

Default Date in FFEL Assignments to the Conditional Disability Discharge (CDD) Unit

When you prepare an assignment file to assign a loan to the Department's CDD unit, you **should not** provide a date in the “**Date of Default**” field, **Tape Positions 427-434, if the loan you are assigning *is not* in default**. Instead, if the loan you are assigning is not in default, you **should zero fill this field**.

If the loan you are assigning is in default, you need to complete this field as specified in the GUARANTY AGENCY ASSIGNMENT FORMAT document, which can be found at: <http://www.fsacollections.ed.gov/contractors/ga/assignments/dnew001e10.PDF>

Completing the Date of Default box of the Assignment Form

When you prepare an Assignment Form to assign a loan to the Department's CDD unit manually, you should **not** provide a date in the Date of Default, Box 56, of the Assignment Form if the loan you are assigning *is not* in default. Instead, if the loan you are assigning is not in default, you should leave this box blank.

If the loan you are assigning *is* in default, you need to complete this box as specified in the GUARANTY AGENCY ASSIGNMENT FORMAT document.

Correcting Default Date Data

If you previously provided a default date for a non-defaulted loan, because you thought that you were required to complete the Date of Default field, we need you to let us know. Unfortunately, we are unable to distinguish non-defaulted loans from defaulted loans when you submit a non-defaulted loan with a default date. This means that you need to tell us which non-defaulted loan(s) you have submitted with a default date, so that we can remove the default date.

It is very important that you assist us in removing the default date where necessary, because the presence of a default date indicates to us that a loan is in default. This means that a non-defaulted loan mistakenly submitted with a default date will be incorrectly assigned to our Collections unit for default servicing, if it is determined that the borrower is not eligible for a Total and Permanent Disability discharge.

Please contact Lynn Force at (315) 731-2761 to correct default date data.