

**E-mail to State and Territorial Education Agency Officials
Attachment to TCLI 2015 Electronic Announcement**

Subject: Teacher Cancellation Low-Income (TCLI) Directory

Dear Teacher Cancellation Low-Income Directory Liaison:

This is a reminder that the U.S. Department of Education Teacher Cancellation Low-Income (TCLI) Directory system is available for you to upload your current 2015-2016 list of low-income schools and to update prior year listings as appropriate.

One of the eligibility requirements for teachers to receive loan cancellation or forgiveness under the Federal Perkins Loan (Perkins Loan) Program, the Federal Family Education Loan (FFEL) Program, and the William D. Ford Federal Direct Loan (Direct Loan) Program is that the teacher must teach at a school or educational service agency that serves low-income families and is listed in the TCLI Directory. In addition, teaching at a low-income school or educational service agency listed in the TCLI Directory is one of the requirements for satisfying the service obligation under the Teacher Education Assistance for College and Higher Education (TEACH) Grant Program. *It is imperative that a State or Territory update its list of low-income serving schools and educational service agencies so that Perkins Loan, FFEL, and Direct Loan borrowers and TEACH Grant recipients who teach in the state receive federal program benefits to which they may be entitled.*

If you have already successfully uploaded your current information, thank you for your assistance in this matter.

Note: The User Guide dated July 2015 is available as a menu option after you are logged in to the TCLI Web site at <https://www.tcli.ed.gov>.

If you have questions about using the TCLI Web site, contact the Campus-Based Call Center at 877/801-7168. You may also e-mail CBFOB@ed.gov. Representatives are available Monday through Friday from 8:00 A.M. until 8:00 P.M. (ET).

Sincerely,

Alanna Nelson
TCLI Liaison
Federal Student Aid