

National Student Loan Data System

Enrollment Reporting Notification File Layout

February 28, 2014

1. NSLDS Enrollment Reporting Notification File Layout

The NSLDS Enrollment Reporting process requires schools to certify the enrollment status of students receiving federal student aid. Entities that hold loans for borrowers will receive a Notification File containing an extract of enrollment data certified by schools since the prior notification was created. This process is currently available to guaranty agencies (GAs), Federal Perkins Loan (Perkins) data providers, Federal Family Education Loan (FFEL) Program lenders and lender servicers.

The file is scheduled for weekly delivery and is distributed to the Student Aid Internet Gateway (SAIG) mailbox (TG number) that the recipient established for enrollment data. The Enrollment Notification file is sent from NSLDS with SAIG message class EFNOTFOP.

This document provides the layout for the fixed width file which was first implemented with the enrollment reporting process changes in July 2012. Information about upcoming NSLDS enhancements to this file is available in an NSLDS Guaranty Agency (GA) Technical Update, an NSLDS Technical Update for Lenders, and a Federal Perkins Technical Update posted on the IFAP Web site.

The following changes will be implemented on **April 14, 2014**:

- Inclusion of the new enrollment status code of 'Q' (three-quarter) time.
- The School Code and Alt Attending School Code have been updated to an 8-digit OPEID number instead of a combination of a 6-digit school code combined with the 2-digit school location code. This change will allow NSLDS to accept schools with more than 99 locations.

The table below contains the layouts for the header, detail, and trailer records. The layout contains the position, the data element name, description, field format, and length as they will appear on the fixed width extract file.

2. Notification File Format Table

Header Record

Length = 370

Pos. FR	Pos. TO	Field	Description	Field Format	Lth.
1	3	Record ID	Record ID Number. Header - 000	Num.	3
4	26	N/A	Text "ENROLLMENT NOTIFICATION"	Char.	23
27	34	ED Assigned Code	GA and ED Servicer 3-digit code followed by spaces, Lender/Lender Servicers 6-Digit code followed by spaces or Perkins 8-digit OPEID code	Char.	8
35	54	Timestamp	Notification timestamp (CCYYMMDDHHMMSSMMMMMM)	Char.	20
55	370	Filler	Filler	Char.	316

Detail Record

Length = 370

Pos. FR	Pos. TO	Field	Description	Field Format	Lth.
1	3	Record ID	Record ID Number. Detail - 001	Num.	3
4	12	Current SSN	SSN recorded as current	Char.	9
13	13	Current Pseudo SSN Indicator	Indicator describing the SSN as an actual SSN or an Identification ID other than SSN. Values are: R=Real SSN, P=Pseudo SSN.	Char.	1
14	48	Current Last	Last Name recorded as current	Char.	35
49	83	Current First	First Name recorded as current	Char.	35
84	118	Current Middle Name	Middle Name recorded as current	Char.	35
119	126	Date of Birth	D.O.B. recorded as current. Format CCYYMMDD	Date	8
127	134	OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	8

Pos. FR	Pos. TO	Field	Description	Field Format	Lth.
135	142	Certification Date	Date the school certified the enrollment information. Format CCYYMMDD	Date	8
143	150	Effective Date	Date the Enrollment Status Code is effective. Format CCYYMMDD	Date	8
151	151	Enrollment Status Code	Enrollment Status Code. Values are: <ul style="list-style-type: none"> - 'F' (full-time) - 'Q' (three-quarter time) - 'H' (half-time) - 'L' (less than half-time) - 'A' (leave of absence) - 'G' (graduated) - 'W' (withdrawn) - 'D' (deceased) - 'X' (never attended) - 'Z' (record not found) 	Char.	1
152	159	Anticipated Completion Date	Student's anticipated completion date. Format CCYYMMDD	Date	8
160	167	Term Begin Date	Term Begin Date reported on the school certification. Format CCYYMMDD	Date	8
168	175	Term End Date	Term End Date reported on the school certification. Format CCYYMMDD	Date	8
176	215	Student's Permanent Address Line 1	First line of Student Address as reported on the school certification	Char.	40
216	255	Student's Permanent Address Line 2	Second line of Student Address as reported on the school certification	Char.	40
256	285	Student's Permanent Address City	City where student lives as reported on the school certification	Char.	30

Pos. FR	Pos. TO	Field	Description	Field Format	Lth.
286	287	Student's Permanent Address State/Province	State or province where student lives as reported on the school certification	Char.	2
288	304	Student's Permanent Address Postal Code	Postal code where student lives as reported on the school certification	Char.	17
305	306	Student's Permanent Address Country	Country where student lives as reported on the school certification (<i>see Appendix A</i>)	Char.	2
307	314	Alt Attending OPEID* ⁺	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) for the alternate location with certified active enrollment	Char.	8
315	322	Alt Attending Prev Certification Date ⁺	Date the alternate school certified the enrollment information. Format CCYYMMDD	Date	8
323	323	Alt Attending Enrollment Status Code ⁺	Enrollment Status Code for the alternate attending school	Char.	1
324	331	Alt Attending Effective Date ⁺	Date the Enrollment Code is effective for the alternate attending school. Format CCYYMMDD	Date	8
332	339	Alt Attending Anticipated Completion Date ⁺	Student's anticipated completion date for the alternate attending school. Format CCYYMMDD	Date	8
340	370	Filler	Spaces.	Num.	31

* The OPEID is the combination of the 6 digit school code and the 2 digit school location code. If a school has more than 99 locations, the first digit of the OPEID is then incremented to 1. If the school has more than 199 locations, the first digit is then incremented to 2, and so forth. For example, location 00 = 06789900, location 101 = 16789901, location 202 = 26789902.

⁺ Fields are included when the School ((OPEID) Pos. 127-134) reports L, G, W, X, Z, and an alternate active certified attendance has been reported elsewhere.

*Trailer Record**Length = 370*

Pos. FR	Pos. TO	Field	Description	Field Format	Lth.
1	3	Sequence ID	Record ID Number. Trailer - 999	Num.	3
4	4	Filler	Spaces.	Char.	1
5	12	Record Count	Record Count, right justified with leading 0s.	Num.	8
13	370	Filler	Spaces.	Char.	358

Appendix A – Country Code Values

Country Codes			
Code	Country	Code	Country
AX	Aaland Islands	BJ	Benin
AF	Afghanistan	BM	Bermuda
AL	Albania	BT	Bhutan
DZ	Algeria	BO	Bolivia
AD	Andorra	BQ	Bonaire, Sint Eustatius and Saba
AO	Angola	BA	Bosnia and Herzegovina
AI	Anguilla	BW	Botswana
AQ	Antarctica	BV	Bouvet Island
AG	Antigua and Barbuda	BR	Brazil
AR	Argentina	IO	British Indian Ocean Territory
AM	Armenia	VG	British Virgin Islands
AW	Aruba	BN	Brunei Darussalam
SH	Ascension	BG	Bulgaria (Republic)
AU	Australia	BF	Burkina Faso
AT	Austria	BI	Burundi
AZ	Azerbaijan	KH	Cambodia
BS	Bahamas	CM	Cameroon
BH	Bahrain	CA	Canada
BD	Bangladesh	CV	Cape Verde
BB	Barbados	KY	Cayman Islands
BY	Belarus	CF	Central African Republic
BE	Belgium	TD	Chad
BZ	Belize	CL	Chile

Country Codes			
Code	Country	Code	Country
CN	China (People's Republic)	ER	Eritrea
CX	Christmas Island	EE	Estonia
CC	Cocos Islands	ET	Ethiopia
CO	Colombia	FK	Falkland Islands (Malvinas)
KM	Comoros	FO	Faroe Islands
CG	Congo (Republic)	FJ	Fiji
CK	Cook Island	FI	Finland (including the Aland Islands)
CR	Costa Rica	FR	France
CI	Cote d'Ivoire (Republic)	GF	French Guiana
HR	Croatia	PF	French Polynesia (including Clipperton)
CU	Cuba	TF	French Southern and Antarctic Territories
CW	Curaçao	GA	Gabon
CY	Cyprus	GM	Gambia
CZ	Czech Republic	GE	Georgia
KP	Democratic People's Republic of Korea	DE	Germany
CD	Democratic Republic of the Congo	GH	Ghana
DK	Denmark	GI	Gibraltar
DJ	Djibouti	GB	Great Britain
DM	Dominica	GR	Greece
DO	Dominican Republic	GL	Greenland
TP	East Timor	GD	Grenada
EC	Ecuador	GP	Guadeloupe (incl. St Barthelemy)
EG	Egypt	GU	Guam
SV	El Salvador	GT	Guatemala
GQ	Equatorial Guinea	GG	Guernsey

Country Codes			
Code	Country	Code	Country
GN	Guinea	KW	Kuwait
GW	Guinea-Bissau	KG	Kyrgyzstan
GY	Guyana	LA	Lao People's Democratic Republic
HT	Haiti	LV	Latvia
HM	Heard Island and McDonald Islands	LB	Lebanon
HN	Honduras (Republic)	LS	Lesotho
HK	Hong Kong, China (People's Republic)	LR	Liberia
HU	Hungary (Republic)	LY	Libyan Jamahiriya
IS	Iceland	LI	Liechtenstein
IN	India	LT	Lithuania
ID	Indonesia	LU	Luxembourg
IR	Iran (Islamic Republic)	MO	Macao, China (People's Republic)
IQ	Iraq	MG	Madagascar
IE	Ireland	MW	Malawi
IL	Israel	MY	Malaysia
IM	Isle of Man	MV	Maldives
IT	Italy	ML	Mali
JM	Jamaica	MT	Malta
JP	Japan	MH	Marshall Islands
JE	Jersey	MQ	Martinique
JO	Jordan	MR	Mauritania
KZ	Kazakhstan	MU	Mauritius
KE	Kenya	MX	Mexico
KI	Kiribati	FM	Micronesia (Federated States of)
KR	Korea (Republic)	MD	Moldova

Country Codes			
Code	Country	Code	Country
MC	Monaco	PG	Papua New Guinea
MN	Mongolia	PY	Paraguay
ME	Montenegro	PE	Peru
MS	Montserrat	PH	Philippines
MA	Morocco	PN	Pitcairn, Henderson, Ducie and Oeno
MZ	Mozambique	PL	Poland
MM	Myanmar	PT	Portugal
NA	Namibia	PR	Puerto Rico
NR	Nauru	QA	Qatar
NP	Nepal	RE	Reunion
AN	Netherlands Antilles	RO	Romania
NL	Netherlands	RU	Russian Federation
NC	New Caledonia	RW	Rwanda
NZ	New Zealand (including the Ross Dependency)	BL	Saint Barthélemy
NI	Nicaragua	KN	Saint Christopher (St Kitts) and Nevis
NE	Niger	LC	Saint Lucia
NG	Nigeria	MF	Saint Martin (French Part)
NU	Niue	VC	Saint Vincent and the Grenadines
NF	Norfolk Island	WS	Samoa
NO	Norway	AS	Samoa
OM	Oman	SM	San Marino
PK	Pakistan	ST	Sao Tome and Principe
PW	Palau	SA	Saudi Arabia
PS	Palestinian Territory, Occupied	RE	Scattered Islands
PA	Panama (Republic)	SN	Senegal

Country Codes			
Code	Country	Code	Country
RS	Serbia	TZ	Tanzania (United Republic)
YU	Serbia and Montenegro	YT	Territorial Community of Mayotte
SC	Seychelles	PM	Territorial Community of St Pierre
SL	Sierra Leone	TH	Thailand
SG	Singapore	MK	The former Yugoslav Rep of Macedonia
SX	Sint Maarten (Dutch Part)	TL	Timor
SK	Slovakia	TG	Togo
SI	Slovenia	TK	Tokelau
SB	Solomon Islands	TO	Tonga (including Niuafu'ou)
SO	Somalia	TT	Trinidad and Tobago
ZA	South Africa	SH	Tristan da Cunha
GS	South Georgia and the South	MP	Trust territory of the Pacific Islands
SS	South Sudan	TN	Tunisia
ES	Spain	TR	Turkey
LK	Sri Lanka	TM	Turkmenistan
SH	St Helena	TC	Turks and Caicos Islands
SD	Sudan	TV	Tuvalu
SR	Suriname	UG	Uganda
SJ	Svalbard and Jan Mayen	UA	Ukraine
SZ	Swaziland	AE	United Arab Emirates
SE	Sweden	UM	United States Minor Outlying Islands
CH	Switzerland	US	United States of America
SY	Syrian Arab Republic	UY	Uruguay
TW	Taiwan, Province of China	UZ	Uzbekistan
TJ	Tajikistan	VA	Vatican

Country Codes			
Code	Country	Code	Country
VU	Vanuatu	EH	Western Sahara
VE	Venezuela	YE	Yemen
VN	Viet Nam	ZM	Zambia
VI	Virgin Islands of the USA	ZW	Zimbabwe
WF	Wallis and Futuna Islands		