



BULLETIN

September 2005

DLB-05-16

Subject: Prior Award Year Questions Move to the Direct Loan Operations Team

Dear Partner:

FSA has moved the handling of prior Direct Loan award year questions from the COD School Relations Center to the Direct Loan Operations Team. In this case, prior award years include 2001-2002 and all earlier award years. Please review the information below; at a minimum, we recommend that you update your school's procedures to reflect this new information.

Who do we contact for prior award year (2001-2002 and earlier) assistance?

Effectively immediately, your school should contact the Direct Loan Operations Team for prior award year assistance. Your school can contact the Direct Loan Operations Team via phone by calling Isiah Dupree (202-377-3137) or Sharon Smith (202-377-3147) or via e-mail to dlops@ed.gov.

What prior award year questions will the Direct Loan Operations Team handle?

The Direct Loan Operations Team will handle the following:

- General prior award year questions;
- Requests for prior award year adjustments; and
- Requests for prior award year reports or letters.

What if we have to make a refund of cash for a prior award year (2002-2002 and earlier)?

DLB-04-06 (<http://www.ifap.ed.gov/dlbulletins/DLB0406.html>) informs schools of the process for making a refund of cash (i.e., returning unused funds) to the Department. This guidance is applicable for all award years, including 2001-2002 and earlier.

If you have any questions about this bulletin, please let us know. Thank you for your ongoing partnership in the Direct Loan Program.

Sincerely,

Bill Leith
General Manager, Program Operations Channel