



U.S. Department of Education  
1998 Electronic Access Conferences



## ***Session 17***

# ***EDExpress From a School's Perspective***



# ***Application Processing***

- Request Renewal Applications
    - Forms sent to school
    - Add institutional form and deadline information
- Mail to student at permanent home address
- Every year, applications are due by April 15



# ***Application Processing***

- **FAFSA Entry to EDExpress**
  - FAFSA reviewed by financial aid advisor and verified if tax returns are submitted
  - FAFSAs are entered daily by financial aid
  - Systems coordinator batches and transmits





# ***Application Processing***

- Packaging and Loan Origination
  - ISIRs are imported into PowerFaid
  - Advisors determine aid package
  - Advisors originate loans in EDEExpress
  - Promissory notes are mailed to the students with award letters



# ***Application Processing***

- **Benefits of FAFSA Entry to EDExpress**
  - FAFSA is reviewed for completeness before

Early identification of C Code issues

Faster processing cycle

Improved service to students



# ***Application Processing***

## ■ Correction Processing

- Quick corrections entered by financial aid

Transmitted daily by systems coordinator

Advisor will review corrected ISIR when





# Query Management

**Query ISIR Database**

Title:  
DEPENDENT, ILLINOIS AND AUTO ZERO FC

Field: # OF MONTHS VEAP RECEIVED Operator: < Value:

And Or Value Help

Criteria:  
(((tbl\_E\_ISIR].AUTO00EFC='Y') AND ([tbl\_E\_Demo\_History].MODEL='D') AND  
([tbl\_E\_Demo\_History].STATELEGAL='IL') )

1 of 1

Add Delete Save Retrieve...

OK Cancel Help



**Query Loan Database**

Title:  
SUMMER PNOTES NOT RECD

Field: ACT. DISB. ACTIVITY TAKEN STATUS Operator: < Value: \_

And Or Value Help

Criteria:  
[[tbl\_D\_Loan].LOANTYPE<>'P'] AND [[tbl\_D\_Loan].LOANSTART='19980713'] AND  
[[tbl\_D\_Loan].BORRSIGN=No] AND [[tbl\_D\_Loan].AMTAPP>0] AND [[tbl\_D\_Loan].CANCODE<>Yes] )

17 of 17

Add Delete Save Retrieve...

OK Cancel Help



# ***Operational Suggestions***

- Check “save” and “ready for transmission”  
Browse Batch Activity Database (export log)  
Verify transmission in EDConnect Activity Log  
Data backup daily - verify restore function  
Use Notepad tab for documentation
  - Dependency override justification
- Reduce disbursements
- Use Measurement Tools for quality checks in



# ***Operational Suggestions***

- EDEExpress Coordinator
  - Daily transmissions



# ***Questions and Discussion***