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FEDERAL STUDENT AID℠

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We will notify schools via a COD Web Message when a new edition has been posted

COD Processing Update

April 29, 2011

NEWS/UPDATES

- **Impact of Department of Defense and Full-Year Continuing Appropriations Act, 2011 on Pell Grant Program (04/28/11)**
  On April 27, 2011, the Department of Education (the Department) posted [Dear Colleague Letter P-11-02](#) on the Information for Financial Aid Professionals (IFAP) Web site. This letter provides schools with the following guidance:

  - Information about the 2011-2012 Federal Pell Grant (Pell Grant) Program Payment and Disbursement Schedules.
  - Information on changes made to the eligibility of students for second Scheduled Awards and on changes to the requirements for awarding a Pell Grant for a 2011 crossover payment period.
  - Reminder that 2010-2011 is the last award year for the Academic Competitiveness Grant (ACG) and National SMART Grant (SMART Grant) programs.

  For complete information, refer to [Dear Colleague Letter P-11-02](#).

  Federal Student Aid will provide operational guidance related to the Pell Grant changes in a future announcement that will be posted on the [IFAP Web site](#).

- **2010-2011 ACG Deobligation Due to No Corresponding Pell Grant Warning Message (04/27/11)**
  On April 26, 2011, Federal Student Aid began processing a message to schools that have reported 2010-2011 Academic Competitiveness Grant (ACG) actual disbursements for a student who does not have a 2010-2011 Federal Pell Grant (Pell Grant) actual disbursement recorded in the COD System. The message is a warning that these disbursements will be considered overawards and reduced to a zero dollar amount ($0.00), even if the disbursements were previously accepted in the COD System. The reduction of the affected disbursements is scheduled to occur on May 4, 2011.

  Federal Student Aid sent the April 26, 2011 warning message to schools' Student Aid Internet Gateway (SAIG) mailboxes in the message class AGTX11OP. Additionally, Federal Student Aid sent a file of student records reported to the COD System that do not have a corresponding 2010-2011 Pell Grant actual disbursement in the Reconciliation Report message class AGRC11OP. Schools that receive the warning message should review the accompanying Reconciliation Report and, if applicable, report 2010-2011 Pell Grant disbursements for affected students before May 4, 2011.

  Note Regarding Exception Process for No Corresponding 2010-2011 Pell Grant Due to R2T4 Calculation:

  Some of the student records included in the Reconciliation Report may be for students who do not have a corresponding Pell Grant for the 2010-2011 Award Year due to the documented full repayment of the Pell Grant as a result of a Return of Title IV Funds (R2T4) calculation. A school can inform Federal Student Aid of the student records to which this exception applies by calling the COD School Relations Center by April 29, 2011. A customer service representative will collect the following information from the school via the phone:

- School's Name

- School's Pell ID and G5 Award Number

- Student's First and Last Names

- Student's Social Security Number (SSN)

- Student's Grade Level

- ACG Award ID

- ACG Award Amount

- ACG Award Year-to-Date Disbursement Amount

Upon notification that an R2T4 exception applies, Federal Student Aid will exclude the applicable student records from the reduction scheduled for May 4, 2011.

For complete information, refer to [the Electronic Announcement that will be posted on the IFAP Web site](#). If you have questions about the warning message or need to report an R2T4 exception (by April 29, 2011 as explained above) contact the COD School Relations Center.

- **Enhanced Direct Loan Servicing Center (ACS) Reporting to NSLDS Update (04/25/11)**
  In [a March 22, 2011 Electronic Announcement on the Information for Financial Aid Professionals (IFAP) Web site,](#) Federal Student Aid informed the community that enhanced Direct Loan Servicing Center (ACS) National Student Loan Data System reporting for William D. Ford Federal Direct Loan (Direct Loan) Program loans serviced by the Direct Loan Servicing Center (ACS) has begun and is in process. As the initial wave of enhanced reporting is completed, schools and borrowers may notice that updates to existing Direct Loans and initial entry of new Direct Loans assigned to this servicer take longer than usual to appear in the NSLDS.

  Federal Student Aid regrets any inconvenience this temporary NSLDS reporting delay may cause schools and borrowers. It is diligently working to bring enhanced Direct Loan Servicing Center (ACS) NSLDS reporting current as expeditiously as possible and will provide status updates, as needed, through subsequent announcements on the [IFAP Web site](#).

  For complete information about enhanced Direct Loan Servicing Center (ACS) NSLDS reporting, refer to [the April 22, 2011 Electronic Announcement](#) posted on the IFAP Web site.

- **Direct Loan Processing Information – Direct Loan Overview (04/22/11)**
  An [Electronic Announcement](#) was released to schools from the COD School Relations Center on April 21, 2011 and is posted on the Information for Financial Aid Professionals (IFAP) Web site. This is the first in a series of announcements providing processing information for schools participating in the William D. Ford Federal Direct Loan (Direct Loan) Program.

  If you would like to be added to or removed from the Direct Loan Electronic Announcement distribution list, please submit an e-mail to CODSupport@acs-inc.com with the subject line of "DL Electronic Announcement Distribution".

CURRENT ISSUES

DIRECT LOANS

There are no Direct Loan specific issues to report at this time.

GRANTS

There are no Grant specific issues to report at this time.

REMINDERS

COD System Maintenance Planned For April 29-30, 2011 (04/21/11)

Federal Student Aid is planning to execute a COD System maintenance activity on April 29-30, 2011. Users will not be able to submit or retrieve data via the [COD Web site](#) between 10:00 P.M. (ET) on Friday, April 29, 2011 through 6:00 A.M. (ET) on Saturday, April 30, 2011.

We apologize for any inconvenience this outage may cause and appreciate your understanding and patience while we complete this important activity.

COD Computer-Based Training (04/29/11)

Federal Student Aid takes this opportunity to remind the community of the availability of the COD Computer-Based Training (CBT). The COD CBT includes enhancements that have been made to the COD System, the [COD Web site](#), and associated Web sites and software products through June 26, 2010.

The COD CBT consists of component simulations and CBTs. Each COD CBT component is explained below. The electronic files associated with each component, as well as information about downloading and navigating the COD CBT, are available on the Information for Financial Aid Professionals (IFAP) Web site. Under the "Tools for Schools" section on the home page, click on [COD Computer-Based Training](#).

If you have questions or comments about the COD CBT, contact the COD School Relations Center at 800/474-7268 for Grants or 800/848-0978 for Direct Loans. You may also e-mail CODSupport@acs-inc.com. If you e-

mail your question or comment, please include "COD CBT Question/Comment" in the subject line.

Sending Addresses for U.S. Territories and Foreign Countries on the Common Record or the COD Web site (04/29/11)

When submitting student or borrower addresses or address changes to the Common Origination and Disbursement (COD) System, it is important that the correct tags are used, particularly when the student or borrower address is located in a U.S. Territory or Foreign Country. If these addresses are not submitted correctly, important correspondence from the COD System and the federal loan servicers is delayed or not received.

- When a student or borrower address is located in a U.S. Territory it is considered a domestic address. Do not submit a Country Code.
- When a student or borrower address is located in a Foreign Country, it is treated as a foreign address.

See below for the correct procedures for submitting U.S. Territories and Foreign Country addresses via the Common Record batch submission or COD Web site.

Submitting Addresses for U.S. Territories and Foreign Countries via the Common Record

When creating or updating a person record via the Common Record batch submission, a school should send the address block with the following tags:

Schema Version	*Included* Tags for Domestic Address, including U.S. Territories	*Excluded* Tags for Domestic Address, including U.S. Territories	Included Tags for Foreign Addresses

3.0c or 3.0d	<AddressLine> <City> <StateProvinceCode> <PostalCode>	<StateProvince> <CountryCode>	<AddressLine> <City> <StateProvince> (Optional) <PostalCode> (Optional) <CountryCode>

Submitting Addresses for U.S. Territories and Foreign Countries via the COD Web site

When creating or updating a person record on the COD Web site, a school should select the U.S. Territory from the dropdown box in the State/Province field. A school should select the Country field as "Blank".

A complete list of State Codes (including U.S. Territories), Jurisdictions, and Country Codes are provided in Volume VI, Section 4 of the 2010-2011 COD Technical Reference. If you have questions about this information, contact the COD School Relations Center.