ESTIMATOR E-MAIL NOTIFICATION TEXT – DEPENDENT STUDENT

Subject: Important – Updates Needed for Your FAFSA

Dear [Applicant],

When you completed your 2013-2014 Free Application for Federal Student Aid (FAFSA), you indicated that you were going to file your taxes and were providing estimated 2012 tax information. If you have now completed and filed your 2012 tax returns, it is time for you to update your FAFSA.

You can update your FAFSA at www.fafsa.gov. You should change your answer on the FAFSA (question 32) to reflect you “already completed” your tax return. Once you have made this change, you will need to update the information you initially reported on the FAFSA to reflect the actual information from the 2012 tax return you filed.

The tax-related questions you should review on your FAFSA include adjusted gross income, income tax paid, number of exemptions, and income earned from work. You should also ensure that your FAFSA correctly identifies the type of tax return that was filed (IRS 1040, 1040A, 1040EZ, foreign tax return, etc.) and that you have entered the correct amounts for Additional Financial Information (questions 43a-f) and Other Untaxed Income (questions 44a-j).

It is important that you make the necessary changes to the tax information so your FAFSA includes the same information that was included on your tax return. However, when making corrections based on your completed federal tax returns, do not update other information that was correct at the time you filed your FAFSA. For example, do not change your answer for household size (question 72) or for number in college (question 73); unless your answer was incorrect as of the date your FAFSA was originally signed.

Keep in mind that if estimated tax information was provided on your FAFSA for your parent, that information should also be updated to reflect the actual information from the 2012 tax return your parents filed. If you or your parents have not completed your 2012 federal tax returns at this time, you must be sure to update your FAFSA information once the returns are completed. Your ability to receive federal student aid can be impacted if you do not make the necessary updates or corrections.

Thank you for your attention to this important matter. If you have additional questions, online help is available. Visit www.fafsa.gov and click the “Help” feature on the FAFSA home page for information on the FAFSA process.

U.S. Department of Education

Federal Student Aid

ESTIMATOR E-MAIL NOTIFICATION TEXT – PARENT OF DEPENDENT STUDENT

Subject: Important – Updates Needed for Your Child’s FAFSA

Dear Parent of [Applicant],

Recently your information was provided in the parental section of your child’s 2013-2014 Free Application for Federal Student Aid (FAFSA). The information you provided indicated you were going to file your taxes and were providing estimated 2012 tax information. If you have now completed and filed your 2012 tax returns, it is time for you to update your child’s FAFSA.

Updated information can be provided once your child accesses his or her FAFSA at www.fafsa.gov. You should change your answer on the FAFSA (question 79) to reflect you “already completed” your tax return. Once you have made this change, you will need to update the information you initially reported on the FAFSA to reflect the actual information from the 2012 tax return you filed.

The tax-related questions you should review on your child’s FAFSA include adjusted gross income, income tax paid, number of exemptions, and income earned from work. You should also ensure your child’s FAFSA correctly identifies the type of tax return that was filed (IRS 1040, 1040A, 1040EZ, foreign tax return, etc.) and that you entered the correct amounts for Additional Financial Information (questions 91a-f) and Other Untaxed Income (questions 92a-i).

It is important that you make the necessary changes to the tax information so that your child’s FAFSA includes the same information that was included on your tax return. However, when making corrections based on your completed federal tax returns, do not update other information that was correct at the time your child filed the FAFSA. For example, do not change the answer for household size (question 72) or for number in college (question 73); unless the answer was incorrect as of the date the FAFSA was originally signed.

Keep in mind that if the FAFSA contains estimated tax information for your child, that information should also be updated to reflect the actual information from the 2012 tax return your child filed. If you or your child has not completed your 2012 federal tax returns at this time, you must be sure to update your FAFSA information once the returns are completed. Your child’s ability to receive federal student aid can be impacted if you do not make the necessary updates or corrections.

Thank you for your attention to this important matter. If you have additional questions, online help is available. Visit www.fafsa.gov and click the “Help” feature on the FAFSA home page for information on the FAFSA process.

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 ESTIMATOR E-MAIL NOTIFICATION TEXT – INDEPENDENT STUDENT

Subject: Important – Updates Needed for Your FAFSA

Dear [Applicant],

When you completed your 2013-2014 Free Application for Federal Student Aid (FAFSA), you indicated you were going to file your taxes and were providing estimated 2012 tax information. If you have now completed and filed your 2012 tax returns, it is time for you to update your FAFSA.

You can update your FAFSA at www.fafsa.gov. You should change your answer on the FAFSA (question 32) to reflect you “already completed” your tax return. Once you have made this change, you will need to update the information you initially reported on the FAFSA to reflect the actual information from the 2012 tax return you filed.

The tax-related questions you should review on your FAFSA include adjusted gross income, income tax paid, number of exemptions, and income earned from work. You should also ensure that your FAFSA correctly identifies the type of tax return that was filed (IRS 1040, 1040A, 1040EZ, foreign tax return, etc.) and that you entered the correct amounts for Additional Financial Information (questions 43a-f) and Other Untaxed Income (questions 44a-j).

It is important that you make the necessary changes to the tax information so your FAFSA includes the same information that was included on your tax return. However, when making corrections based on your completed federal tax returns, do not update other information that was correct at the time you filed your FAFSA. For example, do not change your answer for household size (question 93) or for number in college (question 94); unless your answer was incorrect as of the date your FAFSA was originally signed.

Your ability to receive federal student aid can be impacted if you do not make the necessary updates or corrections.

Thank you for your attention to this important matter. If you have additional questions, online help is available. Visit www.fafsa.gov and click the “Help” feature on the FAFSA home page for information on the FAFSA process.

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