



Automatic Distribution of Exit Counseling Completion Results Technical Update GA-2010-06

November 22, 2010

This information is intended for the person in your organization who is responsible for working with the National Student Loan Data System (NSLDS). Please ensure the appropriate person receives this update.

Introduction

To ensure NSLDS exit counseling data is provided to Guaranty Agencies (GAs) and the federal loan servicers, we have implemented the automatic distribution of the NSLDS Exit Counseling Completion Results report to GAs and federal loan servicers. This enhancement will assist schools with complying with the regulatory requirements set forth under CFR 682.604. It specifies:

(2) The exit counseling must...

(vi) Require the student borrower to provide current information concerning name, address, social security number, references, and driver's license number and State of issuance, as well as the student borrower's expected permanent address, the address of the student borrower's next of kin, and the name and address of the student borrower's expected employer (if known). The school must ensure that this information is provided to the guaranty agency or agencies listed in the student borrower's records within 60 days after the student borrower provides the information...

Distribution of Exit Counseling Completion Results Records

On December 8, 2010, we will begin the automatic distribution of Exit Counseling Completion Results records to all GAs and federal loan servicers, based on an existing relationship to a borrower who has completed an NSLDS exit counseling session. The records will be sent via the Student Aid Internet Gateway (SAIG) in a fixed width extract output file format. The [NSLDS](#)

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[Record Layouts for the Exit Counseling Completion Results Report \(EXTC03\) are posted on the Information for Financial Aid Professionals \(IFAP\) Web site.](#)

The extract file will be generated after data load on the 8th of each month. For GAs and federal loan servicers that have already indicated a destination SAIG mailbox (TG#), the file will be routed to that mailbox. For those that have not indicated a SAIG mailbox preference, the output file will be sent to the SAIG mailbox of the Primary Destination Point Administrator (PDPA). The message class of the file will be EXNSFFOP.

The first generated file will be cumulative, containing all exit counseling records since the implementation of the NSLDS Exit Counseling tool in March 2010. All subsequent EXNSFFOP files will include only exit counseling records added since the date of the last generated monthly file that was sent to the GA/federal loan servicer.

Note: GAs and federal loan servicers can always request another cumulative file on the [NSLDS Professional Access](#) Web site under the REPORT Tab by selecting the EXTC03, EXIT COUNSELING COMPLETION RESULTS report. By requesting the report with the current default open Begin and End Dates, you will receive all exit counseling records to date. If you are looking for a particular time period, enter the dates you wish on the parameters page.

Keep in mind that records in these automatically sent files contain exit counseling information for postsecondary institutions that borrowers have indicated during their exit counseling sessions. These schools may or may not be ones for which your agency guaranteed a loan, but since there is an existing relationship, past or present, between the borrower and your agency as part of their financial aid history, these records become part of the file.

If you wish to change the designated SAIG mailbox to which the automatic EXTC03 is sent, please contact the NSLDS Customer Support Center. You must provide a TG number associated with ONE specific NSLDS online user at your agency. NSLDS will not send the exit counseling results to a SAIG mailbox associated with multiple individuals or to the SAIG mailbox of a servicer that services multiple GAs.

If you have questions about downloading the file from the SAIG, please contact CPS/SAIG Technical Support at 800/330-5947 or by e-mail at CPSSAIG@ed.gov.

If you have any questions, please contact the NSLDS Customer Support Center at 800/999-8219 or by e-mail at NSLDS@ed.gov.