



# SPRING CONFERENCE

Kansas City, Missouri

*2003*

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## Session 26

# ***EDExpress Pell Update: What's New in EDExpress 9.1 Pell for 2003–2004***

# Introduction

- Who is this session for?
  - Intermediate to Advanced EDEExpress Pell module users
- Goal: provide you with updated Pell information so you can plan for the upcoming cycle

# Agenda

- Highlight 2003–2004 changes to the EDEExpress Pell module
- Share EDEExpress Pell processing tips
- Evaluations
- Questions

# COD Participation

- Starting in 2003–2004 EDEExpress will be a full participant in COD
- EDEExpress can no longer be used for exception processing (i.e., importing acknowledgements only to determine record status)
- Data must be exported before it can be imported

# COD Participation

- If you use EDEExpress in 2003-2004, you will communicate with COD as a full participant
- You must register with COD to indicate your school will be a full participant
- You can sign up to be a full participant with COD Customer Service in the PC Lab

# New Terminology

## OLD TERM

Batch ID

Acknowledgement

## NEW TERM

Document ID

Response

# Global Changes

- Batch ID has been replaced by Document ID on the screens and the reports for Common Records
- New option allow the user to use either current or original SSN for any student
- Link to FAA Access to CPS Online has been added to the view menu.



# Global Changes

- Users can now print to a file within a student's record
- New Student Summary report—A summary of ISIR, Packaging, Direct Loan and Pell information on the same report
- Users can now e-mail User-Defined Letters to the student directly from EDExpress

# Setup

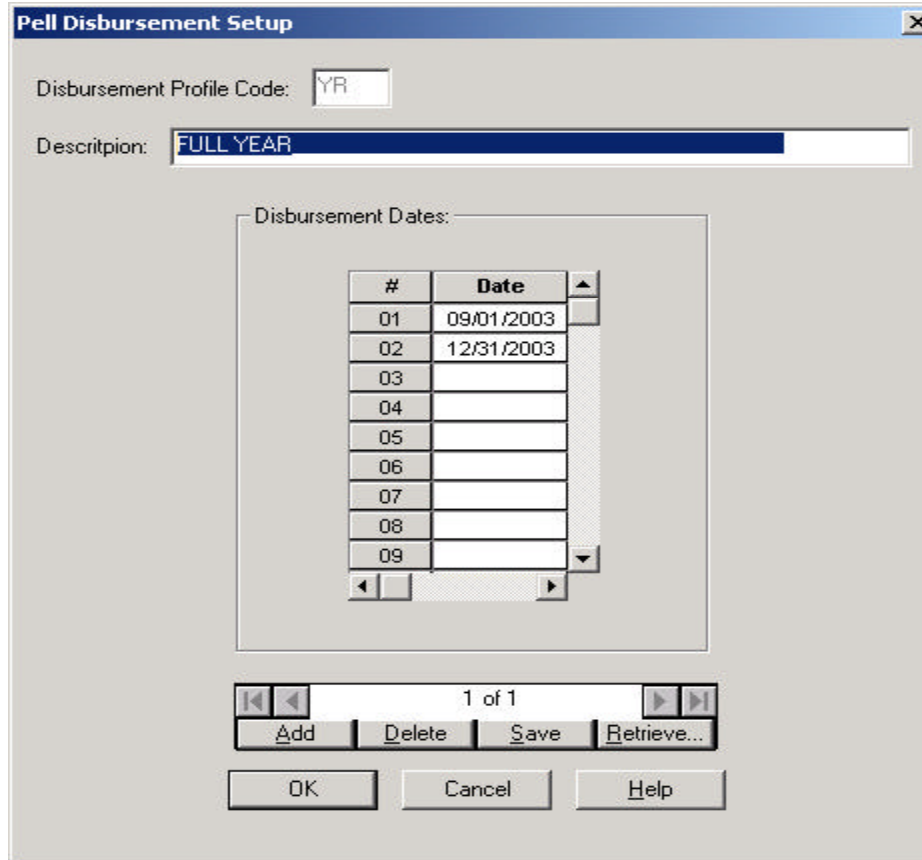
- School Setup
  - Added Reporting and Attended Entity IDs
  - There are now six Funding Methods which replace the Institutional Disbursement option:
    - Advance Pay
    - Pushed Cash
    - Just in Time (JIT)
    - Cash Monitoring 1
    - Cash Monitoring 2
    - Reimbursement

# Setup

- Two new Setup options
  - Pell System Setup: enables user to set up Source Entity ID and to indicate a Third-Party Servicer
  - Disbursement Setup: Enables user to set up multiple profile codes and associate up to 20 disbursement dates with each code.

# Setup – Disb Profile

- An example of the screen:



The screenshot shows a window titled "Pell Disbursement Setup". It contains the following fields and controls:

- Disbursement Profile Code:** A text box containing "YR".
- Description:** A text box containing "FULL YEAR".
- Disbursement Dates:** A table with 9 rows and 2 columns: # and Date.

#	Date
01	09/01/2003
02	12/31/2003
03	
04	
05	
06	
07	
08	
09	

Below the table is a navigation bar with "1 of 1" and buttons for "Add", "Delete", "Save", and "Retrieve...". At the bottom are "OK", "Cancel", and "Help" buttons.

## Pell Tab

- Verification Status: Added “S” for Selected, Not Verified
- Removed Disbursement dates from origination and added them to Disbursement Profile Code
- The Calculate Award Amount enables users to add a Disbursement Profile Code and create disbursements if the record passes all of the edits
- View Processed Edits will now only display the edit codes and not the message text

# Disbursement Tab

- Disbursement Sequence Number has been added. Sequence number is set by EDExpress.
- Example

Disb #	Seq #	Amount	YTD Total
1	01	500	500
1	02	300	300
2	01	500	800

# Disbursement Tab

- Disbursement Release Indicator has been added
  - If this field is left blank (False), the disbursement is treated as an edit-only disbursement at COD
  - If the field is checked (True), the disbursement is treated as an actual disbursement

# Disbursement Screen

2003 - 2004 EDEExpress for Windows - [(001488578D'200400100200) MICHAEL D'ARCY-CALDERON]

File Record View Help

Pell Grant

Add Disbursements

Disbursement Number:

Disbursement			Amount		Pay Period	Disbursement			
#	Seq.	Date	Submitted	Accepted	Start Date	Status	Rel. Ind.	Cross Reference	Document ID
01	1	09/01/2003	\$ 975.00			R	<input type="checkbox"/>		
02	1	12/31/2003	\$ 975.00			R	<input type="checkbox"/>		

Additional Information

Trans #: 01      Total Disbursed Amount: \$ 1950.00  
 EFC: 2068      Pell Processor YTD Total: \$ 0.00  
 Attended Campus ID: 001002      Award Amount: \$ 1950

Record  
1 of 1

Demo FAFSA SAR/ISIR Ver. Wks ISIR Rvw Docs Notes User Data Loans Disburse Awards Pell Grant

For Help, press F1. C:\PROGRAM FILES\EDSUITE\EXPRESS FOR WINDOWS 2003-2004\expres34.mdb NUM

Start 2003 - 2004 EDEPres... Marya Pell v9.1 screens.d... 3:13 PM



# Disbursement Tab

- Limits on checking the Disbursement Release Indicator for actual disbursements:
  - 30 (Advance Pay),
  - 7 (JIT, Pushed Cash, CM 1)
  - 0 (CM2, Reimbursement) days in the future
- View Processed Edits will now only display the edit codes (not the message text)

# Multiple Entry

- The following fields have been added:
  - Disbursement Profile Code
  - Disbursement Number
  - Set Disbursement Release Indicator to True
- Selected fields can now be corrected to blank through multiple entry

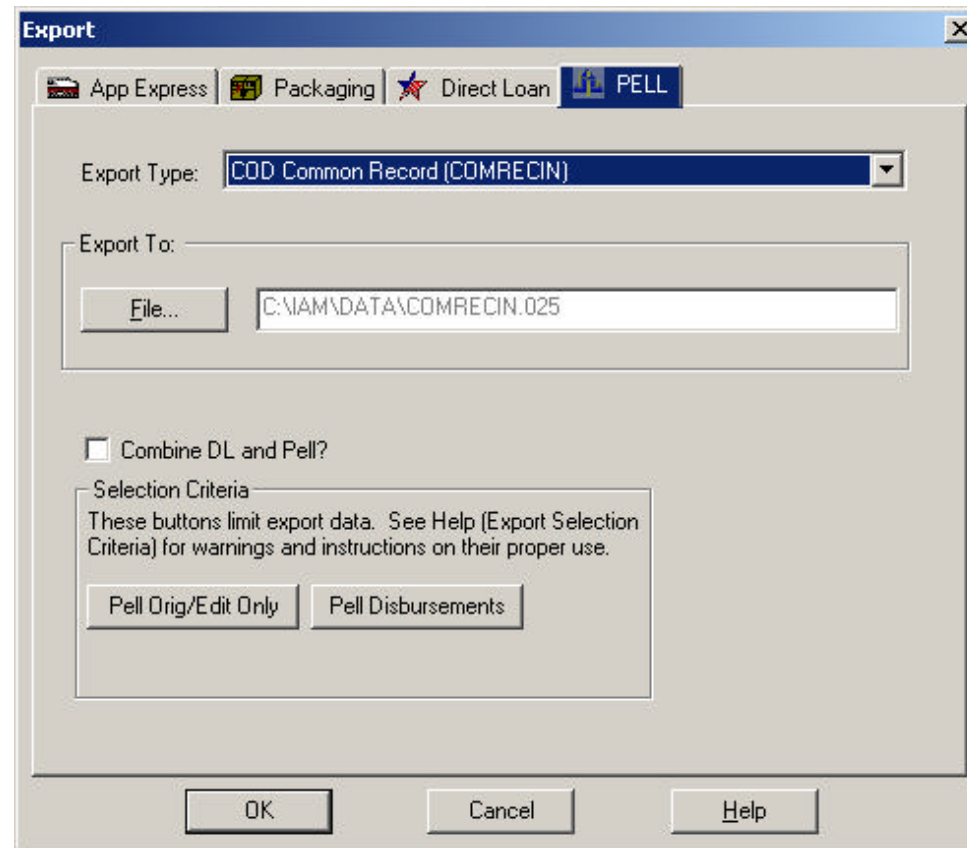
# Exports

- Origination and Disbursement data exports have been removed
- New Common Record export. The Common Record combines all edit only and disbursement data set “R” (Ready to Send). User can export Pell, Direct Loan, or both. This file is in XML format and sent to COD.

# Exports

- Document ID has the following format:
  - CCYY-MM-DDTHH:mm:ss.ff999999999
  - CCYY-MM-DD (Century, Year, Month, Date)
  - T (Constant “T”)
  - HH:mm:ss.ff (Hours, minutes, seconds, thousandths)
  - 999999999 (Source Entity ID from Setup)

# Export Screen



The image shows a Windows-style dialog box titled "Export". At the top, there are four tabs: "App Express", "Packaging", "Direct Loan", and "PELL". The "PELL" tab is currently selected. Below the tabs, there is a section for "Export Type:" with a dropdown menu showing "COD Common Record (COMRECIN)". Below this is a section for "Export To:" which includes a "File..." button and a text field containing the path "C:\IAM\DATA\COMRECIN.025". Further down, there is a checkbox labeled "Combine DL and Pell?". Below the checkbox is a section titled "Selection Criteria" with the text "These buttons limit export data. See Help (Export Selection Criteria) for warnings and instructions on their proper use." and two buttons: "Pell Orig/Edit Only" and "Pell Disbursements". At the bottom of the dialog box are three buttons: "OK", "Cancel", and "Help".

Export

App Express Packaging Direct Loan PELL

Export Type: COD Common Record (COMRECIN)

Export To:

File... C:\IAM\DATA\COMRECIN.025

☐ Combine DL and Pell?

Selection Criteria  
These buttons limit export data. See Help (Export Selection Criteria) for warnings and instructions on their proper use.

Pell Orig/Edit Only Pell Disbursements

OK Cancel Help

# Exports

- An Edit Only record can be only origination information, or contain disbursement data with DRI = False.
- Disbursement data can be sent with the origination information
- The user can export specific Edit Only data or Disbursement data by using selection criteria
- Data Request and External export are still in the ASCII file format

# Imports - COD

- Removed Origination Acknowledgement and Disbursement Acknowledgement, and replaced them with COD Common Record Responses
- Responses will now be in the Common Record, which is in XML format

# Imports - COD

- Response Records include:
  - RS: response to file sent to COD
  - ND: system generated negative disbursement
- Added Pell Pending Disbursement Report and Pell Funded Disbursement Report.



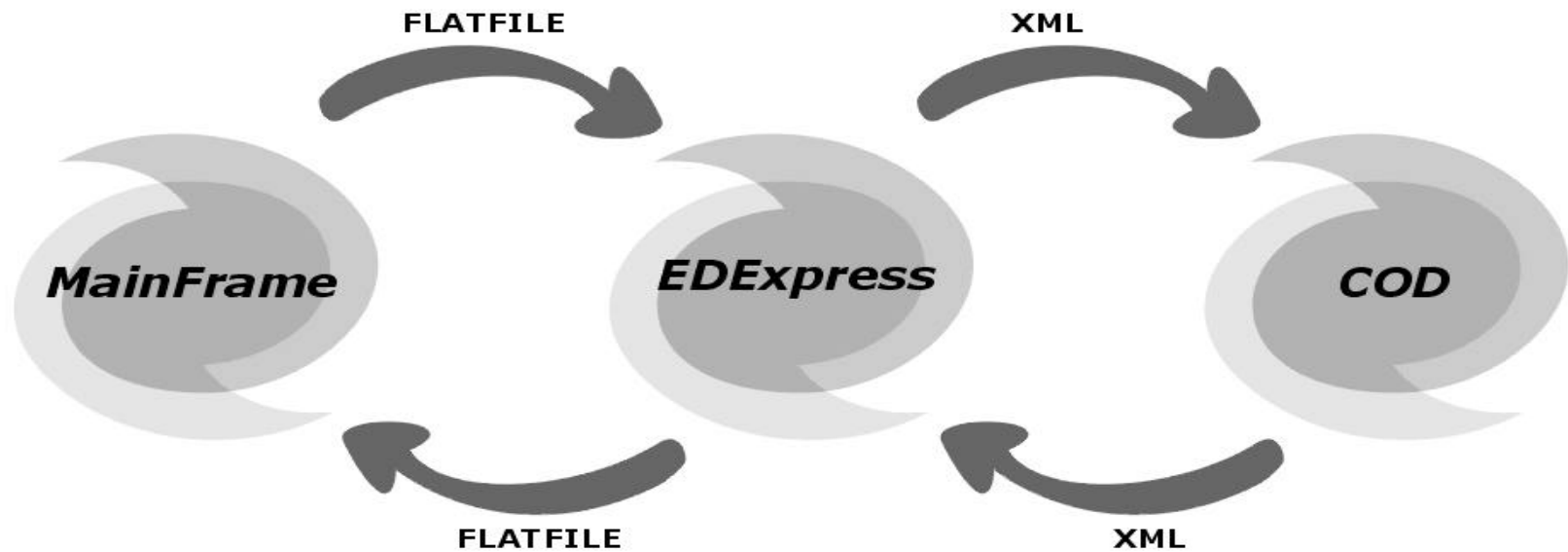
# Imports - COD

- The Data Request Acknowledgement, MRR, Reconciliation, ESOA, and YTD files will all remain in the flat ASCII format

# Imports

- External Origination and Disbursement Add files will remain in the flat ASCII format
- Changes to the record layouts to accommodate field addition and deletion

# Combo School



# Regenerate

- Pell Origination and Disbursement regenerate has been removed
- Users will be able to regenerate a Common Record document
- Pell regenerate now functions like Apps: it exports files instead of just resetting the status to R

# Reports

- Electronic Statement of Account report has been modified to:
  - include the Common School Identifier
  - remove Accounting Schedule and Date and replace it with Transaction Date
  - combine Sections A and B into one section

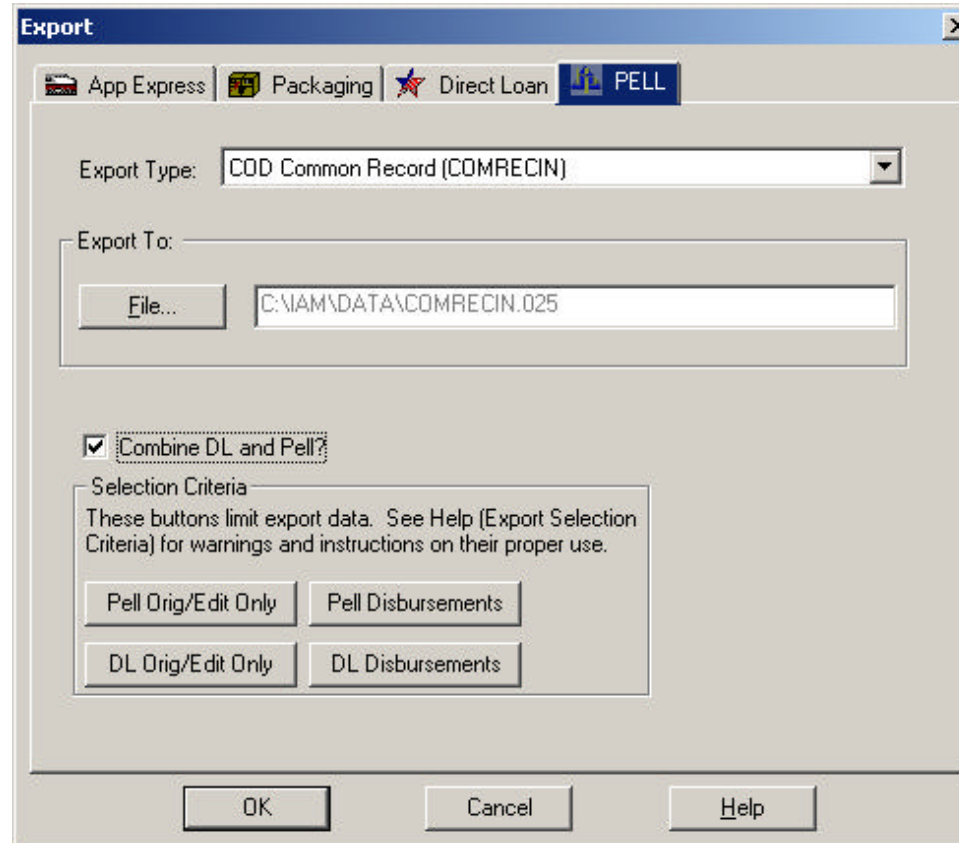
# EDExpress Pell Processing Tip



## Tip # 1

- File | Export | Pell | Combine Direct Loan and Pell option
  - User can combine the Direct Loan and Pell data into one file for transmission to COD
  - Benefit of only having to export one file and transmit one file

# Combined Export



The image shows a software dialog box titled "Export". At the top, there are four tabs: "App Express", "Packaging", "Direct Loan", and "PELL". The "PELL" tab is currently selected. Below the tabs, there is a section for "Export Type:" with a dropdown menu showing "COD Common Record (COMRECIN)". Below that is a section for "Export To:" with a "File..." button and a text field containing the path "C:\IAM\DATA\COMRECIN.025". Further down, there is a checked checkbox labeled "Combine DL and Pell?". Below this checkbox is a section titled "Selection Criteria" with the text: "These buttons limit export data. See Help (Export Selection Criteria) for warnings and instructions on their proper use." This section contains four buttons: "Pell Orig/Edit Only", "Pell Disbursements", "DL Orig/Edit Only", and "DL Disbursements". At the bottom of the dialog box are three buttons: "OK", "Cancel", and "Help".

Export

App Express Packaging Direct Loan PELL

Export Type: COD Common Record (COMRECIN)

Export To:

File... C:\IAM\DATA\COMRECIN.025

☒ Combine DL and Pell?

Selection Criteria  
These buttons limit export data. See Help (Export Selection Criteria) for warnings and instructions on their proper use.

Pell Orig/Edit Only Pell Disbursements  
DL Orig/Edit Only DL Disbursements

OK Cancel Help





# Contact Information

We appreciate your feedback and comments.

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