



Session 21

Knowledge is Power: the FSA Schools Portal and IFAP

Marcello Rojtman





Objectives

FSA Schools Portal / Financial Aid Professionals - FAP

- My FSA
- Security Enhancement

Information for Financial Aid Professionals – IFAP

- Member Services

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





Federal Student Aid Schools Portal/ Financial Aid Professionals Portal -FAP

<http://fsa4schools.ed.gov>

Gateway to Financial Aid
Professionals Information.

- Headlines
- Calendar
- Links





FSA Schools Portal / Financial Aid Professionals - FAP

The look of yesterday

The screenshot shows the FSA Schools Portal website as it appeared in 2005. The browser window is titled "Welcome to FSA Schools Portal! - Microsoft Internet Explorer" and the address bar shows "http://fsa4schools.ed.gov/SCHOOLSWebApp/index.jsp". The website header features the FSA logo and the text "U.S. Department of Education Schools Portal". A navigation bar includes links for HOME, Search, MY FSA, Other Links, Help Center, Feedback, Privacy, and IFAP. Below the navigation bar is a search box labeled "FSA Links & IFAP Database" with a "Go" button. The main content area is divided into three sections: "Resources & Training" on the left, "FSA Calendar" in the center, and "FSA Headlines" on the right. The "FSA Calendar" section shows a calendar for September 2005, with dates 1 through 30. Below the calendar are tabs for "Events", "Deadlines", "Training", and "NPRMs". The "FSA Headlines" section lists several news items, including the September 30, 2005 deadline for submitting FISAP, the Federal Register Notice Extending Institutional and Applicant Deadlines, and the FY 2003 Official Cohort Default Rates. The "Resources & Training" section lists various links such as "IFAP Home Page", "Conferences", "CPS Web Applications Demo", "Default Management", "FSA Self-Assessments Tool", "ISIR Analysis Tool", "Listserve/Mailing Lists", "Publications and How to Order", and "School/Lender/Program Data".

Resources & Training

- IFAP Home Page
- Conferences
- CPS Web Applications Demo
- Default Management
- FSA Self-Assessments Tool
- ISIR Analysis Tool
- Listserve/Mailing Lists
- Publications and How to Order
- School/Lender/Program Data

FSA Calendar

<< September 2005 >>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Events **Deadlines** **Training** **NPRMs**

Friday, August 26 - Friday, September 30

- September 30, 2005 Deadline for Submitting FISAP

Wednesday, September 14 - Thursday, September 22

- Notice of deadline dates for receipt of

FSA Headlines

FSA News

- September 30, 2005 Deadline for Submitting FISAP
- Federal Register Notice Extending Institutional and Applicant Deadlines
- FY 2003 Official Cohort Default Rates Distributed September 12, 2005
- San Diego Electronic Access Conference Hotel
- Briefing on National Default Rates Now Available
- Cancellation of 2006 FSA Spring Conference
- Availability of the Child Care Provider Loan Forgiveness/Forbearance Application
- Hurricane Katrina Information - Electronic





FSA Schools Portal / Financial Aid Professionals - FAP

New Name and New Look

The screenshot shows the Financial Aid Professionals (FAP) website. The header includes the FSA logo and the text "START HERE GO FURTHER FEDERAL STUDENT AID". The main navigation bar contains links: HOME | MY FSA | Other Links | Help Center | Feedback | Privacy | IFAP. Below this is a search bar with the text "FSA Links & IFAP Database" and a search button labeled "Advanced".

The main content area is divided into three columns:

- Resources & Training:** A list of links including IFAP Home Page, Conferences, CPS Web Applications Demo, Default Management, FSA Self-Assessments Tool, ISIR Analysis Tool, Listserves/Mailing Lists, Publications and How to Order, School/Lender/Program Data, Software and Manuals: SAIG, Training (TFAP), Videoconferences, and Contacts.
- FAA Access to Student Data:** A list of links including CPS (FAFSA/ISIR Processing), COD (Pell & DL Processing), DL Servicing for FAAs, and NSLDS for FAAs.
- Participation & Funding:** A list of links including Application/Recertification (E-App), Audits and Program Reviews, COD on IFAP, eCampus-Based/FISAP, Experimental Sites, and eZ-Audit.

The central column features a **FAP Calendar** for November 2005. The calendar shows dates from Sunday, October 30 to Saturday, November 26. Below the calendar are four tabs: Events, Deadlines, Training, and NPRMs. The **Events** tab is selected, showing the following events:

- Sunday, October 30 - Wednesday, November 2**
 - 2005 Electronic Access Conference - San Diego, CA
- Tuesday, November 1 - Thursday, December 1**
 - Secretary extends FISAP Deadline date to December 1, 2005
- Wednesday, November 2 - Friday, November 4**
 - MASFAA Fall Conference - Danvers, MA

The right column features **FAP Headlines** and **FSA News**. The **FSA News** section includes the following items:

- Why the new look at Federal Student Aid's Web sites?
- October 2005 Version of NSLDS Enrollment Reporting Guide Now Available

A "More ..." link is located below the FSA News section.





Financial Aid Professionals - FAP

Masthead

START HERE
GO FURTHER
FEDERAL STUDENT AID

HOME | MY FSA | Other Links | Help Center | Feedback | Privacy | IFAP

FSA Links & IFAP Database

List
of
Links

Resources & Training

- IFAP Home Page
- Conferences
- CPS Web Applications Demo
- Default Management
- FSA Self-Assessments Tool
- SIR Analysis Tool
- Listserve/Mailing Lists
- Publications and How to Order
- School/Lender/Program Data
- Software and Manuals: SAIG
- Training (TFAP)
- Videoconferences
- Contacts

FAA Access to Student Data

- CPS (FAFSA/SIR Processing)
- COD (Pell & DL Processing)
- DL Servicing for FAAs
- NSLDS for FAAs

Participation & Funding

- Application/Recertification (E-App)
- Audits and Program Reviews
- COD on IFAP
- eCampus-Based/FISAP
- Experimental Sites
- eZ-Audit

FAP Calendar

<< November 2005 >>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Events Deadlines Training NPRMs

Sunday, October 30 - Wednesday, November 2

- 2005 Electronic Access Conference - San Diego, CA

Tuesday, November 1 - Thursday, December 1

- Secretary extends FISAP Deadline date to December 1, 2005

Wednesday, November 2 - Friday, November 4

- MASFAA Fall Conference - Danvers, MA

FSA Calendar

FSA
Headlines

FAP Headlines

FSA News

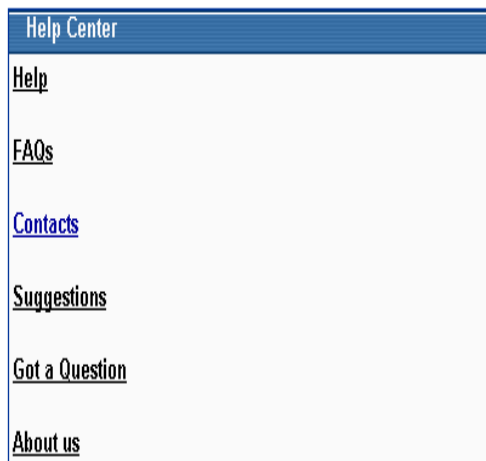
- Why the new look at Federal Student Aid's Web sites?
- October 2005 Version of NSLDS Enrollment Reporting Guide Now Available

More ...





FAP Masthead



Financial Aid Professionals Sub Menu:

- My FSA
- Other Links
- Help Center

Online Form

- Feedback

Sub Page

- Privacy





FSA Schools Portal / Financial Aid Professionals - FAP

- **My FSA**

- Ensuring Security

Information for Financial Aid Professionals – IFAP

- Member Services

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





Register to Customize the Financial Aid Professionals Portal

The screenshot shows a web browser window displaying the Financial Aid Professionals portal. The header features the Department of Education seal, the text "START HERE GO FURTHER FEDERAL STUDENT AID", and the title "Financial Aid Professionals". A navigation bar includes links for HOME, MY FSA, Other Links, Help Center, Feedback, Privacy, and IFAP. Below the navigation bar is a search area with a dropdown menu labeled "FSA Links & IFAP Database", a search input field, and a green search button labeled "Advanced". A blue box labeled "My FSA" contains the links "Register" and "Log In". The URL in the address bar is "http://test.fsa4schools.ed.gov:8532/SCHOOLSWebApp/newRegistration.jsp".

START HERE
GO FURTHER
FEDERAL STUDENT AID

Financial Aid Professionals

HOME | MY FSA | Other Links | Help Center | Feedback | Privacy | IFAP

FSA Links & IFAP Database

My FSA

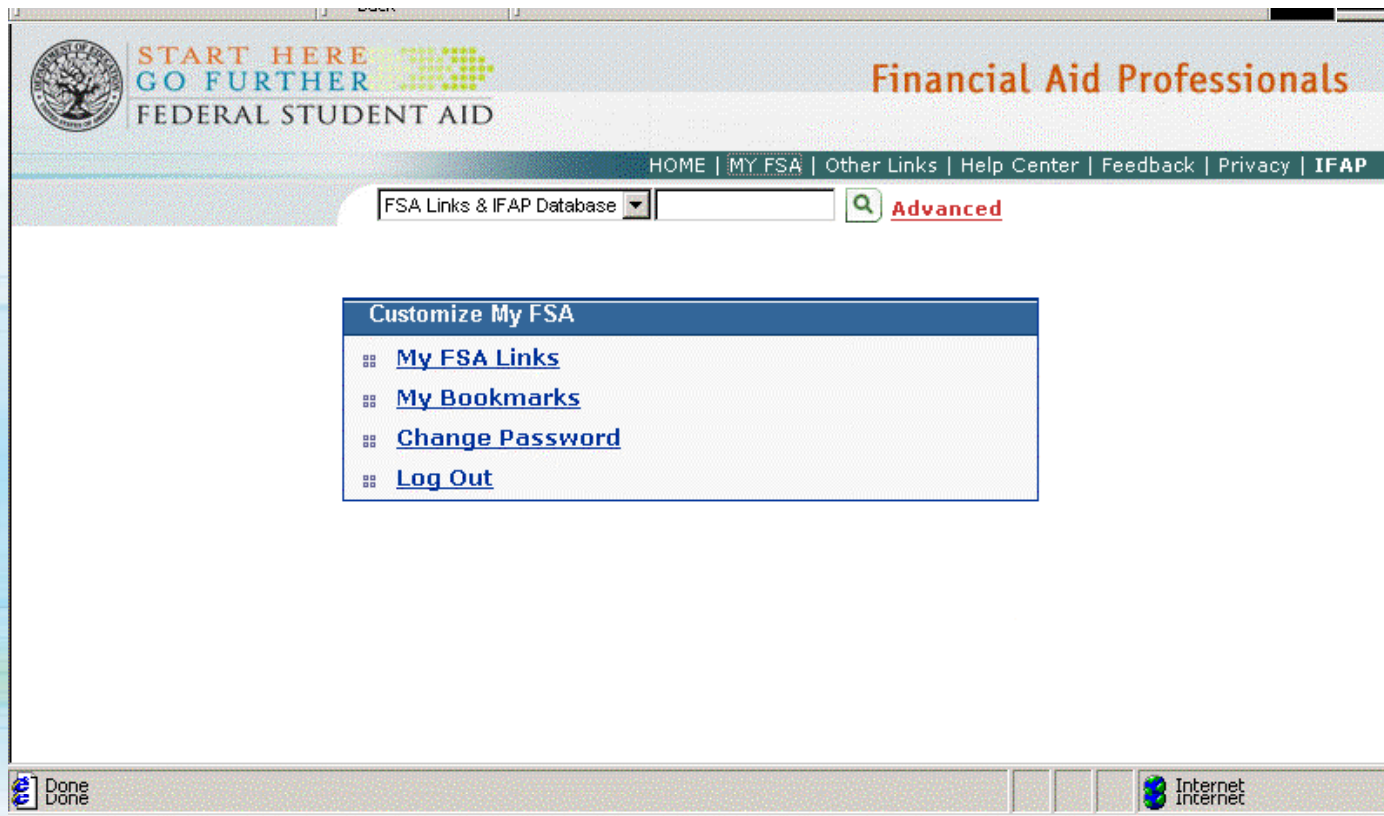
[Register](#) [Log In](#)

http://test.fsa4schools.ed.gov:8532/SCHOOLSWebApp/newRegistration.jsp





My FSA - Customization Menu





FSA Schools Portal / Financial Aid Professionals - FAP

- My FSA

- **Security Enhancement**

Information for Financial Aid Professionals – IFAP

- Member Services

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





Security Enhancement on My FSA

Guidance on new security controls is as follows:

- Electronic Announcement published on June 23, 2005 titled: *“Summary: This announcement briefly describes the Schools Portal's My FSA customization feature, and then explains the security enhancements that will be added to My FSA beginning Monday, June 27”*
- <http://ifap.ed.gov/eannouncements/0623MyFSAPassword.html>





Password must:

- Be unique from the last five previously used passwords;
- Be eight characters long with a mix of alpha and numeric characters;
- Use upper and lowercase letters (Note: Passwords are case sensitive);
- Contain at least one special character (Note: special characters consist of !@#\$%^*()_-=+{[]}|:;,.~.)





Security Enhancement Controls Include

- Limit to three login attempts before account is locked.
- Password expires after 90 days so immediately upon initial login, the user will be forced to change their password.





Security Enhancement Controls Include

“Change password” message on My FSA homepage will appear 5 days before the password expires.

The screenshot shows the My FSA homepage. At the top, there is a header with the Department of Education seal and the text "START HERE GO FURTHER FEDERAL STUDENT AID". Below the header, there is a section titled "FSA Links & IFAP Databases". On the left, a box contains the message: "Welcome back MChen6! Your password is about to be expired. Please [click here to change password.](#)" Below this message is a link for "Resources & Training". On the right, there is a calendar titled "FSA Calendar" for June 2005. The calendar shows the days of the week and the dates 1 through 10.

Sun	Mon	Tue	Wed
			1
2	3	4	5
6	7	8	9
10			





FSA Schools Portal / Financial Aid Professionals - FAP

- My FSA
- Security Enhancement

Information for Financial Aid Professionals – IFAP

- Member Services

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





Information for Financial Aid Professionals – IFAP <http://ifap.ed.gov>

- Online library for Financial Aid Professionals.
- Most up to date guidance on administering Title 4 Federal Student Aid Programs.
- Special Link to guidance for Schools, Students, Financial Partners, and Borrowers affected by the hurricanes

START HERE
GO FURTHER
FEDERAL STUDENT AID

Information for Financial Aid Professionals (IFAP) Library

Help Center | What's New | Other Links | Feedback | Privacy | FAP

The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.


SEARCH	Tools for Schools	On-Line References
<p>Keyword Search:</p> <input type="text"/> <p>Search</p> <p>Advanced Search</p> <p>About this Search</p>	<ul style="list-style-type: none">Aids to Promoting Federal AidCOD (Computer Based Training)Conference PresentationsEDEXpress Basics (WEB)eZ-AuditFISAP Web Based TrainingFSA AssessmentsFSA COACH (Web Based Training)ISIR Analysis ToolListserve/Mailing ListsVideoconferences	<p>Hurricane Information</p> <ul style="list-style-type: none">Accrediting Agencies: List and Criteria for RecognitionApplication Processing MaterialsCampus-Based Program MaterialsCommon Origination & Disbursement (COD)Default Rate MaterialsFFEL Special Allowance Rates & Variable Interest RatesFWS/Community Service Resource GuideNSLDS Reference MaterialsPell Grant (RFMS) Program MaterialsProgram Review Guidance





IFAP Special Guidance

Special guidance is placed in one area for easy retrieval.

 **START HERE
GO FURTHER**
FEDERAL STUDENT AID

Information for Financial Aid Professionals (IFAP) Library

[Help Center](#) | [What's New](#) | [Other Links](#) | [Feedback](#) | [Privacy](#) | [FAP](#)
The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

Updated on November 1, 2005

**FEDERAL STUDENT AID
HURRICANE INFORMATION**

HELP IS AVAILABLE FOR STUDENTS, BORROWERS, AND SCHOOLS

**Hurricane Katrina
Information**

**Hurricane Rita
Information**

The Department provided general guidance ([Dear Colleague Letter GEN-04-04](#)) for students, parents, borrowers, institutions, loan holders, and guaranty agencies affected by a disaster. This guidance applies to those impacted by Hurricane Wilma who, at the time of a disaster, were residing in, employed in, or attending an institution located in a county designated as a Federally-declared disaster area. As of October 25, FEMA designated ten counties in Florida eligible for Federal assistance as a result of Hurricane Wilma.

The Department is monitoring the effects of Hurricane Wilma and will provide additional guidance as more information becomes available. Note, at this time, the guidance we have issued related to Hurricanes Katrina and Rita does not apply to Hurricane Wilma. Only the provisions of [GEN-04-04](#) and any specific Hurricane Wilma information we post are applicable. Please check this page regularly for updated guidance for those affected by Hurricane Wilma. We will post information as soon as it





- Masthead

- Web Pages and Functions

- Categorize Popular Publications and Web pages

START HERE GO FURTHER FEDERAL STUDENT AID

Information for Financial Aid Professionals (IFAP) Library

Help Center | What's New | Other Links | Feedback | Privacy | **FAP** Information for Financial Aid Professionals

The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

Keyword Search:

Search

[Advanced Search](#)

[About this Search](#)

OTHER VIEWS

[Current Publications](#)

[Archived Publications](#)

[Publications by Topic](#)

SCHOOL PORTAL FEATURES

[FSA Headlines](#)

[FSA Calendar](#)

[FSA Conferences and Training](#)

MEMBER SERVICES

Publications

- [Aids to Promoting Federal Aid](#)
- [COD \(Computer Based Training\)](#)
- [Conference Presentations](#)
- [EDEXpress Basics \(WBT\)](#)
- [eZ-Audit](#)
- [FISAP Web Based Training](#)
- [FSA Assessments](#)
- [FSA COACH \(Web Based Training\)](#)
- [ISIR Analysis Tool](#)
- [Listserve/Mailing Lists](#)
- [Videoconferences](#)

Hurricane Information

- [Accrediting Agencies: List and Criteria for Recognition](#)
- [Application Processing Materials](#)
- [Campus-Based Program Materials](#)
- [Common Origination & Disbursement \(COD\)](#)
- [Default Rate Materials](#)
- [FFEL Special Allowance Rates & Variable Interest Rates](#)
- [FWS/Community Service Resource Guide](#)
- [NSLDS Reference Materials](#)
- [Pell Grant \(RFMS\) Program Materials](#)
- [Program Review Guidance](#)
- [SAR/ISIR Reference Materials](#)

Law & Regulations

- [Code of Federal Regulations \(GPO Compilation\)](#)
- [Federal Registers](#)
- [Higher Education Act \(thru October 2002\)](#)
- [HEA Amendments](#)
- [US Code \(GPO Compilation\)](#)

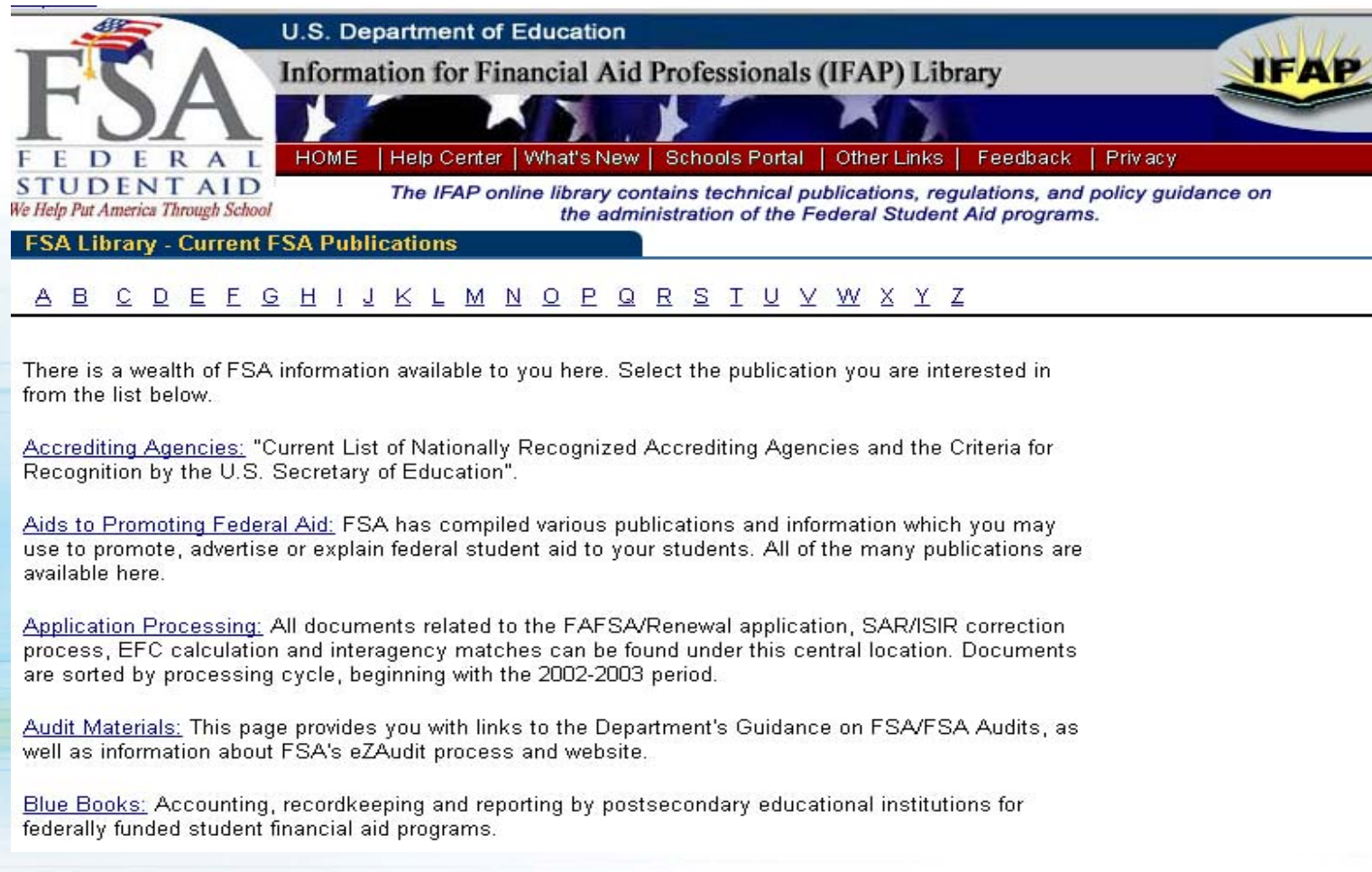
Worksheets, Schedules, & Tables

- [Drug Worksheets](#)
- [EFC Formula Worksheets and Tables](#)
- [2005-06 Pell Grant Payment Schedules](#)
- [2004-05 Pell Grant Payment Schedules](#)
- [Return of Title IV Aid Worksheets](#)
- [Verification Worksheets](#)





IFAP – Current FSA Publications



U.S. Department of Education
Information for Financial Aid Professionals (IFAP) Library

HOME | Help Center | What's New | Schools Portal | Other Links | Feedback | Privacy

The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

FSA Library - Current FSA Publications

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

There is a wealth of FSA information available to you here. Select the publication you are interested in from the list below.

Accrediting Agencies: "Current List of Nationally Recognized Accrediting Agencies and the Criteria for Recognition by the U.S. Secretary of Education".

Aids to Promoting Federal Aid: FSA has compiled various publications and information which you may use to promote, advertise or explain federal student aid to your students. All of the many publications are available here.

Application Processing: All documents related to the FAFSA/Renewal application, SAR/ISIR correction process, EFC calculation and interagency matches can be found under this central location. Documents are sorted by processing cycle, beginning with the 2002-2003 period.

Audit Materials: This page provides you with links to the Department's Guidance on FSA/FSA Audits, as well as information about FSA's eZAudit process and website.

Blue Books: Accounting, recordkeeping and reporting by postsecondary educational institutions for federally funded student financial aid programs.





FSA Schools Portal / Financial Aid Professionals - FAP

- My FSA
- Security Enhancement

Information for Financial Aid Professionals – IFAP

- **Member Services**

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





IFAP – Member Services



➤ Notification of new content

➤ Member Services Profile

➤ Register

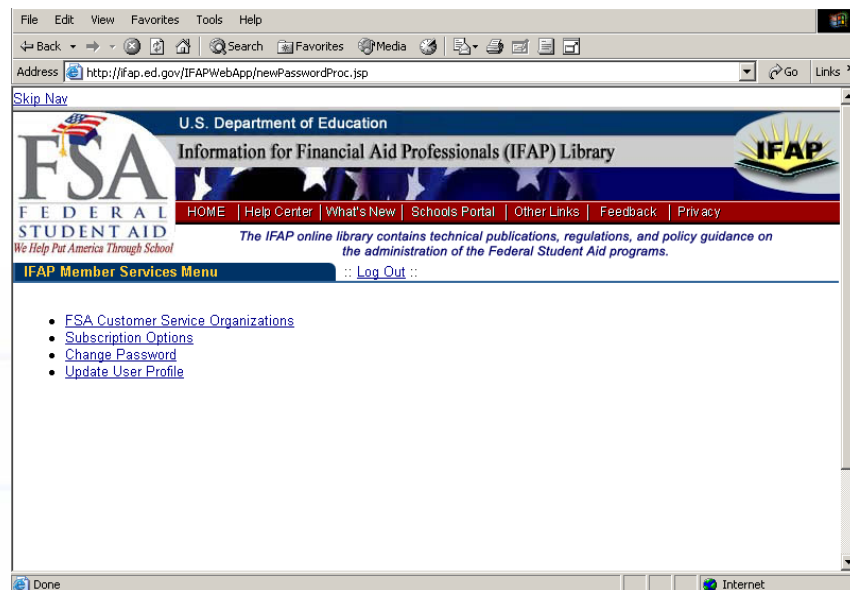
➤ Different from My FSA





IFAP – Member Services -- Registration

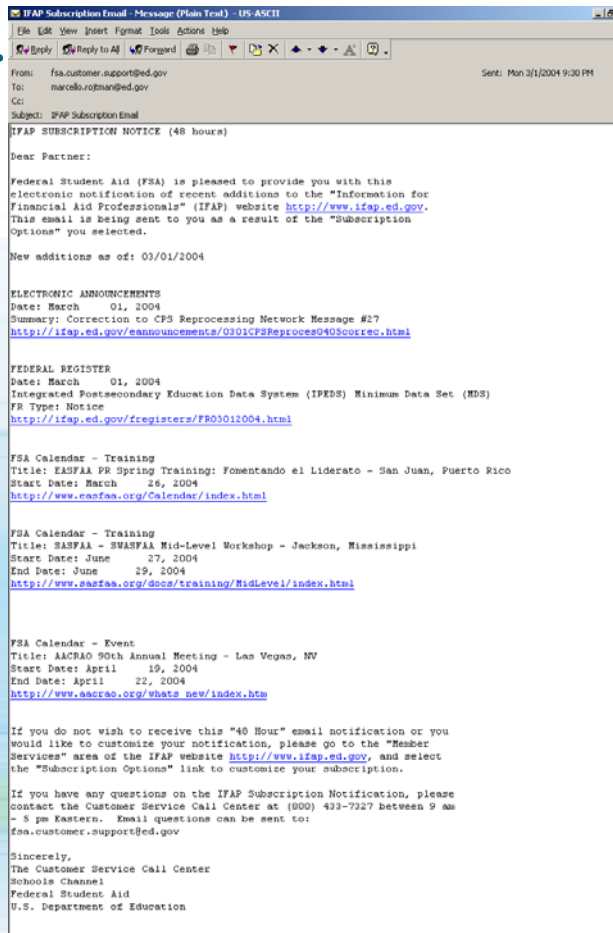
1. Select Member Services
2. Select Click Here to Register.
3. Complete the IFAP User Registration form and select the Submit Registration Button





IFAP- Member Services Subscription Service

48 Hour Weekly





IFAP—Member Services Case Study



Thomas has a new job with new different responsibilities. He would like to make sure his Member Services profile is updated with his new information.

How does Thomas update the IFAP Member Services profile?



FSA Schools Portal / Financial Aid Professionals - FAP

- My FSA
- Security Enhancement

Information for Financial Aid Professionals – IFAP

- Member Services

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





Search Engine – Powered by Google

✓ More Relevant Results

✓ Sort By Date or Relevance

✓ Blue Status Bar

The screenshot shows a web browser window displaying the IFAP Library search results. The browser's address bar shows the URL <http://ifap.ed.gov>. The page header includes the U.S. Department of Education logo and the IFAP Library title. A navigation bar contains links: HOME, Help Center, What's New, Schools Portal, Other Links, Feedback, and Privacy. Below the header, a blue status bar displays the search criteria: "Searched for 668.16." and the results: "Results 1 - 25 of about 56. Search took 0.1 seconds." The status bar also includes a "Sort by:" dropdown menu set to "Date / Relevance". The search results are listed below the status bar, each starting with a link to "IFAP - Regulations Compilations" followed by a snippet of text and a file size. The first result is "IFAP - Regulations Compilations" with a snippet "... or approved by the Secretary: (A) The individual designated by the institution under Sec. 668.16(b)(1). (B)(1) In the case of a for-profit institution, the ..." and a file size of 15k. The second result is "IFAP - Dear Colleague Letter" with a snippet "... Funds (668.167(b)(1)). Institutional Eligibility, Financial Responsibility, and Administrative Capability (600.40(a)(1)(iii), 668.15, 668.16, and 668.171). ..." and a file size of 47k. The third result is "IFAP - Regulations Compilations" with a snippet "... Citations: (R)668.16 AsOfDate: 12/31/98 Sec. 668.16 Standards of administrative capability. To begin and to continue to participate in any Title IV, HEA program ..." and a file size of 20k. The fourth result is "IFAP - Regulations Compilations" with a snippet "... Citations: (R)668.16 AsOfDate: 12/31/99 Sec. 668.16 Standards of administrative capability. To begin and to continue to participate in any Title IV, HEA program ...".





Google is on both FAP and IFAP

- Use the FAP search to search all FSA web sites.

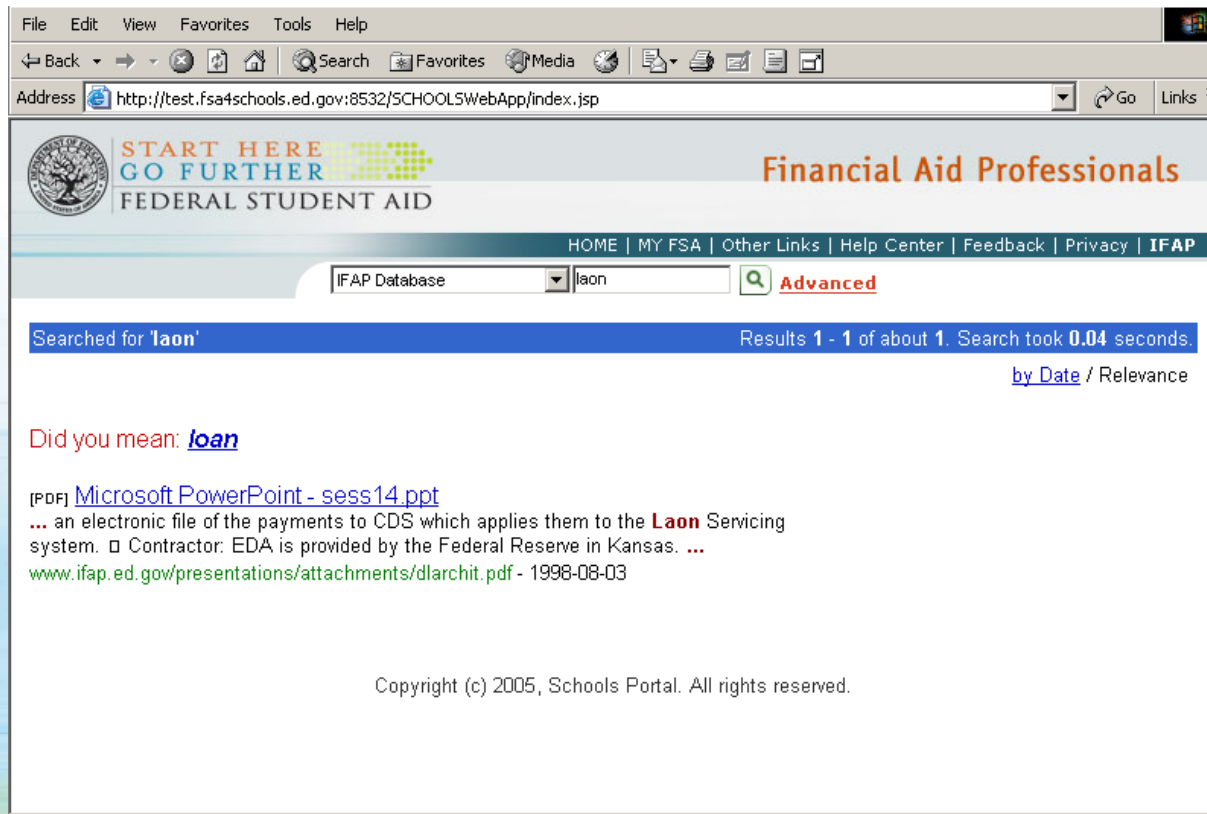


- Use IFAP to search IFAP content.





Search Features



Automatically checks spelling and makes suggestions





Search – with Google Operators

Search
Phrases by
using Quotes

Search with
the “OR”
Operator

The screenshot shows the Federal Student Aid website interface. At the top, there is a header with the Department of Education logo, the text "START HERE GO FURTHER FEDERAL STUDENT AID", and a navigation bar with links: HOME | MY FSA | Other Links | Help Center | Feedback | Privacy | IFA. Below the header, there is a search bar with the text "FSA Links & IFAP Database" and a dropdown menu showing "Satisfactory Academic Progress". To the right of the search bar is a magnifying glass icon and the word "Advanced". Below the search bar, a blue banner displays the search results: "Searched for 'Satisfactory Academic Progress' OR 'SAP'" and "Results 1 - 10 of about 1690. Search took 0.19 seconds". To the right of the banner is a link "by Date / Relevance". Below the banner, there are three search results listed. Each result starts with a link "FSA Assessments/Satisfactory Academic Progress Page" followed by an introduction: "... Introduction: Do you have a Satisfactory Academic Progress (SAP) Policy that meets the minimum regulatory requirements as outlined in 34 CFR 668.16 (e)? Do you ...". The first result is from "ifap.ed.gov/qamodule/SAPModule/SAPModuleIntro.html - 17k". The second result is from "www.ifap.ed.gov/qamodule/SAPModule/SAPModuleIntro.html - 17k". The third result is from "www.ed.gov/offices/OSFAP/fsacoach/lesson5_4/5_4_1.html - 6k" and is titled "FSA COACH 2004-2005 - Lesson 5-04: Satisfactory Academic Progress ...".

START HERE
GO FURTHER
FEDERAL STUDENT AID

HOME | MY FSA | Other Links | Help Center | Feedback | Privacy | IFA

FSA Links & IFAP Database Satisfactory Academic Progress Advanced

Searched for "Satisfactory Academic Progress" OR "SAP" Results 1 - 10 of about 1690. Search took 0.19 seconds by Date / Relevance

[FSA Assessments/Satisfactory Academic Progress Page](#)
... Introduction: Do you have a **Satisfactory Academic Progress (SAP)** Policy that meets the minimum regulatory requirements as outlined in 34 CFR 668.16 (e)? Do you ...
[ifap.ed.gov/qamodule/SAPModule/SAPModuleIntro.html](#) - 17k

[FSA Assessments/Satisfactory Academic Progress Page](#)
... Introduction: Do you have a **Satisfactory Academic Progress (SAP)** Policy that meets the minimum regulatory requirements as outlined in 34 CFR 668.16 (e)? Do you ...
[www.ifap.ed.gov/qamodule/SAPModule/SAPModuleIntro.html](#) - 17k

[FSA COACH 2004-2005 - Lesson 5-04: Satisfactory Academic Progress ...](#)
This lesson will review the features that must be included in **Satisfactory Academic Progress (SAP)** policies. You will see examples ...
[www.ed.gov/offices/OSFAP/fsacoach/lesson5_4/5_4_1.html](#) - 6k





Search – with Google Operators

IFAP Publications Advanced Search Tool

Search: Please type your search in the box below.

Student Aid -Loan

“-” Operator is
used to exclude an
item.

Skip Nav

U.S. Department of Education

Information for Financial Aid Professionals (IFAP) Library

FSA
FEDERAL
STUDENT AID
We Help Put America Through School

IFAP

HOME | Help Center | What's New | Schools Portal | Other Links | Feedback | Privacy

The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

Searched for **Student Aid -Loan**. Results **1 - 25** of about **6330**. Search took **0.17** seconds.

Sort by: [Date](#) / Relevance

[US Dept. of Education FSA Videoconference Series](#)
... December 12, 2003 Broadcast "Federal **Student Aid** for Counselors and Mentors" (Running time: 120 minutes). ...
[www.edvideo.walcoff.com/archives.html](#) - 10k

[FSA COACH 2004-2005 - Lesson 3-02: Applying for Federal ...](#)
This is a script to ... Applying for Federal **Student Aid**.
This lesson explains which **aid** ...
[www.ed.gov/offices/OSFAP/fsacoach/lesson3_2/3_2_1.html](#) - 6k

[FSA COACH 2004-2005: Module 1 - Introduction to Federal ...](#)
... Introduction to Federal **Student Aid**. Select a menu item to enter a lesson,
Select a square to view a description of each lesson. ...
[www.ed.gov/offices/OSFAP/fsacoach/module_1.html](#) - 10k

[Glossary Item: Free Application for Federal **Student Aid** \(...](#)
Free Application for Federal **Student Aid** (FAFSA). The ED form that must be completed
in order to receive federal **student aid**. The FAFSA gathers data needed to ...

See Google's web page for more information about
Google Operators at
http://www.google.com/help/refine_search.html

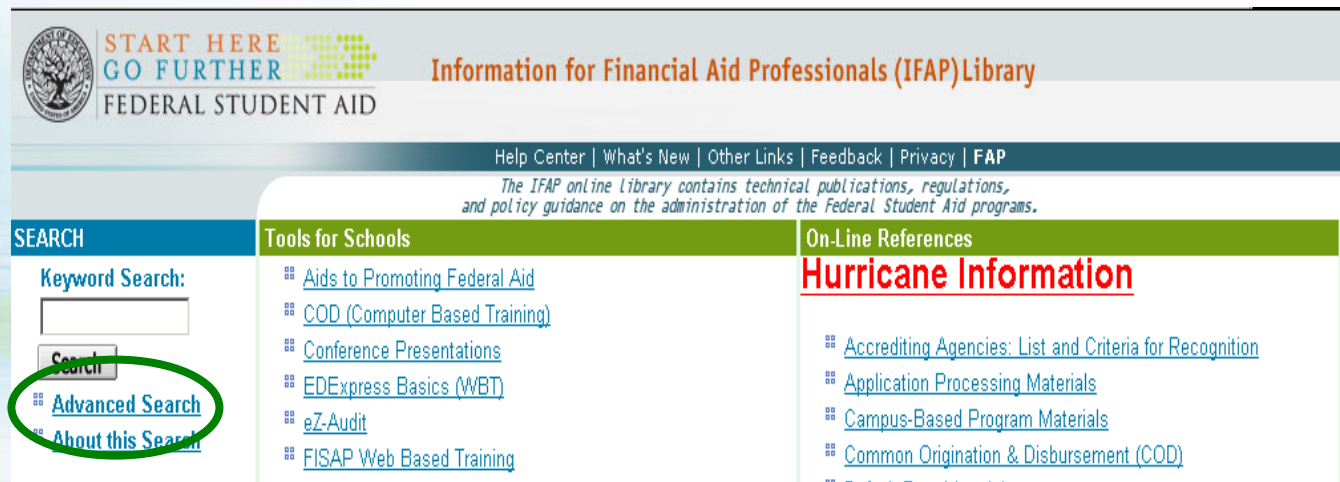
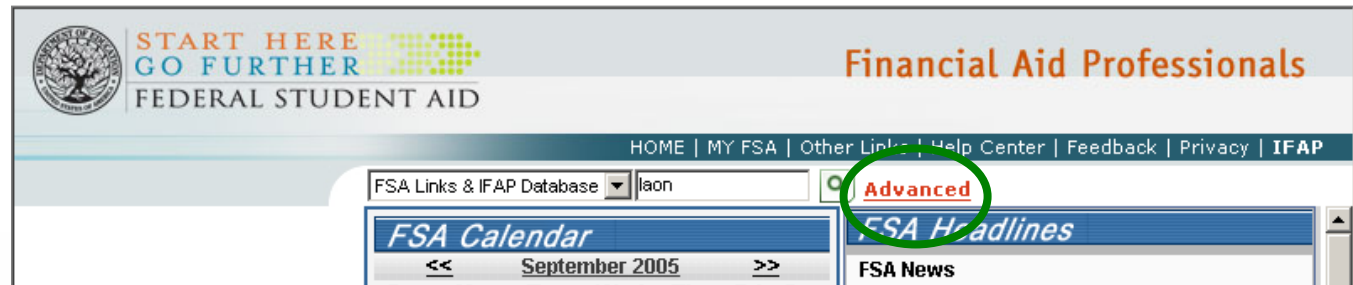


START HERE
GO FURTHER
FEDERAL STUDENT AID



Advanced Search Option

The advance search option is available on both FAP and IFAP





Advanced Search Option on FAP

- Filter for Date
- Filter for FSA web sites
- Select the amount of results that appear on a web page.

The screenshot shows the 'Financial Aid Professionals' (FAP) website interface. At the top, there is a header with the Department of Education logo, the text 'START HERE GO FURTHER FEDERAL STUDENT AID', and a navigation bar with links: HOME | MY FSA | Other Links | Help Center | Feedback | Privacy | IFAP. Below the header, there is a search bar with a dropdown menu set to 'FSA Links & IFAP Database' and a magnifying glass icon next to the word 'Advanced'. The main content area is titled 'Schools Portal Advanced Search Tool'. It contains a search box with the prompt 'Search: Please type your search in the box below.' Below the search box, there are two sets of filters. The first set is for 'Year of Posted Date' with a dropdown menu set to '-No Filter-' and a text input field for 'Or Exact Posted Date (yyyy-mm-dd)'. The second set is for 'Year of Publication Date' with a dropdown menu set to '-No Filter-' and a text input field for 'Or Exact Publication Date (yyyy-mm-dd)'. Below these filters, there is a section for 'Publication Type Selection' with a text box explaining: 'To select more than one publication type to search, click on the publication types from the menu below, while holding down the "Ctrl"'. Below this text is a list box containing the following options: All, Application/Recertification (E-App), Common Origination and Disbursement (COD), Conferences, Direct Loan: Loan Origination, Direct Loan: Loan Servicing, FAA Access on the Web, FSA University (training), Guidance: Terrorist Attacks, and GAPS & E-payments. At the bottom of the search tool, there is a 'Number of Results per Page' dropdown menu set to '25' and a 'Search Now' button.





Advanced Search Option on IFAP

- Filter for Date
- Filter for Publications
- Select the amount of results that appear on a web page.

The screenshot shows the IFAP Publications Advanced Search Tool interface. At the top, there is a header for the U.S. Department of Education, Information for Financial Aid Professionals (IFAP) Library. The header includes the FSA Federal Student Aid logo and the IFAP logo. Below the header, there is a navigation bar with links: HOME, Help Center, What's New, Schools Portal, Other Links, Feedback, and Privacy. A banner below the navigation bar states: "The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs." The main section is titled "IFAP Publications Advanced Search Tool". It features a search box with the prompt "Search: Please type your search in the box below." Below the search box, there are two date filter sections. The first section is for "Year of Posted Date" with a dropdown menu set to "-No Filter-" and a text input field for "Or Exact Posted Date (yyyy-mm-dd)". The second section is for "Year of Publication Date" with a dropdown menu set to "-No Filter-" and a text input field for "Or Exact Publication Date (yyyy-mm-dd)". Below these sections, there is a "Publication Type Selection" section with a text input field and a dropdown menu. The dropdown menu is open, showing a list of publication types: All, Accrediting, Action Letters, Aids to Promoting Federal Aid, Application Processing, Audit Guide, Blue Books, Campus-based Programs, COD, and Combined Federal Regulations. At the bottom, there is a "Number of Results per Page" section with a dropdown menu set to "25".

U.S. Department of Education
Information for Financial Aid Professionals (IFAP) Library

HOME | Help Center | What's New | Schools Portal | Other Links | Feedback | Privacy

The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

IFAP Publications Advanced Search Tool

Search: Please type your search in the box below.

Year of Posted Date: -No Filter-
Or Exact Posted Date (yyyy-mm-dd):

Year of Publication Date: -No Filter-
Or Exact Publication Date (yyyy-mm-dd):

Publication Type Selection: To select more than one publication type to search, click on the publication types from the menu below, while holding down the "Ctrl"

All
Accrediting
Action Letters
Aids to Promoting Federal Aid
Application Processing
Audit Guide
Blue Books
Campus-based Programs
COD
Combined Federal Regulations

Number of Results per Page: 25





FSA Schools Portal / Financial Aid Professionals - FAP

- My FSA
- Security Enhancement

Information for Financial Aid Professionals – IFAP

- Member Services

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





Enhancements for FAP and IFAP

- FAP included in the “*ADvance*” initiative
 - Customize calendar
 - More functionality
- IFAP Redesign
 - Implementing the latest web technology
 - Design for ease of use





FSA Schools Portal / Financial Aid Professionals - FAP

- My FSA
- Security Enhancement

Information for Financial Aid Professionals – IFAP

- Member Services

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





Listserv - FSA TECH

- For technical questions about FSA systems, software, and mainframe products. Answers are researched by FSA systems developers and sent to everyone on the listserv.

- To Sign up for FSA Tech or Change FSATECH Digest Options:

<http://www.ed.gov/offices/OSFAP/services/fsatechsubscribe.html>

For Assistance E-mail at fsa.customer.support@ed.gov or call 1.800.433.7327 if you have any questions





FSA Schools Portal / Financial Aid Professionals - FAP

- My FSA
- Security Enhancement

Information for Financial Aid Professionals – IFAP

- Member Services

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





Customer Service Center – Customer Service

- Program and operational questions regarding FSA Programs.
- Hours: 9 AM to 5 PM Eastern Time.
- Voice Mail is available during off hours.
- Toll Free Telephone Number: **1-800-433-7327**
- Fax number: **1-202-275-5532**
- E-Mail: **fsa.customer.support@ed.gov**





Both the FAP Portal and IFAP web sites provide timely information to the Financial Aid Community regardless of location or time of day.





Customer Service Case Study



Nicki and Thomas attended Marcello's EAC presentation on the FAP Portal and IFAP and would like an electronic copy of the presentation to use to brief their colleagues at "home."

What should they do?





Summary

FSA Schools Portal / Financial Aid Professionals - FAP

- **My FSA**
- **Security Enhancement**

Information for Financial Aid Professionals – IFAP

- **Member Services**

Search

Enhancements

Listserv - FSA Tech

Customer Service Call Center





Knowledge is Power: the FAP Portal and IFAP

Questions and Comments





Knowledge is Power: the FAP Portal and IFAP

Please join us in the PC Lab
for further discussion,
questions, or demonstrations.

