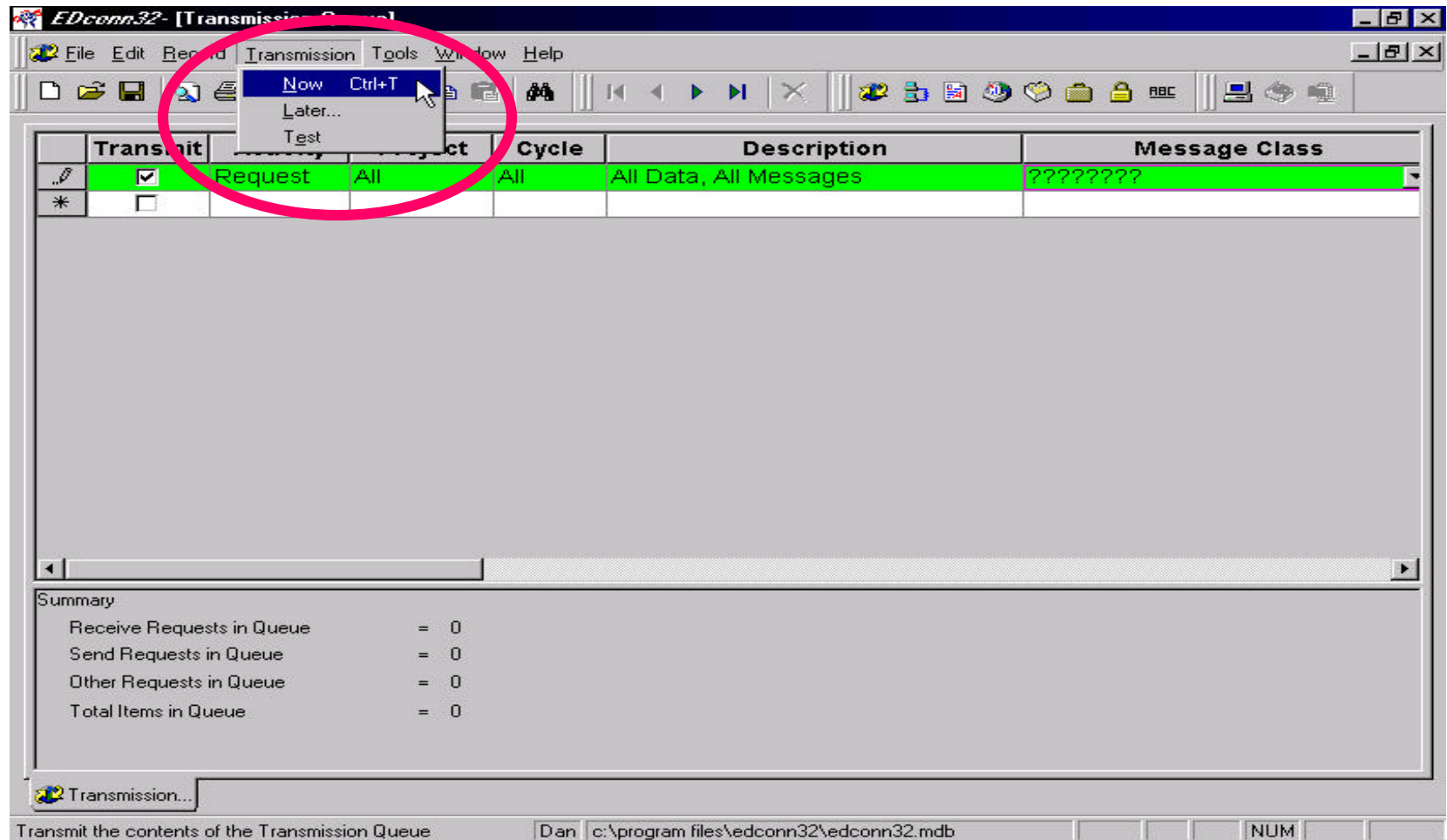
SEL	MESSAGE CLASS	--SENT TO NETWORK-- DATE TIME	--RECEIVED BY USER-- DATE TIME	CHARACTERS	RESTORE STATUS
—	SARE990P	1998-10-29 10.03.41		231	
—	SARR990P	1998-10-29 10.03.43		231	
—	CORR99IN	1998-10-28 15.52.02	1998-10-29 16.26.47	462	
—	MESSAGTB	1998-10-06 16.58.42	1998-10-13 10.58.59	8,320	

PF3-MENU PF15-DESTINATION PF7-PREV PAGE PF8-NEXT PAGE

MA a 04/018



Step 5- Download Processed Data



- Format transmission queue to receive data
- Choose Transmission | Now



View Activity Log for Received Data

	Description	Message Class	File Name
▶	98-99 ELECTRONIC CORRECTION ERRORS	SARE99OP	c:\iam\data\sare99op.dat
	98-99 ISIR CORRECTIONS	SARR99OP	c:\iam\data\sarr99op.dat

■ Double click file name to view batch id



Tracking Data by Batch ID

CPS HEADER 2563 TG58773 1998060109495989 #E900000019980601094957
31

1111111111Z1111 SMITH MARY DPO BOX 111
ANYWHERE US555555XX555555 5555555555555555 21 22222
10000498A0012F00498A 0000{0000{0000{0000{ TG56514

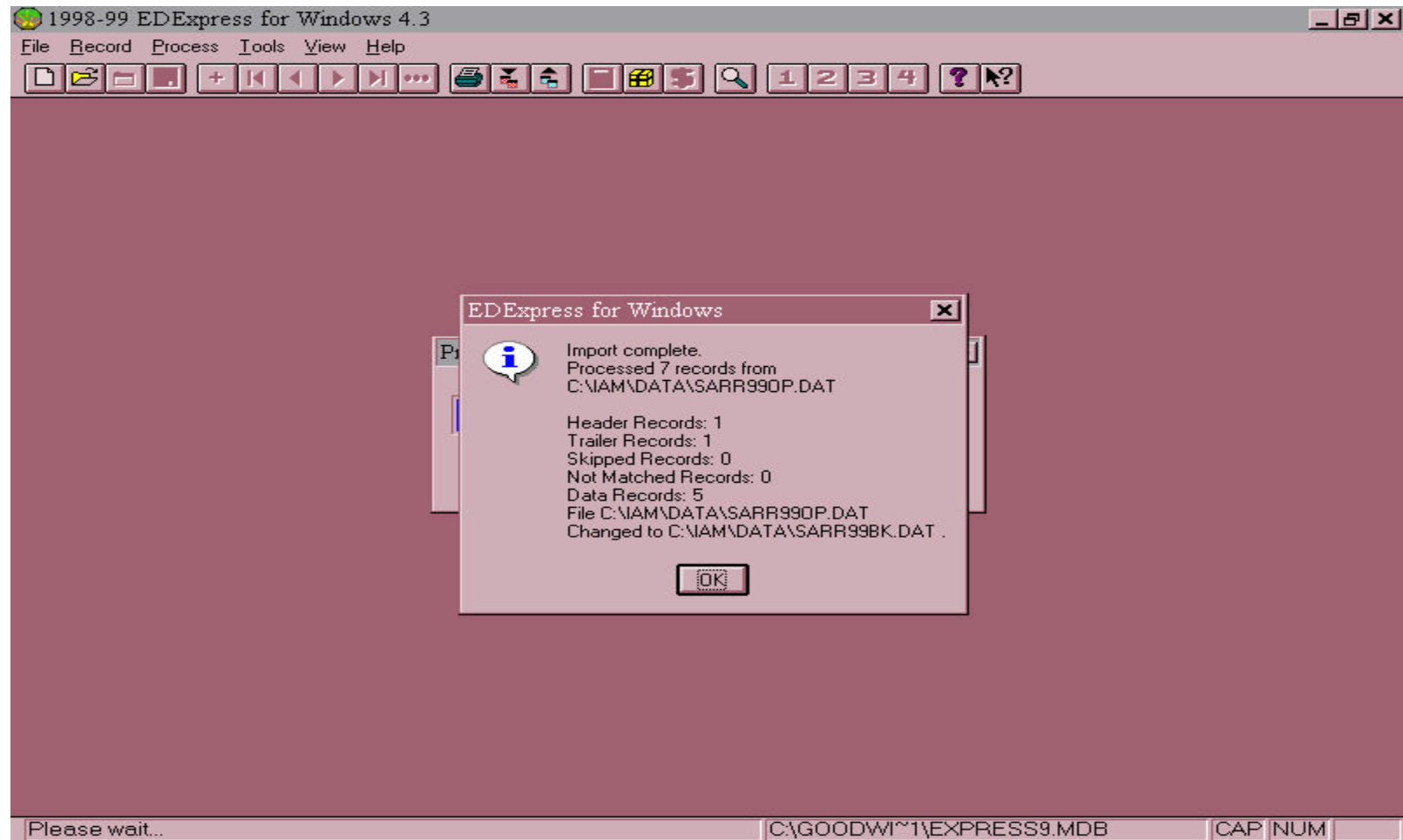
CPS TRAILER 2563 TG5877319980601094957
989900001#E900000019980601094957 3100000000000000Y

- Note Batch ID in header record



Step 6- Import / Process Data

Import Statistics Screen





Step 6- Import Processed Data (cont.)

- Review Batch Activity Database
 - Import File Name
 - Update Date and Time
 - User

- Reports



Batch Activity Database

1998-99 EDEExpress for Windows 4.3

File Record Process Tools View Help

Browse

App Express

Browse Batch Activity Database

	Batch	Regen. Size	Import File Name
▶	#C901527419981001131259	0	C:\IAM\DATA\SARR99BK.DAT
	#C909899019980203100532	0	
	#C909899019980205155119	0	
	#C909899019980216143526	0	
	#C909899019980304082205	0	
	#C909899019980311111036	0	
	#C909899019980324145509	0	
	#C909899019980324145847	0	
	#C909899019980326135844	0	
	#C909899019980416154324	0	
	#C909899019980416154557	0	
	#C909899019980416160156	0	
	#C909899019980416160615	0	
	#C909899019980508112050	0	

Record 26

Close Help

Close Help

For Help, press F1

C:\GOODWI~1\EXPRESS9.MDB

CAP NUM



Review ISIR

- Review for Accuracy
- Review Comments
 - Resolve any C flags
- Make Changes



Step 7- Access NSLDS for More Information or Updates

- SSCR On-line Updating
- Borrower Tracking and ISIR Comment Code 138
- Tracking and Populating Organization Contact Screens
- Tracking and Adding Overpayments



NSLC APPLICATION TRAINING CICS REGION VERSION 4.1

CICSNSLC

TCPNS002

S002

USERID: **sc0t028**

or "LOGOFF" to disconnect

PASSWORD:

NEW PASSWORD (Optional):

Disclosure Statement

The user understands that the Department of Education, its agents and sub-contractors have signed up to meet the requirements of the "PRIVACY ACT of 1974" (as amended). As such, by entering this system, the user hereby verifies that he/she has read the "PRIVACY ACT of 1974" (as amended), that the user understands the requirements of the act, and that the user has no remaining unanswered questions.

Monitoring Notice

This system is for the use of authorized users only. Individuals using this computer system without authority, are subject to having all of their activities on this system monitored and recorded by system personnel. In the course of monitoring individuals improperly using this system or in the course of system maintenance, the activities of authorized users may also be monitored. Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials.

Enter your RACF Userid and Password to sign onto CICS



SS04

NSLDS
NSLDS Main Menu

09-10-1998
14:03:54

Input the number of your choice and press ENTER.

- 2 1. System Support Main Menu
2. Reporting Capabilities Main Menu
3. Exit NSLDS and LOGOFF

Msg# User Messages

F3=EXIT F7=BACKWARD F8=FORWARD



RC00

NSLDS
Reporting Capabilities Main Menu

09-10-1998
14:09:35

Input the number of your choice and press ENTER.

- 1. Aggregate Inquiry Main Menu
- 2. Default Rate Main Menu
- 3. Report Selection Menu
- 4. Borrower Tracking Security
- 5. Financial Aid Transcript Summary
- 6. Student Status Confirmation Menu
- 7. Aid Overpayment
- 8. Organization Contact

F3=EXIT



RC70

NSLDS
Student Status Confirmation Menu

11-06-1998
15:12:29

Input the number of your choice and press ENTER.

- 1 1. Student Status Confirmation Update
2. SSCR User Profile Update
3. SSCR Servicer Profile Update
4. SSCR Cycle Selection

F3=EXIT



Step 1- Updating SSCR Online

```
RC71      D_ Display student(D) Update sscr(U) List Address(LA)
          Past enrollment Status change(PS)

          NSLDS                                09-10-1998
          SSCR Online Update                    14:11:51
School/Branch Code ..: 01136800 CMTY HOSP ROANOKE VY SCH OF MED-TEC
SSN..... 043882658 First Name.. corey_____ DOB.. 12 - 06 - 1974 (MM-DD-YYYY)
Last Name:                               Curr SSN.:
          ----- Current Student Status Change (Mandatory) -----
Anticipated Completion Date.. _ - _ - _ (MM-DD-YYYY)
Enrollment Code.. _ Enrollment Code Effect Date.... _ - _ - _ (MM-DD-YYYY)
          Certification Date..... _ - _ - _ (MM-DD-YYYY)
Student Designator.. _____ (Optional)
          ---- Student Information Change (Optional) ----
SSN..... _____ First Name.. _____ Middle Initial.. _
Last Name.. _____ DOB.. _ - _ - _ (MM-DD-YYYY)
          --- Permanent Address Information (Optional)---
Address line 1.. _____
Address line 2.. _____
City..... _____ State.. _ Zip Code... _____
Country.. _____ Effective Date.. _ - _ - _ (MM-DD-YYYY)
          PRIVACY ACT OF 1974(AS AMENDED)
RC004-I: Please enter key fields and press ENTER
F3=EXIT
```




Step 2-Update Enrollment Status

```
RC71      U_  Display student(D)  Update sscr(U)  List Address(LA)
           Past enrollment Status change(PS)

                               NSLDS                               09-10-1998
                               SSCR Online Update                  14:17:20
School/Branch Code ..: 01136800 CMTY HOSP ROANOKE VY SCH OF MED-TEC
SSN..... 043882658 First Name.. COREY_____ DOB.. 12 - 06 - 1974 (MM-DD-YYYY)
Last Name: REED                               Curr SSN.: 043882658
        ----- Current Student Status Change (Mandatory) -----
Anticipated Completion Date.. 05 - 15 - 2000 (MM-DD-YYYY)
Enrollment Code.. F Enrollment Code Effect Date.... 09 - 07 - 1996 (MM-DD-YYYY)
                Certification Date..... 09 - 10 - 1998 (MM-DD-YYYY)
Student Designator.. _____ (Optional)
        ---- Student Information Change (Optional) ----
SSN..... _____ First Name.. _____ Middle Initial.. _
Last Name.. _____ DOB.. __ - __ - ____ (MM-DD-YYYY)
        --- Permanent Address Information (Optional)---
Address line 1.. _____
Address line 2.. _____
City..... _____ State.. __ Zip Code... _____
Country.. _____ Effective Date.. __ - __ - ____ (MM-DD-YYYY)
                PRIVACY ACT OF 1974(AS AMENDED)
RC704-I: Please make changes and press ENTER
F3=EXIT
```



Step 3-Watch for Successfully Updated Message

```
RC71      U_  Display student(D)  Update sscr(U)  List Address(LA)
           Past enrollment Status change(PS)

-----
                        NSLDS                                09-10-1998
                        SSCR Online Update                   14:18:38
School/Branch Code ..: 01136800 CMTY HOSP ROANOKE UY SCH OF MED-TEC
SSN..... 043882658 First Name.. COREY_____ DOB.. 12 - 06 - 1974 (MM-DD-YYYY)
Last Name: REED                               Curr SSN.: 043882658
      ----- Current Student Status Change (Mandatory) -----
Anticipated Completion Date.. 05 - 15 - 2000 (MM-DD-YYYY)
Enrollment Code.. F Enrollment Code Effect Date.... 09 - 07 - 1996 (MM-DD-YYYY)
                  Certification Date..... 09 - 10 - 1998 (MM-DD-YYYY)
Student Designator.. _____ (Optional)
      ---- Student Information Change (Optional) ----
SSN..... _____ First Name.. _____ Middle Initial.. _
Last Name.. _____ DOB.. __ - __ - ____ (MM-DD-YYYY)
      --- Permanent Address Information (Optional)---
Address line 1.. _____
Address line 2.. _____
City..... _____ State.. __ Zip Code... _____
Country.. _____ Effective Date.. __ - __ - ____ (MM-DD-YYYY)
                  PRIVACY ACT OF 1974(AS AMENDED)
AA022-I: Successfully UPDATED
F3=EXIT
```



RC00

NSLDS
Reporting Capabilities Main Menu

09-10-1998
14:09:35

Input the number of your choice and press ENTER.

- 1. Aggregate Inquiry Main Menu
- 2. Default Rate Main Menu
- 3. Report Selection Menu
- 4. Borrower Tracking Security
- 5. Financial Aid Transcript Summary
- 6. Student Status Confirmation Menu
- 7. Aid Overpayment
- 8. Organization Contact

F3=EXIT



Borrower Tracking and ISIR Comment Code 138

RC80 dp curr Data Provider info(DP) LOan hist(LO) Attendance Hist(AH)
Plus borrower Student selection(PS)

NSLDS 11-06-1998
Student/Borrower Search 10:21:50

SSN.. 043865160 First Name.. _____ DOB.. - - - (MM-DD-YYYY)
PLUS Borrower(P)/Student(S).. S

NAME HISTORY

MORE:

Sel First	M Last	DOB	State	Curr SSN
- GREGORY	T COLLINS	11-01-1971		043865160

PRIVACY ACT OF 1974(AS AMENDED)

F3=EXIT F7=BACKWARD F8=FORWARD



Displaying Data Providers

RC93

OC Organization Contact(OC)

NSLDS

09-10-1998

Current Data Provider Information

14:23:49

Student/Borrower Name: GREGORY

T COLLINS

SSN: 043865160

MORE:

s GA Code.....: 725

Name: AMERICAN STUDENT ASSISTANCE

Street Address.....: 330 STUART STREET

City.....: BOSTON

State: MA Zip Code: 021165292

Resp Begin Date....: 09-04-1991

_ School/Branch Code.: 00213000

Name: BOSTON UNIVERSITY

Street Address.....: OFFICE OF THE PRESIDENT, 147 BAY STATE ROAD

City.....: BOSTON

State: MA Zip Code: 02215

_ School/Branch Code.: 00214600

Name: EMERSON COLLEGE

Street Address.....: 100 BEACON STREET

City.....: BOSTON

State: MA Zip Code: 02116

PRIVACY ACT OF 1974(AS AMENDED)

F3=EXIT F7=BACKWARD F8=FORWARD F12=RETURN



RC16 _ Display(D)

NSLDS

09-30-1998

Organization Contact Information

14:24:42

Organization Type.: GA + Name: GUARANTY AGENCY

Organization Code.: 725 + Name: AMERICAN STUDENT ASSISTANCE +

For Detailed Contact information make a (s)election and press ENTER.

Sel Function	First Name	Last Name	Phone	Ext
--------------	------------	-----------	-------	-----

RC182-I: No contacts exist for this organization.

F3=EXIT F4=PROMPT F7=BACKWARD F8=FORWARD



RC00

NSLDS
Reporting Capabilities Main Menu

09-10-1998

14:09:35

Input the number of your choice and press ENTER.

- 1. Aggregate Inquiry Main Menu
- 2. Default Rate Main Menu
- 3. Report Selection Menu
- 4. Borrower Tracking Security
- 5. Financial Aid Transcript Summary
- 6. Student Status Confirmation Menu
- 7. Aid Overpayment
- 8. Organization Contact

F3=EXIT



Tracking and Populating Organization Contact Screens

```
RC16      _  Display(D)  Update(U)  Add(A)

-----
                                NSLDS                                09-10-1998
                                Organization Contact Information        14:40:39

Organization Type..: SCH      + Name: SCHOOL
Organization Code..: 011368   + Name: CMTY HOSP ROANOKE VY SCH OF MED-TEC  +
Organization Branch: 00

For Detailed Contact information make a (s)election and press ENTER.
For Update, type U at the action code, make a (s)election and press ENTER.
                                                                MORE:

Sel Function          First Name  Last Name          Phone          Ext
_  SSN/ID Issues      BOB        JONES              219-555-4544  07093

F3=EXIT F4=PROMPT F7=BACKWARD F8=FORWARD
```




Adding a Function

RC1B

```

                                NSLDS                                11-06-1998
                                Organization Function Selection        15:28:10

Please make a Selection(s) and press ENTER.

                                MORE:      +

Sel Functions
- Primary Contact
- SSN/ID Issues
- IS Technical Issues
- SSCR Issues
- FAT/SAR/ISIR Issues
- Default Issues
s Overpayment Issues
- Perkins Issues
- FFEL Issues
- Direct Loan Issues
- Pell Grant Issues
- Cohort Deflt Rate Issues
```

PRIVACY ACT OF 1974 (AS AMENDED)

F3=EXIT F7=BACKWARD F8=FORWARD F12=RETURN



Type Contact Information

RC17 u Organization address change support(O) Update(U)

NSLDS 11-06-1998
Organization Contact Information Detail 15:30:45

Organization Code.: 01136800
Organization Name.: CMTY HOSP ROANOKE UY SCH OF MED-TEC
Address.....: P O BOX 2201
City.....: ROANOKE State.: VA Zip Code.: 24009
Phone.....:

Function: Overpayment Issues +
Update User Id.....:
Update Date.....: 11-06-1998

Contact Name First: Julie_____
Last.: Chism_____
Title.....: Pell Coordinator_____
Phone.....: 219 - 555 - 4566 Ext.: 7094_
Fax.....: ____ - ____ - ____
E Mail.....: _____
Address.....: _____
City.....: _____ State.: ____ Zip Code.: ____ - ____

F3=EXIT F4=PROMPT



RC16 _ Display(D) Update(U) Add(A)

NSLDS

09-10-1998

Organization Contact Information

14:43:23

Organization Type..: SCH + Name: SCHOOL

Organization Code..: 011368 + Name: CMTY HOSP ROANOKE VY SCH OF MED-TEC +

Organization Branch: 00

For Detailed Contact information make a (s)election and press ENTER.

For Update, type U at the action code, make a (s)election and press ENTER.

MORE:

Sel Function	First Name	Last Name	Phone	Ext
_ SSN/ID Issues	BOB	JONES	219-555-4544	07093
_ Overpayment Issues	JULIE	CHISM	219-555-4569	07092



Displaying Another Organization

```
RC16      d  Display(D)

-----
                                NSLDS                                09-10-1998
                                Organization Contact Information        14:55:51

Organization Type..: GA      + Name: GUARANTY AGENCY
Organization Code..: 725     + Name: AMERICAN STUDENT ASSISTANCE      +

For Detailed Contact information make a (s)election and press ENTER.

Sel Function          First Name  Last Name          Phone          Ext

RC182-I: No contacts exist for this organization.
F3=EXIT F4=PROMPT F7=BACKWARD F8=FORWARD
```



RC00

NSLDS
Reporting Capabilities Main Menu

09-10-1998
14:09:35

Input the number of your choice and press ENTER.

- 1. Aggregate Inquiry Main Menu
- 2. Default Rate Main Menu
- 3. Report Selection Menu
- 4. Borrower Tracking Security
- 5. Financial Aid Transcript Summary
- 6. Student Status Confirmation Menu
- 7. Aid Overpayment
- 8. Organization Contact

F3=EXIT



Tracking and Adding Overpayments

```
RCOL      as  Data Provider Info(DP) Overpayment Update(OU) Add Student(AS)
-----
                                NSLDS                                09-10-1998
                        Student Identification                        14:58:30

SSN.. 064921785  First Name.. MARY_____  DOB.. 07 - 18 - 1974 (MM-DD-CCYY)

                                NAME HISTORY

First          M  Last          DOB          State  Curr SSN

PRIVACY ACT OF 1974(AS AMENDED)
RCOL4-E: Student not found. Use action code 'AS' to add student.
F3=EXIT  F7=BACKWARD  F8=FORWARD
```



Adding a Student to NSLDS

```
RCOM      ao Add student Overpayment(AO)

          NSLDS                                09-10-1998
          Student Addition                      14:59:29

Social Security Number . : 064921785
Last Name. . . . . Smith_____
First Name . . . . . MARY_____
Middle Initial . . . . . _
Date of Birth. . . . . : 07 - 18 - 1974 (MM-DD-CCYY)

          PRIVACY ACT OF 1974(AS AMENDED)

F3=EXIT
```



Updating an Overpayment

```

RCOB      UO Overpymt Detail(OD)  Update Overpymt(UO)  In/activate Overpymt(IO)

          NSLDS                                09-10-1998
        Aid Overpayment Update                15:13:20

SSN: 064921785 Name: MARY          SMITH          DOB: 07-18-1974
                                     MORE:      +

Sel Disbursement Date Type Ovrpmt Date Repaid School/Br Source Reg Inact
  (MM - DD - CCYY)      Indr (MM - DD - CCYY) Code Code Flg
*   09 - 07 - 1996      PE    Y    - - - - 01136800 SCH  - -
-   - - - - -          -    -    - - - - - - - - - - - -
-   - - - - -          -    -    - - - - - - - - - - - -
-   - - - - -          -    -    - - - - - - - - - - - -
-   - - - - -          -    -    - - - - - - - - - - - -
-   - - - - -          -    -    - - - - - - - - - - - -
-   - - - - -          -    -    - - - - - - - - - - - -

Valid Types are: Pell (PE), FSEOG (SE), Perkins (PK)
Valid Overpayment Indicators are: Overpayment (Y), Repaid (R),
                                   Satisfactory arrangement made (S)
Valid Sources are: School (SCH), Transfer to/from ED (TRF), ED DCS (EDR)
                    PRIVACY ACT OF 1974(AS AMENDED)
RCOB12-I: Aid Overpayment added successfully; Press enter to clear.
F3=EXIT F7=BACKWARD F8=FORWARD
  
```




Questions?



Summary

- Enrollment Requirements for using On-line Query
- Reviewed the Logical Process of looking for a batch status
- Looked at batches in the CPS and Title IV WAN systems
- Batch Activity Database in EDExpress



For Help

- **CPS Customer Service**
 - 800/330-5947
 - CPS@NCS.COM
- **Title IV WAN Customer Service**
 - 800/615-1189
 - T4WAN@NCS.COM
- **NSLDS Customer Service**
 - 800/999-8219