

**Pell Grant Overpayments – System Reporting Requirements
Attachment to September 2016 Electronic Announcement**

In the table below, we provide a summary of the reporting requirements to the National Student Loan Data System (NSLDS), the Common Origination and Disbursement (COD) System, and G5 for Pell Grant overpayments. For additional information about Pell Grant Overpayments, refer to Volume 4, Chapter 3 of the 2016-2017 Federal Student Aid Handbook.

Pell Grant Overpayment Condition...	Report Unresolved Overpayment to NSLDS?	Adjustments to Pell Grant Data in COD System?	Return Pell Grant Funds to G5?
Responsibility of the school	NO. DO NOT report overpayments that are the school's responsibility.	YES. Within 15 days of determining the need to make an adjustment, adjust the Pell Grant award and disbursements to be equal to the amount the student is eligible to receive.	YES. Return the Pell Grant funds through G5 for the appropriate award year.
Responsibility of the student AND School collecting the overpayment in its entirety.	YES. All unresolved overpayments must be reported to NSLDS within 30 days of the date the overpayment is identified. EXCEPTION: A school is not required to report the overpayment if the overpayment is resolved and repaid by the student within the 30 days.	YES. Within 15 days of determining the need to make an adjustment, adjust the Pell Grant award and disbursements to reflect the amount of the Pell Grant originally disbursed minus the amount the student has repaid to the school.	YES. Return Pell Grant funds through G5 for the appropriate year.
Responsibility of the student AND School collected part of the overpayment and is referring the remaining overpayment amount to the U.S. Department of Education for collection.	YES. All unresolved overpayments must be reported to NSLDS within 30 days of the date the overpayment is identified, regardless of who is collecting on the overpayment.	YES (partial). Within 15 days of determining the need to make an adjustment, adjust the Pell Grant award and disbursements only by the amount the student has repaid to the school. DO NOT reduce the award and disbursements by any amount that has been referred to the Department for collection.	YES (partial). Return Pell Grant funds through G5 for the appropriate award year. The amount to be returned must be the amount the student has repaid to the school, and has been adjusted in COD System. DO NOT return funds for the amount that has been referred to the Department for collection.

Pell Grant Overpayment Condition...	Report Unresolved Overpayment to NSLDS?	Adjustments to Pell Grant Data in COD System?	Return Pell Grant Funds to G5?
Responsibility of the student AND School is referring the full overpayment amount to the U.S. Department of Education for collection.	YES. All unresolved overpayments must be reported to NSLDS within 30 days of the date the overpayment is identified, regardless of who is collecting on the overpayment.	NO. DO NOT adjust the Pell Grant award or disbursement amounts.	NO. DO NOT return funds to G5. The student will be returning the funds to the Department. The school and the student cannot return the same Pell Grant overpayment.