2002-03
Application Processing System Update

Application Processing System Update

Agenda

- 2001-02 Noteworthy News
- Application Processing Statistics
- 2002-03 Changes

Noteworthy News from SFA
PIN Application Process Implemented
www.pin.ed.gov

- Implemented April 16, 2001
- Allows parents, high school students, former students, and others not already in PIN database to apply for PIN
- PIN applicant's name, SSN, DOB matched with SSA
  - PIN mailer sent to applicant if match successful
  - If match unsuccessful, letter sent instead of PIN mailer

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E-Sign and
Student Authentication Network (STAN)

- E-signature feature and STAN implemented June 29, 2001

- STAN provides authentication service for Direct Loan and FFEL borrowers who want to electronically sign promissory notes using their PIN

- Attend the Electronic Signature session (Tuesday, 10:45 a.m.) for more details

Noteworthy News from SFA
Consolidated Call Center

CPS/WAN technical support

(800) 330-5947

cpswan@ncs.com

- CPS Customer Service and Title IV WAN Customer Service combined into one call center
- Means fewer transfers and referrals
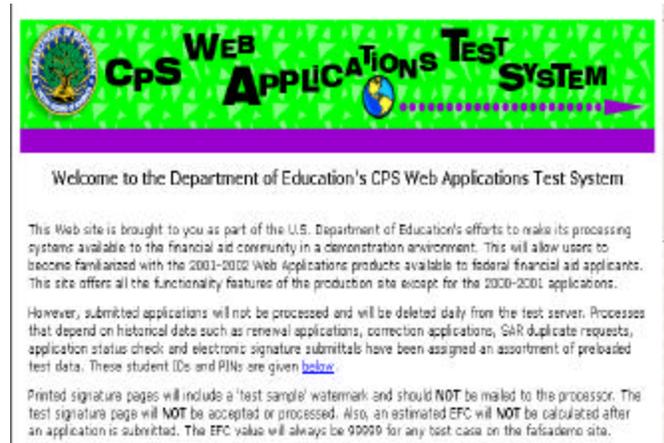- Calls are **FREE!**

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Noteworthy News from SFA
Web Demo Site

- Demonstration version of FAFSA on the Web available March 12, 2001

- Provides a way to show students, parents, and financial aid staff how to use FAFSA on the Web

  - The data you enter is saved for the day you enter it

  - All data cleared from database nightly

Noteworthy News from SFA
Web Demo Site, cont'd

- To access site --
  - **http://fafsademo.test.ed.gov**
  - **User name: eddemo**
  - **Password: fotwtest**
- From Demo Site --
  - Complete and "submit" a FAFSA or Renewal FAFSA
  - Make corrections
  - Check application status
  - Sign applications electronically
  - Request duplicate SARs
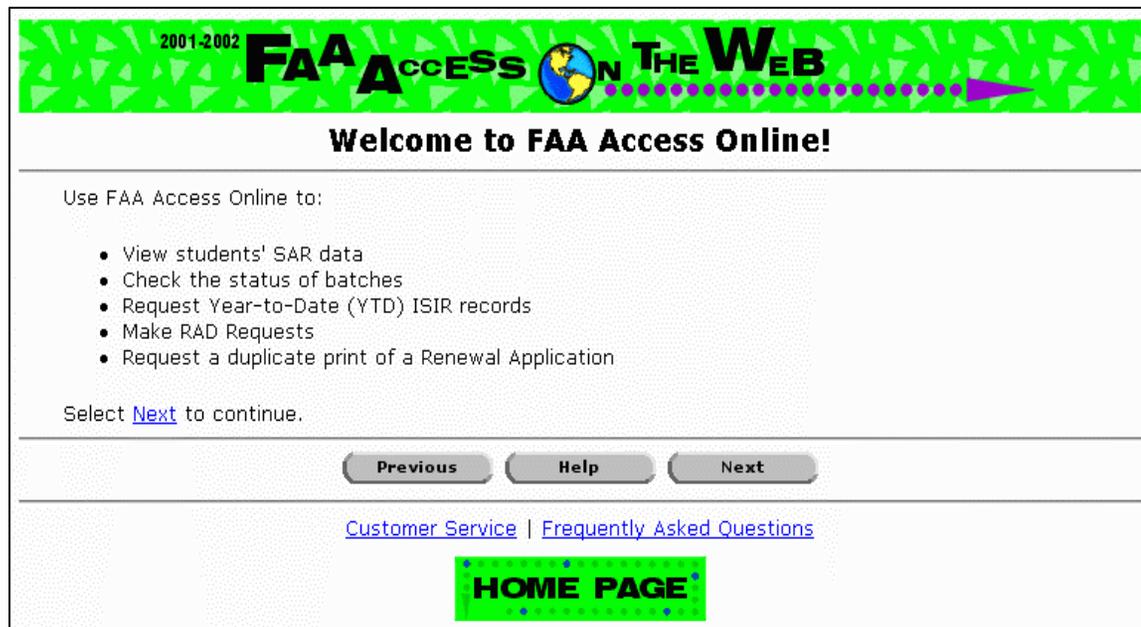 - Search for Federal School Codes

CPS WEB APPLICATIONS TEST SYSTEM

Welcome to the Department of Education's CPS Web Applications Test System

This Web site is brought to you as part of the U.S. Department of Education's efforts to make its processing systems available to the financial aid community in a demonstration environment. This will allow users to become familiarized with the 2001-2002 Web Applications products available to federal financial aid applicants. This site offers all the functionality features of the production site except for the 2000-2001 applications.

However, submitted applications will not be processed and will be deleted daily from the test server. Processes that depend on historical data such as renewal applications, correction applications, SAR duplicate requests, application status check and electronic signature submittals have been assigned an assortment of preloaded test data. These student IDs and PINs are given below.

Printed signature pages will include a 'test sample' watermark and should NOT be mailed to the processor. The test signature page will NOT be accepted or processed. Also, an estimated EFC will NOT be calculated after an application is submitted. The EFC value will always be 99999 for any test case on the fafsademo site.

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Noteworthy News from SFA

- Implemented May 16, 2001
- Online Customer Service Chat System
- Allows applicants to
  - Ask questions online
  - Get help online
- Available from all application pages on FAFSA on the Web, Renewal on the Web, and Corrections on the Web

Noteworthy News from SFA
FAA Access on the Web

Available May 1, 2001.
PIN sent to FAA to access site.

www.fafsa.ed.gov/FAA/faa.htm

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FAA Access on the Web

- Check batch status

FAA Access on the Web

- Check batch status
- Order duplicate paper Renewal FAFSAs

FAA Access on the Web
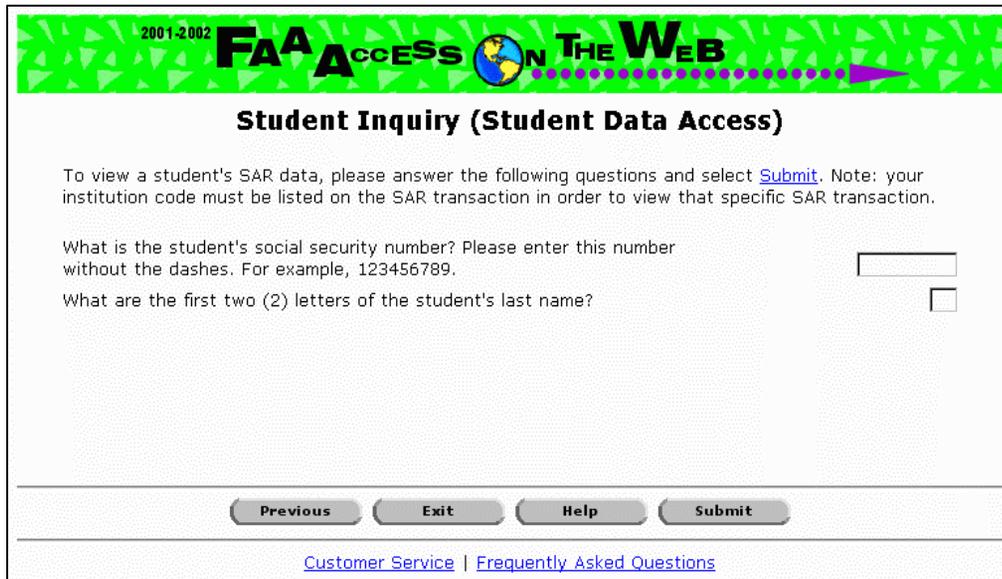
- Check batch status
- Order duplicate paper Renewal FAFSAs
- View applicant data for transactions where your school code is listed

Database Matches
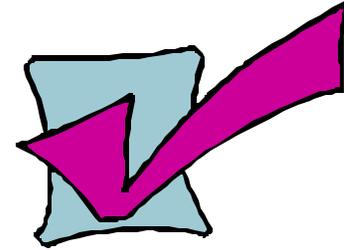
- Post-screening Prisoner Match implemented

- Automated INS secondary confirmation match implemented

- IRS income confirmation match not yet implemented

Application Volume
2000-01 and 2001-02

How many 2000-01 FAFSAs were processed as of July 16, 2000 (week 27)

6,918,604!

How many 2001-02 FAFSAs were processed as of July 15, 2001 (week 28)
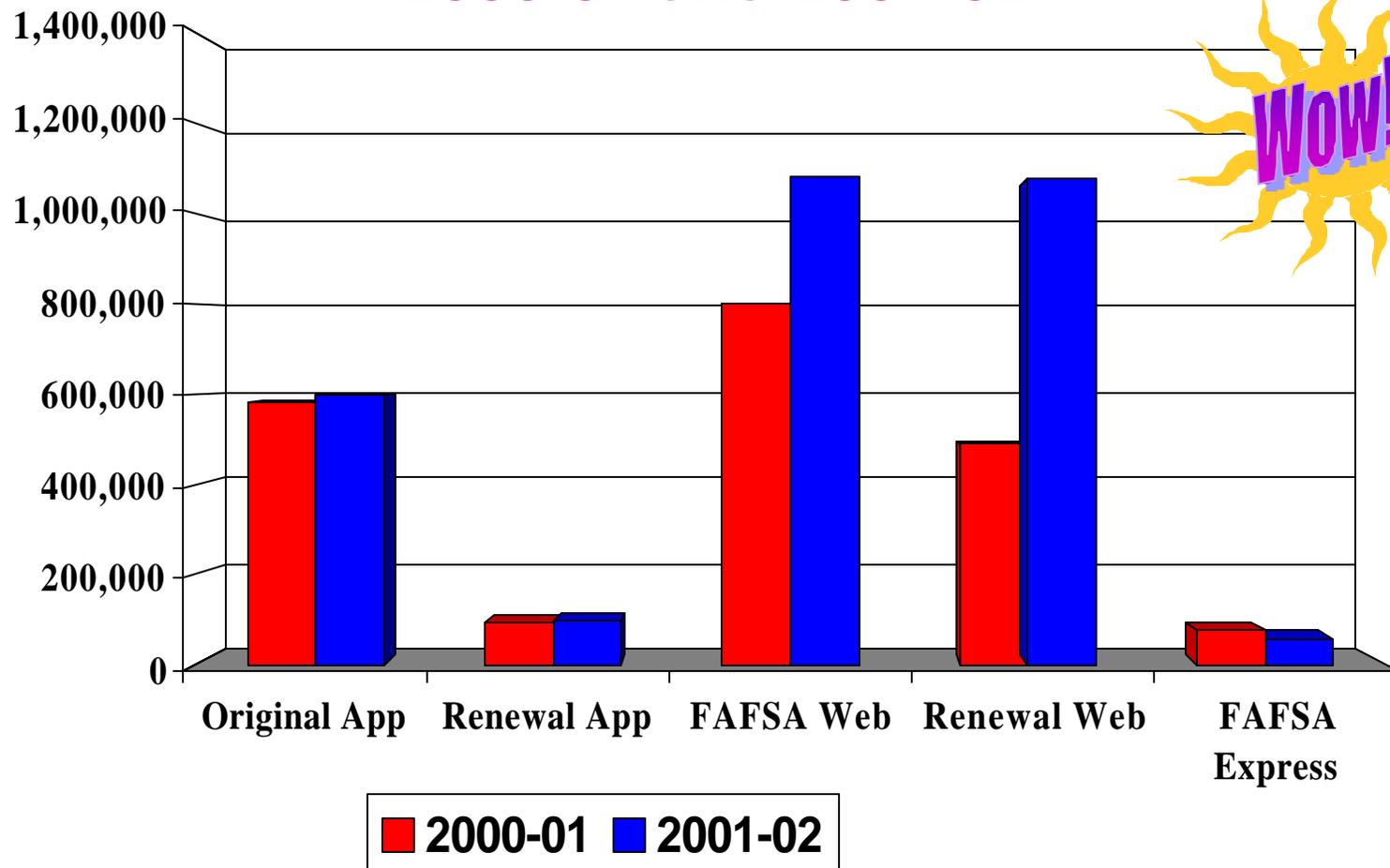
7,312,585!

That's a **5.7%** increase!

Electronic Applications
2000-01 and 2001-02

For the first 28 weeks of processing for 2000-01 and 2001-02

Legend: 2000-01 (red), 2001-02 (blue)

Categories: Original App, Renewal App, FAFSA Web, Renewal Web, FAFSA Express

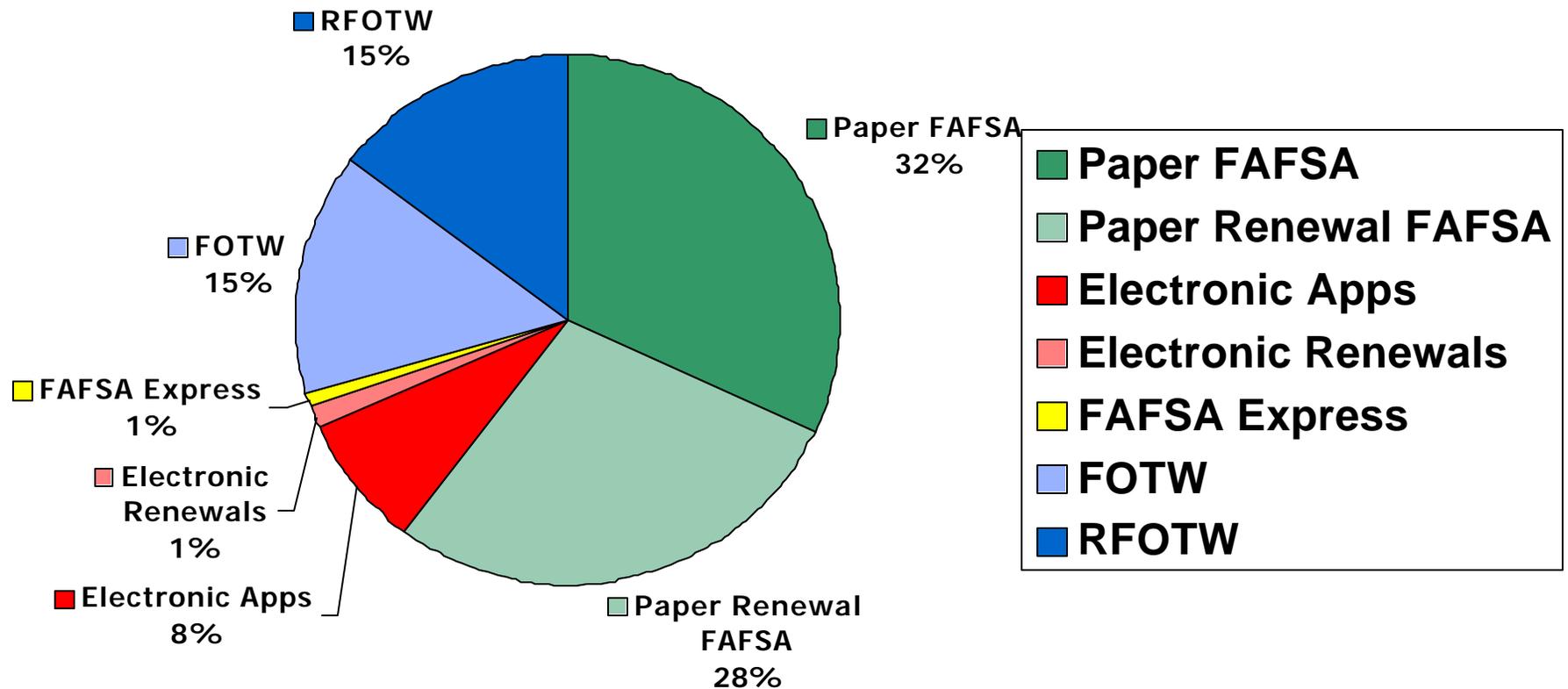# FAFSA Processing
Electronic vs. Paper
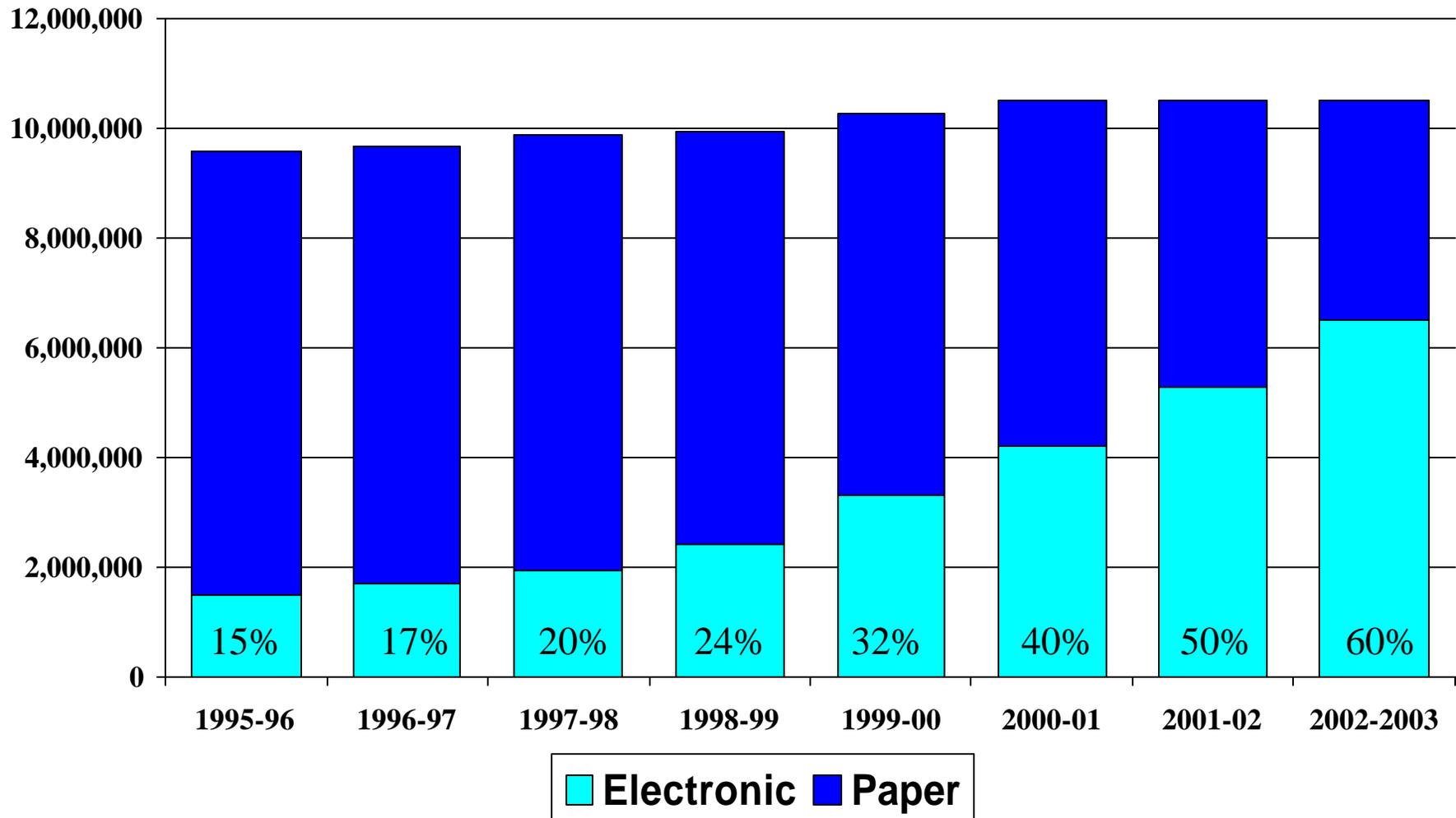
Percentages by Filing Method

School year 2001-02

2002-03 Application Processing System Changes

1. Web Applications, PINs, and FAFSA Express

2. Paper FAFSA

3. Renewal Application and Process

4. SAR and ISIR

5. Other Changes

6. EDExpress Changes

2002-03 Application Processing System Update
Important Dates

March	Began system development
July 16	Federal School Code file updates due
July	First Renewal Application Action Letter on IFAP
July	Draft ISIR Layout available on IFAP
Aug	Second Renewal Application Action Letter on IFAP
Oct	Action Letter explaining application processing system changes on IFAP
Oct	EDExpress Action Letter on IFAP

2002-03 Application Processing System Update

Important Dates

Oct	Application Processing System videoconference
Nov	Web/PIN Action Letter on IFAP
Nov	Guide to ISIRs on IFAP
Nov	Revised ISIR layout in 2002-03 Technical Reference
Nov	Federal School Code List mailed
Jan 1	FAFSA on the Web/Renewal FAFSA on the Web/Corrections on the Web available
Jan 2	2002-03 delivery system starts up

FAFSA on the Web Promotional Kits

- Materials designed to encourage FAFSA on the Web use

- Will be mailed in October 2001 to:
  - Postsecondary Schools
  - High Schools
  - State Agencies
  - Libraries
  - PTAs
  - TRIO Centers

2002-03 FAFSA on the Web Enhancements

- Available Jan. 1, 2002
- Extensive redesign
- New look and feel
- Improved usability
- Improved productivity
  - Faster processing
  - Quicker for user

2002-03 FAFSA on the Web
E-mail Enhancements

- Applicants will still have option to provide e-mail address on web applications
- Will continue to send e-mails to applicants when their application has been received and when processed
- In addition, beginning in 2002-03 --
  - PIN sent to applicant via e-mail
  - Electronic SAR data sent via e-mail
- Student's e-mail address included in file of applicants in Signature Hold File

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PIN

- Serves as electronic signature on ED documents, including electronic p-notes
- Used to gain access to ED systems, including
  - Renewal FAFSA on the Web and Corrections on the Web
  - NSLDS
  - Direct Loan Origination
  - Direct Loan Servicing
  - Loan Consolidation

PIN

- From PIN web site --
  - Students, parents, and others can apply for a PIN
  - Those with PINs can --
    - Create their own unique PIN
    - Re-request existing PIN
    - Request new system-generated PIN
    - Change street, city, state, zip, and e-mail addresses
- If e-mail provided, PIN will be e-mailed to applicant in 72 hours
- PIN addresses automatically updated when student changes them in the CPS
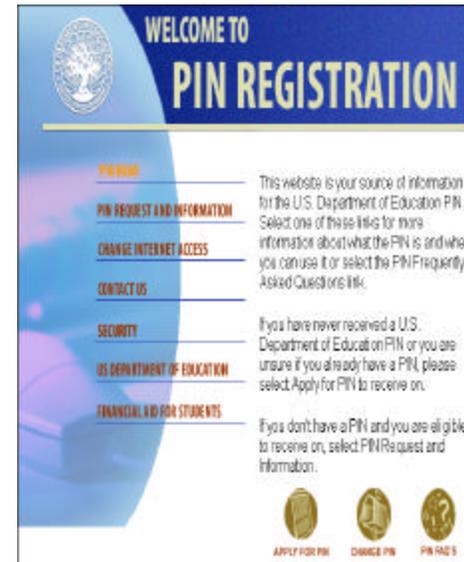
Renewal FAFSA on the Web
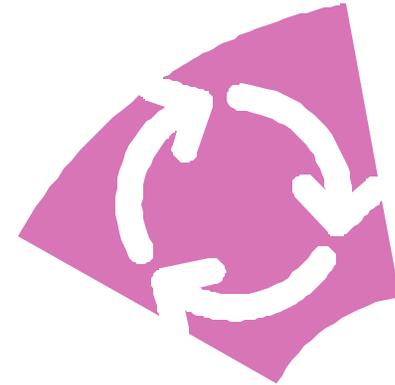
- Of those filing a Renewal Application in 2001-02, 33% have used RFOTW

- 2002-03 version available January 1, 2002

- Student's PIN required to access

- PIN serves as student's signature

- Parents with PINs can electronically sign

- Applicant prompted to carefully review e-mail address
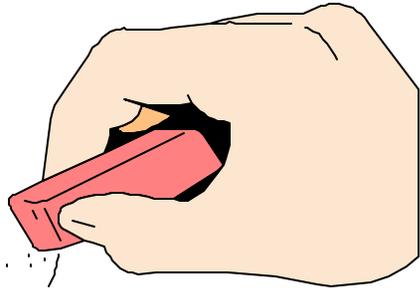
Corrections on the Web

- Available January 1, 2002

- Student's PIN required to access

- PIN serves as student's signature

- Parents with PINs can electronically sign

- Pop-up message will appear when student tries to correct transaction already corrected by a school

FAFSA Express

- Will discontinue at end of 2001-02

- TRIO Centers will have option to use a modified version of EDExpress

2002-03 FAFSA

- OMB clearance -- May 17, 2001

- FAFSA will include insert and postcard

- FAFSA Ordering/Distribution

  - Announcement on IFAP in September

  - Distribution begins in October

  - Due to increase in electronic filing, schools encouraged to order fewer paper FAFSAs

2002-03 FAFSA

- Color of FAFSA

  BLUE for student
  (Pantone 277 CVU)

  PURPLE for parent
  (Pantone 263 CVU)

- No new or deleted questions

- Order of questions same as last year

- Some questions and instructions reworded to be clearer

2002-03 FAFSA, Page 1

- Deadline is June 30, 2003
- State deadlines confirmed in summer 2001

2002-03 FAFSA, Page 1
Example

2001-2002

2002-2003

- Example for Item 2 changed from Yes/No to Correct/Incorrect

2002-03 FAFSA, Page 2
Notes for question 30

30. What will be your grade level when you begin the 2002-2003 school year? **See page 2** and enter the correct number in the box.

Do 1st year undergraduate students answer correctly?

Notes for question **30** (page 3) — Enter the correct number in the box in question 30.

Enter 0 for never attended college & 1st year undergraduate
Enter 1 for attended college before & 1st year undergraduate
Enter 2 for 2nd year undergraduate/sophomore
Enter 3 for 3rd year undergraduate/junior

Enter 4 for 4th year undergraduate/senior
Enter 5 for 5th year/other undergraduate
Enter 6 for 1st year graduate/professional
Enter 7 for continuing graduate/professional

2002-03 FAFSA, Page 2
Notes for questions 47-48, 81-82

- Applicants instructed to include college savings plans as an investment

47. As of today, what is the net worth of your (and spouse's) current **investments**? **See page 2**.

Notes for questions **47–48** (page 4) and **81–82** (page 5)

Net worth means current value minus debt. If net worth is one million or more, enter $999,999. If net worth is negative, enter 0.

Investments include real estate (do not include the home you live in), trust funds, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, education IRAs, college savings plans, installment and land sale contracts (including mortgages held), commodities, etc. Investment value includes the market value of these investments as of today. Investment debt means only those debts that are related to the investments.

Investments do not include the home you live in, cash, savings, checking accounts, the value of life insurance and retirement plans (pension funds, annuities, noneducation IRAs, Keogh plans, etc.), or the value of prepaid tuition plans.

2002-03 FAFSA, Page 3
Question 28

- Question 28 -- Reworded statement to clarify what happens if student answers "Yes"

27. Are you male? (Most male students must register with Selective Service to get federal aid.) Yes ☐ No ☐

28. If you are male (age 18-25) and not registered, answer "Yes" and Selective Service will register you. Yes ☐ No ☐

2002-03 FAFSA, Page 3
The Drug Question

- No change to the Drug Question (Question 35)

- Will continue to set SAR 'C' Code when answer to Question 35 is blank, 2, or 3

2002-03 FAFSA, Page 4
Questions 42-43 and 49

- Questions 42-43 clarify that income earned from working includes wages, salaries, tips, etc.

42-43. How much did you (and spouse) earn from working (wages, salaries, tips, etc.) in 2001? Answer this question whether or not you filed a tax return. This information may be on your W-2 forms, or on IRS Form 1040–lines n+ nn+ nn; 1040A–line n; or 1040EZ–line n. Telefilers should use their W-2 forms.

- Question 49– Clarify that the current balance of cash, savings, and checking should not include student financial aid

49. As of today, what is your (and spouse's) total current balance of **cash, savings, and checking accounts**? Do not include student financial aid.

2002-03 FAFSA, Page 4
Question 53

- States that master's or doctorate programs include graduate certificate and EdD programs

Step Three: Answer all seven questions in this step.

52. Were you born before January 1, 1979? .... Yes ⬭ 1 No ⬭ 2

53. During the school year 2002-2003, will you be working on a master's or doctorate program (such as an MA, MBA, MD, JD, PhD, graduate certificate, or EdD etc.)? .... Yes ⬭ 1 No ⬭ 2

54. As of today, are you married? (Answer "Yes" if you are separated but not divorced.) .... Yes ⬭ 1 No ⬭ 2

55. Do you have children who receive more than half of their support from you? .... Yes ⬭ 1 No ⬭ 2

56. Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you, now and through June 30, 2003? .... Yes ⬭ 1 No ⬭ 2

57. Are you an orphan, or are you or were you (until age 18) a ward/dependent of the court? .... Yes ⬭ 1 No ⬭ 2

58. Are you a veteran of the U.S. Armed Forces? **See page 2.** .... Yes ⬭ 1 No ⬭ 2

If you (the student) answer "No" to every question in Step Three, go to Step Four.

If you answer "Yes" to any question in Step Three, skip Step Four and go to Step Five on page 6.

(If you are a health profession student, your school may require you to complete Step Four even if you answered "Yes" in Step Three.)

2002-03 FAFSA, Page 4
Question 57

- Question 57 reworded to include dependents of the court

57. Are you an orphan, or are you or were you (until age 18) a ward/dependent of the court?

2002-03 FAFSA, Page 5
Questions 60-63

- Questions 60-63: Reworded to make clearer that SSN and last name should be those of parent(s) reporting information on the FAFSA

60-63. What are the Social Security Numbers and last names of the parents reporting information on this form? If your parent does not have a Social Security Number, enter 000-00-0000

2002-03 FAFSA, Page 6
Parent Certification

Step Seven: Please read, sign, and date.

If you are the student, by signing this application you certify that you (1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, (2) are not in default on a federal student loan or have made satisfactory arrangements to repay it, (3) do not owe money back on a federal student grant or have made satisfactory arrangements to repay it, and (4) will notify your school if you default on a federal student loan.

If you are the parent or the student, by signing this application you agree, if asked, to provide information that will verify the accuracy of your completed form. This information may include your U.S. or state income tax forms. Also, you certify that you understand that **the Secretary of Education has the authority to verify information reported on this application with the Internal Revenue Service and other Federal agencies**. If you purposely give false or misleading information, you may be fined $20,000, sent to prison, or both.

- Certification reworded to make clearer what student is certifying and what parent is certifying by signing the statement

2002-03 FAFSA
Worksheets

- ## Still includes Worksheets A, B, and C

- ## Untaxed portions of IRA distributions and pensions question on Worksheet B --

  - ### Split into two separate questions for clarity

  - ### Added instructions to enter "0" if tax line items are blank

Untaxed portions of IRA distributions from IRS Form 1040–lines (15a minus 15b) or 1040A–lines (11a minus 11b) excluding rollovers. If line 15a or 11a is blank, enter a zero here.		$
Untaxed portions of pensions from IRS From 1040–lines (16a minus 16b) or 1040A–lines (12a minus 12b). If line 16a or 12a is blank, enter a zero here.		$

2002-03 Renewal FAFSA

- Pages re-ordered so application opens like a book

- Pre-populated with data from 2001-02 FAFSA

- Questions reworded to correspond to FAFSA changes
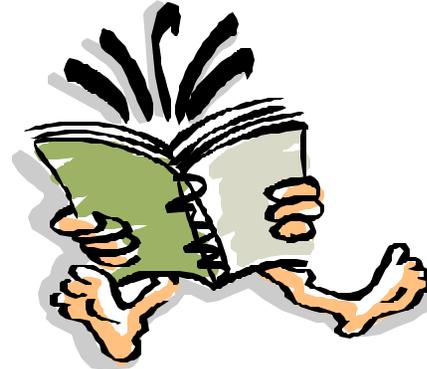
- Arrows will print in parental information section if student is dependent; no arrows in parental section if student is independent

2002-03 Renewal FAFSA
Drug Question (Question 35)

- Will roll forward responses to Question 35

Response of 1 will roll forward as 1

Response of 2 will roll forward as 1

Response of 3 will roll forward as 3

Blank responses will roll forward as a blank

- Drug Worksheet included with paper Renewal FAFSA when Question 35 is 3 or blank

Renewal Application Process

- Renewal Application Process Action Letters on IFAP in July and August 2001
- CPS will automatically send PINs instead of paper Renewal FAFSAs to:
  - All 2001-02 web filers (FOTW/RFOTW/COTW)
  - Applicants who indicated on 2001-02 FAFSA that they were graduates or 5th year undergraduates
  - Applicants for whom schools requested that PINs be sent
- PIN mailers alert students of Renewal Application process and encourage them to reapply for aid using RFOTW

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Renewal Application Process
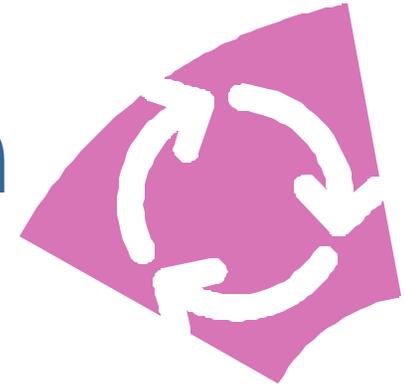
- Due to complicated process and low usage the following options eliminated
  - Requesting the CPS to print and send Renewal FAFSAs to schools to distribute to students
  - Requesting that CPS send Renewal Application Data (RAD) file to school to print, distribute, and then enter and transmit Renewal FAFSA data

Renewal Application Process
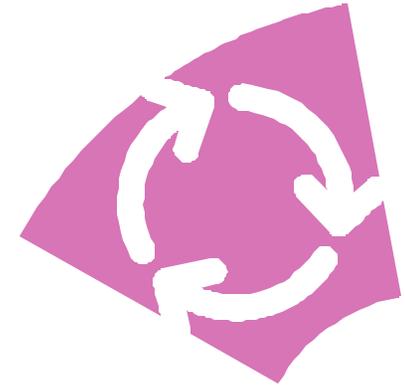
- Schools continue to have option, via FAA Access on the Web, to request PINs instead of paper Renewal FAFSAs for all or some of their students

- Schools will automatically receive a file indicating whether student received PIN or paper Renewal FAFSA

- Students who apply for aid after end of Renewal Application Process can reapply using Renewal FAFSA on the Web
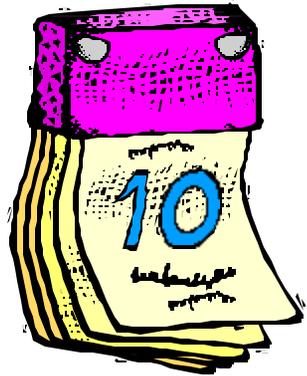
Renewal Application Process
Important Dates

- **Oct 1 - 26:** Schools can request that PINs be mailed to students instead of paper Renewal FAFSAs

- **Nov 1 - Dec 21:** CPS mails Renewal FAFSAs to students

- **Nov 1 - Dec 21:** PIN mailers sent to students

- **Nov 1 - Nov 9:** File of students who received paper Renewal FAFSAs or PINs sent to schools

2002-03 SAR and ISIR

- 2002-03 SAR will be blue
- SAR and ISIR record layout follow order of questions on FAFSA
- Draft ISIR record layout available on IFAP
- All rejects will now have associated comments

2002-03 ISIR
Financial Aid History Information

- NSLDS Postscreening Reason Code increased to 2 characters and additional field values added

- Number of loan records reduced from 12 to 6

- Amount and Date of Last Disbursement fields added for each loan record

- Eliminated FFEL MPN Flag and Lender Code from ISIR

Student Aid Report
New for 2002-03

June 27, 2002
EFC: 00000 * C
DRN: 2401

- Verification asterisk (*) will print near EFC
  - Asterisk refers to Page 1 verification comment text
- SAR 'C' Code will print near EFC

- First comment for student on page 1 will indicate whether SAR was generated as a result of an application or correction

You (the Student)
Here is where you are this year in the process of applying for student financial aid:

1. You applied with a FAFSA℠.

2. **Now you should check your SAR information. If it is correct, you do not need to return it to us.**

3. * You will be asked by your school(s) to provide copies of certain financial documents.

Student Aid Report
New for 2002-03

- Graphic example added for deleting answer to question

If you want to delete an answer, draw a line through your answer and through the empty boxes or ovals (example

10. Permanent Home Phone Number
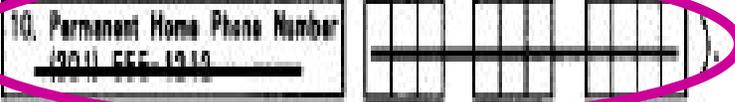
Processed: 06/27/2002   123-45-6789 ST-

- Student Contribution (SIC) and Parent Contribution (PC) included in FAA section

```
MONTHS:             1
PRIMARY EFC:      00000
SECONDARY EFC:    00000
PC:    99999
SIC:   99999
```

- Comment text reorganized and simplified

- Information Acknowledgement improved

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Student Aid Report
Other Changes

No more FAA Adjustments or Dependency Overrides on SAR; must be submitted electronically (Dependency Overrides can still be submitted on paper FAFSA)

Additional Changes
Edits and Need Analysis

- Edit and warning comment changed for low income
  - $1,000 per family member for independents
  - $2,000 per family member for dependents

    - Income Protection Allowances Updated

Other Noteworthy News

- Will be able to use FAA Access on the Web to enter and correct FAFSA and Renewal FAFSA data

- Federal Student Aid Information Center (1-800-4-FED-AID) will perform assumption overrides for paper filers

- Will offer Mainframe Test System once again
  - Available starting mid-November
  - Allows testing of application and correction data
  - Participants must have a TG number, but not required to have federal school code

2002-03 EDExpress Changes

- Global Enhancements:
  - Select specific setup profiles when using Prior Year Import
  - Customize individual preferences for Global System Setup options under a specific User ID
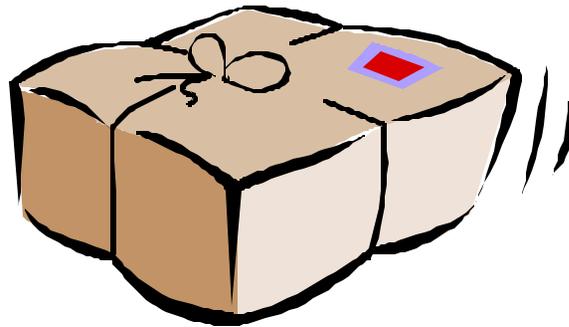
2002-03 EDExpress Changes

- Application Module
  - Go from page to page on the SAR/ISIR tab without hitting edits
  - From the ISIR import edit report, see if an existing Packaging, Direct Loan or Pell record is already in the database
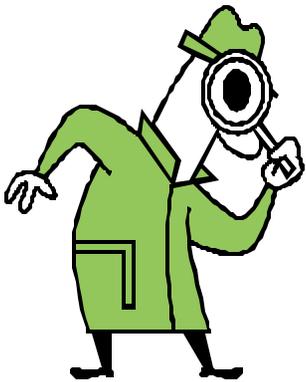
2002-03 EDExpress Changes

- Packaging Module
  - New List-Funds Offered vs. Awarded report to track amount offered and actual amount awarded
  - New Pell COA field added to Packaging set-up

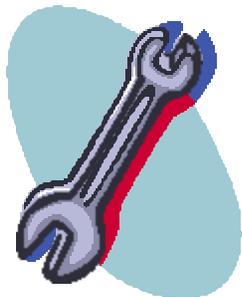# 2002-03 EDExpress Changes

- Direct Loan Module
  - Track the status and history of change fields
  - Booking information will now be tracked at the loan level, instead of the disbursement level
  - Import an Entrance Interview file received from the LOC
  - Identify potential loan limit problems using a new report within EDExpress software

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2002-03 EDExpress Changes

- Direct Loan Tools
  - Rebuilds an EDExpress database
  - Compares the 732 report provided by LOC to actual disbursements recorded in EDExpress or external file
  - Compares to DL Tools Cash Management database
  - Track Direct Loan Cash Detail

2002-03 EDExpress Changes

- Pell Module
  - "Disbursement Pending Report" will identify student records that do not have disbursements created up to the full origination award amount
  - Pell screen redesigned
  - One-to-one relationship between Origination record and Disbursement Record
  - Cost of Attendance field will be added at the record level

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Other EDExpress News

- FISAP 4.0 PC software available July 2001

- Renewal FAFSA PC software eliminated

- QA Tool 2.0 will be available for all schools in January 2002 and will be based on 2002/2003 ISIR data.

  - Can be used to help identify common mistakes students are making at schools.

Updated Minimum Technical Specifications

- Letters sent to college presidents and FAAs in November 2000 announcing new minimum technical specifications beginning Jan. 1, 2002
- Dear Partner Letter, GEN-00-20 on IFAP
  ifap.ed.gov
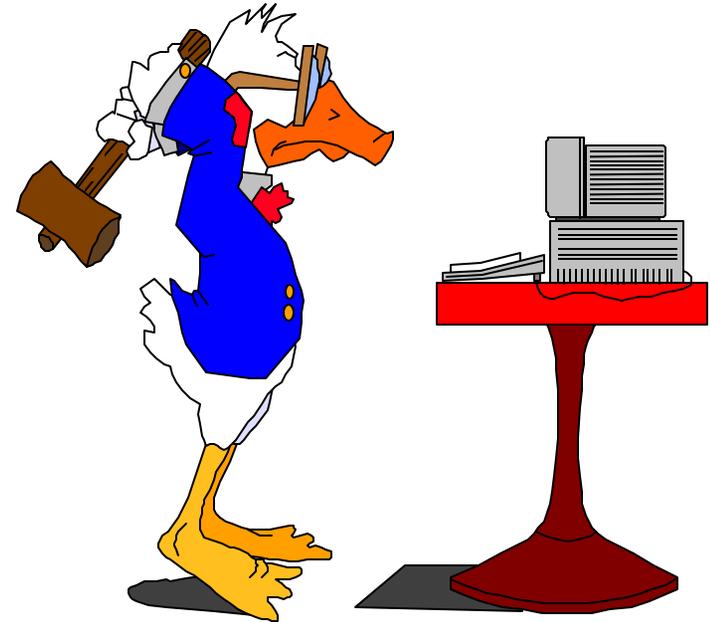
2001 Electronic Access Conferences
edeworkshop.walcoff.com

Nov. 5 - 7   Reno, Nevada

Nov. 27 - 29   Baltimore, Maryland

Dec. 11 - 13   Chicago, Illinois

For Help

- IFAP

  http://www.ifap.ed.gov

- ✉ SFATech e-mail listserve

  For more info and subscription instructions:

  www.ed.gov/sfatech.listserv.html

For Help

**Department of Education
Customer Service Call Center
(800) 433-7327
email: SFA_Customer_Support@ed.gov**

**CPS/WAN Technical Support
(800) 330-5947
e-mail: cpswan@ncs.com**

**FAFSA on the Web Customer Service
(800) 801-0576
TTY: (800) 730-8913
e-mail: fafsaweb@ncs.com**

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Give Us Your Comments or Questions

Application Processing

Students Channel

- Phone: (202) 260-9988
- FAX: (202) 401-1637

Questions?