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A comment also prints on the output document (SAR/ISIR) informing the student and the school that the record needs to be reviewed because a change was made to the record that could affect the student's eligibility for Title IV aid.

Postscreened ISIR transactions meet the criteria of a pushed ISIR and are automatically returned to the school, even if the school did not request the ISIR. Postscreening Reason Codes are included in the top section of the Financial Aid History page. If the transaction is system-generated because of postscreening, a numeric value appears in this field. Values **01** through **19** correspond to the situations described previously, and a code of **99** is used for any other data changes that generate the transaction. Schools must act on the updated information they receive regarding a change in a student's eligibility for Title IV aid and must ensure that a student remains eligible for payment; otherwise, the school is liable for improperly disbursed funds.

#### *TEACH Grant Loan Conversion Flag*

The TEACH Grant Loan Conversion Flag at the top of the Financial Aid History page displays the value **Y** for Yes or **N** for No.

**Note:** The status changes reported on a 2011-2012 ISIR may affect eligibility for payments to the student during the 2010-2011 award year.

If the school has disbursed funds to a student who is found ineligible, the school must contact the student to arrange for repayment. If the student has received a Federal Family Education Loan (FFEL), the school must notify the lender. If the student has received a Federal Direct Loan, the school must notify the Direct Loan Servicer.

For additional discussion of NSLDS information and applicable school requirements, see the following documents:

- *Federal Student Aid Handbook*, Volume 1—FSA Handbook: Student Eligibility, Chapter 3—NSLDS Financial Aid History, located at: [ifap.ed.gov](http://ifap.ed.gov).
- *Dear Colleague Letter* GEN-96-13, located at: [ifap.ed.gov/dpceletters/doc0501\\_bodyoftext.htm](http://ifap.ed.gov/dpceletters/doc0501_bodyoftext.htm)
- *Dear Colleague Letter* GEN-98-6, located at: [ifap.ed.gov/dpceletters/doc0350\\_bodyoftext.htm](http://ifap.ed.gov/dpceletters/doc0350_bodyoftext.htm)
- *Dear Colleague Letter* GEN-03-12, located at: [ifap.ed.gov/dpceletters/GEN0312.html](http://ifap.ed.gov/dpceletters/GEN0312.html)
- *Current and Archived NSLDS Newsletters*, located at: [ifap.ed.gov/ifap/byNSLDSType.jsp?type=NSLDS%20Newsletters](http://ifap.ed.gov/ifap/byNSLDSType.jsp?type=NSLDS%20Newsletters)

## **Aggregate Amounts for FFEL/Direct Loans, TEACH Loan, and Perkins Loan Section**

This section includes information on subsidized, unsubsidized, unallocated portions of consolidated loans, and TEACH Loans (TEACH Grant converted to a loan). The combined amount reflects the total amount the student has borrowed in subsidized and unsubsidized loans. The combined amount does not include any unallocated amounts, as that portion cannot be attributed to either loan type. Schools are not required to research unallocated dollars to determine their effect on a student's aggregate loan eligibility. NSLDS continues to calculate and send CPS the outstanding principal balance and total amounts of the unallocated portion of a Consolidation Loan. Separately, NSLDS calculates and reports the TEACH Loan (Direct Unsubsidized) outstanding principal balance and total amounts.

NSLDS does not maintain the Consolidation Loan's outstanding principal balance or total amounts. Instead, NSLDS has developed an algorithm to determine the breakdown of a Consolidation Loan (FFEL and Direct Loan) and then allocates it appropriately in the subsidized, unsubsidized, combined, and unallocated aggregate amounts. For purposes of calculating aggregates for prescreening and postscreening, NSLDS assumes that the total outstanding balance of a Consolidation Loan consists of the same ratio of subsidized and unsubsidized loans as the sum of the disbursed amounts on the original underlying loans. The remaining portion that cannot be attributed to either the subsidized or the unsubsidized loans is applied to the unallocated amounts. If NSLDS cannot identify the underlying loans for a FFEL Consolidation Loan, NSLDS counts the entire FFEL Consolidation Loan in the subsidized aggregate balance.

The outstanding principal balance and current year loan amount for Perkins loans are included in this section. For all FFEL and Direct Loans in an out-of-school status or cases where the loan period end date plus 90 days has passed, the aggregate outstanding principal balance amount is determined by comparing the net loan amount, disbursed amount, and outstanding principal balance. If all three of these are greater than zero, the one with the lowest value is used. Zero is not used if any one of these fields is equal to zero; instead, the lesser of the other two values is used. The net loan amount is the amount of the loan less cancellations and refunds.

For FFEL and Direct Loans in an in-school or in-grace status when the corresponding loan status date is within 90 days after the loan end period date, the aggregate outstanding principal balance amount is determined as follows:

- If either outstanding principal balance or disbursed amount is greater than zero, use the one with greater value, but do not exceed the net loan amount.
- If both are equal to zero, use zero. These are usually loans guaranteed or approved but not disbursed.

For non-consolidated Direct Loans in an in-school status when the corresponding loan status date is within 90 days after the loan end period date, pending disbursements are calculated by subtracting the total disbursed amount from the net loan amount. For non-consolidated FFEL loans in an in-school status when the corresponding loan status date is within 90 days after the loan end period date, pending disbursements are calculated by subtracting the aggregate outstanding principal balance from the net loan amount. Pending disbursements are not



calculated for any Direct Loan or FFEL loan in an out-of-school status or after the loan period end date plus 90 days has past.

The ISIR provides cumulative undergraduate and graduate FFEL/Direct Loans aggregate loan totals; however, this information is separated out into corresponding undergraduate and graduate portions and dynamically displayed on the Loan History section of the NSLDS Professional Access Web site, located at [nsldsfa.ed.gov](http://nsldsfa.ed.gov). This makes it easy for an FAA to determine aggregate loan amounts and limits grouped by graduate and undergraduate academic levels.

### **Pell Payment Data Section**

Pell Grant data shows current award year (2011-2012) payment information as reported by schools to the COD System. Information for up to three Pell Grants prints on the ISIR. This information includes the following:

- (Attending) School Code
- Transaction Number
- Scheduled Award Amount
- Award Amount
- Disbursed Amount (Amount Paid to Date)
- Additional Eligibility Indicator
- Percent Scheduled Award Used by Award Year
- As Of (Last Update Date)
- Pell Verification Flag
- EFC

A message instructing the school to “Access NSLDS for additional Pell Data” appears when the student has more than three Pell records for the award year.

### **Academic Competitiveness Grant (ACG) Data Section**

ACG data shows payment information as reported by schools to the COD System. Information for up to three ACG awards prints on the ISIR from the prior award years. This program does not have funding after the 2010-2011 school year, so any information reported in this field is from prior years. NSLDS determines which three most relevant ACGs to include based on:

- Grants with the highest year in school; and
- Most recent reported grant data from the COD System

This information includes the following:

- (Attending) School Code
- Transaction Number

- Scheduled Award Amount
- Award Amount
- Disbursed Amount (Amount Paid to Date)
- Percent Eligibility Used by Scheduled Award
- Total Percent Eligibility Used by Academic Year Level
- Award Year
- As Of (Last Update Date)
- Academic Year Level
- Eligibility Code
- High School Program Code
- ACG Sequence Code

A message instructing the school to “Access NSLDS for additional ACG Data” appears when the student has more than three ACG records.

### **National Science and Mathematics Access to Retain Talent Grant (National SMART Grant) Data Section**

National SMART Grant data shows payment information as reported by schools to the COD System. Information for up to three National SMART Grant awards prints on the ISIR from prior award years. This program does not have funding after the 2010-2011 school year, so any information reported in this field is from prior years. NSLDS determines which three most relevant National SMART Grants to include based on:

- Grants with the highest year in school; and
- Most recent reported grant data from the COD System

This information includes the following:

- (Attending) School Code
- Transaction Number
- Scheduled Award Amount
- Award Amount
- Disbursed Amount (Amount Paid to Date)
- Percent Eligibility Used by Scheduled Award
- Total Percent Eligibility Used by Academic Year Level
- Award Year
- As Of (Last Update Date)

- Academic Year Level
- Classification of Instructional Programs (CIP) Code
- National SMART Grant Sequence Code

A message instructing the school to “Access NSLDS for additional National SMART Data” appears when the student has more than three National SMART Grant records.

### **Teacher Education Assistance for College and Higher Education (TEACH Grant) Data Section**

TEACH Grant data shows payment information as reported by schools to the COD System and transmitted to NSLDS by Direct Loan Servicing. This section provides aggregate disbursement amounts for undergraduate/post baccalaureate TEACH Grants and graduate TEACH Grants. Information for up to three TEACH Grant awards prints on the ISIR from the current and prior award years. NSLDS determines which three most relevant TEACH Grants to include based on:

- Grants with the highest year in school; and
- Most recent reported grant data from the COD System.

This information includes the following:

- (Attending) School Code
- Transaction Number
- Scheduled Award Amount
- Award Amount
- Disbursed Amount (Amount Paid to Date)
- Award Year
- As of (Last Update Date)
- Academic Year Level
- Loan Conversion Flag
- TEACH Grant Sequence Code

A message instructing the school to “Access NSLDS for additional TEACH Data” appears when the student has more than three TEACH Grant records.

### **Loan Detail Section**

The information appearing for each loan in the Loan Detail section is as follows:

- Description of Loan Program Type – If a # symbol appears to the left of the label, the loan information has changed.
- Net Loan Amount
- Loan Begin Date
- Loan End Date

- GA Code
- School Code
- Grade Level
- Contact Code
- Contact Type
- Additional Unsubsidized Loans Flag
- Loan Type (Recent, Discharged, Defaulted, or Fraud)
- Capitalized Interest (appears as **YES** or **NO**)
- Date of Last Disbursement
- Amount of Last Disbursement
- Current Loan Status Code (**New for 2011-2012**: A new loan status code of **VA** identifies loans written off due to a disability as determined by the Veteran’s Administration.)
- As of Current Loan Status Date
- Outstanding Principal Balance
- As of Outstanding Principal Balance Date

If no information is present to report, **N/A** is displayed.

**Note:** For a Direct Loan, when an additional unsubsidized loan has been awarded, one of the following reason codes appears:

<b>ISIR Value</b>	<b>Value Printed on ISIR</b>	<b>Description</b>
P	PLUS	PLUS Loan denial
H	Health Prof	Health Profession Loan
B	Both	Both
N	Neither	Neither

When an additional unsubsidized loan has been awarded due to a PLUS loan denial for a FFEL unsubsidized loan, the reason displayed is **PLUS**. NSLDS derives this value when the PLUS Denial conditions are met. Direct Loan Servicing provides NSLDS with these PLUS Denial and Health Profession codes after origination.

NSLDS monitors undergraduate and graduate aggregate loan levels for students who have undergraduate and graduate loans and flags them accordingly to the appropriate academic loan limits. NSLDS calculates the aggregate levels based on academic levels of loans reported to NSLDS by the data providers rather than the self-reported grade level from the applicant on the FAFSA.

When consolidation loans are reported to NSLDS, lenders often need some time to report underlying loans as paid in full through consolidation. NSLDS considers the age of the consolidation loans when calculating aggregate Outstanding Principal Balances.

NSLDS does not calculate an Aggregate Outstanding Principal Balance if:

- The consolidation loan (FFEL and Direct Loan) date is within 60 days of the current date *and*
- All the underlying loans have an open loan status code and are not one of the following Loan Status Codes: **PC**, **PN**, **DN**, **PF**, or **DP**. See Appendix C of this guide for code values.

This procedure should decrease the occurrences of double counting and inflated aggregate amounts that may have contributed to exceeding the aggregate loan limits. An underlying loan is a loan associated with a consolidated loan with Loan Status Code **PC**, **PN**, **DN**, **PF**, or **DP**, and the Loan Status Date of the underlying loan is within 210 days (before or after) of the consolidated loan date. See Appendix C of this guide for code values.

Additionally, FFEL Consolidation Loans factor out the Perkins and/or PLUS underlying loans from the unallocated amount. Direct Consolidation Subsidized Loans factor out the underlying Perkins loans.

The Loan Detail section continues to display up to six loans (including Perkins loans). The loans' sort and display order is chosen with regard to their current loan status and categorized into different groups:

- Group 1 includes loans in a deceased status, making the student ineligible for aid.
- Group 2 includes loans in a defaulted or fraud status, making the student ineligible for aid.
- Group 3 includes loans where a school may have to take action; this includes loans in an abandoned, disability, active bankruptcy, or temporary uninsured status.
- Group 4 are loans in an open status not included in groups 2 and 3.
- Group 5 includes closed loans (those not included in groups 1, 2, 3, and 4).

Group 1 consists of loan statuses for deceased borrowers, **DD** (defaulted, then loan holder died) and **DE** (loan holder died). This category ensures that FAAs are notified of these loan statuses because SARs for applicants with one or more Loan Status Codes **DD** or **DE** are not distributed.

Within each group, the sort order is determined by descending Loan Begin Date with the highest outstanding principal balance sorted first for loans with the same loan begin date. Loans selected are from group 1 first, group 2 second, followed by those in groups 3 and 4. Loan Status Codes and their groupings are identified in Appendix C. If more than six loans are in the NSLDS database, a message to **Access NSLDS** for additional information prints on the output. The NSLDS Professional Access Web site, located at [nslsdfap.ed.gov](http://nslsdfap.ed.gov), displays this loan information.

A contact type is included for each loan. The contents of the Contact Type field are:

<b>ISIR Value and Value Printed on ISIR</b>	<b>Description</b>
SCH	School
LEN	Lender
DLS	Direct Loan Servicer











# Corrections And Updates

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## Overview

The initial steps in the application process are sending a student's application information to the CPS and receiving that student's processed application data back from the system. One of three types of documents is sent to the applicant as a result of an application:

- E-mail Notification of SAR Processing
- SAR
- SAR Acknowledgement

For more information on the types of documents sent to student and the situations in which they are sent, see Appendix D of this guide.

When data must be updated (under the limited circumstances allowed by regulation) or corrected, additional steps are required. FAAs and students can correct application data. Different processes are used for updating records depending on who is correcting the record and the type of document used to make the correction.

## FAAs Making Corrections

FAAs can make corrections to students' records using FAA Access to CPS Online, third-party software, or their own mainframe systems.

### *FAA Access to CPS Online*

In FAA Access to CPS Online, changes (corrections or updates) can be made to any student's record by an FAA, regardless of whether the application originally entered the system in paper or electronic format. Both updates and corrections are referred to as correction transactions. The electronic correction process requires that the school that inputs the new information maintain signed correction documentation.

Documentation can consist of a paper SAR or other documents, such as tax returns, a verification worksheet, or a change-of-address form. The FAA enters the changes on the FAA Access to CPS Online correction entry screen, submits the changes to the CPS, and receives an ISIR containing the new processed data. In this electronic input situation, the student receives an E-mail Notification of SAR Processing if he or she provided an e-mail address with valid syntax. Otherwise, a SAR Acknowledgement is sent. The school receives an electronic ISIR.

### *Mainframe System*

FAAs can use their own systems to make changes or updates to any student's record, regardless of whether it originally entered the system as a paper or an electronic application. Using a mainframe system or third-party software, FAAs can submit electronic corrections to the CPS using the SAIG. As with FAA Access to CPS Online, the school must maintain signed correction documentation.

In this electronic input situation, the student receives an E-mail Notification of SAR Processing if he or she provided an e-mail address with valid syntax. Otherwise, a SAR Acknowledgement is sent. The school receives an electronic ISIR.

For more information on supporting a mainframe system, see the *2011-2012 Electronic Data Exchange (EDE) Technical Reference*, which provides sufficient programmer specifications and information to design or build your own system or software or the *Application Processing System Specifications for Software Developers*. Both documents are posted on [ifap.ed.gov](http://ifap.ed.gov) and on [fsadownload.ed.gov](http://fsadownload.ed.gov).

## Students Making Corrections

A student can make corrections to his or her application data using paper output documents or using FAFSA on the Web. The options for a student to make a correction depend on the document the student received after the application or subsequent transaction was processed. In most cases, a student receives one of the following output documents. The exception is for a student who submits corrections that are processed in real-time through FAFSA on the Web; this student's confirmation page includes a link to his or her e-SAR and no other output document.

### *E-mail Notification of SAR Processing*

The E-mail Notification of SAR Processing is designed to notify the student of application and eligibility status more quickly than either the paper SAR or the SAR Acknowledgement. The e-mail includes a link to the student's processed SAR information online and enables the student to print the online SAR document as often as needed. In addition, the student can correct or confirm the applicant data, as needed. To complete corrections to the application data, the student must provide his or her PIN or signature. If the student is dependent and is changing parental data, a parent PIN or signature must also be provided. Students with undeliverable e-mail addresses and those whose E-mail Notifications of SAR Processing have been returned to the U.S. Department of Education are sent paper SARs or SAR Acknowledgements.

### *SAR Acknowledgement*

The SAR Acknowledgement is designed to notify the student of application and eligibility status and is mailed when an applicant has completed an electronic application or correction but has not provided an e-mail address. If corrections are needed, the student uses FAFSA on the Web, contacts the school to submit the corrections through FAA Access to CPS Online or a mainframe system, or calls the Federal Student Aid Information Center (FSAIC) to request a duplicate SAR and use it to mail corrections or updates to the FAFSA processor.

### *SAR*

The SAR is designed to serve two basic purposes: to notify the student of application and eligibility status and to provide a means for correcting or confirming applicant data.

The SAR is a vehicle for corrections for students who filed on paper and do not have e-mail addresses, or for students who file or make corrections using FAFSA on the Web and (1) are rejected for lack of signatures or (2) do not have an SSN Match Flag of 4 (SSN, name, and date of birth match). A student can correct or update his or her application information on the SAR and mail it to the FAFSA processor for data entry.

After the FAA or student makes corrections and the changes are processed, the student receives a new E-mail Notification of SAR Processing, SAR Acknowledgement, or SAR. In all cases, an ISIR is generated for the school.

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## SAR Corrections

As described in the previous section, for each non-real-time transaction processed at the CPS, an output document is sent to the applicant: a paper SAR, a SAR Acknowledgement, or an E-mail Notification of SAR Processing with information for accessing SAR data on the Web. An applicant who submits corrections using FAFSA on the Web that are processed in real-time is presented with a link to his or her e-SAR on the confirmation page. This section describes the paper SAR. Additional information on the paper SAR, including changes for 2011-2012, can be found in Appendix D.

Boxes with the question number and a shortened question description that corresponds to a question on the FAFSA appear on the SAR. These question boxes contain the student's response to the question. Next to or below the question box are boxes or ovals that resemble the answer fields on the FAFSA where the student can indicate or write in a corrected answer, if necessary.

Items that are highlighted (printed in bold type) require special attention. Highlighting indicates the CPS identified the responses as questionable or inconsistent with other answers. The CPS may assume answers to certain questions by comparing them with other information on the application. Answers might be assumed when the question was left blank, or a positive number might be assumed when the answer to an income question was given as a negative number.

When the CPS assumes an answer, both the value reported by the applicant and the assumed value are printed on the SAR. The word "ASSUMED" appears in parentheses with the assumed value. Assumed values are used by the CPS in performing the EFC calculation and should be reviewed carefully. If the assumed values are correct, the student does not need to change them on the SAR.

The student can correct other items if necessary, whether or not they are highlighted.

If the record has been rejected, an arrow points to the response field for the questioned item. This indicates that the student must provide a new answer because the original response was blank or illegible, and the item is necessary to perform an EFC calculation. The student can also correct other items if necessary, even if they are not highlighted.

At the top of the SAR are instructions to the student explaining the meaning of the arrows and the proper way to fill in an oval or to correct, confirm, or delete an answer. To confirm a previously reported answer, the student must rewrite the same value in the answer fields and return the SAR.

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## Parent Information for Independent Students

The SARs for dependent and independent students contain the same sections and numbered items as the FAFSA. Parent information is printed in the parent section for an independent student if the student provided it on the FAFSA, although the EFC calculation does not include parental data. Students in certain health profession programs are advised that they may have to provide parental data because the data is required by many health profession schools to award Title VII aid. Parental data provided by independent students is not subject to any edits, but the data appears on the SAR and ISIR and is carried forward on all transactions.

Parental data is required for dependent students and is edited and used in the EFC calculation.

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# Signatures

## SAR Corrections

A message in the lower portion of the last page of the SAR shows the address where SAR corrections should be mailed.

In the lower left corner of the same page, the student is asked to certify that any corrections made on the SAR are accurate and complete. The student must sign this statement if he or she chooses to submit the corrections on paper. If the student is dependent and is changing parental data, one parent must also sign.

The student can also make corrections using the Web site, located at [fafsa.gov](http://fafsa.gov). A PIN is needed to access the correction data. When corrections are made using the Web, a parent needs to sign or supply his or her PIN only if the parental data is changed. The student must supply his or her PIN.

## PINs

The PIN simplifies and expedites processing for any applicant and his or her parent. A PIN can be issued in real-time from the PIN Web site or FAFSA on the Web, enabling an applicant and his or her parent to immediately sign a 2011-2012 FAFSA or correction.

**New for 2011-2012:** In addition to signing an original FAFSA, a real-time PIN can be used to sign renewal applications and corrections.

Students and parents can create their own PIN, request that Federal Student Aid generate a PIN for them that is displayed on the screen in real-time, request that the PIN be e-mailed in real-time, or have the PIN sent through postal mail. For all options except a PIN sent through postal mail, the PIN is issued in real-time so that the student or parent can immediately use it to electronically sign the application. See “The PIN for Students and Parents” in the “Processing Flow” section earlier in this guide for more information.

## Signature Rejects

The Signature Reject EFC field is calculated for records that have only one or more of the three signature rejects described on the following pages.

**Note:** The Signature Reject EFC is included in the ISIR file, but does not print on the ISIR from EDEXpress, SAR, or eSAR and does not appear in FAA Access to CPS Online or Student Inquiry. Appropriate signatures must be processed as usual before award disbursements can be made. This information benefits students who are trying to meet state deadlines that require the EFC to be calculated by a certain date.

### *Reject 16 — Missing Student Signature from a FAFSA on the Phone or Web Application*

Reject 16 is generated and a paper SAR is sent to a student who submitted an application by calling FSAIC to submit a FAFSA on the Phone or submitted an application through FAFSA on the Web or Spanish FAFSA on the Web but did *not* provide a PIN or follow up with a signed Signature/Certification page. Reject 16 is also generated if the Signature/Certification page sent by the applicant was incomplete and could not be processed.

If the application record indicates that a Signature/Certification page was printed, the CPS holds the transmission for up to 14 calendar days pending receipt of the page. If the Signature/Certification page is not received in 14 calendar days, the CPS processes the record and mails a SAR with a Reject 16 code.

If the application record indicates that a Signature/Certification page was *not* printed, the CPS immediately processes the record and mails a SAR with a Reject 16 code.

**Note:** Reject 16 may appear with other rejects or highlighted data requiring correction or verification. A Reject 16 SAR does not have a calculated EFC and contains the full Certification Statement that appears on the FAFSA.

### *Reject 15 — Missing Parent Signature on FAFSA or SAR*

Reject 15 is generated and sent on an E-mail Notification of SAR Processing or paper SAR to a dependent student who submitted a paper FAFSA or SAR without a parent signature. Reject 15 is also generated if a dependent student files a FAFSA or renewal application on FAFSA on the Web and signs with a PIN but does not provide a parent signature or PIN.

To resolve a Reject 15 code, the CPS requires at least one parental signature for dependent students. The parent can use his or her PIN to sign electronically using FAFSA on the Web; sign and mail the Signature/Certification statement on the paper SAR; or contact the school's FAA, who can submit the signature data electronically through the FAA Access to CPS Online Web site.

When a parent signs his or her dependent child's application or correction record with a PIN, other corrections can be made simultaneously; however, both the dependent student and one of the student's parents must use their PINs to sign an application or correction, or the resulting transaction will have a Reject 15.

If a printer is available, a dependent student can also print the Signature/Certification page, obtain a parent's signature, and mail it to the processor. The transmitted application is held up to 14 calendar days pending receipt of the page. If the Signature/Certification page is not received in 14 calendar days, the CPS processes the record and sends an E-mail Notification of SAR Processing or a paper SAR with a Reject 15 code.

If the application record indicates that a Signature/Certification page was *not* printed, the CPS processes the record and mails a SAR with a Reject 15 code or sends the E-mail Notification of SAR Processing.



If neither parent of a dependent student has a PIN nor has a printer to print the Signature/Certification page, the student's school can obtain the necessary documentation and submit the parent signature using FAA Access to CPS Online.

**Note:** Reject 15 may appear with other rejects or highlighted data requiring correction or verification. A Reject 15 SAR does not have a calculated EFC and contains the full Certification Statement that appears on the FAFSA.

#### *Reject 14 — Missing Student Signature on Paper FAFSA or SAR*

Reject 14 is generated when a student submits a paper FAFSA or SAR without a student signature or if the FAFSA or correction was signed before January 1, 2011 and sent to the FAFSA processor after the January 1, 2011 system startup date.

To correct a SAR with Reject 14, the student must sign and return the paper SAR to the FAFSA processor address indicated on the form. The student can also make other corrections to the Reject 14 SAR simultaneously, if necessary. By signing and returning the certification statement along with the application data, the student completes the application process.

A student who has an active PIN can also sign his or her record electronically on the Web and make other corrections using FAFSA on the Web. Alternatively, schools can obtain the necessary documentation from the student and submit his or her signature using the FAA Access to CPS Online Web site.

**Note:** Reject 14 may appear with other rejects or highlighted data requiring correction or verification. A Reject 14 SAR does not have a calculated EFC and contains the full Certification Statement that appears on the FAFSA.

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## School Code Corrections

A student can correct the school codes listed on his or her record in several ways. A school code can be added, removed, or replaced using FAFSA on the Web, FAA Access to CPS Online, or the SAR.

**Note:** The FAFSA contains space for up to four school codes and housing plans, while FAFSA on the Web applications and corrections can contain up to ten school codes. All ten schools are included in the ISIR file but, due to space constraints, only the first four schools print on the SAR and the first six schools print on the ISIR from EDEXpress. You can view all schools on the student's record using FAA Access to CPS Online.

On the SAR, the student can correct any of the four school code fields and the new code is added in the position in which it was entered on the SAR. If the student chooses a position that has a school code in it, the previous code is replaced by the new school code. The school with the code that was removed does not receive ISIRs for the student.

The same results occur if the school correction is made using FAA Access to CPS Online, FAFSA on the Web, or if the student makes the request over the telephone through FSAIC. However, all ten school code fields can be corrected, and, if the correction is made using FAA Access to CPS Online, the processing system does not process a change that removes the school that transmitted the correction from the student's record.

To prevent schools from viewing or receiving transactions that contain a professional judgment by another school, students and FAAs are not permitted to add a new school code to a transaction that contains a professional judgment flag. The student or FAA must choose the next available transaction to make the correction. This does not apply to transactions that result from dependency overrides.

# Getting Help

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## Customer Service

### FSATECH Listserv

FSATECH is an e-mail listserv for technical questions about Federal Student Aid systems, software, and mainframe products.

For more information on subscribing to FSATECH, go to [ed.gov/offices/OSFAP/services/fsatechsubscribe.html](http://ed.gov/offices/OSFAP/services/fsatechsubscribe.html).

### CPS/SAIG Technical Support

Federal Student Aid maintains this call center to address questions about CPS processing, EDExpress and EDconnect software, SAIG enrollment, and data transmissions and to collect system enhancement suggestions.

800/330-5947; 319/665-4762; (TDD/TTY 800/511-5806)

Representatives are available Monday through Friday, 8 a.m. to 8 p.m. Eastern Time (ET).

E-mail: [CPSSAIG@ed.gov](mailto:CPSSAIG@ed.gov)

## **Federal Student Aid Information Center (FSAIC)**

The Federal Student Aid Information Center (FSAIC) serves the public with information about the federal student aid application process. FSAIC customer service representative support is provided in English and Spanish. Customers include students, parents, and FAAs seeking general information about federal grant and loan programs and assistance with the FAFSA (paper and FAFSA on the Web versions, including Federal Student Aid PIN assistance) and student aid processing timeframes.

Types of FSAIC assistance include: FAFSA status checks, completion of FAFSA and FAFSA corrections, requests to change addresses and Federal School Codes on the FAFSA, duplicate SAR requests, identification of holders of existing student loans (including contact information), Federal Student Aid publication fulfillment, and assisting the student with NSLDS's exit counseling sessions.

800/4-FED-AID (800/433-3243); 319/337-5665; or TDD/TTY 800/730-8913

Representatives are available Monday through Friday, 8 a.m. to 12 a.m. ET, and Saturday 9 a.m. to 6 p.m. ET (excluding federal holidays).

## **Federal Student Aid's Research and Customer Care Center (RCCC)**

This call center provides information about and assistance with Title IV policy, regulations, application processing questions, and contacting other Federal Student Aid staff. Contact them at:

800/433-7327

Representatives are available Monday through Friday, 9 a.m. to 5 p.m. ET.

E-mail address: [fsa.customer.support@ed.gov](mailto:fsa.customer.support@ed.gov)

# APPENDIX A – 2011-2012 REJECT CODES AND REJECT REASONS

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## Reject Reason Codes

Reject reason codes can be either alphabetic or numeric. Some reject reasons are verifiable—that is, the student can confirm the questionable data by reentering the same value or correcting it to a different value. Other reject reasons are not verifiable; the questioned data must be changed or provided. In all reject situations, the questioned information is highlighted on the SAR and an EFC is not calculated.

A confirmation overrides a CPS edit. For example, if a student reports an exceptionally large number of family members (such as 20), the student’s application receives a Reject W. The student can confirm the information by correcting the item to the same value, and Reject W is not triggered again.

However, if instead of confirming that 20 family members is correct, the student changes “20” to “21,” the corrected data is subject to the same edits and will receive Reject W again.

In FAA Access to CPS Online, an FAA can override some verifiable rejects before transmitting the student’s data to the CPS if the FAA knows that the reported information is correct. When filing an application or making corrections using FAFSA on the Web, the student can also override the reject by confirming the information he or she has entered.

As part of the annual changes, we incremented the year references in our edits that cause rejects A and B to be set on a record.

# Table of Reject Codes and How to Respond to Each

Reject codes, reasons, and their associated SAR comment codes are listed here. If a student is rejected for more than one reason, the reject codes appear in the FAA Information Box in priority order. The resolution for a rejected SAR is the responsibility of the student, not the institution, and the SAR comment generated by the reject explains what action the student must take.

**New for 2011-2012:** We have revised edits associated with reject reason 1. Applicants who apply using the Web may not be presented with asset questions; and if they are not presented with these questions we will not turn on reject reason 1 for incomplete asset information.

**Note:** *To address an issue experienced by one or more proprietary software systems with blank field values for the asset questions, we have added two new comment codes to the ISIR. To help identify applicants who answered “No” to the asset threshold screening question and subsequently were allowed to skip the asset questions, the following comment numbers have been added:*

- *Comment number 901 (with no text) prints on the ISIR if the parent of a dependent student was presented with the asset threshold screening question and answered “No.”*
- *Comment number 902 (with no text) prints on the ISIR if an independent student was presented with the asset threshold screening question and answered “No.”*

*The new comment codes will print on the ISIR but no comment text is associated with them. Neither the comment number nor the comment text prints on the SAR.*

*See the April 7, 2011 electronic announcement posted to the [IFAP](#) Web site for additional information about this change.*

Reject Code	Reject Reason	Action	Comment Code
*A	Date of birth year equals 1900 through 1936.	Confirm (reenter the same value) or correct the Date of Birth.	069
*B	Independent student and date of birth equals 09/01/95 or greater, and date of birth is not equal to or greater than current year.	Confirm (reenter the same value) or correct the Date of Birth.	072

\* These Reject Codes are the same as the Reject Override Codes.

## Table of Reject Codes and How to Respond to Each (continued)

Reject Code	Reject Reason	Action	Comment Code
*C	Taxes Paid is greater than zero and greater than or equal to a fixed percentage of the AGI, but not equal to or greater than AGI. (Parent or Independent Student)	Confirm (reenter the same value) or correct Taxes Paid and Adjusted Gross Income.	154, 155
D	Student's SSN match, but no name match	Confirm (reenter the same value) Student's First and Last Name.	061
E	Father's SSN match, but no name match	Confirm (reenter the same value) Father's Last Name and First Initial.	040
F	Mother's SSN match, but no name match	Confirm (reenter the same value) Mother's Last Name and First Initial.	051
*G	Taxes Paid is greater than zero, and greater than or equal to a fixed percentage of the AGI, but not equal to or greater than AGI. (Dependent Student)	Confirm (reenter the same value) or correct Taxes Paid and Adjusted Gross Income.	153
*J	Father's SSN contains all zeroes and reported as a tax filer	Confirm (reenter the same value) for the Father's SSN.	**083
*K	Mother's SSN contains all zeroes and reported as a tax filer	Confirm (reenter the same value) for the Mother's SSN.	**084
*N	Missing first or last name	Correct the Student's Last Name or First Name or confirm (reenter the same value) a blank First or Last Name field if the student actually has only one name.	080
P	<b>Invalid SSN range</b> <b><i>Will no longer appear after late October 2011.</i></b>	<del>Confirm (reenter the same value) or correct the Student's Current SSN.</del>	023
R	Student's Social Security Match, but no Date of Birth Match	Confirm (reenter the same value) or correct the Student's Date of Birth.	060
S	Father's Social Security Match, but no Date of Birth Match	Confirm (reenter the same value) or correct the Father's Date of Birth.	016

\* These Reject Codes are the same as the Reject Override Codes.

\*\* If rejects J and K are on the ISIR, comment codes 083 and 084 are suppressed and replaced with comment code 164.

## Table of Reject Codes and How to Respond to Each (continued)

Reject Code	Reject Reason	Action	Comment Code
T	Mother's Social Security Match, but no Date of Birth Match	Confirm (reenter the same value) or correct the Mother's Date of Birth.	017
*W	Unusually high number of family members	If the student is dependent, confirm (reenter the same value) or correct Parents' Number of Family Members. If the student is independent, confirm (reenter the same value) or correct Student's Number of Family Members.	178, 179
1	The simplified needs test is not met and any asset data is blank	If the student is dependent, provide the following: Student's Cash, Savings and Checking, Student's Real Estate/Investment Net Worth, Student's Business/Investment Farm Net Worth, Parents' Cash, Savings, and Checking, Parents' Real Estate/Investment Net Worth, and Parents' Business/Investment Farm Net Worth. If the student is independent, provide the following: Student's Cash, Savings and Checking, Student's Real Estate/Investment Net Worth, and Student's Business/Investment Farm Net Worth.	150, 151
2	Incomplete FAFSA	If the student is dependent, provide Parents' Taxed and Untaxed Income. If the student is independent, provide Student and Spouse (if married) Taxed and Untaxed Income.	129, 130
*3	Student's Taxes Paid is greater than zero and equal to or greater than AGI.	Correct Student's Taxes Paid or AGI.	114, 152
4	Student's marital status date is greater than the date the application was signed	If the Student's Marital Status Date is after the date the application was originally signed, correct the Student's Marital Status.	062

\* These Reject Codes are the same as the Reject Override Codes.



## Table of Reject Codes and How to Respond to Each (continued)

Reject Code	Reject Reason	Action	Comment Code
5	Missing or invalid Date of Birth	Correct the Date of Birth.	018
6	Father's Social Security Number was not matched with the Social Security Administration	Correct the SSN for the father. Also review and correct the name and/or Date of Birth for mother and/or father to achieve a full match for at least one parent.	011
7	Mother's Social Security Number was not matched with the Social Security Administration	Correct the SSN for the mother. Also review and correct the name and/or Date of Birth for mother and/or father to achieve a full match for at least one parent.	012
8	SSN match with Date of Death	Contact the Social Security Administration to fix the error at SSA. Then reenter name or Date of Birth and submit as a correction for an updated SSA Match.	076, 140, 145
9	Dependent student and one of SSN, Last Name, or Date of Birth is missing for both parents	Correct the SSN, name, and/or Date of Birth for mother and/or father to achieve a full match for at least one parent.	049
10	Missing marital status and number of family members	If the student is dependent, review and correct Parents' Marital Status and Parents' Number of Family Members. If the student is independent, review and correct Student's Marital Status and Student's Number of Family Members.	168, 169

\* These Reject Codes are the same as the Reject Override Codes.

## Table of Reject Codes and How to Respond to Each (continued)

Reject Code	Reject Reason	Action	Comment Code
11	Marital status inconsistent with reported incomes	If the student is dependent, review and correct Parent's Marital Status or at least one of the following fields: Father's/ Stepfather's Income From Work or Mother's/ Stepmother's Income From Work. If the student is independent, review and correct Student's Marital Status or at least one of the following fields: Student's Income Earned From Work or Spouse's Income Earned From Work.	089, 099
*12	Parents' Taxes Paid is greater than zero and equal to or greater than AGI	Correct Parents' Taxes Paid or AGI.	111
13	Missing Name	Provide the following: Student's Last Name and/or Student's First Name or confirm a blank First or Last Name field if the student actually has only one name.	082
14	Missing student signature on paper FAFSA or SAR	Signature correction must be made on a printed SAR certification page and resubmitted to the FAFSA Processor or can be corrected electronically.	160
15	Missing parent signature on FAFSA or SAR	Signature correction must be made on a printed SAR certification page and resubmitted to the FAFSA Processor or can be corrected electronically.	108
16	Missing student signature on Web application	Signature correction must be made on a printed SAR certification page and resubmitted to the FAFSA Processor or corrected electronically.	110, 285
17	Citizenship status left blank and SSA did not confirm citizenship status or applicant reported not a citizen or eligible noncitizen	Provide the Citizenship Status with the Alien Registration Number if appropriate.	068

\* These Reject Codes are the same as the Reject Override Codes.

## Table of Reject Codes and How to Respond to Each (continued)

Reject Code	Reject Reason	Action	Comment Code
18	SSN not verified on SSA's database	Correct the SSN. If the SSN is correct, contact the SSA to fix the error in their records. Then reenter SSN and submit as a correction for an updated SSA Match.	024
19	An EFC cannot be calculated because the Department of Justice has placed a "hold" on the student	Student needs to call 202-377-3889 to resolve comment 009.	009
*20	A non-tax filer is reporting an income that is above the IRS filing requirement	If the student is dependent, review and correct the appropriate set of data from the following: Student's Tax Return Completed status or student's income or Parents' Tax Return Completed status or income for the father and mother. If the student is independent, review and correct at least one of the following: Student's Tax Return Completed status or income for the student and spouse.	126, 131

\* These Reject Codes are the same as the Reject Override Codes.

# APPENDIX B – 2011-2012 DATABASE MATCHES AND MATCH FLAGS

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## Overview

Previously, this appendix included expanded charts showing match flags for all matches, the reasons associated with these match results, the SAR comment number that is triggered, and a determination as to if an action is required. This year we have moved all of this information into the *SAR Comment Codes and Text* guide into a reformatted table so that all comment information is in one document. At the end of the *SAR Comment Codes and Text* guide, we provide simplified tables that cross-reference match flag results with the rejects, C flag, and comment numbers.

The *2011-2012 SAR Comment Codes and Text* guide is posted on the IFAP Web site, located at [ifap.ed.gov](http://ifap.ed.gov), and on the FSAdownload Web site, located at [fsadownload.ed.gov](http://fsadownload.ed.gov), in early November.

# APPENDIX C - LOAN STATUS CODES AND ELIGIBILITY CHARTS

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## Overview

Appendix C describes the loan status codes, Federal Direct Loan servicer codes, selected servicer codes, guaranty agency codes, selected lenders, and contact information/fields associated with loan status.

The Loan Status Codes table on the following pages contains a column titled “Group (ISIR sort order).” This column describes the order that these loans are sorted and displayed on the ISIR with regard to their current loan status, categorized in the following groups:

- Group 1 includes loans in deceased status, making the student ineligible for aid.
- Group 2 includes loans in a defaulted or fraud status, making the student ineligible for aid.
- Group 3 includes loans where a school may have to take action; this includes loans in an abandoned, disability, active bankruptcy, or temporary uninsured status.
- Group 4 are loans in an open status not included in groups 2 and 3.
- Group 5 includes closed loans (those not included in groups 1, 2, 3, and 4).

## Loan Status Codes

**New for 2011-2012:** A new loan status code of **VA** identifies loans written off due to a disability as determined by the Veteran's Administration.

<b>Code</b>	<b>Status</b>	<b>Eligibility for Title IV</b>	<b>Group (ISIR sort order)</b>
AL	Abandoned Loan	Yes	3
BC	No Prior Default, Bankruptcy Claim, Discharged	Yes, because loan was not in default and was discharged	5
BK	No Prior Default, Bankruptcy Claim, Active	Yes, because loan was not in default	3
CA	Canceled (Perkins = Loan Reversal)	Yes	5
CS	Closed School Discharge	Yes	5
DA	Deferred	Yes	4
DB	Defaulted, then Bankrupt, Active. (Perkins: all bankruptcies. FFELP and Direct Loans: Chapter 13)	No, unless debtor can show that loan is dischargeable. See Dear Colleague letter GEN-95-40, dated September 1995	2
DC	Defaulted, Compromise	Yes, because compromise is recognized as payment in full	5
DD	Defaulted, then Died	No, because if borrower is reapplying, then loan status is in error	1
DE	Death	No, because if borrower is reapplying, then loan status is in error	1
DF	Defaulted, Unresolved	No	2
DI	Disability	Yes	3

## Loan Status Codes (continued)

<b>Code</b>	<b>Status</b>	<b>Eligibility for Title IV</b>	<b>Group (ISIR sort order)</b>
DK	Defaulted, then Bankrupt, Discharged. (Perkins: all bankruptcies. FFELP and Direct Loans: Chapter 13)	Yes, because defaulted loan has been totally discharged	5
DL	Defaulted, in Litigation	No	2
DN	Defaulted, then Paid in Full through Consolidation Loan	Yes	5
DO	Defaulted, then Bankrupt, Active, other. For FFELP and Direct Loans in Chapters 7, 11, and 12	No, unless debtor can show that loan is dischargeable. See Dear Colleague letter GEN-95-40, dated September 1995	2
DP	Defaulted, then Paid in Full	Yes, because loan was paid in full	5
DR	Defaulted Loan Included in Roll-up Loan	Yes, because the loan was combined with other loans and subrogated to the Department of Education, which reported the same information to NSLDS in one loan. The status of that record will determine eligibility	5
DS	Defaulted, then Disabled	Yes, because loan debt is canceled	3
DT	Defaulted, Collection Terminated	No	2
DU	Defaulted, Unresolved	No	2
DW	Defaulted, Write-Off	No	2
DX	Defaulted, Satisfactory Arrangements, and Six Consecutive Payments	Yes, assuming student continues to comply with repayment plan on defaulted loan or is granted forbearance by the GA	4
DZ	Defaulted, Six Consecutive Payments, then Missed Payment	No, loan is back in active default status	2

## Loan Status Codes (continued)

Code	Status	Eligibility for Title IV	Group (ISIR sort order)
FB	Forbearance	Yes	4
FC	False Certification Discharge	Yes	5
FD	Fraud Defaulted	No	2
FR	Fraud	No	2
FX	Fraud, Resolved	Yes	5
IA	Loan Originated	Yes	4
ID	In School or Grace Period	Yes	4
IG	In Grace Period	Yes	4
IM	In Military Grace	Yes	4
IP	In Post-Deferment Grace (Perkins only)	Yes	4
OD	Defaulted, then Bankrupt, Discharged, other. For FFELP and Direct Loans in Chapters 7, 11, and 12	Yes, because defaulted loan has been totally discharged	5
PC	Paid in Full through Consolidation Loan	Yes. Does not matter whether consolidation loan was through FFELP or Direct Loan or whether underlying loans were in default	5
PF	Paid in Full	Yes	5
PM	Presumed Paid in Full	Yes	5
PN	Non-defaulted, Paid in Full through Consolidation Loan	Yes	5
PX	Identity Theft – Loan Discharged	Yes	2



## Loan Status Codes (continued)

Code	Status	Eligibility for Title IV	Group (ISIR sort order)
PZ	PLUS Loan, Student has since died	No, the deceased student is not eligible because if borrower is reapplying, then loan status is in error  Yes, the living parent of a parent PLUS Loan is eligible to receive Title IV aid	5
RF	Refinanced	Yes, because defaulted loans cannot be refinanced	5
RP	In Repayment	Yes	4
UA	Temporarily Uninsured – No Default Claim Requested	Yes	3
UB	Temporarily Uninsured – Default Claim Denied	Yes, because the loan is not a federal loan while temporarily uninsured	3
UC	FFEL: Permanently Uninsured/Unreinsured – Non-Defaulted Loan Perkins: Non-Defaulted Loan Purchased by School	Yes	5
UD	FFEL: Permanently Uninsured/Unreinsured – Defaulted Loan Perkins: Defaulted Loan Purchased by School	Yes, because the loan is no longer a federal loan	5
UI	Uninsured/Unreinsured	Yes, does not matter if loan was in default	3
VA	Disability, determined by Veteran’s Administration	Yes, disabled veteran discharged	3
XD	Defaulted, Satisfactory Arrangements, and Six Consecutive Payments	Yes, assuming student continues to comply with repayment plan on defaulted loan or is granted forbearance by the GA	4

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## Federal Direct Loan Servicer

<b>Code</b>	<b>Name</b>	<b>Phone Number</b>
00100	Direct Loan Servicing Center, Utica, NY	800-848-0979

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## Federal Loan Servicers

<b>Code</b>	<b>Name</b>	<b>Phone Number</b>
700577	Department of Education ACS, Utica, NY	800-508-1378
700578	Department Of Education SALLIE MAE, Reston, VA	800-722-1300
700579	Department Of Education FEDLOAN SERVICING (PHEAA), Harrisburg, PA	800-699-2908
700580	Department Of Education NELNET, Lincoln, NE	888-486-4722
700581	Department Of Education GREAT LAKES, Madison, WI	800-236-4300

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## Selected Servicers

Code	Name	City	State
700001	ALABAMA COMMISSION ON HIGHER EDUCATION	MONTGOMERY	AL
700002	CONN. ASSISTANCE FOR LOAN SERVICING (CAL)	ROCKY HILL	CT
700003	NYSHESC NEW YORK STATE HIGHER EDU	ALBANY	NY
700004	STUDENT LOAN MARKETING ASSOCIATION	KILLEEN	TX
700005	OHIO PAYMENT SERVICES	COLUMBUS	OH
700006	ACS	LONG BEACH	CA
700007	ADP NOT IN SERVICE	CHERRY HILL	NJ
700008	SOUTHWEST STUDENT SERVICES CORP	MESA	AZ
700009	BANK OF NORTH DAKOTA	BISMARCK	ND
700010	BANK OF COLUMBUS	COLUMBUS	OH
700011	BANKS OF IOWA COMPUTER SERVICES	CEDAR RAPIDS	IA
700012	BOONE COUNTY NATIONAL BANK	COLUMBIA	MO
700013	BORTHWICK ASS NOT IN SERVICE	DOVER	NH
700014	BRAZOS HIGHER ED AUTHORITY	AUSTIN	TX
700015	C.S.X. COMM NOT IN SERVICE	JACKSONVILLE	FL
700016	STUDENT LOAN MARKETING ASSOCIATION	LYNN HAVEN	FL
700017	CITIBANK (NYS) STUDENT LOAN	PITTSFORD	NY
700018	THE STUDENT LOAN CORPORATION	ROCHESTER	NY
700019	CITICORP INFO RES NOT IN SERVICE	TROY	MI
700020	CITICORP INFO RES - NOT IN SERVICE	WOBURN	MA
700021	CITIZENS FIDELITY BANK & TRUST CO	LEXINGTON	KY
700022	COLLEGE FINANCE ASSISTANCE CORP	DEERFIELD	IL
700023	COLORADO STUDENT LOAN PGM	DENVER	CO
700024	COMAC FINANCIAL SERV NOT IN SERVICE	OKLAHOMA CITY	OK
700025	COMERICA BANK - DETROIT	DETROIT	MI
700026	COMPUTER SERVICES, INC	ELIZABETHTOWN	KY
700027	COSTEP	MCALLEN	TX
700028	CROSS ISLAND COMPUTERS	WILLINSTON PARK	NY
700029	CSOBA	DENVER	CO
700030	INTUITION INC	JACKSONVILLE	FL
700031	CTHEA/COSTEP (CENTRAL TEXAS HIGH)	SAN MARCOS	TX

## Selected Servicers (continued)

Code	Name	City	State
700032	CUSTOMER THRIFT SERVICES, INC.	FLORHAM PARK	NJ
700033	DATA CENTER, INC.	HUTCHINSON	KS
700034	UNIPAC SERVICE CORPORATION	DENVER	CO
700035	DUNFAM, INC.	LONGWOOD	FL
700036	E.L.M.I. (NOEL BAILEY)	WAKEFIELD	MA
700037	EDUCATION LOAN SERVICES INC	BRAINTREE	MA
700038	EDUCATION ASSISTANCE SERVICE CORP INC	ABERDEEN	SD
700039	EASTERN OPERATIONS CENTER	MECHANICSVILLE	VA
700040	EDS – NO LONGER IN BUSINESS	RICHARDSON	TX
700041	NELNET (EFS)	INDIANAPOLIS	IN
700042	STUDENT LOAN CO-OPERATIVE, INC.	WAKEFIELD	MA
700043	USA GROUP LOAN SERVICES INC	INDIANAPOLIS	IN
700044	EFS - PROFESSIONAL LOAN SERVICES	INDIANAPOLIS	IN
700045	EFS OF MICHIGAN - NO LONGER BUSINESS	EAST LANSING	MI
700046	ELECTRONIC DATA SYSTEMS	LOMBARD	IL
700047	ELECTRONIC DATA SYSTEMS	WOBURN	MA
700048	FINANCIAL SERVICE, INC.	GLEN ROCK	NJ
700049	FIRST AMERICA SAVINGS BANK	LONGMONT	CO
700050	FIRST FINANCIAL MANAGEMENT CORP.	ATLANTA	GA
700051	FIRST INTERSTATE BANK OF DES MOINES	DES MOINES	IA
700052	FIRST NATIONAL BANK IN BOULDER	BOULDER	CO
700053	EDUSERV TECHNOLOGIES, INC	WINSTON-SALEM	NC
700054	FISC	LEWISTON	ME
700055	FISERV	CLEVELAND	OH
700057	GREAT LAKES HIGHER ED CORP	MADISON	WI
700058	OFFICE OF EDUCATION SERVICES	BATON ROUGE	LA
700059	GEORGIA STUDENT FINANCE AUTHORITY	TUCKER	GA
700060	GUARANTEED STUDENT LOAN	CANYON	TX
700061	EDUSERV TECHNOLOGIES INC	ST PAUL	MN
700062	HARPER, SMITH AND ASSOCIATE	JACKSONVILLE	FL
700063	HAWAII IMPULSE SYSTEMS	HONOLULU	HI
700064	HIGHER EDUCATION SERVICING CORP	ARLINGTON	TX
700065	IOWA HIGHER ED LOAN PGM	DES MOINES	IA
700066	ILLINOIS DESIGNATED ACCT PURCHASE PROG	DEERFIELD	IL

## Selected Servicers (continued)

Code	Name	City	State
700067	ILLINOIS STUDENT ASSISTANCE COMMISSION	DEERFIELD	IL
700068	IOWA COLLEGE AND COMMISSION	DES MOINES	IA
700070	IOWA HIGHER EDUCATION LOAN PROGRAM	DES MOINES	IA
700071	KEARNEY STATE BANK	KEARNEY	NE
700072	KENTUCKY HIGHER ED STUDENT LOAN CORP	LOUISVILLE	KY
700073	LEBER SERVICES	ROCKFORD	IL
700074	LIBERTY NATIONAL BANK AND TRUST CO	LOUISVILLE	KY
700075	EDUSERV TECHNOLOGIES, INC	SALT LAKE CITY	UT
700076	STUDENT LOAN MARKETING ASSOCIATION	RESTON	VA
700077	SALLIE MAE	RESTON	VA
700078	STUDENT LOAN MARKETING ASSOC. VA	HERNDON	VA
700079	STUDENT LOAN MARKETING ASSOCI/TEXAS	KILLEEN	TX
700080	M.F.G. INFORMATION SYSTEMS	DECATUR	IL
700081	MISSOURI HIGHER ED LOAN AUTHORITY	ST. LOUIS	MO
700082	MAINE ED SERVICE	AUGUSTA	ME
700083	MFG INFORMATION SYSTEMS, INC.	BARTONVILLE	IL
700084	MISSISSIPPI GUARANTEE STUDENT LOAN	JACKSON	MS
700085	MASSACHUSETTS HIGHER ED ASSOC	BOSTON	MA
700086	MITCHELL SWEET AND ASSOCIATES	TEMPE	AZ
700087	MONTANA BANK OF SO MSCA	MISSOULA	MT
700088	MONTANA GUARANTEED STUDENT LOAN PGM	HELENA	MT
700089	N.C.R.	VIRGINIA BEACH	VA
700090	NATIONAL BANK OF AMERICA	SALINA	KS
700091	NCR CORPORATION	FRAMINGHAM	MA
700092	NCR DATA CORPORATION	GLASTONBURY	CT
700093	NCR DATA SERVICES	CRANBURY	NJ
700094	NCR-MID-ATLANTIC DATA SERV CENTER	COLUMBIA	MD
700095	NHELP SERVICING CENTER	LINCOLN	NE
700096	NELLIE MAE	BRAINTREE	MA
700097	NEW JERSEY DEPT OF HIGHER ED	TRENTON	NJ
700098	NEW MEXICO ED ASSISTANCE FOUNDATION	ALBUQUERQUE	NM
700099	NATIONAL EDUCATION SERVICING	CHICAGO	IL
700100	AMERICAN EDUCATION SERVICES	HARRISBURG	PA
700101	PANHANDLE PLAINS STUDENT LOAN CENTER	CANYON	TX

## Selected Servicers (continued)

Code	Name	City	State
700102	PNC EDUCATION LOAN CENTER	PITTSBURGH	PA
700103	STUDENT ASSISTANCE SUPPORT SERVICE	AUSTIN	TX
700104	SANDUSKY COMPUTER CENTER, INC.	SANDUSKY	OH
700105	SAVINGS BANKS TRUST CO.	WOODBURY	NY
700106	SOUTH CAROLINA STUDENT LOAN CORP	COLUMBIA	SC
700107	SOUTHERN EDUCATORS LIFE INSURANCE	NORCROSS	GA
700108	SOUTHRUST BANK/LSC/VA	MERRIFIELD	VA
700109	TGSLC LOAN SERVICING	AUSTIN	TX
700110	STUDENT FINANCE SERVICE CORP	SEATTLE	WA
700111	STUDENT LOAN FINANCE ASSISTANCE	LOS ANGELES	CA
700112	STUDENT LOAN FUND OF IDAHO MARKET	FRUITLAND	ID
700113	STUDENT LOAN FUNDING CORP	CINCINNATI	OH
700114	SUBURBAN BANK OF AURORA	AURORA	IL
700115	SUSIE MAE	HARTFORD	CT
700116	T.E. LOTT & CO	COLUMBUS	MS
700117	THE CHASE MANHATTAN BANK N.A.	TAMPA	FL
700118	STUDENT LOAN SERVICE CENTER	HARTFORD	CT
700119	TRANS WORLD INSURANCE CO	SACRAMENTO	CA
700120	USA FUNDS	INDIANAPOLIS	IN
700121	NELNET LOAN SERVICES INC. (DEN)	JACKSONVILLE	FL
700122	UNIPAC	ST. PAUL	MN
700123	UNIVERSITY ACCOUNTING SERVICE	BROOKFIELD	WI
700124	STUDENT LOAN MARKETING ASSOCIATION	WALTHAM	MA
700125	USERS, INC	HONOLULU	HI
700126	UTAH STATE BOARD OF REGENTS LSC	SALT LAKE CITY	UT
700127	VERMONT SECONDARY LOAN MARKET	WINOOSKI	VT
700128	VIRGINIA EDUCATION LOAN AUTHORITY	RICHMOND	VA
700129	EDFINANCIAL SERVICES	KNOXVILLE	TN
700130	WESCO	HELENA	MT
700131	WESCO	GRAND RAPIDS	MI
700132	WEST TEXAS EDUCATION SERVICE	EL PASO	TX
700133	WYOMING STUDENT LOAN CORP	CHEYENNE	WY
700134	1ST INTERSTATE DALLAS	DALLAS	TX
700135	5/3 BANK	CINCINNATI	OH

## Selected Servicers (continued)

Code	Name	City	State
700136	HIGHER EDUCATION ASSISTANCE FOUN	ST. PAUL	MN
700138	STUDENT INFORMATION SERVICE CENTER	ALBANY	NY
700139	STUDENT INITIATED LOAN SERVICING	MONTGOMERY	AL
700140	STUDENT LOAN SERVICES	JACKSONVILLE	FL
700141	AMERICAN EDUCATION SERVICES	HARRISBURG	PA
700142	STUDENT LOAN SERVICING CENTER	ST. PAUL	MN
700143	INDIANA SECONDARY MARKET	INDIANAPOLIS	IN
700144	NELNET LOAN SERVICES INC. (LOANSTAR)	BRYAN	TX
700145	IOWA CREDIT UNION LEAGUE	DES MOINES	IA
700146	ISM LOAN SERVICING CENTER	INDIANAPOLIS	IN
700147	LENDER SERVICE PGM	MADISON	WI
700148	NORTHEASTERN COMPUTER SERVICES INC.	SYRACUSE	NY
700149	OHIO STUDENT LOAN COMMISSION	COLUMBUS	OH
700150	PROMAX	WO. WEYMOUTH	MA
700151	MEMBER DATA PROCESSOR, INC.	CARMEL	IN
700152	NAT'L EDUCATION LOAN OF NEW ENGLAND	WARWICK	RI
700153	RONALD FRAME, EDS	BINGHAMTON	NY
700154	TEXAS GUARANTEED STUDENT LOAN CORP.	AUSTIN	TX
700155	OSLA STUDENT LOAN SERVICING	OKLAHOMA CITY	OK
700156	WISCONSIN HIGHER EDUCATION CORP.	MADISON	WI
700157	CHELA	SAN FRANCISCO	CA
700158	EFG TECHNOLOGIES	WINSTON-SALEM	NC
700160	AMSOUTH BANK N.A.	BIRMINGHAM	AL
700161	EDUCATION SERVICES FOUNDATION	JACKSON	MS
700162	CHEMICAL BANK - EDUCATIONAL	JERICO	NY
700163	COMMERCE BANK OF ST. LOUIS	ST. LOUIS	MO
700164	COSTA MESA SERVICE CENTER	LOS ANGELES	CA
700165	CREDIT UNION PROCESSING	BATTLECREEK	MI
700166	CUPS	SOUTHFIELD	MI
700167	DAVENPORT BANK AND TRUST CO	DAVENPORT	IA
700168	FIRST BANK OPERATIONS CENTER	DULUTH	MN
700170	ICUL DATA SERVICES	DES MOINES	IA
700172	STUDENT ASSISTANCE FOUNDATION OF MT	HELENA	MT
700173	MISSOURI HIGHER EDUCATION LOAN AUTH	CHESTERFIELD	MO



## Selected Servicers (continued)

Code	Name	City	State
700174	NELS	PROVIDENCE	RI
700178	NSLP	LINCOLN	NE
700180	STUDENT LOAN SERVICE CORP	SALT LAKE CITY	<i>UT</i>
700181	STUDENT LOAN SERVICING CENTER	MINNEAPOLIS	MN
700183	TOWN NORTH NATIONAL BANK	KILLEEN	TEX
700185	ACADEMIC LOAN RESOURCE	SEATTLE	WA
700189	STUDENT ASSISTANCE SUPPORT SERVICE	AUSTIN	TX
700190	STUDENT LOAN SVCING CTR/SLMA WA	SPOKANE	WA
700191	SALLIE MAE, INC.	WILKES-BARRE	PA
700192	MONTANA HIGHER EDUCATION STUDENT AS	HELENA	MT
700193	FIRST SECURITY STUDENT LOAN	BOISE	ID
700194	CHASE STUDENT LOAN SERVCING, LLC	MADISON	MS
700195	ACADEMIC LOAN RESOURCE	FRUITLAND	ID
700196	IOWA STUDENT LOAN LIQUIDITY CORP	DES MOINES	IA
700197	LSI FINANCIAL GROUP	LITTLE ROCK	AR
700198	AFSA DATA CORP	UTICA	NY
700199	STUDENT LOAN SERVICING CENTER/SLMA	PANAMA CITY	FL
700200	GREATER EAST TEXAS SERVICING CORP	BRYAN	TX
700201	ACS EDUCATION SERVICES, INC.	LONG BEACH	CA
700202	WELLS FARGO BANK NA	SIOUX FALLS	SD
700203	WACHOVIA EDUCATION FINANCE, INC	SACRAMENTO	CA
700204	GRANITE STATE MANAGEMENT & RESOURCE	CONCORD	NH
700205	KNIGHT COLLEGE RESOURCE GROUP	BOSTON	MA
700206	STUDENT LOAN FINANCE CORPORATION	ABERDEEN	SD
700207	GREAT LAKES EDUCATIONAL LOANS SERV	MADISON	WI
700208	BRAZOS HESC	WACO	TX
700209	STUDENT ASSISTANCE FOUNDATION OF MT	HELENA	MT
700210	GEORGIA HIGHER EDUCATION ASST. CORP	TUCKER	GA
700211	ELM RESOURCES(PEPS)	OAKLAND	CA
700212	ACCESS GROUP, INC.	WILMINGTON	DE
700213	WESTERN STATES LEARNING CORP	CHEYENNE	WY
700215	XPRESS LOAN SERVICING	CLEVELAND	OH
700216	CLC SERVICING CORP.	WOODBURY	MN
700217	STUDENT LOAN FUND OF IDAHO (IMA)	FRUITLAND	ID

## Selected Servicers (continued)

<b>Code</b>	<b>Name</b>	<b>City</b>	<b>State</b>
700218	GCO SERVICING CORPORATION	FRUITLAND	ID
700219	GRADUATE LEVERAGE LOAN SERVICING CTR.	COLLEGE STATION	TX
700220	ALL STUDENT LOAN SERVICING CORP	VANCOUVER	WA
700788	STUDENT LOAN MARKETING ASSOCIATION	HERNDON	VA
700789	STUDENT LOAN MARKETING ASSOCIATION	WILKES-BARRE	PA
700790	UNIPAC SERVICE CORP	LINCOLN	NE
700791	FOUNTAINHEAD GROUP, LLC, STE 1910	ST. PAUL	MN

## Guaranty Agencies

Number	Short Name	Name
555	DCMS	Debt Collection Management Service Department of Education
556	DMCS	Department of Education/Debt Management and Collections System
575	DDP	The Conditional Disability Discharge Tracking System (CDDTS)
577	ED/ACS	Department of Education/ACS
578	ED/Sallie Mae	Department of Education/Sallie Mae
579	ED/PHEAA	Department of Education/FEDLOAN Servicing (PHEAA)
580	ED/NELNET	Department of Education/NELNET
581	ED/Great Lakes	Department of Education/Great Lakes
582	ED/TPD	Department of Education/ NELNET Total and Permanent Disability Servicer
<b>583</b>	<b><i>ED/DLSC</i></b>	<b><i>Direct Loan Servicing Center (ACS)</i></b>
705	Arkansas	Student Loan Guaranty Foundation of Arkansas
706	California	California Student Aid Commission
708	Colorado	College Assist
712	Florida	Florida Department of Education OSFA
713	Georgia	Georgia Higher Education Assistance Corporation
717	Illinois	Illinois Student Assistance Commission
719	Iowa	Iowa College Student Aid Commission
721	Kentucky	Kentucky Higher Education Assistance Authority
722	Louisiana	Louisiana Office of Student Financial Assistance
723	Maine	Finance Authority of Maine (FAME)
725	Massachusetts	American Student Assistance of Massachusetts
726	Michigan	Michigan Higher Education Assistance Authority
729	Missouri	Missouri Coordinating Board for Higher Education
730	Montana	Montana Guaranteed Student Loan Program
731	Nebraska	National Student Loan Program, Inc.
733	New Hampshire	New Hampshire Higher Education Assistance Foundation
734	New Jersey	New Jersey Higher Education Assistance Authority
735	New Mexico	New Mexico Student Loan Guarantee Corporation
736	New York	New York State Higher Education Services
737	North Carolina	North Carolina State Ed. Assistance Authority
738	North Dakota	Student Loans of North Dakota
740	Oklahoma	Oklahoma <b><i>College Assistance</i></b> Guaranteed Student Loan Program

## Guaranty Agencies (continued)

<b>Number</b>	<b>Short Name</b>	<b>Name</b>
742	PHEAA	Pennsylvania Higher Education Assistance Agency
744	Rhode Island	Rhode Island Higher Education Assistance Authority
745	South Carolina	South Carolina State Ed Assistance Authority
747	Tennessee	Tennessee Student Assistance Corporation
748	Texas	Texas Guaranteed Student Loan Corporation
749	Utah	Utah Higher Education Assistance Authority
750	Vermont	Vermont Student Assistance Corporation
753	Washington	Northwest Education Loan Association-Washington
755	Great Lakes	Great Lakes Higher Education Guaranty Corporation
800	USAF	United Student Aid Funds, Incorporated
927 / 951	ECMC	Education Credit Management Corporation

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## Selected Lenders

To find the lender's code, name, city, and state, use the NSLDS Professional Access Web site at [nsls.ed.gov/nsls\\_FAP/secure/logon.jsp](http://nsls.ed.gov/nsls_FAP/secure/logon.jsp). The organization's contact information can be found under the Org tab by filtering for the type as "Lender."

## Contact Information & Fields Associated with Loan Status

Loan	Contact	GA Code	School Code	Current Holder	Region Code
FFEL	Primary: Servicer or Lender (as applicable) Secondary: GA	Yes	OPE-ID	Servicer or Lender Code (as applicable)	Blank
FFEL, defaulted	GA	Yes	OPE-ID	000### (### is the GA Code)	Blank
FFEL, assigned*	ED (See Region)	555 <i>or</i> 556 (ED)	OPE-ID	000555 <i>or</i> 000556 (ED)	Yes
FFEL, CDDTS	ED	575 (ED)	OPE-ID	000575 (ED)	Blank
FFEL, U.S. Dept. of ED	ED/ACS	577 (ED)	OPE-ID	000577 (ED)	Blank
FFEL, U.S. Dept. of ED Servicer	ED/SALLIE MAE Primary: Servicer Code Secondary: GA Code	578 (ED)	OPE-ID	Servicer Code: 700578 (ED)	Blank
FFEL, U.S. Dept. of ED Servicer	ED/PHEAA Primary: Servicer Code Secondary: GA Code	579 (ED)	OPE-ID	Servicer Code: 700579 (ED)	Blank
FFEL, U.S. Dept. of ED Servicer	ED/NELNET Primary: Servicer Code Secondary: GA Code	580 (ED)	OPE-ID	Servicer Code: 700580 (ED)	Blank
FFEL, U.S. Dept. of ED Servicer	ED/Great Lakes Primary: Servicer Code Secondary: GA Code	581 (ED)	OPE-ID	Servicer Code: 700581 (ED)	Blank
FFEL and Perkins, U.S. Dept. of ED Servicer	ED/NELNET TPD	582 (ED)	OPE-ID	000582 (ED)	Blank
FDLP	Servicer	Blank	OPE-ID	Servicer Code	Blank

<b>Loan</b>	<b>Contact</b>	<b>GA Code</b>	<b>School Code</b>	<b>Current Holder</b>	<b>Region Code</b>
FDLP, Held by DCS	ED (See Region)	555 <i>or</i> 556 (ED)	OPE-ID	000555 <i>or</i> 000556 (ED)	Yes
FISL	Primary: Servicer (if applicable) Secondary: School (is primary contact if no servicer used)	Blank	OPE-ID	Servicer Code (if applicable), or blank	Blank
FISL, Held by DCS	ED (See Region)	555 <i>or</i> 556 (ED)	OPE-ID	000555 <i>or</i> 000556 (ED)	Yes
Perkins	Primary: Servicer (if applicable) Secondary: School (is primary contact if no servicer used)	Blank	OPE-ID	Servicer Code (if applicable), or blank	Blank
Perkins, Held by DCS	ED (See Region)				
Perkins, U.S. Dept. of ED/ACS	ED	577 (ED)	OPE-ID	000577 (ED)	Blank

\* Assigned = Held by Debt Collection Service (DCS).

**Note:** The School Code field always shows the OPE-ID of the school the student attended when the loan was received.

# APPENDIX D – SAR AND SAR ACKNOWLEDGEMENT

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## Overview

For each non-real-time transaction processed at the CPS, an output document is sent to the applicant: a paper SAR, SAR Acknowledgement, or an E-mail Notification of SAR Processing with information to access SAR data on the Web. An applicant who submits corrections using FAFSA on the Web that are processed in real-time is presented with a link to his or her e-SAR on the confirmation page. The type of document sent is determined by the type of record that was submitted by the applicant as follows:

<b>Record Submitted</b>	<b>Output</b>
Paper FAFSA or SAR	English or Spanish SAR or E-mail Notification of SAR Processing
FAFSA on the Web, application and corrections (non-real-time)	English or Spanish SAR Acknowledgement or E-mail Notification of SAR Processing
FAFSA on the Web, application and corrections (non-real-time) without signatures	English or Spanish SAR or E-mail Notification of SAR Processing
FAFSA on the Web, corrections (real-time)	No output, student receives link to e-SAR on confirmation page
FAA Access to CPS Online Application or Correction	English or Spanish SAR Acknowledgement or E-mail Notification of SAR Processing

Students who meet the following criteria receive an e-mail containing a link to access the SAR on the Web instead of the paper SAR or paper SAR Acknowledgement:

- E-mail address exists and has valid syntax and
- Social Security Administration (SSA) match equals 4.

We print and mail a paper SAR to students with e-mail addresses with invalid syntax and to those whose E-mail Notifications of SAR Processing were returned to us.



The SAR serves two basic purposes:

- Notifies the student of application and eligibility status
- Provides a means for correcting or confirming applicant data

The SAR Acknowledgement is designed to notify the student of application and eligibility status. If corrections are needed, the student uses FAFSA on the Web or contacts the school to submit them through FAA Access to CPS Online or a mainframe system.

The E-mail Notification of SAR Processing is designed to notify the student of application and eligibility status more quickly than the paper SAR or the SAR Acknowledgement. It enables the student to view the SAR online and to print the online SAR document as often as needed. The SAR links the student to FAFSA on the Web for correcting or confirming the applicant data. To complete corrections to the application data, the student must provide his or her PIN or signature and, if dependent and changing parental data, his or her parent's PIN or signature.

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## Paper SAR

The paper SAR follows the order of the questions as they are presented on the paper FAFSA.

All English SARs are ten-page documents, and Spanish SARs are eleven-page documents. The first four pages are in a letter format and include the comment text, NSLDS information, and FAA information. The last six pages (seven pages for Spanish) display the question responses reported by the student and provide space for making corrections. Each page of the SAR is described in detail below. In addition, to match the color scheme of the paper FAFSA, the 2011-2012 SAR is printed on yellow paper.

A draft copy of the 2011-2012 SAR is available on the IFAP Web ([ifap.ed.gov](http://ifap.ed.gov)) site.

### SAR–Page 1

The date below the [www.fafsa.gov](http://www.fafsa.gov) Web site address in the upper left corner is the date the record was processed at the CPS. Below the process date is a tracking number for the FAFSA processor and the CPS that is not used for any institutional purpose. The student's name and mailing address is printed below the tracking number.

The student's four-digit Data Release Number (DRN) is to the right of the processed date in the upper right corner below the Office of Management and Budget (OMB) number. The DRN can be used by schools to access the student's electronic application record if they were not originally listed on the student's application or SAR. In addition, the student can use the DRN to make a request for correction by telephone through the FSAIC at 800/4FED AID (800/433-3243) or TDD/TTY 800/730-8913. The following types of changes can be made:

- Correct data entry errors made by the FAFSA processor
- Update the response to FAFSA question 23 (drug question)
- Request a change of address, e-mail address, telephone number, or institution
- Update the assumption overrides

Below the Data Release Number (DRN) is the student's EFC.

The EFC printed on the front page of the SAR is the primary EFC, calculated for a nine-month academic year. An asterisk printed next to the EFC indicates that the student was selected for verification by the CPS. A "C" printed next to the EFC indicates the student has an eligibility problem that must be resolved before Title IV aid can be disbursed to the student.

Below this information we print information specific to the applicant based on his or her application information, processing results, and database match results.

In the lower part of the SAR, two series of numbers appear on every page. The numbers on the left are processing codes used by the FAFSA processor and the CPS for tracking and quality control purposes. The numbers on the right are a cross-cycle student identifier, providing the CPS an alternate way to identify a student without printing his or her SSN on the form.

## **SAR–Page 2**

The upper half of page 2 contains required information from the Office of Management and Budget regarding the:

- Paperwork Reduction Act,
- Information Release to Schools, and
- Drug convictions affecting aid eligibility.

The “Only For Use by Financial Aid Office” section on the SAR appears on the lower half of page 2. Descriptive labels are intended to help the FAA identify reject codes, match flags, intermediate values, and so forth. This data is similar to the FAA information provided on the ISIR, which is described in detail earlier in this guide; however, the presentation of the information is different.

**Note:** The DOD match flag information does not print on the SAR, it only prints on the ISIR.

**Important Note:** The comment codes listed on this part of the SAR are not all comments generated for this student. Only the comment codes that do not have a corresponding flag or other indicators already provided in the FAA information section are printed in this section.

## **SAR–Page 3**

The third page uses checkboxes in front of each comment that prints on the SAR.

The first section, “Comments About Your Information” includes comments that have been set during the processing of the record at the CPS. The first section is for general notes.

The second section, “What You Must Do Now” is a checklist for students to use to make sure they resolve the issues on the SAR, such as missing information or eligibility problems and give the student more detailed information and directions for getting additional help.

## **SAR–Page 4**

This page displays financial aid history information for the student. This is a subset of the information received from NSLDS, which is included on the ISIR record and described earlier in this guide. The information printed on the SAR includes the Aggregate Loan information for FFEL, Direct, Perkins, and TEACH loans.

## **SAR–Pages 5-10 (Spanish Pages 5-11)**

The remaining six pages of the English SAR (seven pages of the Spanish SAR) display the information that was reported by the applicant for each question on the FAFSA/SAR.

The SAR is a vehicle for corrections in the paper system. A shortened version of each numbered item corresponding to a question on the FAFSA is displayed. Printed beneath the numbered item is the student’s response to that question. Below or to the right of each question response are boxes or ovals that resemble the answer fields on the FAFSA, which the student can use to indicate or write in a corrected answer, if necessary.

Items that are highlighted (printed in bold type) require special attention. Highlighting indicates the student must provide a new answer, because the CPS identified the responses as blank, illegible, questionable, or inconsistent with other answers. The CPS may assume answers to certain questions by comparing them with other information on the application. Answers might be assumed when the question is left blank, or a positive number might be assumed when the answer to an income question is given as a negative number.

When the CPS assumes an answer, both the value reported by the applicant and the assumed value are printed on the SAR. The word “ASSUMED” appears in parentheses with the assumed value. Assumed values are used by the CPS in performing the EFC calculation and should be reviewed carefully. If the assumed values are correct, the student does not need to change them on the SAR.

The student can correct other items, if necessary, whether or not they are highlighted.

When an application is rejected, the resulting SAR does not have a calculated EFC. The SAR requires the student to correct information and return pages 5 through 10 of the English SAR (pages 5 through 11 of the Spanish SAR) to the FAFSA processor for reprocessing.

At the top of page 5 are instructions to the student explaining the meaning of the arrows and the proper way to fill in an oval or to correct, confirm, or delete an answer. To confirm a previously reported answer, the student must rewrite the same value in the answer field and return the SAR.

Sometimes students are caught in a reject “loop” because they do not respond to all highlighted and arrowed items to turn off the reject, or because they provide new information that the edit check still considers inconsistent or questionable.

The SAR has up to four school codes and housing plans printed on page 9 (Spanish page 10); however, the student can list up to ten school codes on his or her Web application or correction. The following English statement prints under question 101g if the fifth through tenth college code is non-blank on the applicant’s record:

“Your FAFSA information was sent to all colleges you listed although they are not all shown here. To see all of the colleges you listed go to [www.fafsa.gov](http://www.fafsa.gov) and select ‘View and Print Your Student Aid Report’.”

A graduation and retention rate statement prints below the school code statement described above. The statement is:

“For more information about the colleges you listed on your FAFSA, visit College Navigator at [www.nces.ed.gov/collegenavigator](http://www.nces.ed.gov/collegenavigator) or view your Student Aid Report at [www.fafsa.gov](http://www.fafsa.gov) for graduation, retention, and transfer rates.”

See the Corrections and Updates section of this guide for more information on using the SAR to make corrections.

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# SAR Acknowledgement

The SAR Acknowledgement in English is a three-page document; the SAR Acknowledgement in Spanish is a four-page document. It provides a summary of the student's processing results when the information is input electronically by the school or the student using the Web and no e-mail address is provided. The SAR Acknowledgement is printed on yellow paper and is an eligibility document containing information for the student and FAA but cannot be used to make corrections.

## SAR Acknowledgement–Page 1

Page 1 of the SAR Acknowledgement is in a letter format addressed to the applicant. The format of this page looks similar to the SAR letterhead. The U.S. Department of Education letterhead is used and includes the Federal Student Aid Information Center telephone number and the FAFSA on the Web Internet address. The Office of Management and Budget (OMB) form-clearance number prints on the right side.

The date below the [www.fafsa.gov](http://www.fafsa.gov) Web site in the upper left corner is the date the record was processed at the CPS. Below the process date is a tracking number for the FAFSA processor and the CPS and is not used for any institutional purpose. The student's name and mailing address is printed below the tracking number.

To the right of the processed date (below the OMB number) is the student's four-digit Data Release Number (DRN).

Below the DRN is the student's EFC. The EFC printed on the front page of the SAR Acknowledgement is the primary EFC, calculated for a nine-month academic year. An asterisk printed next to the EFC indicates that the student was selected for verification by the CPS. A "C" printed next to the EFC indicates the student has an eligibility problem that must be resolved before Title IV aid can be disbursed to the student.

The front page of the SAR Acknowledgment contains two sections, "Application Status (review the checked boxes)" and "Federal Student Aid Eligibility (review the checked boxes)." Both sections display checkboxes next to statements regarding eligibility status and processing results.

## **SAR Acknowledgement–Pages 2-3 (Spanish Pages 2-4)**

Page 2 (back of page 1) and page 3 display, in condensed form, every numbered question from the FAFSA and prints the answer the student gave to that question or the value the CPS assumed.

Only the first four school codes and housing plans print on the SAR Acknowledgement.

However, because students can now enter up to ten college choices on the Web, the following statement prints before the “For Financial Aid Office Use Only” section if School Codes 5 through 10 are non-blank on an applicant’s record:

“Your FAFSA information was sent to all the colleges you listed although they are not all shown here. To see all of the colleges you listed go to [www.fafsa.gov](http://www.fafsa.gov) and select ‘View and Print Your Student Aid Report’.”

In the lower part of the page, the section “For Financial Aid Office Use Only” includes information and codes for FAAs. Included here are the important match flags showing results of eligibility matches and other information that an FAA needs when using the SAR Acknowledgement as an eligibility document.

**Note:** Up to 20 comment codes generated for the student’s ISIR are printed here, regardless of whether an associated match flag or other indicator is also provided.

# APPENDIX E – SAMPLE 2011-2012 ISIR

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## Overview

This section contains a sample of the 2011-2012 ISIR that is printed using the EDEExpress software. You are not required to print your ISIR output documents in this or any other format. If you do choose to print ISIRs, you can also choose to print additional information on the ISIR. See the Printing section in the *2011-2012 Electronic Data Exchange (EDE) Technical Reference*, posted on the IFAP Web site, located at [ifap.ed.gov](http://ifap.ed.gov) and on the FSAdownload Web site, located at [fsadownload.ed.gov](http://fsadownload.ed.gov).

**Note:** Changes to the EDEExpress 2011-2012 ISIR report may occur following the publication of this guide. If this occurs, we will update the sample and repost *The 2011-2012 ISIR Guide*. *The ISIR Guide* is posted on the IFAP and FSAdownload Web sites.

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# Sample ISIR

## CCYY-CCYY Institutional Student Information Record

\*\*\*\*\*  
\* IMPORTANT: Read ALL information to find out what to do with this Report. \*  
\*\*\*\*\*

XXXXXXXXXXXXX X. XXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXXXX XX 99999

OMB Number: 9999-9999  
MMMMMMMM DD, CCYY  
EFC 9999 X

999

XXX XXX XXXXXX XXXXXXXXXXX XXX XXXXX XXX XXX XX XXX XXXXXXXXXXXXXXX XXXXXX XXXXXXXXXXXX  
XXXXXXXX XXXX XX XXXXXX XXXXXXXXXXXX XX XX XXXXXXXX XX XXXXXXXXXXX XXX XXXXXXXXXXX XXXX  
XX XX XX XXX XXXXXXXXXXX XXX XXXXXXXXXXXXXXX XXXXX

999

XX XXX XXX XXXXXXXXXXX XX XXXX XXXX XX XXXXXXX XXX XXX XX XXXXXXX XX XXXXXXX X XXXXXXX  
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XXXXX XXXXXXX

999

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999

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XX XXX XX XXX XXXXXXXXXXX XXX XXXXXXXXXXXXXXX XXXXX

999

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XXXXXXXX XXXXX XXX XXX XXXXXXX XXXXXXXXXXXXXXX XX XX XXXXXXX XX XXXXXXXXXXX

999

XXX XXXX XXXXXX XXXXXXXXXXX XXX XXXXXX XXX XXX XX XXX XXXXXXXXXXXXXXX XXXXX

999

XXX XXXX XXXXXX XXXXXXXXXXX XXX XXXXXX XXX XXX XX XXX XXXXXXXXXXXXXXX XXXXXX XXXXXXXXXXXX  
XXXXXXXX XXXXX XXX XXX XXXXXXX XXXXXXXXXXXXXXX XX XX XXXXXXX XX XXXXXXXXXXX XXXX XXXXXXXXXXX XXXXX



2011-2012 Institutional Student Information Record

OMB Number: 9999-9999  
9999 X

Student ID 999-99-9999 XX 99 EFC

STEP ONE (THE STUDENT) (Q1 - Q31)	Dependency Status	X
Name XXXXXXXXXXXX XXXXXXXXXXXXXXXXXX		
Address: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XX 99999	STEP TWO (STUDENT & SPOUSE) CONT.	
Social Security Number 999-99-9999	Military or Clergy Allowances	99999
Date of Birth MM/DD/CCYY	Veterans Noneducation Benefits	99999
Permanent Home Phone # 999-999-9999	Other Untaxed Income	99999
Driver's License # XXXXXXXXXXXXXXXXXXXXXXX	Money Received/Paid on Your Behalf	99999
E-mail Address XXX	STEP THREE (STUDENT STATUS) (Q45 - Q57)	
Citizenship Status XXXXXXXXXXXXXXXXXXXXXXX	Born Before MM-DD-CCYY?	XXX
Alien Registration Number XXXXXXXXXX	Is Student Married?	XXX
Marital Status XXXXXXXXXX	Working on Master's/Doctorate Program?	XXX
Marital Status Date MM/DD/CCYY	On Active Duty in U.S. Armed Forces?	XXX
State of Legal Residence XX	Veteran of U.S. Armed Forces?	XXX
Legal Resident before MM-DD-CCYY? XXX	Have Children You Support?	XXX
Legal Residence Date MM/CCYY	Dependents Other Than Children/Spouse?	XXX
Male or Female? XXXXXX	Orphan or Ward of the Court?	XXX
Register for Selective Service? XXX	Are/Were you an Emancipated Minor?	XXX
Drug Conv Affecting Elig? XXX	Are/Were you in Legal Guardianship?	XXX
Father's Educational Level XXXXXXXXXXXXXXX	Homeless Child or Youth?	XXX
Mother's Educational Level XXXXXXXXXXXXXXX	Determined by HUD Homeless?	XXX
High School or Equivalent? XXX	At Risk for Homelessness?	XXX
High School Name/City, State XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX, XX	STEP FOUR (PARENTS) (Q58 - Q92)	
High School Code XXXXXXXXXXXXXXX	Marital Status XXXXXXXXXX	
First Bachelor's Degree by MM-DD-CCYY? XXX	Marital Status Date MM/DD/CCYY	
Grade Level in College XXXXXXXXXXXXXXX	Father's/Stepfather's SSN 999-99-9999	
Degree/Certificate XXXXXXXXXXXXXXX	Father's Last Name XXXXXXXXXXXXXXX	
Interested in Work-Study? XXXXXXXXXX	Father's First Initial X	
STEP TWO (STUDENT & SPOUSE) (Q32 - Q44)	Father's Date of Birth MM/DD/CCYY	
Tax Return Filed? XXXXXXXXXX	Mother's/Stepmother's SSN 999-99-9999	
Type of CCYY Tax Return Used XXXXXXXXXX	Mother's Last Name XXXXXXXXXXXXXXX	
Eligible to File 1040A/1040EZ? XXXXXXXXXX	Mother's First Initial X	
Adjusted Gross Income 999999	Mother's Date of Birth MM/DD/CCYY	
	E-mail Address XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
U.S. Income Tax Paid 99999	State of Legal Residence XX	
Exemptions Claimed 99	Legal Residents before MM-DD-CCYY? XXX	
Student's Income Earned From Work 999999	Legal Residence Date MM/DD/CCYY	
Spouse's Income Earned From Work 999999	Number of Family Members 99	
Cash, Savings, and Checking 999999	Number in College 99	
Net Worth of Investments 999999	Supplemental Security Income Benefits XXX	
Net Worth of Business/Farm 999999	Food Stamp Benefits XXX	
Student's Addl Financial Information 999999	Free/Reduced Price Lunch Benefits XXX	
Education Credits 99999	TANF Benefits XXX	
Child Support Paid 99999	WIC Benefits XXX	
Taxable Earnings Need-Based Empl 99999	Tax Return Filed? XXXXXXXXXX	
Grant & Scholarship Aid Reported 99999	Type of CCYY Tax Return Used XXXXXXXXXX	
Special Combat Pay/Combat Pay 99999	Eligible to File 1040A/1040EZ? XXXXXXXXXX	
Co-op Earnings 99999	Parent a Dislocated Worker? XXXXXXXXXX	
Student/Spouse Untaxed Income 99999	Adjusted Gross Income 999999	
Tax-Deferred Pension/Savings 99999	U.S. Income Tax Paid 99999	
IRA Deductions and Payments 99999	Exemptions Claimed 99	
Child Support Received 99999	Father's Income Earned From Work 99999	
Tax Exempt Interest Income 99999	Mother's Income Earned From Work 99999	
Untaxed IRA Distributions 99999	Cash, Savings, and Checking 999999	
Untaxed Portions of Pension 99999	Net Worth of Investments 999999	
	Net Worth of Business/Farm 999999	

\*=assumption h=highlight flag #=corrected this trans @=corrected previous trans  
Page 2 of 6

2011-2012 Institutional Student Information Record

Student ID	999-99-9999	99	EFC	9999	X
Last Name	XXXXXXXXXXXXXXXXXXXX				
STEP FOUR (PARENTS) CONT.			STEP SIX (Q101)		
Parents' Addl Financial Information	99999		School #1	999999	Housing #1 XXXXXXXXXXXXX
Education Credits	99999		School #2	999999	Housing #2 XXXXXXXXXXXXX
Child Support Paid	99999		School #3	999999	Housing #3 XXXXXXXXXXXXX
Taxable Earnings Need-Based Empl	99999		School #4	999999	Housing #4 XXXXXXXXXXXXX
Grant & Scholarship Aid Reported	99999		School #5	999999	Housing #5 XXXXXXXXXXXXX
Special Combat Pay/Combat Pay	99999		School #6	999999	Housing #6 XXXXXXXXXXXXX
Co-op Earnings	99999				
Parents' Untaxed Income			STEP SEVEN (Q102 - Q106)		
Tax-Deferred Pension/Savings	99999		Date Application Completed	MM/DD/CCYY	
IRA Deductions and Payments	99999		Signed By	XXXXXXXXXXXXXXXXXXXX	
Child Support Received	99999		Preparer's SSN	999-99-9999	
Tax Exempt Interest Income	99999		Preparer's EIN	XXXXXXXXXX	
Untaxed IRA Distributions	99999		Preparer's Signature	XXXXXX	
Untaxed Portions of Pension	99999				
Military or Clergy Allowances	99999		OFFICE INFORMATION		
Veterans Noneducation Benefits	99999		Primary EFC Type	9	
Other Untaxed Income	99999		Secondary EFC Type	9	
			Processed Date	MM/DD/CCYY	
STEP FIVE (STUDENT HH) (Q93 - Q100)			Transaction Data Source/Type:		
Number Family Members	99		XX		
Number in College	99		Source of Correction	XXXXXXXXXX	
Supplemental Security Income Benefits	XXX		Federal School Code Indicator	999999	
Food Stamp Benefits	XXX		Reject Override Codes:		
Free/Reduced Price Lunch Benefits	XXX		A: B: C: G: J: K: N: W:		
TANF Benefits	XXX		3: 12: 20:		
WIC Benefits	XXX		Assumption Override Codes:		
Student/Spouse a Dislocated Worker?	XXX		1: 2: 3: 4: 5: 6:		
FAA INFORMATION			CPS Pushed ISIR Flag XXX		
Date ISIR Received	MM/DD/CCYY		Rejects Met:	99,99,99,99,99,99,99	
Verification Flag	X		Verification Tracking Flag	X	
Professional Judgment	XXXXXX		Dependency Override	XXXXXXXXXX	
Transaction Receipt Date	MM/DD/CCYY		ETI	9	
Reprocessing Code	XX		Correction # Applied To	99	
Processed Record Type	X		Application Receipt Date	MM/DD/CCYY	
Pell Elig Flag X			Intermediate Values		
Primary EFC	9999	Secondary EFC 9999	TI	999999	PCA 999999
Mon 1	9 Mon 7	9 Mon 1	9 Mon 7	9	ATI 999999 AAI 999999
Mon 2	9 Mon 8	9 Mon 2	9 Mon 8	9	STX 999999 TSC 999999
Mon 3	9 Mon 10	9 Mon 3	9 Mon 10	9	EA 999999 TPC 999999
Mon 4	9 Mon 11	9 Mon 4	9 Mon 11	9	IPA 999999 PC 999999
Mon 5	9 Mon 12	9 Mon 5	9 Mon 12	9	AI 999999 STI 999999
Mon 6	9	Mon 6	9		CAI 999999 SATI 999999
					DNW 999999 SIC 999999
High School Flag	X		NW	999999	SDNW 999999
Student IRS Req Flag	XX		APA	999999	SCA 999999
Parent IRS Req Flag	XX				FTI 999999
Auto Zero EFC Flag	XXX	Rejected Status Change Flag	XXX	Duplicate SSN Flag	XXX
EFC Change Flag	XXXXXXXX	Verification Selection Flag	XXX	Address Only Correction	X
SNT Flag	XXX	Special Circumstance Flag	X	SAR C Change Flag	X
Match Flags: SSN 9 SSA DHS SS N NSLDS 9 VA DHS Sec. Conf. X Father SSN 9					
DHS Verification #9999999999999999 SS Registration Flag Mother SSN 9					
NSLDS Transaction Number 9 NSLDS Database Results Flag 9 DOD X					
Comments: 999,999,999,999,999,999					

\*=assumption h=highlight flag #=corrected this trans @=corrected previous trans

2011-2012 Institutional Student Information Record

Student ID                                  999-99-9999 XX 99                  EFC    9999 X  
Last Name    XXXXXXXXXXXXXXXXXXXX

READ, SIGN, AND DATE

If you are the student, by signing this application you certify that you (1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, (2) are not in default on a federal student loan or have made satisfactory arrangements to repay it, (3) do not owe money back on a federal student grant or have made satisfactory arrangements to repay it,(4) will notify your college if you default on a federal student loan, and (5) will not receive a Federal Pell Grant from more than one college for the same period of time.

If you are the parent or the student, by signing this application you agree, if asked, to provide information that will verify the accuracy of your completed form. This information may include U.S. or state income tax forms that you filed or are required to file. Also, you certify that you understand that the Secretary of Education has the authority to verify information reported on this application with the Internal Revenue Service and other federal agencies. If you sign any document related to the federal student aid programs electronically using a Personal Identification Number (PIN), you certify that you are the person identified by the PIN and have not disclosed that PIN to anyone else. If you purposely give false or misleading information, you may be fined \$20,000, sent to prison, or both.

Everyone whose information is given on this form should sign below. The student (and at least one parent, if parent information is given) MUST sign below.

Student \_\_\_\_\_ Date: \_\_\_\_\_

Parent \_\_\_\_\_ Date: \_\_\_\_\_

2011-2012 Institutional Student Information Record

XXXXXXXXXXXXX XXXXXXXXXXXXXXXXX  
 999-99-9999

CCYY-CCYY NSLDS FINANCIAL AID HISTORY

Processed: MM/DD/CCYY

This page contains your previous financial aid information, which is contained in the National Student Loan Data System (NSLDS). Your Financial Aid Administrator will use it to determine your eligibility.

\*\*\*\*\*  
 #Discharged #Fraud #Defaulted #Loan Sat. #Active Post Screening #TEACH  
 Loan Flag:X Loans:X Loans:X Repayment:X Bankruptcy:X Reason:99,99,99 Loan: X  
 #Overpayment: Contact:

ACG:

Pell: X XXXXXXXXXXXXXXXX  
 N.SMART: X 99999999  
 TEACH: X 99999999  
 Iraq and Afghanistan Service Grant: X 99999999  
 FSEOG: X 99999999  
 Perkins:

\*\*\*\*\*

Aggregate Amounts: Outstanding Pending Total:  
 #FFEL/Direct Loans: Prin. Bal.: Disb(s):  
 Subsidized Loans: \$999,999 \$999,999 \$999,999  
 Unsubsidized Loans: \$999,999 \$999,999 \$999,999  
 TEACH Loans: \$999,999 \$999,999  
 Combined Loans: \$999,999 \$999,999 \$999,999  
 Unallocated Consolidation Loans: \$999,999 \$999,999

#Perkins Loans:

Outstanding Principal Bal.: \$999,999 Current Year Loan Amount: \$999,999

TEACH Grants:

Undergrad/Post Bacc Disb Amount:\$999,999 Grad Disbursement Amount: \$999,999

\*\*\*\*\*

#Pell Payment Data:

Sch.Code: 99999999 Tran: 99 Sch.Amt:\$9,999 Award Amt:\$9999 Disb.Amt:\$999,999 AEI: X  
 % Sch Awd Used by Award Yr: 999.9999 As Of: MM/DD/CCYY Pell Verification Flag: X EFC:9999  
 Access NSLDS for additional Pell Data.

\*\*\*\*\*

#ACG Payment Data:

Sch.Code: 99999999 Tran: Sched. Award:\$9,999 Award Amt:\$9,999 Disb.Amt:\$999,999  
 % Elig. Used by Sched. Award:999.9999 Tot. % Elig. Used by Acad. Yr. Level:999.9999  
 Awd Yr:9999 As Of: MM/DD/CCYY Academic Yr. Level: 9 Elig: 99 HS Prog: XX9999 Sequence: 999  
 Access NSLDS for additional ACG Data.

\*\*\*\*\*

#National SMART Payment Data:

Sch.Code: 99999999 Tran: Sched. Award:\$999,999 Award Amt:\$ 9,999 Disb.Amt:\$ 999,999  
 % Elig. Used by Sched. Award:999.9999 Tot. % Elig. Used by Acad. Yr. Level:999.9999  
 Awd Yr:9999 As Of: MM/DD/YYYY Academic Yr. Level: 9 CIP: 99.9999 Sequence: 999  
 Access NSLDS for additional National SMART Data.

\*\*\*\*\*

#TEACH Payment Data:

Sch.Code: 99999999 Tran: 99 Sched. Award:\$9,999 Award Amt:\$9,999 Disb.Amt:\$ 9,999  
 Awd Yr:9999 As Of: MM/DD/CCYY Grade Level: 9 Loan Conv Flag: X Sequence: 999  
 Access NSLDS for additional TEACH Grant Data.

\*\*\*\*\*

Loan Detail:

Net Loan	Begin	End	GA	School	Grade	Contact
Amount	Date	Date	Code	Code	Level	Code/Type
	Additional	Loan	Capitalized	Date of	Amt of	
Unsub	Type	Interest	Last Disb	Last		

#FFEL Stafford Subsidized \$999,999 MM/DD/CCYY MM/DD/CCYY 999 99999999 XXX XXXXXXXX/999  
 XXXXXXXXXXXX XXXXXXXXXXXX XXX MM/DD/CCYY \$9,999

Status Code RP as of MM/DD/CCYY

Outstanding Bal. \$999,999 as of MM/DD/CCYY

2011-2012 Institutional Student Information Record

XXXXXXXXXXXXX XXXXXXXXXXXXXXXX  
 999-99-9999

CCYY-CCYY NSLDS FINANCIAL AID HISTORY Processed: MM/DD/CCYY

This page contains your previous financial aid information, which is contained in the National Student Loan Data System (NSLDS). Your Financial Aid Administrator will use it to determine your eligibility.

\*\*\*\*\*

Loan Detail:	Net Loan	Begin	End	GA	School	Grade	Contact
	Amount	Date	Date	Code	Code	Level	Code/Type
	Additional	Loan		Capitalized	Date of	Amt of	
	Unsub	Type		Interest	Last Disb	Last	
#FFEL Stafford Unsubsidized	\$999,999	MM/DD/CCYY	MM/DD/CCYY	999	99999999	XXX	XXXXXXXX/999
		XXXXXXXXXX	XXXXXX	XXX		MM/DD/CCYY	\$9,999

Status Code RP as of MM/DD/CCYY  
 Outstanding Bal. \$999,999 as of MM/DD/CCYY

FFEL Stafford Subsidized	\$999,999	MM/DD/CCYY	MM/DD/CCYY	999	99999999	XXX	XXXXXXXX/999
		XXXXXXXXXX					

Status Code DU as of MM/DD/CCYY  
 Outstanding Bal. \$999,999 as of MM/DD/CCYY

FFEL Stafford Subsidized	\$999,999	MM/DD/CCYY	MM/DD/CCYY	999	99999999	XXX	XXXXXXXX
--------------------------	-----------	------------	------------	-----	----------	-----	----------

Status Code DU as of MM/DD/CCYY 999  
 Outstanding Bal. \$999,999 as of MM/DD/CCYY

FFEL Stafford Subsidized	\$999,999	MM/DD/CCYY	MM/DD/CCYY	999	99999999	XXX	XXXXXXXX
--------------------------	-----------	------------	------------	-----	----------	-----	----------

Status Code RP as of MM/DD/CCYY 999  
 Outstanding Bal. \$999,999 as of MM/DD/CCYY

FFEL Stafford Subsidized	\$999,999	MM/DD/CCYY	MM/DD/CCYY	999	99999999	XXX	XXXXXXXX
--------------------------	-----------	------------	------------	-----	----------	-----	----------

Status Code ID as of MM/DD/CCYY 999  
 Outstanding Bal. \$999,999 as of MM/DD/CCYY

MPN/Loan Limit Information

Direct Loan Subsidized/Unsubsidized MPN:	XXXXXXXXXXXXXXXXXX
Direct Loan PLUS MPN:	XXXXXXXXXXXXXXXXXX
Direct Loan Grad PLUS MPN:	XXXXXXXXXXXXXXXXXX
Undergraduate Subsidized Loan Limit Flag:	XXXXXXXXXXXXXXXXXX
Undergraduate Combined Loan Limit Flag:	XXXXXXXXXXXXXXXXXX
Graduate Subsidized Loan Limit Flag:	XXXXXXXXXXXXXXXXXX
Graduate Combined Loan Limit Flag:	XXXXXXXXXXXXXXXXXX

# Appendix F – Change Page Tracking Logs

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## Overview

This Appendix is added and updated when change pages are issued to include all the tracking logs for each set of change pages as they are issued.

We will continue to show new text additions in the ISIR Guide change pages with bold italic text. Text deletions will be marked with strikethrough. Changes to page numbers in the Table of Contents will not be tracked.

The footer on each page of the section will change to reflect the month that the change was made. For example, if a change was made in Appendix A on page A-2, all pages in Appendix A will show the new month in the footer. Use the corresponding Tracking Log to see what was changed in that section during that period.

This Appendix contains the current and previous tracking logs for your reference.

## 2011-2012 ISIR Guide

### April 2011 Change Page Tracking Log

Pages Affected	Pages Inserted	Changes Made
<b>Table of Contents</b>		
	vi	Added Appendix F to the Table of Contents and updated the page numbers
<b>ISIR Guide</b>		
34	34	Updated the Comment Codes section to include the following sentence, “Comments 901 and 902 do not have text but the comment numbers will print with the other comment code numbers.”
<b>Appendix A</b>		
A-2 to A-7	A-2 to A-7	<p>Revised “<b>New for 2011-2012</b>” to include the following:</p> <p><b>Note:</b> To address an issue experienced by one or more proprietary software systems with blank field values for the asset questions, we have added two new comment codes to the ISIR. To help identify applicants who answered "No" to the asset threshold screening question and subsequently were allowed to skip the asset questions, the following comment numbers have been added:</p> <ul style="list-style-type: none"> <li>• Comment code 901 (with no text) prints on the ISIR if the parent of a dependent student was presented with the asset threshold screening questions and answered “No.”</li> <li>• Comment code 902 (with no text) prints on the ISIR if an independent student was presented with the asset threshold screening question and answered “No.”</li> </ul> <p>The new comment codes will print on the ISIR but no comment text is associated with them. Neither the comment number nor the comment text prints on the SAR.</p> <p>See the April 7, 2011 electronic announcement posted on the <a href="#">IFAP</a> Web site for additional information about this change.</p> <p><i>Reject codes shifted on pages A-2 through A-7 as a</i></p>

Pages Affected	Pages Inserted	Changes Made
		<i>result of the changes to the “New for 2011-2012” note.</i>
<b>Appendix F</b>		
	F1 to F3	Added Appendix F to the ISIR Guide to track changes



## 2011-2012 ISIR Guide

### August 2011 Change Page Tracking Log

Pages Affected	Pages Inserted	Changes Made
<b>Table of Contents</b>		
	vi	Added August Tracking Log to the to the Table of Contents
<b>Appendix A</b>		
A-3	A-3	<p>Deleted Reject P; CPS no longer edits the Social Security Number (SSN) as a result of changes in the way the Social Security Administration (SSA) assigns SSNs. Refer to the electronic announcements posted on <a href="#">June 23, 2011</a> and <a href="#">July 8, 2011</a> to the <a href="#">IFAP</a> Web site for more information about this change.</p> <p><b>Note:</b> This change will be effective after we implement changes to Federal Student Aid systems in late October 2011 to accommodate the new SSN assignment guidelines. Please monitor the IFAP Web site for a forthcoming communication about the system change.</p>
<b>Appendix B</b>		
B-1	B-1	Revised the last sentence in the first paragraph to make it clear that these tables are included in the <i>SAR Comment Codes and Text</i> guide
<b>Appendix C</b>		
C-13	C-13	For servicer code 700180, Student Loan Service Corp, we added "UT" to the state
C-15	C-15	<p>Added Guaranty Agency code 583; Direct Loan Servicing Center (ACS)</p> <p>Updated Guaranty Agency code 740; updated the name to "Oklahoma College Assistance Program" from "Oklahoma Guaranteed Student Loan Program"</p>
C-18 to C-19	C-18 to C-19	Added Guaranty Agency code 556 and holder code 000556 with each reference of Guaranty Agency 555. We are in the process of phasing out code 555 and replacing it with 556.

<b>Pages Affected</b>	<b>Pages Inserted</b>	<b>Changes Made</b>
<b>Appendix F</b>		
	F-4 to F-5	Added August 2011 Change Page Tracking Log to the Appendix