

**TPD Loan Holder Notification File Layout**  
**Attachment to May 2014 Electronic Announcement**

The “TPD Loan Holder Notification File (TPD LHN File)” is a comma separated values (\*.csv) file that will be used to communicate information to Federal Family Education Loan (FFEL) Program guaranty agencies, FFEL Program lenders or lender servicers, and Federal Perkins Loan (Perkins Loan) Program schools about individuals whose TPD discharge applications are received by the U.S. Department of Education (the Department) on or after July 1, 2013. Each time the Nelnet Total and Permanent Disability Servicer sends the notification file to a loan holder there may be information included for one borrower or for multiple borrowers. Overall, the notification file includes 15 data fields—one field for the date the file is transmitted (field 1), six fields for borrower matching criteria (fields 2 – 7), and eight fields for reason code and application status information (fields 8 – 15).

The first time the Nelnet Total and Permanent Disability Servicer includes a borrower’s information in the TPD LHN File, the servicer will populate the date field, the borrower matching criteria fields, the reason code field, and the applicable application status information fields. After the initial notification, each subsequent time the Nelnet Total and Permanent Disability Servicer includes the borrower’s information in the TPD LHN File, there will be a new date in the date field, no changes in the borrower matching criteria fields, and changes only in the reason code and application status information fields. Every time the Nelnet Total and Permanent Disability Servicer includes a borrower’s information in the TPD LHN File, there will be an entry in the Reason Code field (field 8). One of five reason codes will be populated in this field to inform the loan holder of actions that must be taken related to the borrower’s account.

If you need assistance with the TPD LHN File after file transmittal begins, contact the Nelnet Total and Permanent Disability Servicer as outlined on the [Total and Permanent Disability Discharge and Veterans Disability Discharge Contact Information page](#).

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<b>Field #</b>	<b>Field Name</b>	<b>Max Length</b>	<b>Type</b>	<b>Required Field</b>	<b>Value</b>	<b>Business Rule</b>
<b>1</b>	<b>Date Notified</b>	<b>8</b>	Numeric	Y	CCYYMMDD	Populated for all reason codes; date on which the Department transmits file to loan holder (field used for administrative purposes)
<b>2</b>	<b>SSN</b>	<b>9</b>	Numeric	Y		
<b>3</b>	<b>First Name</b>	<b>20</b>	Char	Y		
<b>4</b>	<b>Last Name</b>	<b>35</b>	Char	Y		
<b>5</b>	<b>DOB</b>	<b>8</b>	Numeric	Y	CCYYMMDD	
<b>6</b>	<b>GA Code</b>	<b>3</b>	Numeric	N		Populated except for Perkins Loans not held by the Department

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Field #	Field Name	Max Length	Type	Required Field	Value	Business Rule												
7	OPEID	8	Numeric	N		Populated for Perkins loan not held by the Department												
8	Reason Code	50	Char	Y	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Reason Code</u></th> <th style="text-align: left;"><u>Explanation</u></th> </tr> </thead> <tbody> <tr> <td>120SUSP</td> <td>120-day suspension period</td> </tr> <tr> <td>INDEFSUSP</td> <td>Indefinite suspension period (materially complete application received)</td> </tr> <tr> <td>APPAPPR</td> <td>Application approved; borrower receives discharge</td> </tr> <tr> <td>APPREJ</td> <td>Application denied or rejected; borrower will not receive discharge</td> </tr> <tr> <td>DISCRG</td> <td>Loan(s) for borrower discharged due to TPD</td> </tr> </tbody> </table>	<u>Reason Code</u>	<u>Explanation</u>	120SUSP	120-day suspension period	INDEFSUSP	Indefinite suspension period (materially complete application received)	APPAPPR	Application approved; borrower receives discharge	APPREJ	Application denied or rejected; borrower will not receive discharge	DISCRG	Loan(s) for borrower discharged due to TPD	<p>If APPREJ, Reject Reason field will be populated.  APPAPPR can be received after the AAPREJ has been received. (Occurs when a borrower requests a reevaluation within a 12-month period)</p> <p>DISCRG will be received with no corresponding date field since APPAPPR and DATE APPROVED is the effective date of discharge. Reason code DISCRG is for notification purposes only.</p>
<u>Reason Code</u>	<u>Explanation</u>																	
120SUSP	120-day suspension period																	
INDEFSUSP	Indefinite suspension period (materially complete application received)																	
APPAPPR	Application approved; borrower receives discharge																	
APPREJ	Application denied or rejected; borrower will not receive discharge																	
DISCRG	Loan(s) for borrower discharged due to TPD																	
9	Suspension Start Date	8	Numeric	N	CCYYMMDD	Populated if reason code is 120SUSP or INDEFSUSP; provides the date in which the borrower ceases to be responsible for payments												

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Field #	Field Name	Max Length	Type	Required Field	Value	Business Rule						
10	Suspension End Date	8	Numeric	N	CCYYMMDD	Populated if reason code is 120SUSP; provides the date in which the 120-day suspension ends and borrower is responsible for payments if INDEFSUSP is not received prior						
11	TPD Type	3	Char	N	<table border="0"> <tr> <td style="vertical-align: top;"><b><u>TPD Type</u></b></td> <td style="vertical-align: top;"><b><u>Explanation</u></b></td> </tr> <tr> <td>VET</td> <td>Populated if reason code is APPAPPR; Borrower is receiving a veteran's discharge; loan is not assigned to the Department.</td> </tr> <tr> <td>STD</td> <td>Populated if reason code is APPAPPR; borrower is receiving a "standard", non-veteran discharge; loan is assigned to the Department for post-discharge monitoring.</td> </tr> </table>	<b><u>TPD Type</u></b>	<b><u>Explanation</u></b>	VET	Populated if reason code is APPAPPR; Borrower is receiving a veteran's discharge; loan is not assigned to the Department.	STD	Populated if reason code is APPAPPR; borrower is receiving a "standard", non-veteran discharge; loan is assigned to the Department for post-discharge monitoring.	Populated if reason code is APPAPPR; instructs lender whether or not to perform assignment to the Department
<b><u>TPD Type</u></b>	<b><u>Explanation</u></b>											
VET	Populated if reason code is APPAPPR; Borrower is receiving a veteran's discharge; loan is not assigned to the Department.											
STD	Populated if reason code is APPAPPR; borrower is receiving a "standard", non-veteran discharge; loan is assigned to the Department for post-discharge monitoring.											
12	TPD Date	8	Numeric	N	CCYYMMDD	Populated if reason code is APPAPPR; date on which borrower became eligible for discharge, payments received after this date (on or after this date for VET discharge type) to be refunded by lender.						

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13	<b>Date Approved</b>	8	Numeric	N	CCYYMMDD	Populated if reason code is APPRAPPR; date on which ED approved the borrower's application; effective date of discharge
14	<b>Date Rejected</b>	8	Numeric	N	CCYYMMDD	Populated if reason code is APPREJ; date on which borrower's application was rejected.
15	<b>Reject Reason</b>	50	Char	N		Populated if reason code is APPREJ.  Sample reasons: <i>Incomplete/illegible TPD Application</i> <i>Applicant signature missing</i> <i>Applicant SSN invalid/illegible</i> <i>Applicant failed to return disb within 120 days</i> <i>Other, Borrower request recall</i> <i>Expired Application</i> <i>Recv app more than 90 days aft</i> <i>Physician sign</i> <i>Physician indicated applicant capable to work</i> <i>Invalid Physician License</i> <i>Invalid/illegible Physician Signature/Date</i>