



July 2007

CB-07-12

Subject: FISAP Form/Instructions

Summary: This letter provides information about the final OMB-approved Fiscal Operations Report for 2006-2007 and the Application to Participate for 2008-2009 (FISAP) for the Federal Perkins Loan (Perkins Loan), Federal Supplemental Educational Opportunity Grant (FSEOG), and Federal Work-Study (FWS) programs.

Dear Colleague:

The Fiscal Operations Report for 2006-2007 and the Application to Participate for 2008-2009 (FISAP) has been approved by the Office of Management and Budget (OMB). This FISAP will be available on the eCampus-Based (eCB) Web site at <http://cbfisap.ed.gov> in late July 2007.

Changes were made and new data fields have been added to this FISAP. Please see [Dear Colleague Letter CB-07-06](#), which was posted on the Information for Financial Aid Professionals Web site on April 24, 2007.

As announced in the "Notice of the 2007-2008 Award Year Deadline Dates for the Campus-Based Programs," published in the Federal Register on March 30, 2007 (72 FR 15124), the date by which your school must submit this FISAP is ***Monday, October 1, 2007***.

The questions and answers that follow will assist your school in completing this FISAP. Additionally, your school may use the attached final approved FISAP form, instructions, and desk reference to assist in completing its FISAP submission.

QUESTIONS AND ANSWERS

Q1: How do we submit our FISAP that is due by October 1, 2007?

A1: All schools that wish to request funding under the campus-based programs for the 2008-2009 Award Year, and all schools that had campus-based expenditures for the 2006-2007 Award Year, are required to electronically submit a FISAP via the [eCB Web site](#). The [eCB Web site](#) allows a school to complete and submit its FISAP online, receive real-time validation edits, and access prior-year data to assist in completing the FISAP.

830 First St. N.E., Washington, DC 20202
www.FederalStudentAid.ed.gov
1-800-4-FED-AID

Q2: How do we access the FISAP on the [eCB Web site](#)?

A2: To access the FISAP, log in to the [eCB Web site](#), and then select the “FISAP” link on the top navigation bar. From that point, follow the instructions for completing the six sections of the FISAP.

Q3: By what time on October 1, 2007 is our FISAP due?

A3: The deadline for electronic submission of the FISAP is 11:59 P.M. (ET) on October 1, 2007. Transmissions must be completed and accepted by 12:00 midnight.

For additional information about this FISAP, contact the Campus-Based Call Center at 877/801-7168. Customer service representatives are available Monday through Friday from 8:00 A.M. until 8:00 P.M. (ET). You may also e-mail CBFOB@ed.gov.

Sincerely,



Sherlene McIntosh, Director
Campus-Based Systems and Operations Division
Federal Student Aid

Attachments/Enclosures:

2008-2009 FISAP
2008-2009 Instructions for the FISAP
FISAP on the Web Reference 2008-2009