



Session 18

Common Origin and Disbursement: **101: The Basics**

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Demetrius Windom



COD: The Basics

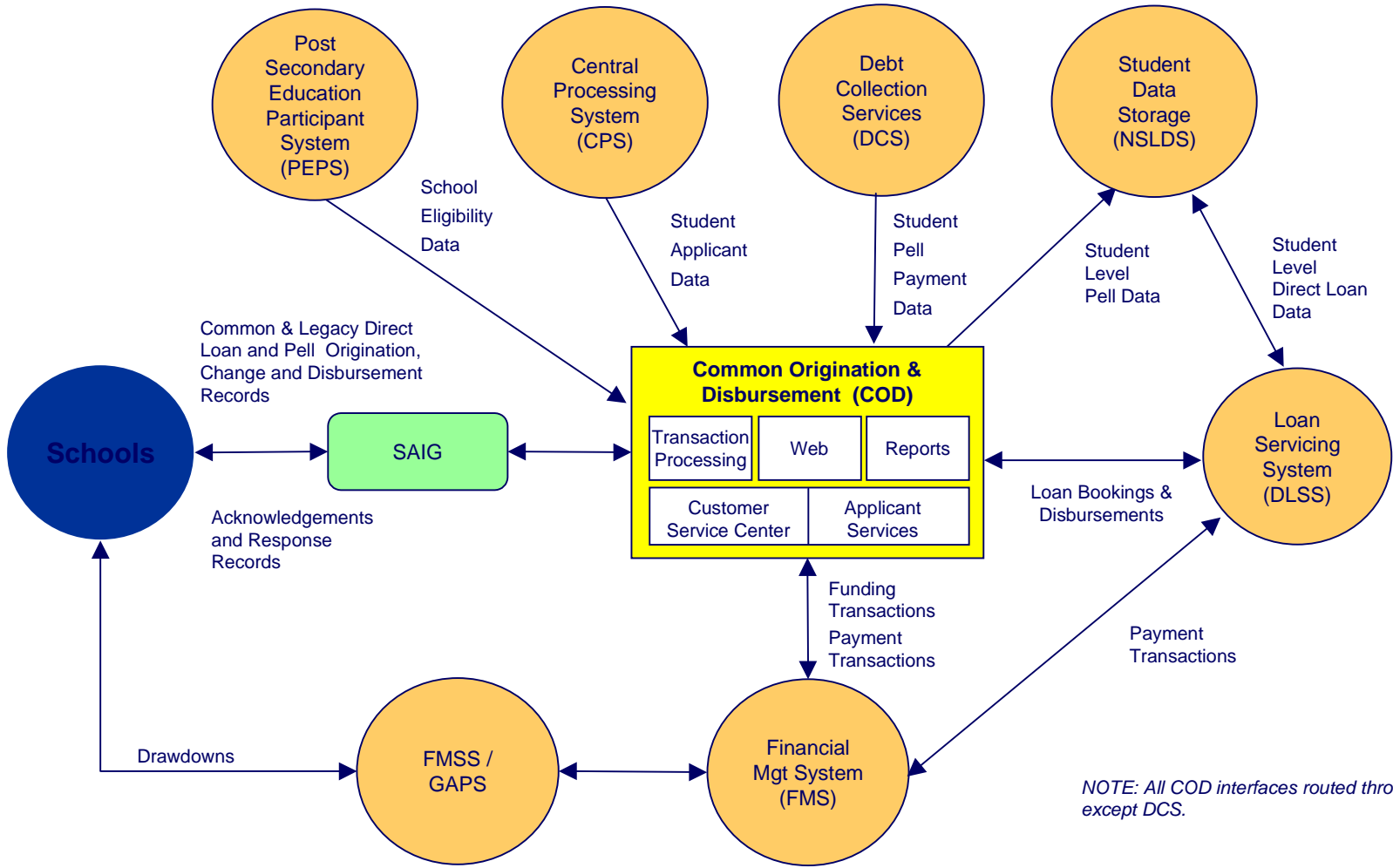
- What is COD?
- What does it mean to be a Full Participant?
- How do I work with COD?
- Helpful tools
- Website tour
- Customer Service



COD

Integrates a common process with a system designed to support origination, disbursement, and reporting for the Federal Pell Grant and Direct Loan Programs

COD Overview



NOTE: All COD interfaces routed through EAI except DCS.



COD

- Replaced the Recipient Financial Management System (RFMS) and the Direct Loan Origination System (DLOS)
- ALL SCHOOL data is processed by COD



We Changed The Lingo

Receipt/Response

Common Record

Flat File

Document

CFL

Full Participant

XML

Phase-In Participant



Full / Phase-In Participant

A school's "participant" status is determined by the method they use to transmit their data to COD:

Full Participants

Schools that submit data using the COD Common Record Layout in XML format

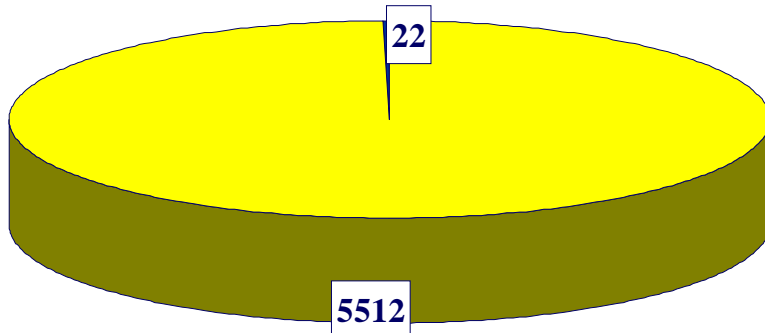
Phase-In Participants

Schools that submit data using Pell Grant/Direct Loan Record Layouts in fixed-length, flat file format

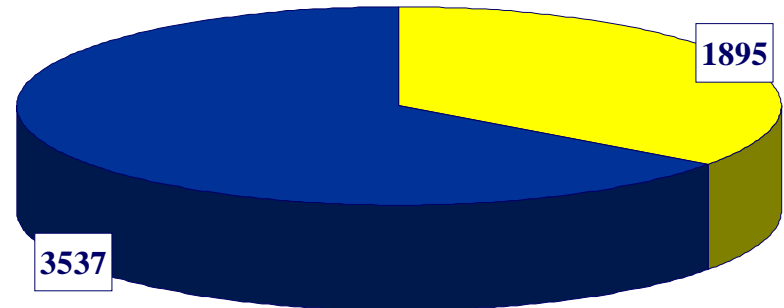


COD Full Participants

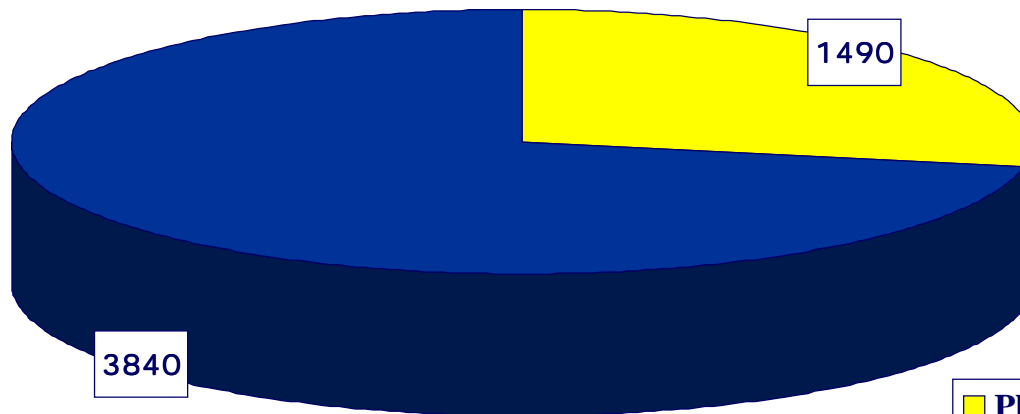
As of March 1, 2004



2002-2003



2003-2004



2004-2005 (Projected)

All schools must be Full Participant for the 2005-2006 Award Year.

- Phase-In Participants
- Full Participants



The Common Record

- A “student-centric” document (coded in XML) used to transmit Pell Grant and Direct Loan data to the new COD database
- A document flexible enough to use for ALL Title IV programs
- A document that uses the same layout for ALL data submissions



04/05 Full participant Message Classes

- Non-program specific and non-award year specific
 - COMRECIN, COMRECOP
- Non-program specific and award year specific (2004-2005)
 - CRAA05IN, CRAA05OP
- Program specific (Pell, Direct Loan and/or Campus-Based) and award year specific (2004-2005)
 - CRPG05IN, CRDL05IN, CRCB05IN
- Program specific (Pell, Direct Loan and/or Campus-Based) and non-award year specific
 - CRPGMYIN, CRDLMYIN, CRCBMYIN



COD Funding

- Remember to mark your disbursements “TRUE”

***ONLY ACCEPTED ACTUAL
DISBURSEMENTS DRIVE FUNDING!!!!***



Full Participant Set up

Send or fax a request letter, printed on school or corporate letterhead

**U.S. Department of Education
COD School Relations Center**

Attn: Full Participant

P.O. Box 9003

Niagara Falls, NY 14302

Fax : 877/623-5082

IFAP Notice dated 2/26/03



Welcome to the Common Origination & Disbursement Web Site

Welcome to the U.S. Department of Education's Common Origination and Disbursement (COD) web site. Financial Aid Administrators, Servicers, or other officials can use this site to perform a variety of functions related to student/award/disbursement data for Pell, Direct Loan, and Campus-Based programs.

If you are a student looking for information on Federal Student Financial Aid, please visit:
<http://www.ed.gov/offices/OSFAP/Students/>.

To access this site, please login: [▶ Login](#)

[Click here if you are a school looking for updates on Common Origination and Disbursement.](#)

If you experience any problems with the information presented on this page, please use the [Contact Us](#) feature.

<http://cod.ed.gov>

Website tools

The screenshot shows a Microsoft Internet Explorer browser window with the address bar displaying <http://cod.ed.gov/cod/LoginPage>. The main page header includes the U.S. Department of Education logo and the text 'COMMON ORIGINATION & DISBURSEMENT', along with the 'FSA FEDERAL STUDENT AID' logo. Below the header, there are links for 'School Search' and 'Batch Search'. A 'Document Server' window is open over the main page, displaying a list of files for download. The list has columns for 'Filename', 'Length (bytes)', and 'Date Modified'. Red arrows point to the following files:

Filename	Length (bytes)	Date Modified
2004-2005 School Testing Guide and Signup Document.doc	216578	12/19/2003 01:02:39 PM
2004-2005 School Testing Guide and Signup Document.pdf	431950	12/19/2003 01:03:32 PM
COO Processing Updates for Direct Loans and Pell Grants.pdf	1025960	02/19/2004 12:13:13 PM
COO Processing Updates for Pell Grants.pdf	713472	02/19/2004 12:10:47 PM
COO School Relations & CPSWAN - Quick Reference Guide.pdf	248136	01/23/2004 04:17:42 PM
COO Web Site Access for Schools.pdf	164967	09/02/2003 04:12:05 PM
COO Web Site Access for Third Party Servicers and Vendors.pdf	147257	05/27/2003 12:41:12 PM
Frequently Asked Questions About COD.doc	371734	12/24/2003 08:23:04 AM
How To Update School Contact Information In COD.pdf	38694	12/01/2003 10:52:16 AM
IFAP Posting-Sign Up for Full Participant for 2004-2005.doc	45570	10/28/2003 03:35:37 PM
IFAP Posting-Sign Up for Full Participant for the 2003-2004 Award Year.pdf	121679	03/03/2003 10:29:11 AM
School Online Change Authorization Instructions.pdf	123169	02/16/2004 04:08:07 PM
The Routing ID- Information for New COD Full Participant Schools.doc	49154	04/04/2003 01:37:24 PM

At the bottom of the Document Server window, there is a 'Close Window' button. The browser's taskbar at the bottom shows the 'Internet' icon.




Daily Processing updates

Adobe Reader - [COD Processing Update for Pell Grants (1).pdf]

File Edit View Document Tools Window Help

Open Save a Copy Print Email Search Select Text 100% Easy Start Digital Rights

Bookmarks Pages Layers Signatures



Common Origination and Disbursement

COD Processing Update For Pell Grants

March 2, 2004

Pell Grants

COD News

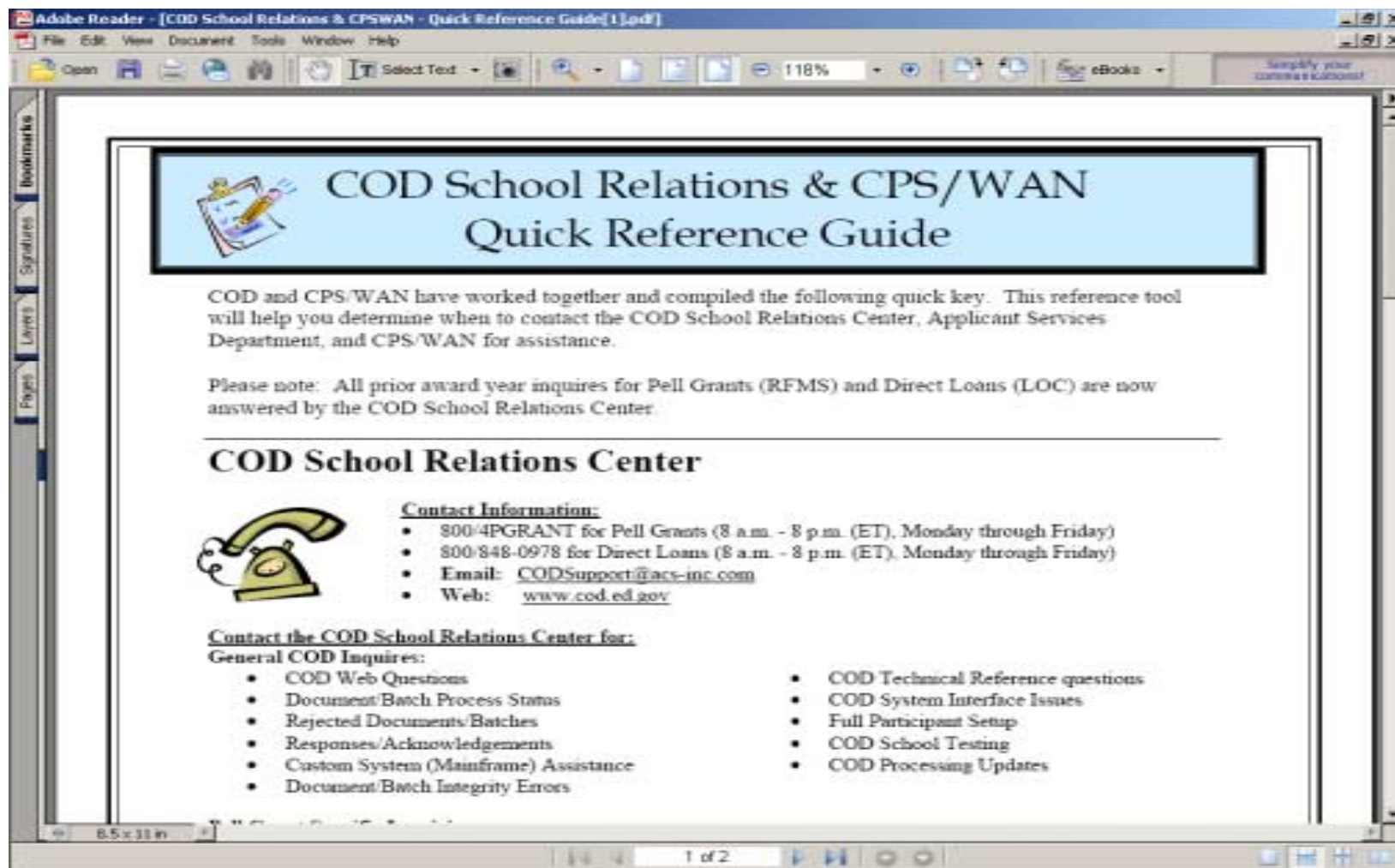
2003-2004 Global Reduction of CFL Warning Message (03/02/04)
On Monday, March 1, 2004 as a part of routine funds control, a text message was sent to the SAIG mailboxes of approximately 300 schools identified as having a Current Funding Level (CFL) that exceeds their total accepted student disbursement records. This message was a warning that if a school's CFL exceeds the total accepted disbursements as of April 2, 2004, the school's CFL will be reduced to the amount of the total accepted disbursements.

If you have any questions regarding this message, please contact the COD School Relations Center.

COD Batch Processing Suspended and COD Web Site Outage March 12-14, 2004 (03/02/04)
COD has scheduled implementation of additional system functionality (COD Release 3.0) for the weekend of March 12-14, 2004. In preparation for the implementation, COD will suspend batch processing beginning at 8:00 PM (ET) on Friday, March 12, 2004. Records submitted after 8:00 PM (ET) will be held and processed after 8:30 AM (ET) on Sunday, March 14, 2004.

8.5 x 11 in 1 of 4

COD/CPS Quick Reference




Adobe Reader - [COD School Relations & CPS/WAN - Quick Reference Guide[1].pdf]

File Edit View Document Tools Window Help

Open Save Print Copy Paste Select Text 118%

Bookmarks Signatures Layers Pages




COD School Relations & CPS/WAN Quick Reference Guide

COD and CPS/WAN have worked together and compiled the following quick key. This reference tool will help you determine when to contact the COD School Relations Center, Applicant Services Department, and CPS/WAN for assistance.

Please note: All prior award year inquiries for Pell Grants (RFMS) and Direct Loans (LOC) are now answered by the COD School Relations Center.

COD School Relations Center



Contact Information:

- 800-4PGRANT for Pell Grants (8 a.m. - 8 p.m. (ET), Monday through Friday)
- 800-848-0978 for Direct Loans (8 a.m. - 8 p.m. (ET), Monday through Friday)
- Email: CODSupport@acc-inc.com
- Web: www.cod.ed.gov

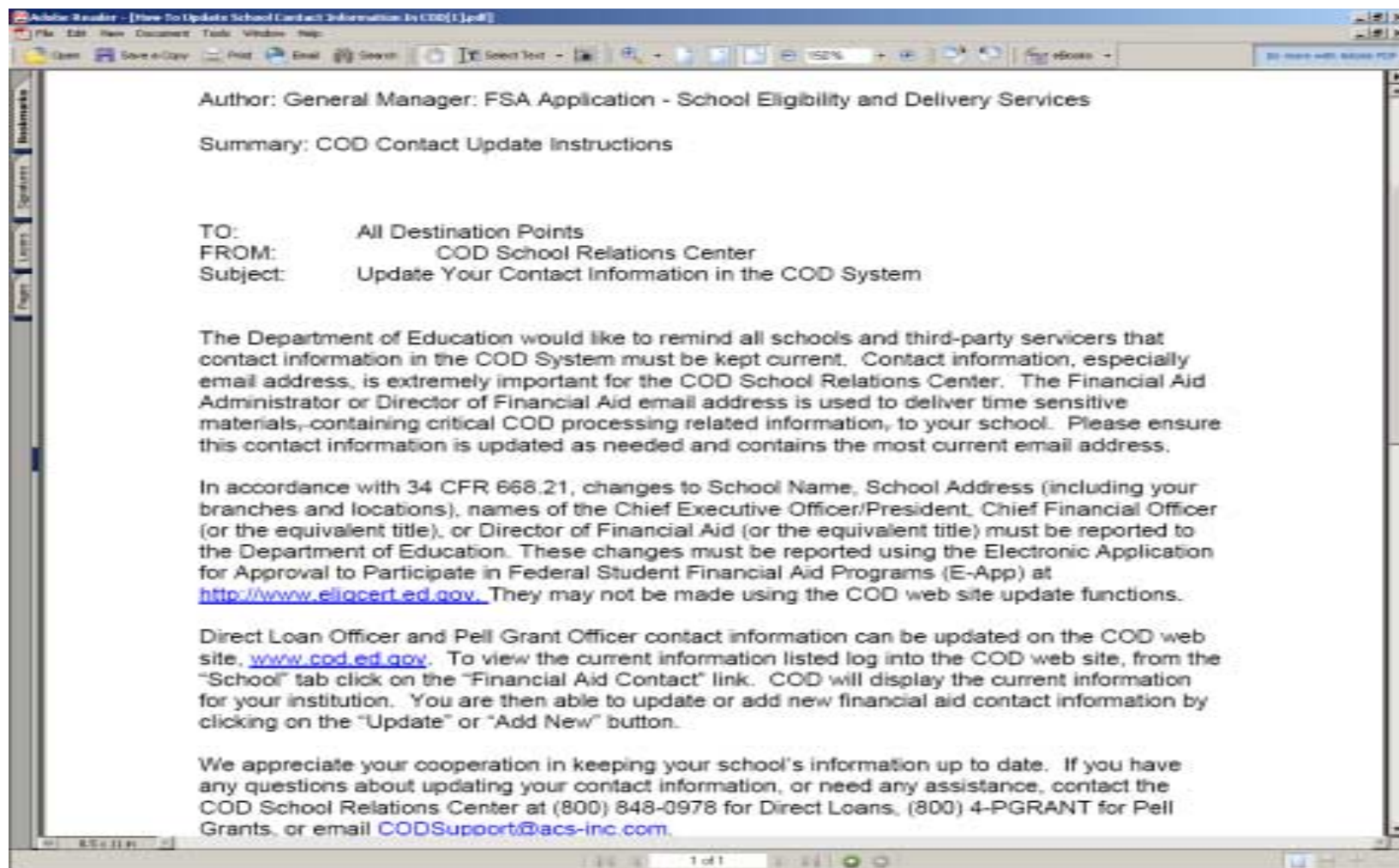
Contact the COD School Relations Center for:

General COD Inquires:

<ul style="list-style-type: none"> • COD Web Questions • Document/Batch Process Status • Rejected Documents/Batches • Responses/Acknowledgements • Custom System (Mainframe) Assistance • Document/Batch Integrity Errors 	<ul style="list-style-type: none"> • COD Technical Reference questions • COD System Interface Issues • Full Participant Setup • COD School Testing • COD Processing Updates
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8.5 x 11 in 1 of 2

Updating contacts



Author: General Manager: FSA Application - School Eligibility and Delivery Services

Summary: COD Contact Update Instructions

TO: All Destination Points
FROM: COD School Relations Center
Subject: Update Your Contact Information in the COD System

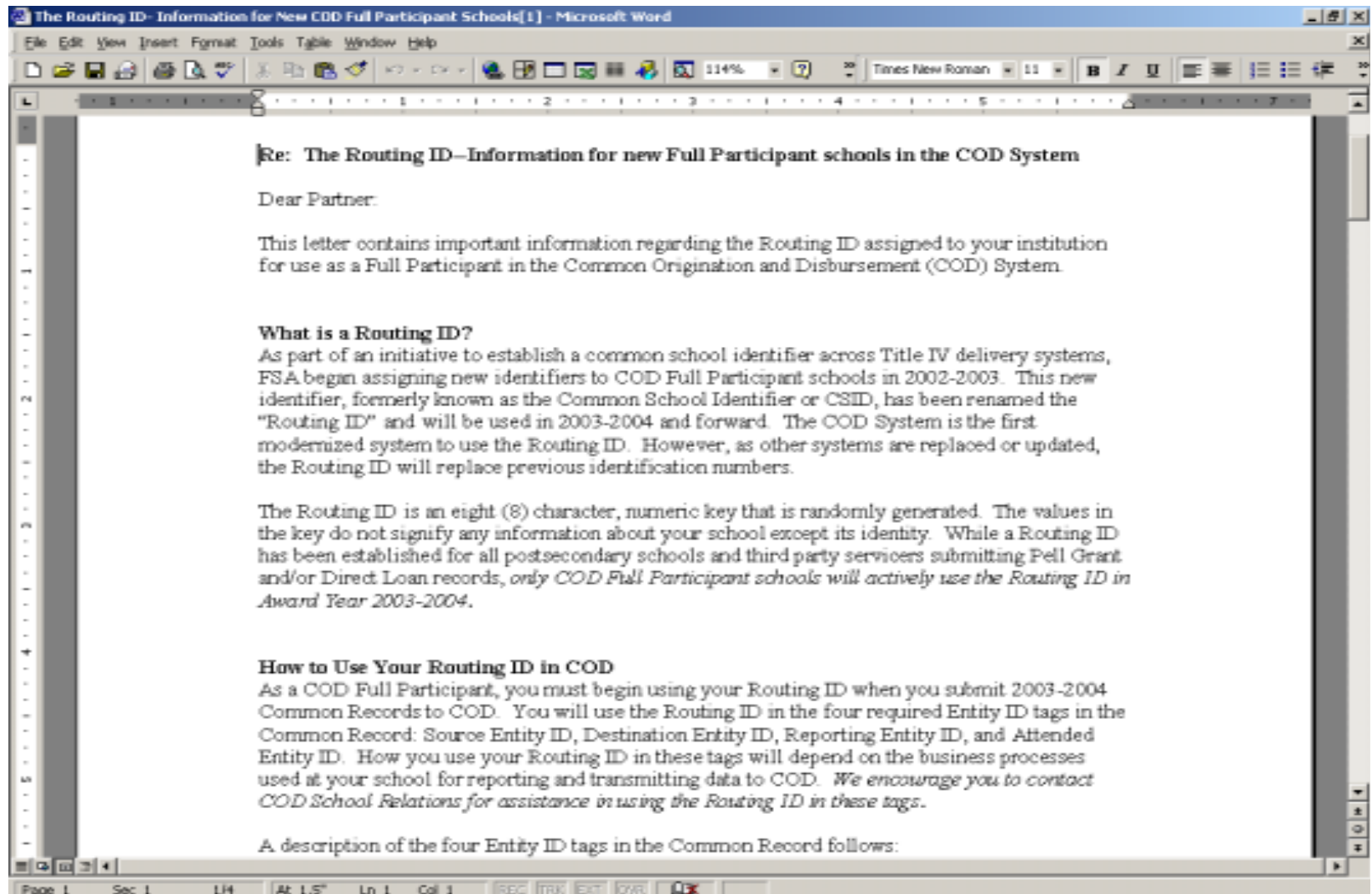
The Department of Education would like to remind all schools and third-party servicers that contact information in the COD System must be kept current. Contact information, especially email address, is extremely important for the COD School Relations Center. The Financial Aid Administrator or Director of Financial Aid email address is used to deliver time sensitive materials, containing critical COD processing related information, to your school. Please ensure this contact information is updated as needed and contains the most current email address.

In accordance with 34 CFR 668.21, changes to School Name, School Address (including your branches and locations), names of the Chief Executive Officer/President, Chief Financial Officer (or the equivalent title), or Director of Financial Aid (or the equivalent title) must be reported to the Department of Education. These changes must be reported using the Electronic Application for Approval to Participate in Federal Student Financial Aid Programs (E-App) at <http://www.elicert.ed.gov>. They may not be made using the COD web site update functions.

Direct Loan Officer and Pell Grant Officer contact information can be updated on the COD web site, www.cod.ed.gov. To view the current information listed log into the COD web site, from the "School" tab click on the "Financial Aid Contact" link. COD will display the current information for your institution. You are then able to update or add new financial aid contact information by clicking on the "Update" or "Add New" button.

We appreciate your cooperation in keeping your school's information up to date. If you have any questions about updating your contact information, or need any assistance, contact the COD School Relations Center at (800) 848-0978 for Direct Loans, (800) 4-PGRANT for Pell Grants, or email CODSupport@acs-inc.com.

COD Entity ID



Re: The Routing ID-Information for new Full Participant schools in the COD System

Dear Partner:

This letter contains important information regarding the Routing ID assigned to your institution for use as a Full Participant in the Common Origination and Disbursement (COD) System.

What is a Routing ID?
As part of an initiative to establish a common school identifier across Title IV delivery systems, FSA began assigning new identifiers to COD Full Participant schools in 2002-2003. This new identifier, formerly known as the Common School Identifier or CSID, has been renamed the "Routing ID" and will be used in 2003-2004 and forward. The COD System is the first modernized system to use the Routing ID. However, as other systems are replaced or updated, the Routing ID will replace previous identification numbers.

The Routing ID is an eight (8) character, numeric key that is randomly generated. The values in the key do not signify any information about your school except its identity. While a Routing ID has been established for all postsecondary schools and third party servicers submitting Pell Grant and/or Direct Loan records, *only COD Full Participant schools will actively use the Routing ID in Award Year 2003-2004.*

How to Use Your Routing ID in COD
As a COD Full Participant, you must begin using your Routing ID when you submit 2003-2004 Common Records to COD. You will use the Routing ID in the four required Entity ID tags in the Common Record: Source Entity ID, Destination Entity ID, Reporting Entity ID, and Attended Entity ID. How you use your Routing ID in these tags will depend on the business processes used at your school for reporting and transmitting data to COD. *We encourage you to contact COD School Relations for assistance in using the Routing ID in these tags.*

A description of the four Entity ID tags in the Common Record follows:

Page 1 Sec 1 L/H At 1.5" Ln 1 Col 1 [RECALL] [TRK] [EXT] [DWR] [OK]



Help


COD Online - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Media Print

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Help Main 

Click on one of the links below for aid or information regarding the system.

Site Usage Help	Information about browsers that are supported by this website and how to use the site navigation
Frequently Asked Questions (FAQs)	Questions and answers about the student award origination and disbursement processes
Glossary	Frequently used terms related to the origination and disbursement processes
Department of Education Links	Other sites related to the Department of Education
Edit/Comment Codes '99-'00	Edit / Comment Codes Award Year '99-'00
Edit/Comment Codes '00-'01	Edit / Comment Codes Award Year '00-'01
Edit/Comment Codes '01-'02	Edit / Comment Codes Award Year '01-'02
Edit/Comment Codes '02-'03	Edit / Comment Codes Award Year '02-'03
Edit/Comment Codes '03-'04	Edit / Comment Codes Award Year '03-'04
Privacy Notice	The privacy policy of this web site

Mar 04 2004 14:45 EST Close


Internet

Edits

COD Online - Microsoft Internet Explorer

File Edit View Favorites Tools Help

U.S. DEPARTMENT OF EDUCATION
COMMON ORIENTATION & DISBURSEMENT

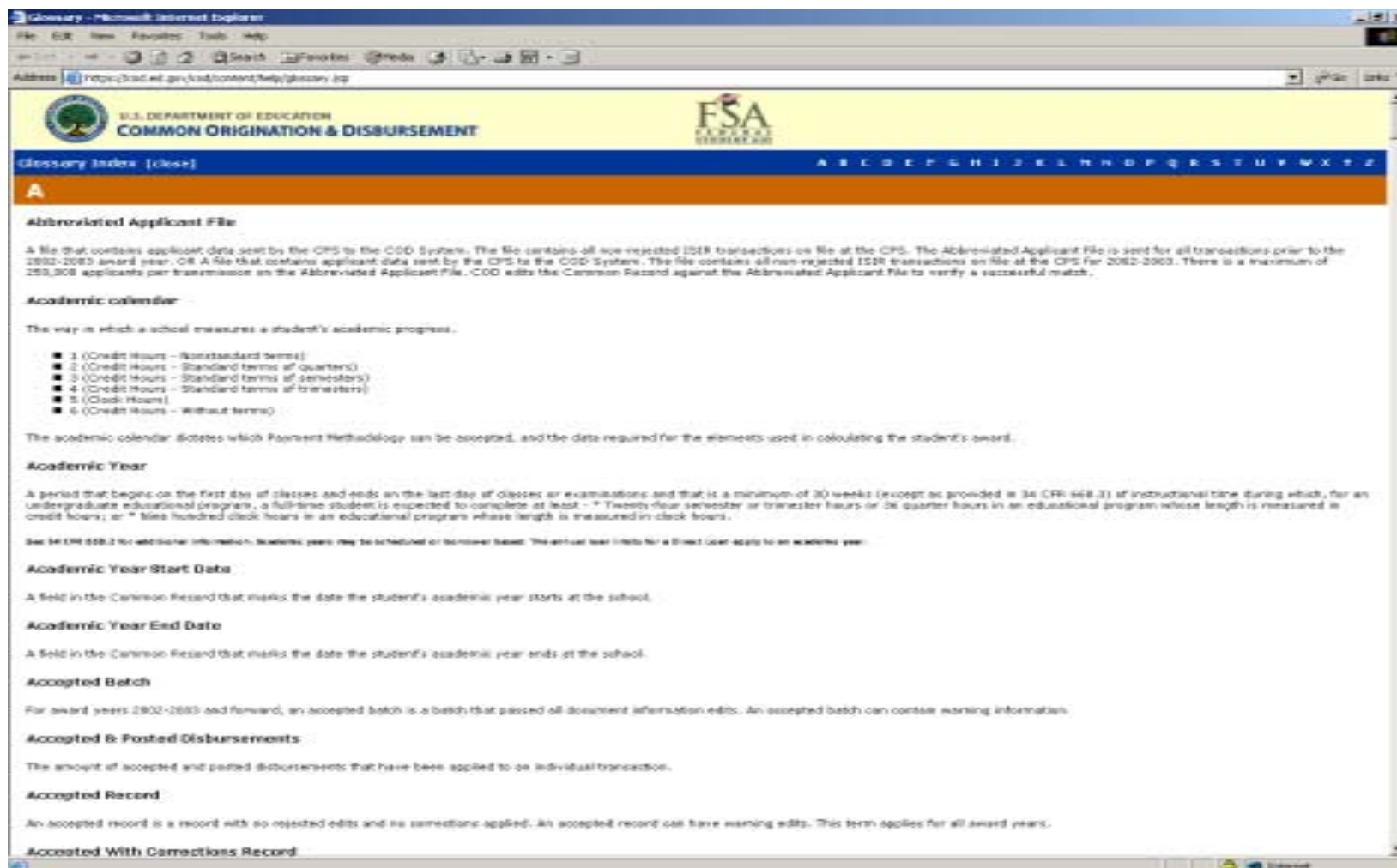


DISBURSEMENT INFORMATION EDITS '03-'04

CR Edit Type/ Error Code	CR Message	Pell or DL Error Code	Requirements Supported	Condition
R 048	School is Ineligible	Pell - 424 DLO - 44 DLD - 02	<p>This edit ensures that - The Attending School Entity ID reported for this student/disbursement was an eligible participant for the program being reported at the time the disbursement was made, based on Disbursement Date [regardless of Disbursement Release Indicator(Payment Trigger)]. Based on the Award Type from the Award Info Block (Pell, DL, CB) the Eligibility Flag and the Date Range of Eligibility, on the School File, COD will determine whether the school was eligible at the time the disbursement was made.</p> <p>For Pell, records are accepted for an ineligible school as long as the school was eligible at the payment period start date (based on Eligibility Date Range and the Payment Period Start Date).</p> <p>For Direct Loans, records are accepted if the first disbursement was made before the date of the loss of eligibility and the school was eligible during the loan period.</p> <p>If a school loses eligibility for a Direct Loan program and then later regains that eligibility, the system shall accept common records for the loan period(s) in</p>	<p>Edit checks to ensure that</p> <ol style="list-style-type: none"> School is eligible to participate in the Title IV programs If school is requesting Pell Grant funds, school was eligible to participate in the Pell Grant program at time the disbursement was made. If school is requesting Direct Loan funds, school is eligible to participate in the Direct Loan program, is open and not undergoing an ownership change.

Done

Internet



Glossary - Microsoft Internet Explorer
Address: https://fsa.ed.gov/oa/content/help/glossary.jsp

U.S. DEPARTMENT OF EDUCATION
COMMON ORIENTATION & DISBURSEMENT

FSA
EDUCATIONAL
DISBURSEMENT

Glossary Index [Close] A B C D E F G H I J K L N O P Q R S T U V W X Y Z

A

Abbreviated Applicant File
A file that contains applicant data sent by the CPS to the COD System. The file contains all non-rejected ISIR transactions on file at the CPS. The Abbreviated Applicant File is sent for all transactions prior to the 2002-2003 award year. OR A file that contains applicant data sent by the CPS to the COD System. The file contains all non-rejected ISIR transactions on file at the CPS for 2002-2003. There is a maximum of 250,000 applicants per transaction on the Abbreviated Applicant File. COD edits the Common Record against the Abbreviated Applicant File to verify a successful match.

Academic calendar
The way in which a school measures a student's academic progress.

- 1 (Credit Hours - Nonstandard terms)
- 2 (Credit Hours - Standard terms of quarters)
- 3 (Credit Hours - Standard terms of semesters)
- 4 (Credit Hours - Standard terms of trimesters)
- 5 (Clock Hours)
- 6 (Credit Hours - Without terms)

The academic calendar dictates which Payment Methodology can be accepted, and the data required for the elements used in calculating the student's award.

Academic Year
A period that begins on the first day of classes and ends on the last day of classes or examinations and that is a minimum of 30 weeks (except as provided in 34 CFR 668.3) of instructional time during which, for an undergraduate educational program, a full-time student is expected to complete at least - * Twenty-four semester or trimester hours or 24 quarter hours in an educational program whose length is measured in credit hours; or * Nine hundred clock hours in an educational program whose length is measured in clock hours.

See 34 CFR 668.2 for additional information. Academic years may be scheduled or to cover based. The annual test limits for a Direct Loan apply to an academic year.

Academic Year Start Date
A field in the Common Record that marks the date the student's academic year starts at the school.

Academic Year End Date
A field in the Common Record that marks the date the student's academic year ends at the school.

Accepted Batch
For award years 2002-2003 and forward, an accepted batch is a batch that passed all document information edits. An accepted batch can contain warning information.

Accepted & Posted Disbursements
The amount of accepted and posted disbursements that have been applied to an individual transaction.

Accepted Record
An accepted record is a record with no rejected edits and no corrections applied. An accepted record can have warning edits. This term applies for all award years.

Accepted With Corrections Record



Brief tour of the website

The screenshot shows a web browser window titled "COD Online - Microsoft Internet Explorer". The address bar is empty. The page header features the U.S. Department of Education logo on the left and the FSA logo on the right. Below the header is a navigation menu with links for "Person", "School", "Batch", "Award", "Services", and "User". The main content area displays a personalized welcome message: "Welcome barbara.davis." followed by "Welcome to the Common Origination & Disbursement Web Site". Below this, a paragraph explains that Financial Aid Administrators, other school officials, and servicers can use the site to verify batch status, submit data requests, check account balances, and enter or change institution data records via the internet. A "COD News:" section includes a link for "Fell and Direct Loan Daily News Update - 05/24/2004". At the bottom of the page, a navigation bar contains links for "Home", "Privacy Act", "FOIA", "Links", "Contact Us", "Today's Update", "Help", "Glossary", and "Log Off". The browser's status bar at the bottom shows the date and time as "May 11, 2005 14:22 EDT" and the local time as "Local time".



Person

The screenshot shows a web browser window displaying the FSA Common Origination & Disbursement website. The page has a yellow header with the U.S. Department of Education logo and the FSA logo. Below the header is a blue navigation bar with tabs for Person, School, Batch, Award, Services, and User. The main content area is titled "Person Search" and includes a search form with fields for SSN, Entity ID, and Name (Last, First, MI). A "SEARCH" button is located below the form. To the right of the search form is a "CREATE NEW" button. Below the search form is a list of instructions for using the search function.

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGINATION & DISBURSEMENT

FSA
FEDERAL STUDY AID

Person School Batch Award Services User

Person Search

Use this screen to search for individuals. The information consists of student and borrower demographics along with details about the awards they hold. Please enter a Social Security Number or Name.

SSN OR

Entity ID:

Name: Last First MI

- Please enter full SSN for SSN search. (No dashes)
- You may enter up to nine characters of the last name and up to five characters of the first name.
- If you enter a partial name the search may take longer to display the results.
- If you enter a valid SSN, the Person Detail page will appear allowing you to view information on individual and their associated awards.
- If you enter a valid name, the Person Detail page will appear allowing you to view information about the person and their associated awards.

Feb 10 2005 16:33 EDT Home | Privacy Act | FAQs | Links | Contact Us | Today's Update | Help | Glossary | Log Off



Applicant Search

The screenshot shows a web browser window titled "CDD Online - Microsoft Internet Explorer". The page header includes the U.S. Department of Education logo and the text "U.S. DEPARTMENT OF EDUCATION COMMON ORIENTATION & DISBURSEMENT". To the right is the "FSA FEDERAL STUDY AID" logo. Below the header is a navigation menu with tabs for "Person", "School", "Batch", "Award", "Services", and "User". The "Person" tab is selected, and the "Applicant Search" option is expanded in the left sidebar. The main content area is titled "Applicant List" and features a search box containing "399905255" and a dropdown menu for "Award Year" set to "All". Below this is a table titled "CPS Data" with the following columns: Award Year, CPS Transaction Number, Date of Birth, Name, and Pell Eligibility. The table contains six rows of data for Andrew Johnson, all with a Pell Eligibility of "Y".

Award Year	CPS Transaction Number	Date of Birth	Name	Pell Eligibility
'04-'05	01	04/15/1985	JOHNSON, ANDREW	Y
'03-'04	01	04/15/1985	JOHNSON, ANDREW U	Y
'02-'03	01	04/15/1985	JOHNSON, ANDREW U	Y
'01-'02	01	04/15/1985	JOHNSON, ANDREW U	Y
'00-'01	01	04/15/1985	JOHNSON, ANDREW U	Y
'99-'00	01	04/15/1985	JOHNSON, ANDREW U	Y

At the bottom of the page, there is a footer with the date "May 11, 2005 13:00 EDT" and a navigation bar with links for Home, Privacy Act, FAQs, Links, Contact Us, Today's Update, Help, Glossary, and Log Off. The Windows taskbar at the bottom shows the "Cone" icon and the "Local intranet" address.



Person Detail

COO Online - Microsoft Internet Explorer

File Edit View Favorites Tools Help

U.S. DEPARTMENT OF EDUCATION
COMMON ORIGATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person School Batch Award Services User

Person Search

Person Info

- Detail
- All Awards
- Direct Loan
- Pell
- Promissory Notes
- Credit Check
- Events
- Correspondence
- DL Additional Eligibility

Profile Search

Credit Check Search

Applicant Search

Return to: [Person Detail](#)

Person Pell Information [HELP](#)

ANDREW JOHNSON
999905255
04/15/1985

Award Year

Pell Grant Summary	Eligibility Used	POP Flag	POP Start Date	POP End Date	Award Amount Approved	Award Amount Disbursed	Scheduled Award Amount
Year '04-'05							
HARVARD UNIVERSITY - GRADUATE SCHOOL OF BUSINESS ADMINISTRATION	24.691%				\$4,050.00	\$1,000.00	\$4,050.00
HARVARD UNIVERSITY - DIVISION OF CONTINUING EDUCATION	0.000%				\$4,000.00	\$0.00	\$4,050.00
Total for '04-'05:	24.691%						
Year '02-'03							
HARVARD UNIVERSITY - GRADUATE SCHOOL OF BUSINESS ADMINISTRATION	0.000%				\$4,000.00	\$0.00	\$4,000.00
Total for '02-'03:	0.000%						
Year '01-'02							
HARVARD UNIVERSITY - GRADUATE SCHOOL OF BUSINESS ADMINISTRATION	53.333%				\$3,000.00	\$2,000.00	\$3,750.00

Done Local intranet



School

U.S. DEPARTMENT OF EDUCATION
COMMON ORIENTATION & DISBURSEMENT

[Person](#) | **[School](#)** | [Batch](#) | [Award](#) | [Services](#) | [User](#)

School Search

School Information
[School Summary](#)
[Financial Aid Contact](#)
[Eligibility](#)
[General](#)
[Options](#)
[Funding Info](#)
[Summary Financial Info](#)
[Refunds of Cash](#)
[Cash Activity](#)
[Events](#)
[Message List](#)
[Yearly Totals](#)
[Relationships](#)
[Balance Confirmation](#)
[Request Post Deadline](#)
[Processing](#)
[Correspondence](#)
[Report Selection](#)

School Summary Information

[HELP](#)

HARVARD UNIVERSITY - GRADUATE SCHOOL OF BUSINESS ADMINISTRATION

Enter the default selections here for Program and Award Year:

Default Program
Default Award Year

Type	Name	Phone	Summary
Direct Loan Financial Aid Officer	RENEE WADE	(202) 555-3333	Award Year <input type="text" value="'04-'05"/> Program <input type="text" value="PELL"/>
Pell Financial Aid Officer	NICKEY MOUSE	(222) 888-2222	Cash > Accepted & Posted Disbursements & older than 30 days \$15,325.00 % of Cash > Accepted & Posted Disbursements 51.08333% Cash > Accepted & Posted Disbursements \$15,325.00 Current CFL \$60,000.00

May 11 2005 14:32 EDT | [Home](#) | [Privacy Act](#) | [FAQs](#) | [Links](#) | [Contact Us](#) | [Today's Update](#) | [Help](#) | [Glossary](#) | [Log Off](#)

Local intranet



Cash Activity

COD Online - Microsoft Internet Explorer

U.S. DEPARTMENT OF EDUCATION
COMMON ORIENTATION & DISBURSEMENT

FSA
FEDERAL
STUDENT AID

Person School Batch Award Services User

School Search

School Information

- School Summary
- Financial Aid Contact
- Eligibility
- General
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Message List
- Yearly Totals
- Relationships
- Balance Confirmation
- Request Post Deadline
- Processing
- Correspondence
- Report Selection

Cash Activity

HARVARD UNIVERSITY - GRADUATE SCHOOL OF BUSINESS ADMINISTRATION

Program/Year Selection

Program Award Year [Printer Friendly](#)

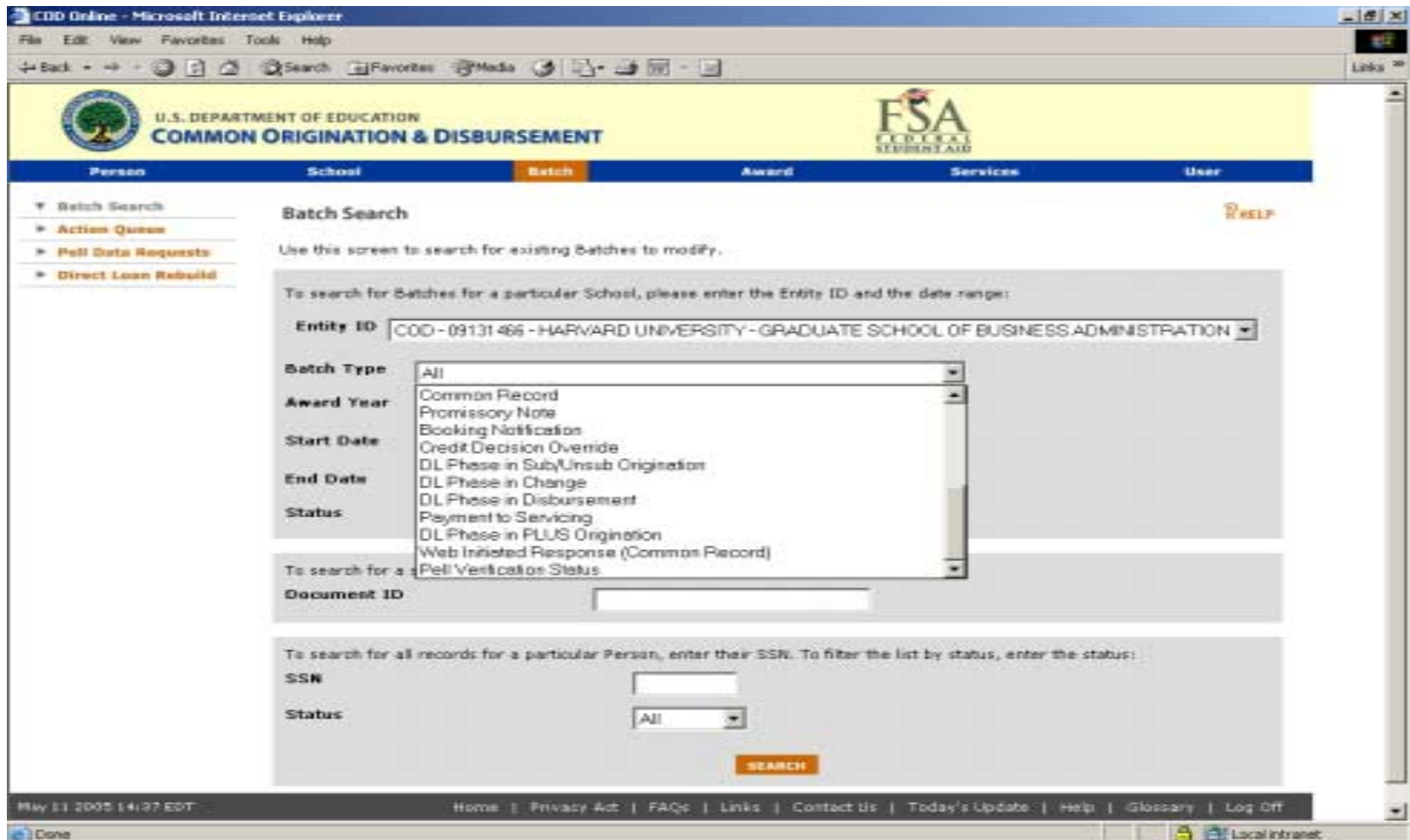
Cash Activity Summary

Net Draws	\$44,975.00
Cash > Accepted & Posted Disbursements & older than 30 days	\$0.00

	Totals		
Date of Transaction		12/06/2004	09/01/2004
Time		1:28:16 PM	9:46:53 PM
GAPS Debit Date			09/01/2004
Drawdowns/Payments	\$45,000.00		\$20,000.00
Drawdown Adjustments	\$0.00		
Refunds of Cash	(\$25.00)	(\$25.00)	
Returns of Cash	\$0.00		
Drawdown Offsets	\$0.00		
Days Since Net Draws Increase			252
Days Left For On-time Reporting			000
Payment Control Number			1111111110
Accepted & Posted Disbursements Applied	\$44,975.00		\$19,975.00
% of Accepted & Posted Disb. Applied to Net Draws	100.0%		
Cash > Accepted & Posted Disbursements	(\$48,017.00)		
% of Cash > Accepted & Posted Disbursements	-106.76%		
Source System		COD	GAPS

Done Local intranet

Batch Searches



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File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Media Print

U.S. DEPARTMENT OF EDUCATION
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Person School **Batch** Award Services User

Batch Search
Action Queue
Pell Data Requests
Direct Loan Rebuild

Batch Search [HELP](#)

Use this screen to search for existing Batches to modify.

To search for Batches for a particular School, please enter the Entity ID and the date range:

Entity ID: COD - 09131466 - HARVARD UNIVERSITY - GRADUATE SCHOOL OF BUSINESS ADMINISTRATION

Batch Type: All

Award Year: Common Record, Promissory Note, Booking Notification, Credit Decision Override, DL Phase in Sub/Unsub Origination, DL Phase in Change, DL Phase in Disbursement, Payment to Servicing, DL Phase in PLUS Origination, Web Initiated Response (Common Record), Pell Verification Status

To search for a Document ID: _____

To search for all records for a particular Person, enter their SSN. To filter the list by status, enter the status:

SSN: _____

Status: All

SEARCH

May 11 2005 14:27 EDT Home | Privacy Act | FAQs | Links | Contact Us | Today's Update | Help | Glossary | Log Off

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Batch detail

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Person School **Batch** Award Services User

Batch Search
Action Queue
Pell Data Requests
Direct Loan Rebuild

Search Results HELP

Click on a Document ID from the list below to view detailed information about the Batch.

Entity ID	School Name	Begin Date	End Date
09131466	HARVARD UNIVERSITY - GRADUATE SCHOOL OF BUSINESS ADMINISTRATION	02/11/2004	04/11/2004

Batch Type [All] Award Year [All]

Records 1 to 100 of 311

Document ID	Record Type	Doc Type	Date Received	Date Response Sent	Status	Students	Accepted	Rejected	Warning
2005-05-09T08:59:40.9809131466	DL	RS	03/04/2004	03/04/2004	Accepted	1	1	0	N
2005-05-09T08:59:40.988	DL	WB	03/04/2004	03/04/2004	Accepted	1	1	0	N
2005-05-09T08:54:38.3509131466	PL	RS	03/04/2004	03/04/2004	Accepted	1	1	0	N
2005-05-09T08:54:38.355	PL	WB	03/04/2004	03/04/2004	Accepted	1	1	0	N
2005-05-09T08:51:44.2109131466	Common	RS	03/04/2004	03/04/2004	Accepted	7	0	0	N
2005-05-09T08:51:44.219	Common	WB	03/04/2004	03/04/2004	Accepted	7	7	0	Y
#Y200104621420050509080612	PL	RS	03/04/2004	03/04/2004	Accepted	0	0	0	N
2005-05-09T08:05:28.081	PL	WB	03/04/2004	03/04/2004	Accepted	1	1	0	N
2005-05-09T17:11:05.8109131466	DL	RS	03/03/2004	03/03/2004	Accepted	1	1	0	Y
2005-05-09T17:11:05.817	DL	WB	03/03/2004	03/03/2004	Accepted	1	1	0	Y
2005-05-08T16:10:35.4909131466	DL	RS	03/03/2004	03/03/2004	Accepted	1	1	0	Y
2005-05-08T16:10:35.494	DL	WB	03/03/2004	03/03/2004	Accepted	1	1	0	Y
2005-05-08T15:37:34.0509131466	DL	RS	03/03/2004	03/03/2004	Accepted	1	1	0	Y
2005-05-08T15:37:34.053	DL	WB	03/03/2004	03/03/2004	Accepted	1	1	0	Y
2005-05-06T10:12:48.7209131466	DL	RS	03/03/2004	03/03/2004	Accepted	1	1	0	Y

Done Local intranet



Services/Reports

Microsoft Internet Explorer window titled "COD Online - Microsoft Internet Explorer".

Page Header: U.S. DEPARTMENT OF EDUCATION COMMON ORIGATION & DISBURSEMENT. FSA FEDERAL STUDENT AID.

Navigation Menu: Person, School, Batch, Award, **Services**, User.

Main Content:

- ▼ COD Reports
- ▶ **Direct Loan Servicing**

COD Reports

Below is a link to COD Reports.

Selecting a link will open a separate browser window. When you have finished viewing the information associated with the chosen link, simply close the browser window.

<https://codreports.gs.tsyscom.com>

HELP

Footer: May 11, 2005 14:41 EDT. Home | Privacy Act | FAQs | Links | Contact Us | Today's Update | Help | Glossary | Log Off



Users

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File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print

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Person School Batch Award Services **User**

► [User Search](#)
▼ [Update Your Profile](#)
► [Message Search](#)

Update Your Profile

[HELP](#)

Click "Submit" when finished making changes, or "Reset" to reset the field changes.

User Name	bdavis01
First Name	barbara
Last Name	davis
Phone Number	<input type="text" value="716-284-1922"/>
Email Address	barbara.davis@ed.gov
Old Password	<input type="password"/>
New Password	<input type="password"/>
Re-enter New Password	<input type="password"/>

May 11, 2005 14:44 EDT Home | Privacy Act | FAQs | Links | Contact Us | Today's Update | Help | Glossary | Log Off

Local intranet



How do I Obtain Access to the COD Website?

- Identify a Security Administrator for your school
- Submit Security Administrator Request Letter on university or corporate letterhead
- IFAP announcement for detailed instructions
 - Updated: COD Web Site Access for Schools – March 18, 2003
 - COD Web Site Access for /Third Party Servicers and Vendors – March 18, 2003



COD Customer Service

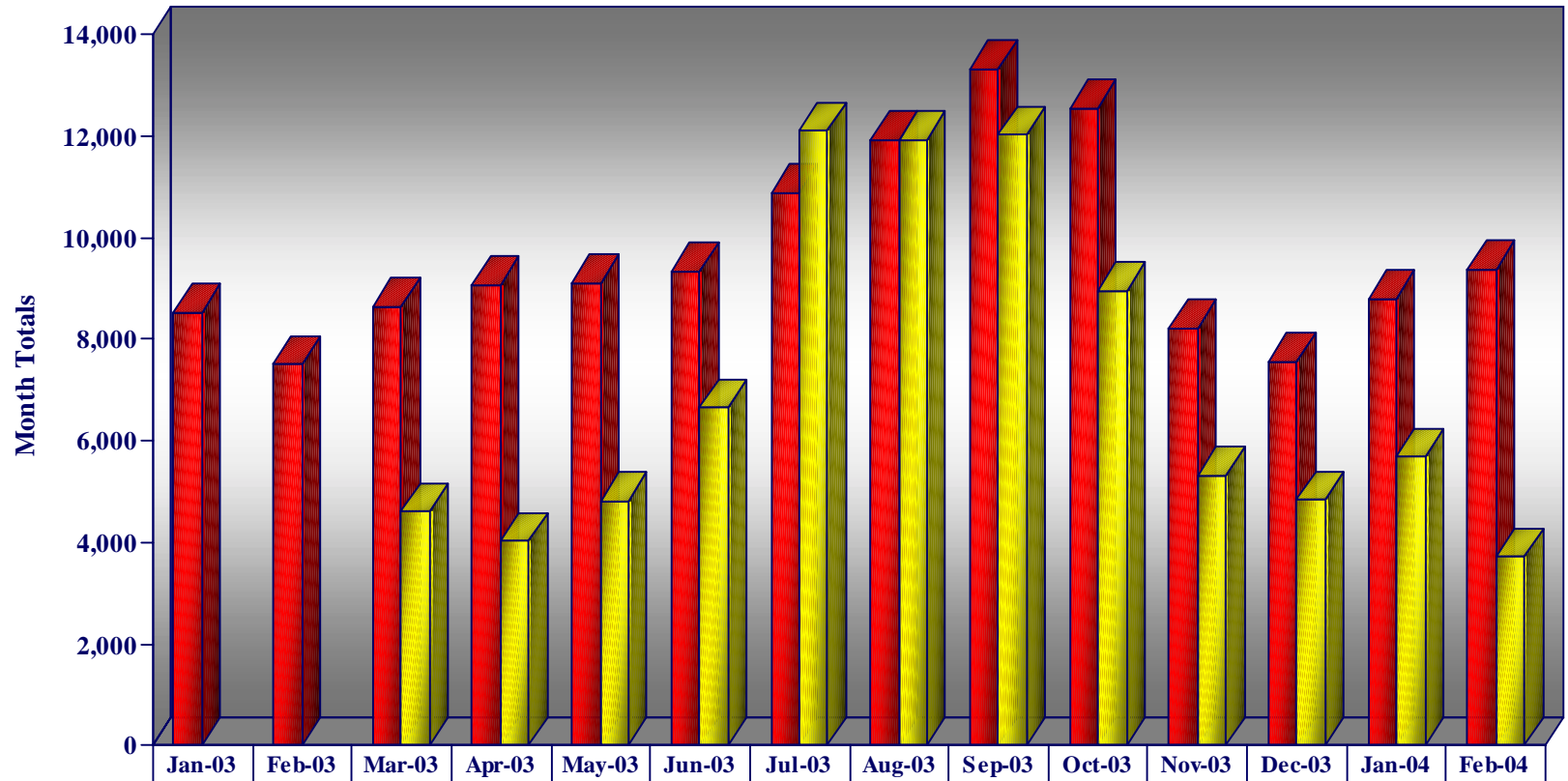
- 1-800-848-0978
Direct Loan
- 1-800-474-7268 (4P-Grant)
Federal Pell Grant
- E-mail questions to
CODSupport@acs-inc.com



Niagara Falls, NY



Total Inbound Telephone Calls



■ School Relations Calls	8,530	7,505	8,643	9,068	9,105	9,332	10,893	11,927	13,330	12,556	8,227	7,552	8,808	9,381
■ APP Services			4,599	4,012	4,815	6,647	12,112	11,941	12,019	8,962	5,317	4,840	5,679	3,707



COD Processing

YTD Totals – as of March 23, 2004

Totals

Pell & Direct Loan Totals

	2002-2003	2003-2004
Originations (#)	8.8 million	8.4 million
Originations (\$)	\$27.9 billion	\$29 billion
Actual Disbursements (#)	17.8 million	14.4 million
Actual Disbursements (\$)	\$23 billion	\$21.2 billion
% Substantiated	99.77%	99.81%



More Information

- IFAP Website (www.IFAP.ed.gov)
 - Common Origination and Disbursement page
 - Announcements and Frequently Asked Questions
- COD Technical Reference
- DL Bulletins
- Electronic Announcements



U.S. Department of Education

Information for Financial Aid Professionals (IFAP) Library



Help Center | What's New | Schools Portal | Other Links | Feedback | Privacy

The IFAP online library contains technical publications, regulations, and policy guidance on the administration of the Federal Student Aid programs.

SEARCH

Keyword Search:

Search

Advanced Search

About this Search

REVIEWS

Current Publications

Archived Publications

Publications by Topic

SCHOOL PORTAL

FEATURES

FSA Headlines

FSA Calendar

FSA Conferences and

Training

MEMBER SERVICES

Tools for Schools

- ⌘ Aids to Promoting Federal Aid
- ⌘ COD (computer based training)
- ⌘ Conference Presentations
- ⌘ EDEXpress Basics (CBT)
- ⌘ FISAP Web Based Training
- ⌘ FSA Assessments
- ⌘ FSA Coach (computer based training)
- ⌘ ISIR Analysis Tool

Where Are the COD Resources?

Letters & Bulletins

Action Letters

Dear Partner/Colleague Letters

- ⌘ General Distribution (GEN) Letters
- ⌘ Pell Grant (P)
- ⌘ Campus-based (CB)
- ⌘ Training Announcements (ANN)

Electronic Announcements

Publications

- ⌘ Audit Guidance
- ⌘ Blue Book: Accounting/Recordkeeping/Reporting for the Business Office
- ⌘ Closed Schools Guide
- ⌘ Cohort Default Rate Guide
- ⌘ Counselor's Handbooks
- ⌘ DL Systems and Operations
- ⌘ FAFSAs and Renewal FAFSAs
- ⌘ Federal Student Aid Handbook

On-Line References

- ⌘ Accrediting Agencies: List and Criteria for Recognition
- ⌘ Application Processing Materials
- ⌘ Campus-Based Program Materials
- ⌘ **Common Origination & Disbursement (COD)**
- ⌘ Default Rate Materials
- ⌘ FFEL Special Allowance Rates & Variable Interest Rates
- ⌘ FWS/Community Service Resource Guide
- ⌘ NSLDS Reference Materials
- ⌘ Pell Grant (RFMS) Program Materials
- ⌘ Program Review Guidance
- ⌘ SAR/ISIR Reference Materials

Law & Regulations

- ⌘ Code of Federal Regulations (GPO Compilation)
- ⌘ Federal Registers
- ⌘ Higher Education Act (thru October 2002)
- ⌘ HEA Amendments
- ⌘ US Code (GPO Compilation)

Worksheets, Schedules, & Tables

- ⌘ Drug Worksheets
- ⌘ EFC Formula Worksheets and Tables
- ⌘ 2003-04 Pell Grant Payment Schedules
- ⌘ 2002-03 Pell Grant Payment Schedules
- ⌘ Return of Title IV Aid Worksheets
- ⌘ Verification Worksheets



Questions