

**INSTITUTIONAL APPLICATION AND AGREEMENT FOR PARTICIPATION**  
**THE WORK-COLLEGES PROGRAM**  
**AWARD YEAR: JULY 1, 2001 THROUGH JUNE 30, 2002**

Institution Name\_\_\_\_\_

Street Address\_\_\_\_\_

City\_\_\_\_\_State\_\_\_\_\_ZipCode\_\_\_\_\_

Serial No.\_\_\_\_\_

Authorized Official  
(Please Print)\_\_\_\_\_

Title\_\_\_\_\_

Telephone No. (    )\_\_\_\_\_ Extension\_\_\_\_\_

E-Mail Address\_\_\_\_\_

The undersigned authorized official hereby assures the Secretary of the U.S. Department of Education (the Secretary) that the institution will comply with all provisions of Part C, Section 445, of Title IV of the Higher Education Act of 1965, as amended (HEA), and effective program regulations, and makes the following assurances:

- ◆ The institution is a public or private non-profit institution with a commitment to community service
- ◆ The institution has operated a comprehensive work-learning program for at least two years
- ◆ The institution requires all resident students who reside on campus to participate in a comprehensive work-learning program and the provision of services as an integral part of the institution's educational program and philosophy
- ◆ The institution provides students participating in the comprehensive work-learning program with the opportunity to contribute to their education and to the welfare of the community as a whole

- ◆ The institution understands that in addition to any separately allocated funds, the institution may transfer allocated 2001-2002 Federal Work-Study Program and Federal Perkins Loan (FCC only) Program funds to the Work-Colleges Program to provide flexibility in strengthening the self-help-through-work element in financial aid packaging for eligible students
- ◆ The institution will match Federal Funds used for the Work-Colleges Program on a dollar-for-dollar basis from non-Federal sources
- ◆ The institution understands that available Federal Funds may be used:
  - (A) To support the educational costs of qualified students through self-help payments or credits provided under the work-learning program of the institution within the limits of Part F of Title IV of the HEA;
  - (B) To promote the work-learning-service experience as a tool of Postsecondary education, financial self-help, and community service-learning opportunities;
  - (C) To carry out activities described in Section 443 or 445 of the HEA; and
  - (D) For the administration, development, and assessment of comprehensive Work-learning programs, including—
    - (i) Community-based work-learning alternatives that expand opportunities for community service and career-related work; and
    - (ii) Alternatives that develop sound citizenship, encourage student persistence, and make optimum use of assistance under Part F of Title IV of the HEA in education and student development

Request for Funds:

I am requesting a separate allocation of \$\_\_\_\_\_ for an anticipated \_\_\_\_\_students for the Work-Colleges Program for the 2001-2002 Award Year. (Do not include any amount you anticipate transferring from your 2001-2002 FWS or Federal Perkins Loan allocations.)

This Agreement may be terminated either by the Institution or by the Secretary under the applicable regulations governing this program. The Secretary will establish the termination date.

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Signature of Authorized Official of the Institution

Date\_\_\_\_\_

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U.S. Department of Education Authorizing Official

Date\_\_\_\_\_