

# **National Student Loan Data System**

## **Enrollment Reporting Roster File Record Layouts**

**April 2020**

## Enrollment Reporting Roster File Record Layouts

### Fixed Width

#### Enrollment Reporting File Header Record

Length = 410

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
1	3	Record Type	'000' indicates header record.	Char.	3	M
4	12	Filler	Filler	Char.	9	M
13	20	File Content ID	<p>Content of the file is indicated by this ID. This field is not edited. On a submittal file the reported ID is returned to the originator of the file in the NSLDS response. Submitter can use this field as they see fit to indicate file content.</p> <p>When NSLDS generates the initial Roster, the file content ID contains:</p> <ol style="list-style-type: none"> <li>1. "SERVICER" when the file contains multiple OPEID's different at the six- digit level.</li> <li>2. OPEID when the file is split into multiple files due to a split file preference.</li> <li>3. First six positions of OPEID when the file is not indicated to be split.</li> </ol>	Char.	8	O

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
21	46	Header Label	<ul style="list-style-type: none"> <li>Enrollment Reporting roster file or the Submittal File: <ul style="list-style-type: none"> <li>'NSLDS ENRL SUBMITTAL V2'</li> </ul> </li> <li>Error/Acknowledgment File or Error Correction File: <ul style="list-style-type: none"> <li>'NSLDS ENRL ERROR V2'</li> </ul> </li> <li>Enrollment Reporting Supplemental Submittal File: <ul style="list-style-type: none"> <li>'NSLDS ENRL SUPPLEMENTAL'</li> </ul> </li> <li>Late Enrollment Certifications report: <ul style="list-style-type: none"> <li>'SCHLC1'</li> </ul> </li> <li>Enrollment Errors report uses the format "Report ID-Request Date-Processed Date" as follows: <ul style="list-style-type: none"> <li>Report ID contains: <ul style="list-style-type: none"> <li>'SCHER5' for Ad hoc</li> <li>'SCHER7' for Scheduled</li> </ul> </li> <li>Request Date is the date the user requested the report or the date the report was scheduled.</li> <li>Processed Date is the date NSLDS processed the batch submittal.</li> </ul> </li> <li>Enrollment Reporting No Certified Programs report: <ul style="list-style-type: none"> <li>'SCHEP1' for Ad hoc</li> <li>'SCHEP3' for Scheduled</li> </ul> </li> </ul>	Char.	26	M
47	54	Submittal Date	<p>Date the File content was created. Format CCYYMMDD</p> <p>For the Late Enrollment Certifications report, this is the Not Reported After Date.</p>	Date	8	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
55	55	File Type	Indicates the type of file. Valid values are: <ul style="list-style-type: none"> <li>• 'R' (Roster)</li> <li>• 'E' (Error)</li> <li>• 'S' (Supplemental)</li> <li>• 'A' (Ad hoc)</li> </ul>	Char.	1	M
56	410	Filler	Filler	Char.	355	M

*Enrollment Reporting File Campus-Level Record*

*Length = 410*

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
1	3	Record Type	'001' indicates campus-level record.	Char.	3	M
4	12	Student Current SSN	Student's current Social Security Number.	Char.	9	M
13	20	OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	8	M
21	21	Student SSN Pseudo Indicator	Indicates whether the Student's Social Security number is real or pseudo. Valid values are: <ul style="list-style-type: none"> <li>• 'R' (Real)</li> <li>• 'P' (Pseudo)</li> </ul>	Char.	1	M
22	56	Student Current First Name	Student's current first name. 'NFN' for students with no first name.	Char.	35	M
57	91	Student Current Last Name	Student's current last name. 'NLN' for students with no last name.	Char.	35	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
92	126	Student Current Middle Name	Student's current middle name.	Char.	35	O
127	134	Student Date of Birth	Student's Date of Birth. Format CCYYMMDD. '19000101' if student's DOB unknown.	Date	8	M
135	154	Student Branch Designator Code	Optional field used by schools to identify students within their own systems.	Char.	20	O
155	162	Certification Date	Date enrollment certified by school. Format CCYYMMDD	Date	8	M
163	170	Enrollment Effective Date	Date student's enrollment status took effect. Format CCYYMMDD	Date	8	M
171	171	Enrollment Status	Code for student's enrollment status: <ul style="list-style-type: none"> <li>• 'F' (full-time)</li> <li>• 'Q' (three-quarter time)</li> <li>• 'H' (half-time)</li> <li>• 'L' (less than half-time)</li> <li>• 'A' (leave of absence)</li> <li>• 'G' (graduated)</li> <li>• 'W' (withdrawn)</li> <li>• 'D' (deceased)</li> <li>• 'X' (never attended)</li> <li>• 'Z' (record not found)</li> </ul>	Char.	1	M
172	179	Anticipated Completion Date	Expected date of graduation or termination for student. Format CCYYMMDD	Date	8	M
180	187	Term Begin Date	Date on which the current term began. Format CCYYMMDD	Date	8	O

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
188	195	Term End Date	Date on which the current term will end. Format CCYYMMDD	Date	8	O
196	203	Address Effective Date	Date student's address became effective or the sender became aware of the information. Format CCYYMMDD	Date	8	M
204	204	Good Address Flag	Flag to indicate a valid student address. Valid values are: <ul style="list-style-type: none"> <li>• 'Y'</li> <li>• 'N'</li> </ul> Spaces default to 'Y'.	Char.	1	M
205	244	Student Permanent Address Line 1	First line of student address.	Char.	40	M
245	284	Student Permanent Address Line 2	Second line of student address.	Char.	40	O
285	314	Student Permanent Address City	City where student lives.	Char.	30	M
315	316	Student Permanent Address State / Province	State or province where student lives.	Char.	2	M
317	318	Student Permanent Address Country	Country where student lives.	Char.	2	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
319	335	Student Permanent Address Postal Code	Postal code where student lives.	Char.	17	M
336	336	Student Phone Type	The type of phone number being reported. Values are: <ul style="list-style-type: none"> <li>• 'C' (Cell)</li> <li>• 'H' (Home)</li> <li>• 'O' (Other)</li> <li>• 'W' (Work)</li> </ul>	Char.	1	O
337	337	Student Preferred Phone Number Flag	Flag indicating whether this is a phone number the student prefers to use. Values are: <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• 'N' (No)</li> </ul> Spaces default to 'Y'.	Char.	1	O
338	340	Student Phone Country Code	The country code for the student phone number. For U.S. numbers use 001.	Char.	3	O
341	351	Student Phone Number	The student's phone number.	Char.	11	O
352	359	Move To OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the school location to which student enrollment is being moved.	Char.	8	O

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
360	360	Program Indicator	<p>Indicates if a student is enrolled in at least one program.</p> <p>Values are:</p> <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• 'N' (No)</li> </ul> <p>Spaces default to 'Y'.</p> <p>If this field is populated with a "Y" or "Space" the school is required to report the student's program-level enrollment data in record type '002'.</p> <p>This field should only be set to 'N' when the student is not enrolled in any program of study at the school; otherwise, the student should be set to 'Y'. Students, including almost all undecided students, are enrolled in a program of study, whether it is eligible or ineligible for Title IV aid, and must have their program-level enrollment data reported to NSLDS.</p>	Char.	1	M
361	394	Filler	Filler	Char.	34	M
395	395	Bundle Rejected Flag	<p>Flag to indicate that an error in this record or in another record in the same student bundle caused this record to error out.</p> <p>Valid values are:</p> <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• Space (No)</li> </ul>	Char.	1	O
396	397	Error Code 1	Code of error returned to school by NSLDS.	Char.	2	O



<b>Pos FR</b>	<b>Pos TO</b>	<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Lth</b>	<b>Mandatory/ Optional</b>
398	398	Filler	Filler	Char.	1	M
399	400	Error Code 2	Code of error returned to school by NSLDS.	Char.	2	O
401	401	Filler	Filler	Char.	1	M
402	403	Error Code 3	Code of error returned to school by NSLDS.	Char.	2	O
404	404	Filler	Filler	Char.	1	M
405	406	Error Code 4	Code of error returned to school by NSLDS.	Char.	2	O
407	407	Filler	Filler	Char.	1	M
408	409	Error Code 5	Code of error returned to school by NSLDS.	Char.	2	O
410	410	Filler	Filler	Char.	1	M

*Enrollment Reporting File Program-Level Record*

*Length = 410*

<b>Pos FR</b>	<b>Pos TO</b>	<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Lth</b>	<b>Mandatory/ Optional</b>
1	3	Record Type	'002' indicates program record.	Char.	3	M
4	12	Student Current SSN	Student's Current Social Security Number.	Char.	9	M
13	20	OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	8	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
21	26	CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.	6	M
27	30	CIP Year	Year in which the CIP codes used by NSLDS were published. The CIP Year for the codes currently used by NSLDS is 2010. Format CCYY	Char.	4	M
31	32	Credential Level	The credential level of the program. Values are: <ul style="list-style-type: none"> <li>• '01' (Undergraduate Certificate or Diploma Program)</li> <li>• '02' (Associate's Degree)</li> <li>• '03' (Bachelor's Degree)</li> <li>• '04' (Post Baccalaureate Certificate)</li> <li>• '05' (Master's Degree)</li> <li>• '06' (Doctoral Degree)</li> <li>• '07' (First Professional Degree)</li> <li>• '08' (Graduate / Professional Certificate)</li> <li>• '99' (Non-Credential Program [Preparatory Coursework / Teacher Certification])</li> </ul>	Char	2	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
33	38	Published Program Length	<p>The length of the instructional program in years, months, or weeks as published by the school. Note this is used together with the next two fields to determine program length. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 4 years → 004000</li> <li>• 1.5 years → 001500</li> <li>• 6 months → 006000</li> <li>• 26 weeks → 026000</li> </ul>	Num.	6	M
39	39	Published Program Length Measurement	<p>The unit of measure for the length of the instructional program as published by the school. Values are:</p> <ul style="list-style-type: none"> <li>• 'W' (Weeks)</li> <li>• 'M' (Months)</li> <li>• 'Y' (Years)</li> </ul>	Char.	1	M
40	45	Weeks in Title IV Academic Year	<p>The total number of weeks of instruction in the program's academic year. Only report when Published Program Length Measurement is W or M. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 26 weeks → 026000</li> <li>• 30 weeks → 030000</li> </ul>	Num.	6	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
46	53	Program Begin Date	Date on which the student began attending the program. Format CCYYMMDD	Date	8	M
54	54	Special Program Indicator	Flag to indicate that the program belongs to one of the following groups: <ul style="list-style-type: none"> <li>• 'A' (Special Admission Associate Degree Program)</li> <li>• 'B' (Bachelor's Degree Completion Program)</li> <li>• 'N' (Not Applicable)</li> <li>• 'P' (Preparatory Coursework Graduate Professional Program)</li> <li>• 'T' (Non-Credential Teacher Certification Program)</li> <li>• 'U' (Preparatory Coursework Undergraduate Program)</li> </ul>	Char.	1	M
55	55	Program Enrollment Status	Code for the student's enrollment status in that program. Values are: <ul style="list-style-type: none"> <li>• 'F' (Full-Time)</li> <li>• 'Q' (Three-Quarter Time)</li> <li>• 'H' (Half-Time)</li> <li>• 'L' (Less Than Half-Time)</li> <li>• 'A' (Leave Of Absence)</li> <li>• 'G' (Graduated)</li> <li>• 'W' (Withdrawn)</li> <li>• 'D' (Deceased)</li> <li>• 'X' (Never Attended)</li> <li>• 'Z' (Record Not Found)</li> </ul>	Char.	1	M
56	63	Program Enrollment Effective Date	Effective date for the enrollment reported by the school. Format CCYYMMDD	Date	8	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
64	394	Filler	Filler	Char.	331	M
395	395	Bundle Rejected Flag	Flag to indicate that an error in this record or in another record in the same student bundle caused this record to error out. Valid values are: <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• Space (No)</li> </ul>	Char.	1	O
396	397	Error Code 1	Code of error returned to school by NSLDS.	Char.	2	O
398	398	Filler	Filler	Char.	1	M
399	400	Error Code 2	Code of error returned to school by NSLDS.	Char.	2	O
401	401	Filler	Filler	Char.	1	M
402	403	Error Code 3	Code of error returned to school by NSLDS.	Char.	2	O
404	404	Filler	Filler	Char.	1	M
405	406	Error Code 4	Code of error returned to school by NSLDS.	Char.	2	O
407	407	Filler	Filler	Char.	1	M
408	409	Error Code 5	Code of error returned to school by NSLDS.	Char.	2	O
410	410	Filler	Filler	Char.	1	M

Enrollment Reporting File Email Address Record

Length = 410

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
1	3	Record Type	'003' indicates email record.	Char.	3	O
4	12	Student Current SSN	Student's Current Social Security Number.	Char.	9	O
13	20	OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	8	O
21	28	Email Effective Date	Date as of which the email address is effective. Format CCYYMMDD	Date	8	O
29	29	Good Email Address Flag	Flag indicating that the email address is good according to the school. Values are: <ul style="list-style-type: none"> <li>'Y' (Yes)</li> <li>'N' (No)</li> </ul> Spaces default to 'Y'.	Char.	1	O
30	157	Email Address	The email address being reported.	Char.	128	O
158	394	Filler	Filler	Char.	237	O
395	395	Bundle Rejected Flag	Flag to indicate that an error in this record or in another record in the same student bundle caused this record to error out. Valid values are: <ul style="list-style-type: none"> <li>'Y' (Yes)</li> <li>Space (No)</li> </ul>	Char.	1	O
396	397	Error Code 1	Code of error returned to school by NSLDS.	Char.	2	O
398	398	Filler	Filler	Char.	1	O

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
399	400	Error Code 2	Code of error returned to school by NSLDS.	Char.	2	O
401	401	Filler	Filler	Char.	1	O
402	403	Error Code 3	Code of error returned to school by NSLDS.	Char.	2	O
404	404	Filler	Filler	Char.	1	O
405	406	Error Code 4	Code of error returned to school by NSLDS.	Char.	2	O
407	407	Filler	Filler	Char.	1	O
408	409	Error Code 5	Code of error returned to school by NSLDS.	Char.	2	O
410	410	Filler	Filler	Char.	1	O

*Enrollment Reporting File Current/New Program Identifier Change Record*

*Length = 410*

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
1	3	Record Type	'004' indicates program record.	Char.	3	M
4	12	Student Current SSN	Student's Current Social Security Number.	Char.	9	M
13	20	OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	8	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
21	26	Current CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.	6	M
27	30	Current CIP Year	Year in which the CIP codes used by NSLDS were published. The CIP Year for the codes currently used by NSLDS is 2010. Format CCYY	Char.	4	M
31	32	Current Credential Level	The credential level of the program. Values are: <ul style="list-style-type: none"> <li>• '01' (Undergraduate Certificate or Diploma Program)</li> <li>• '02' (Associate's Degree)</li> <li>• '03' (Bachelor's Degree)</li> <li>• '04' (Post Baccalaureate Certificate)</li> <li>• '05' (Master's Degree)</li> <li>• '06' (Doctoral Degree)</li> <li>• '07' (First Professional Degree)</li> <li>• '08' (Graduate / Professional Certificate)</li> <li>• '99' (Non-Credential Program [Preparatory Coursework / Teacher Certification])</li> </ul>	Char	2	M



Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
33	38	Current Published Program Length	<p>The length of the instructional program in years, months, or weeks as published by the school. Note this is used together with the next two fields to determine program length. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 4 years → 004000</li> <li>• 1.5 years → 001500</li> <li>• 6 months → 006000</li> <li>• 26 weeks → 026000</li> </ul>	Num.	6	M
39	39	Current Published Program Length Measurement	<p>The unit of measure for the length of the instructional program as published by the school. Values are:</p> <ul style="list-style-type: none"> <li>• 'W' (Weeks)</li> <li>• 'M' (Months)</li> <li>• 'Y' (Years)</li> </ul>	Char.	1	M
40	45	Current Weeks in Title IV Academic Year	<p>The total number of weeks of instruction in the program's academic year. Only report when Published Program Length Measurement is W or M. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 26 weeks → 026000</li> <li>• 30 weeks → 030000</li> </ul>	Num.	6	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
46	51	New CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.	6	M
52	55	New CIP Year	Year in which the CIP codes used by NSLDS were published. The CIP Year for the codes currently used by NSLDS is 2010. Format CCYY	Char.	4	M
56	57	New Credential Level	The credential level of the program. Values are: <ul style="list-style-type: none"> <li>• '01' (Undergraduate Certificate or Diploma Program)</li> <li>• '02' (Associate's Degree)</li> <li>• '03' (Bachelor's Degree)</li> <li>• '04' (Post Baccalaureate Certificate)</li> <li>• '05' (Master's Degree)</li> <li>• '06' (Doctoral Degree)</li> <li>• '07' (First Professional Degree)</li> <li>• '08' (Graduate / Professional Certificate)</li> <li>• '99' (Non-Credential Program [Preparatory Coursework / Teacher Certification])</li> </ul>	Char	2	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
58	63	New Published Program Length	<p>The length of the instructional program in years, months, or weeks as published by the school. Note this is used together with the next two fields to determine program length. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 4 years → 004000</li> <li>• 1.5 years → 001500</li> <li>• 6 months → 006000</li> <li>• 26 weeks → 026000</li> </ul>	Num.	6	M
64	64	New Published Program Length Measurement	<p>The unit of measure for the length of the instructional program as published by the school. Values are:</p> <ul style="list-style-type: none"> <li>• 'W' (Weeks)</li> <li>• 'M' (Months)</li> <li>• 'Y' (Years)</li> </ul>	Char.	1	M
65	70	New Weeks in Title IV Academic Year	<p>The total number of weeks of instruction in the program's academic year. Only report when Published Program Length Measurement is W or M. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 26 weeks → 026000</li> <li>• 30 weeks → 030000</li> </ul>	Num.	6	M

Pos FR	Pos TO	Attribute	Description	Field Format	Lth	Mandatory/ Optional
71	71	New Special Program Indicator	Flag to indicate that the program belongs to one of the following groups: <ul style="list-style-type: none"> <li>• 'A' (Special Admission Associate Degree Program)</li> <li>• 'B' (Bachelor's Degree Completion Program)</li> <li>• 'N' (Not Applicable)</li> <li>• 'P' (Preparatory Coursework Graduate Professional Program)</li> <li>• 'T' (Non-Credential Teacher Certification Program)</li> <li>• 'U' (Preparatory Coursework Undergraduate Program)</li> </ul>	Char.	1	M
72	394	Filler	Filler	Char.	323	M
395	395	Bundle Rejected Flag	Flag to indicate that an error in this record or in another record in the same student bundle caused this record to error out. Valid values are: <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• Space (No)</li> </ul>	Char.	1	O
396	397	Error Code 1	Code of error returned to school by NSLDS.	Char.	2	O
398	398	Filler	Filler	Char.	1	M
399	400	Error Code 2	Code of error returned to school by NSLDS.	Char.	2	O
401	401	Filler	Filler	Char.	1	M

<b>Pos FR</b>	<b>Pos TO</b>	<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Lth</b>	<b>Mandatory/ Optional</b>
402	403	Error Code 3	Code of error returned to school by NSLDS.	Char.	2	O
404	404	Filler	Filler	Char.	1	M
405	406	Error Code 4	Code of error returned to school by NSLDS.	Char.	2	O
407	407	Filler	Filler	Char.	1	M
408	409	Error Code 5	Code of error returned to school by NSLDS.	Char.	2	O
410	410	Filler	Filler	Char.	1	M

*Enrollment Reporting File Trailer Record*

*Length = 410*

<b>Pos FR</b>	<b>Pos TO</b>	<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Lth</b>	<b>Mandatory/ Optional</b>
1	3	Record Type	'999' indicates trailer record.	Char.	3	M
4	12	Filler	Filler	Char.	9	M
13	20	File Content ID	Same as header.	Char.	8	O
21	28	Detail Record Count	Number of detail records.	Num.	8	M
29	36	Valid Detail Record Count	Number of valid detail records in the file.	Num.	8	M
37	44	Detail Records in Error Count	Number of detail records in error in the file.	Num.	8	M
45	410	Filler	Filler	Char.	366	M

## Comma Separated Values (CSV)

### Enrollment Reporting File Header Record

Attribute	Description	Field Format	Mandatory/Optional
Record Type	'000' indicates header record.	Char.	M
Comma	Comma	Char.	M
Filler	Single space or no space	Char.	M
Comma	Comma	Char.	M
File Content ID	<p>Content of the file is indicated by this ID. This field is not edited. On a submittal file the reported ID is returned to the originator of the file in the NSLDS response. Submitter can use this field as they see fit to indicate file content.</p> <p>When NSLDS generates the initial Roster, the file content ID contains:</p> <ul style="list-style-type: none"> <li>• "SERVICER" when the file contains multiple OPEID's different at the six-digit level.</li> <li>• OPEID when the file is split into multiple files due to a split file preference.</li> </ul> <p>First six positions of OPEID when the file is not indicated to be split.</p>	Char.	O
Comma	Comma	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
Header Label	<ul style="list-style-type: none"> <li>Enrollment Reporting roster file or the Submittal File:               <ul style="list-style-type: none"> <li>'NSLDS ENRL SUBMITTAL V2'</li> </ul> </li> <li>Error/Acknowledgment File or Error Correction File:               <ul style="list-style-type: none"> <li>'NSLDS ENRL ERROR V2'</li> </ul> </li> <li>Enrollment Reporting Supplemental Submittal File:               <ul style="list-style-type: none"> <li>'NSLDS ENRL SUPPLEMENTAL'</li> </ul> </li> <li>Late Enrollment Certifications report:               <ul style="list-style-type: none"> <li>'SCHLC1'</li> </ul> </li> <li>Enrollment Errors report uses the format "Report ID-Request Date-Processed Date" as follows:               <ul style="list-style-type: none"> <li>Report ID contains                   <ul style="list-style-type: none"> <li>'SCHER5' for Ad hoc</li> <li>'SCHER7' for Scheduled</li> </ul> </li> <li>Request Date is the date the user requested the report or the date the report was scheduled.</li> <li>Processed Date is the date NSLDS processed the batch submittal.</li> </ul> </li> <li>Enrollment Reporting No Certified Programs report:               <ul style="list-style-type: none"> <li>'SCHEP1' for Ad hoc</li> <li>'SCHEP3' for Scheduled</li> </ul> </li> </ul>	Char.	M
Comma	Comma	Char.	M
Submittal Date	Date the File content was created. Format CCYYMMDD	Date	M

Attribute	Description	Field Format	Mandatory/Optional
Comma	Comma	Char.	M
File Type	<p>Indicates the type of file. Valid values are:</p> <ul style="list-style-type: none"> <li>• 'R' (Roster)</li> <li>• 'E' (Error)</li> <li>• 'S' (Supplemental)</li> <li>• 'A' (Ad hoc)</li> </ul>	Char.	M

*Enrollment Reporting File Campus-Level Record*

Attribute	Description	Field Format	Mandatory/Optional
Record Type	'001' indicates campus-level record.	Char.	M
Comma	Comma	Char.	M
Student Current SSN	Student's current Social Security Number.	Char.	M
Comma	Comma	Char.	M
OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	M
Comma	Comma	Char.	M
Student SSN Pseudo Indicator	<p>Indicates whether the Student's Social Security number is real or pseudo. Valid values are:</p> <ul style="list-style-type: none"> <li>• 'R' (Real)</li> <li>• 'P' (Pseudo)</li> </ul>	Char.	M



<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
Comma	Comma	Char.	M
Student Current First Name	Student's current first name. 'NFN' for students with no first name.	Char.	M
Comma	Comma	Char.	M
Student Current Last Name	Student's current last name. 'NLN' for students with no last name.	Char.	M
Comma	Comma	Char.	M
Student Current Middle Name	Student's current middle name.	Char.	O
Comma	Comma	Char.	M
Student Date of Birth	Student's Date of Birth. Format CCYYMMDD '19000101' if student's DOB unknown.	Date	M
Comma	Comma	Char.	M
Student Branch Designator Code	Optional field used by schools to identify students within their own systems.	Char.	O
Comma	Comma	Char.	M
Certification Date	Date enrollment certified by school. Format CCYYMMDD	Date	M
Comma	Comma	Char.	M

<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
Enrollment Effective Date	Date student's enrollment status took effect. Format CCYYMMDD	Date	M
Comma	Comma	Char.	M
Enrollment Status	Code for student's enrollment status: <ul style="list-style-type: none"> <li>• 'F' (full-time)</li> <li>• 'Q' (three-quarter time)</li> <li>• 'H' (half-time)</li> <li>• 'L' (less than half-time)</li> <li>• 'A' (leave of absence)</li> <li>• 'G' (graduated)</li> <li>• 'W' (withdrawn)</li> <li>• 'D' (deceased)</li> <li>• 'X' (never attended)</li> <li>• 'Z' (record not found)</li> </ul>	Char.	M
Comma	Comma	Char.	M
Anticipated Completion Date	Expected date of graduation or termination for student. Format CCYYMMDD	Date	M
Comma	Comma	Char.	M
Term Begin Date	Date on which the current term began. Format CCYYMMDD	Date	O
Comma	Comma	Char.	M

Attribute	Description	Field Format	Mandatory/ Optional
Term End Date	Date on which the current term will end. Format CCYYMMDD	Date	O
Comma	Comma	Char.	M
Address Effective Date	Date student's address became effective or the sender became aware of the information. Format CCYYMMDD	Date	M
Comma	Comma	Char.	M
Good Address Flag	Flag to indicate a valid student address Valid values are: <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• 'N' (No)</li> </ul> Spaces default to 'Y'.	Char.	M
Comma	Comma	Char.	M
Student Permanent_Address Line 1	First line of student address.	Char.	M
Comma	Comma	Char.	M
Student Permanent Address Line 2	Second line of student address.	Char.	O
Comma	Comma	Char.	M
Student Permanent Address City	City where student lives.	Char.	M

Attribute	Description	Field Format	Mandatory/ Optional
Comma	Comma	Char.	M
Student Permanent Address State / Province	State or province where student lives.	Char.	M
Comma	Comma	Char.	M
Student Permanent Address Country	Country where student lives.	Char.	M
Comma	Comma	Char.	M
Student Permanent Address Postal Code	Postal code where student lives.	Char.	M
Comma	Comma	Char.	M
Student Phone Type	The type of phone number being reported. Values are: <ul style="list-style-type: none"> <li>• 'C' (Cell)</li> <li>• 'H' (Home)</li> <li>• 'O' (Other)</li> <li>• 'W' (Work)</li> </ul>	Char.	O
Comma	Comma	Char.	M
Student Preferred Phone Number Flag	Flag indicating whether this is a phone number the student prefers to use. Values are: <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• 'N' (No)</li> </ul> Spaces default to 'Y'.	Char.	O
Comma	Comma.	Char.	M

<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
Student Phone Country Code	The country code for the student phone number.	Char.	O
Comma	Comma.	Char.	M
Student Phone Number	The student's phone number.	Char.	O
Comma	Comma.	Char.	M
Move To OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the school location to which student enrollment is being moved.	Char.	O
Comma	Comma.	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
Program Indicator	<p>Indicates if a student is enrolled in at least one program.</p> <p>Values are:</p> <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• 'N' (No)</li> </ul> <p>Spaces default to 'Y'.</p> <p>If this field is populated with a "Y" or "Space" the school is required to report the student's program-level enrollment data in record type '002'.</p> <p>This field should only be set to 'N' when the student is not enrolled in any program of study at the school; otherwise, the student should be set to 'Y'. Students, including almost all undecided students, are enrolled in a program of study, whether it is eligible or ineligible for Title IV aid, and must have their program-level enrollment data reported to NSLDS.</p>	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
File Type Offset	<p>Twenty-three (23) commas.</p> <p><b>Note:</b> The purpose of this field in each data record type is to allow schools that are importing the CSV file into a spreadsheet to have the data field columns of each record type align to a unique column header for each data field. This will make updating the file easier for those who use the Spreadsheet Submittal process.</p>	Char.	M
Bundle Rejected Flag	<p>Flag to indicate that an error in this record or in another record in the same student bundle caused this record to error out. Valid values are:</p> <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• Space (No)</li> </ul>	Char.	O
Comma	Comma.	Char.	M
Error Code 1	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma	Char.	M
Error Code 2	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma	Char.	M
Error Code 3	Code of error returned to school by NSLDS.	Char.	O

<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
Comma	Comma	Char.	M
Error Code 4	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma	Char.	M
Error Code 5	Code of error returned to school by NSLDS.	Char.	O

*Enrollment Reporting File Program-Level Record*

<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
Record Type	'002' indicates program record.	Char.	M
Comma	Comma.	Char.	M
Student Current SSN	Student's Current Social Security Number.	Char.	M
Comma	Comma.	Char.	M
OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	M



Attribute	Description	Field Format	Mandatory/ Optional
File Type Offset	<p>Thirty (30) commas.</p> <p><b>Note:</b> the purpose of this field in each data record type is to allow schools that are importing the CSV file into a spreadsheet to have the data field columns of each record type align to a unique column header for each data field. This will make updating the file easier for those who use the Spreadsheet Submittal process.</p>	Char.	M
CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.	M
Comma	Comma.	Char.	M
CIP Year	<p>Year in which the CIP codes used by NSLDS were published. The CIP Year for the codes currently used by NSLDS is 2010.</p> <p>Format CCYY</p>	Char.	M
Comma	Comma.	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
Credential Level	<p>The credential level of the program. Values are:</p> <ul style="list-style-type: none"> <li>• '01' (Undergraduate Certificate or Diploma Program)</li> <li>• '02' (Associate's Degree)</li> <li>• '03' (Bachelor's Degree)</li> <li>• '04' (Post Baccalaureate Certificate)</li> <li>• '05' (Master's Degree)</li> <li>• '06' (Doctoral Degree)</li> <li>• '07' (First Professional Degree)</li> <li>• '08' (Graduate / Professional Certificate)</li> <li>• '99' (Non-Credential Program [Preparatory Coursework / Teacher Certification])</li> </ul>	Char.	M
Comma	Comma.	Char.	M
Published Program Length	<p>The length of the instructional program in years, months, or weeks as published by the school. Note this is used together with the next two fields to determine program length. Format "nnnnnn", with an implied decimal point between the third and fourth digits. Thus, schools should report:</p> <ul style="list-style-type: none"> <li>• 4 years → 004000</li> <li>• 1.5 years → 001500</li> <li>• 6 months → 006000</li> <li>• 26 weeks → 026000</li> </ul>	Num.	M

Attribute	Description	Field Format	Mandatory/Optional
Comma	Comma.	Char.	M
Published Program Length Measurement	<p>The unit of measure for the length of the instructional program as published by the school. Values are:</p> <ul style="list-style-type: none"> <li>• 'W' (Weeks)</li> <li>• 'M' (Months)</li> <li>• 'Y' (Years)</li> </ul>	Char.	M
Comma	Comma.	Char.	M
Weeks in Title IV Academic Year	<p>The total number of weeks of instruction in the program's academic year. Only report when Published Program Length Measurement is W or M.</p> <p>Format "nnnnnn", with an implied decimal point between the third and fourth digits. Thus, schools should report:</p> <ul style="list-style-type: none"> <li>• 26 weeks → 026000</li> <li>• 30 weeks → 030000</li> </ul>	Num.	M
Comma	Comma.	Char.	M
Program Begin Date	<p>Date on which the student began attending the program.</p> <p>Format CCYYMMDD</p>	Date	M
Comma	Comma.	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
Special Program Indicator	Flag to indicate that the program belongs to one of the following groups: <ul style="list-style-type: none"> <li>• 'A' (Special Admission Associate Degree Program)</li> <li>• 'B' (Bachelor's Degree Completion Program)</li> <li>• 'N' (Not Applicable)</li> <li>• 'P' (Preparatory Coursework Graduate Professional Program)</li> <li>• 'T' (Non-Credential Teacher Certification Program)</li> <li>• 'U' (Preparatory Coursework Undergraduate Program)</li> </ul>	Char.	M
Comma	Comma.	Char.	M
Program Enrollment Status	Code for the student's enrollment status in that program. Values are: <ul style="list-style-type: none"> <li>• 'F' (Full-Time)</li> <li>• 'Q' (Three-Quarter Time)</li> <li>• 'H' (Half-Time)</li> <li>• 'L' (Less Than Half-Time)</li> <li>• 'A' (Leave Of Absence)</li> <li>• 'G' (Graduated)</li> <li>• 'W' (Withdrawn)</li> <li>• 'D' (Deceased)</li> <li>• 'X' (Never Attended)</li> <li>• 'Z' (Record Not Found)</li> </ul>	Char.	M
Comma	Comma.	Char.	M

Attribute	Description	Field Format	Mandatory/ Optional
Program Enrollment Effective Date	Effective date for the enrollment reported by the school. Format CCYYMMDD	Date	M
File Type Offset	Ten (10) commas. <b>Note:</b> the purpose of this field in each record type is to allow schools that are importing the CSV file into a spreadsheet to have the data field columns of each record type align to a unique column header for each data field. This will make updating the file easier for those who use the Spreadsheet Submittal process.	Char.	M
Bundle Rejected Flag	Flag to indicate that an error in this record or in another record in the same student bundle caused this record to error out. Valid values are: <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• Space (No)</li> </ul>	Char.	O
Comma	Comma.	Char.	M
Error Code 1	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma.	Char.	M
Error Code 2	Code of error returned to school by NSLDS.	Char.	O

<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
Comma	Comma.	Char.	M
Error Code 3	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma.	Char.	M
Error Code 4	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma.	Char.	M
Error Code 5	Code of error returned to school by NSLDS.	Char.	O

*Enrollment Reporting File Email Address Record*

<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
Record Type	'003' indicates email address record.	Char.	O
Comma	Comma.	Char.	O
Student Current SSN	Student's Current Social Security Number.	Char.	O
Comma	Comma.	Char.	O
OPEID*	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	O

Attribute	Description	Field Format	Mandatory/ Optional
File Type Offset	Forty-three (43) commas. <b>Note:</b> the purpose of this field in each record type is to allow schools that are importing the CSV file into a spreadsheet to have the data field columns of each record type align to a unique column header for each data field. This will make updating the file easier for those who use the Spreadsheet Submittal process.	Char.	O
Email Effective Date	Date as of which the email address is effective. Format CCYYMMDD	Date	O
Comma	Comma.	Char.	O
Good Email Address Flag	Flag indicating that the email address is good according to the school. Values are: <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• 'N' (No)</li> </ul> Spaces default to 'Y'.	Char.	O
Comma	Comma.	Char.	O
Email Address	The email address being reported.	Char.	O

Attribute	Description	Field Format	Mandatory/Optional
File Type Offset	Four (4) commas. <b>Note:</b> the purpose of this field in each record type is to allow schools that are importing the CSV file into a spreadsheet to have the data field columns of each record type align to a unique column header for each data field. This will make updating the file easier for those who use the Spreadsheet Submittal process.	Char.	O
Bundle Rejected Flag	Flag to indicate that an error in this record or in another record in the same student bundle caused this record to error out.	Char.	O
Comma	Comma.	Char.	O
Error Code 1	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma.	Char.	O
Error Code 2	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma.	Char.	O
Error Code 3	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma.	Char.	O



<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
Error Code 4	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma.	Char.	O
Error Code 5	Code of error returned to school by NSLDS.	Char.	O

*Enrollment Reporting File Current/New Program Identifier Change Record*

<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
Record Type	'004' indicates program identifier change record.	Char.	M
Comma	Comma	Char.	M
Student Current SSN	Student's Current Social Security Number.	Char.	M
Comma	Comma	Char.	M
OPEID	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
File Type Offset	<p>Thirty (30) commas.</p> <p>Note: the purpose of this field in each record type is to allow schools that are importing the CSV file into a spreadsheet to have the data field columns of each record type align to a unique column header for each data field. This will make updating the file easier for those who use the Spreadsheet Submittal process.</p>	Char.	M
CIP Code	The six-digit Classification of Instructional Programs code (without period) for the current program's academic content.	Char.	M
Comma	Comma	Char.	M
CIP Year	<p>The year in which the CIP Code for the current program was published. CIP Years used by NSLDS include 2010 and 2020.</p> <p>Format CCYY</p>	Char.	M
Comma	Comma	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
Credential Level	<p>The credential level of the current program. Values are:</p> <ul style="list-style-type: none"> <li>• '01' (Undergraduate Certificate or Diploma Program)</li> <li>• '02' (Associate's Degree)</li> <li>• '03' (Bachelor's Degree)</li> <li>• '04' (Post Baccalaureate Certificate)</li> <li>• '05' (Master's Degree)</li> <li>• '06' (Doctoral Degree)</li> <li>• '07' (First Professional Degree)</li> <li>• '08' (Graduate / Professional Certificate)</li> <li>• '99' (Non-Credential Program [Preparatory Coursework / Teacher Certification])</li> </ul>	Char	M
Comma	Comma	Char.	M
Published Program Length	<p>The length of the current instructional program in years, months, or weeks as published by the school. This value is used together with the next two fields to determine program length. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 4 years → 004000</li> <li>• 1.5 years → 001500</li> <li>• 6 months → 006000</li> <li>• 26 weeks → 026000</li> </ul>	Num.	M

Attribute	Description	Field Format	Mandatory/Optional
Comma	Comma	Char.	M
Published Program Length Measurement	<p>The unit of measure for the length of the current instructional program as published by the school. Values are:</p> <ul style="list-style-type: none"> <li>• 'W' (Weeks)</li> <li>• 'M' (Months)</li> <li>• 'Y' (Years)</li> </ul>	Char.	M
Comma	Comma	Char.	M
Weeks in Title IV Academic Year	<p>The total number of weeks of instruction in the current program's academic year. Only report when Published Program Length Measurement is W or M. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 26 weeks → 026000</li> <li>• 30 weeks → 030000</li> </ul>	Num.	M
File Offset	<p>Five (5) Commas</p> <p>In record type 002, these columns contain non-identifier values that are irrelevant to identifier changes.</p>	Char.	M
New CIP Code	The six-digit Classification of Instructional Programs code (without period) for the new program's academic content.	Char.	M
Comma	Comma	Char.	M

Attribute	Description	Field Format	Mandatory/ Optional
New CIP Year	<p>The year in which the CIP Code for the new program was published. CIP Years used by NSLDS include 2010 and 2020.</p> <p>Format CCYY</p>	Char.	M
Comma	Comma	Char.	M
New Credential Level	<p>The credential level of the new program. Values are:</p> <ul style="list-style-type: none"> <li>• '01' (Undergraduate Certificate or Diploma Program)</li> <li>• '02' (Associate's Degree)</li> <li>• '03' (Bachelor's Degree)</li> <li>• '04' (Post Baccalaureate Certificate)</li> <li>• '05' (Master's Degree)</li> <li>• '06' (Doctoral Degree)</li> <li>• '07' (First Professional Degree)</li> <li>• '08' (Graduate / Professional Certificate)</li> <li>• '99' (Non-Credential Program [Preparatory Coursework / Teacher Certification])</li> </ul>	Char	M

Attribute	Description	Field Format	Mandatory/Optional
File Type Offset	<p>Two (2) commas.</p> <p>Note: the purpose of this field in each record type is to allow schools that are importing the CSV file into a spreadsheet to have the data field columns of each record type align to a unique column header for each data field. This will make updating the file easier for those who use the Spreadsheet Submittal process.</p>	Char.	M
New Published Program Length Measurement	<p>The unit of measure for the length of the new instructional program as published by the school. Values are:</p> <ul style="list-style-type: none"> <li>• 'W' (Weeks)</li> <li>• 'M' (Months)</li> <li>• 'Y' (Years)</li> </ul>	Char.	M
File Type Offset	<p>Two (2) commas.</p> <p>Note: the purpose of this field in each record type is to allow schools that are importing the CSV file into a spreadsheet to have the data field columns of each record type align to a unique column header for each data field. This will make updating the file easier for those who use the Spreadsheet Submittal process.</p>	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
New Published Program Length	<p>The length of the new instructional program in years, months, or weeks as published by the school. Note this is used together with the next two fields to determine program length.</p> <p>Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 4 years → 004000</li> <li>• 1.5 years → 001500</li> <li>• 6 months → 006000</li> <li>• 26 weeks → 026000</li> </ul>	Num.	M
Comma	Comma	Char.	M
New Weeks in Title IV Academic Year	<p>The total number of weeks of instruction in the new program's academic year. Only report when Published Program Length Measurement is W or M.</p> <p>Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report:</p> <ul style="list-style-type: none"> <li>• 26 weeks → 026000</li> <li>• 30 weeks → 030000</li> </ul>	Num.	M
Comma	Comma	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
New Special Program Indicator	Flag to indicate that the new program belongs to one of the following groups: <ul style="list-style-type: none"> <li>• 'A' (Special Admission Associate Degree Program)</li> <li>• 'B' (Bachelor's Degree Completion Program)</li> <li>• 'N' (Not Applicable)</li> <li>• 'P' (Preparatory Coursework Graduate Professional Program)</li> <li>• 'T' (Non-Credential Teacher Certification Program)</li> <li>• 'U' (Preparatory Coursework Undergraduate Program)</li> </ul>	Char.	M
Comma	Comma	Char.	M
Bundle Rejected Flag	Flag to indicate that an error in this record or in another record in the same student bundle caused this record to error out.  Valid values are: <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• Space (No)</li> </ul>	Char.	O
Comma	Comma	Char.	M
Error Code 1	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma	Char.	M
Error Code 2	Code of error returned to school by NSLDS.	Char.	O



Attribute	Description	Field Format	Mandatory/Optional
Comma	Comma	Char.	M
Error Code 3	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma	Char.	M
Error Code 4	Code of error returned to school by NSLDS.	Char.	O
Comma	Comma	Char.	M
Error Code 5	Code of error returned to school by NSLDS.	Char.	O

*Enrollment Reporting File Trailer Record*

Attribute	Description	Field Format	Mandatory/Optional
Record Type	'999' indicates trailer record.	Char.	M
Comma	Comma	Char.	M
Filler	Single space or no space	Char.	M
Comma	Comma	Char.	M
File Content ID	Same as header.	Char.	O
Comma	Comma	Char.	M
Detail Record Count	Number of detail records.	Num.	M
Comma	Comma.	Char.	M
Valid Detail Record Count	Number of valid detail records in the file.	Num.	M
Comma	Comma.	Char.	M

Attribute	Description	Field Format	Mandatory/Optional
Detail Records in Error Count	Number of detail records in error in the file.	Num.	M

\*The OPEID is the combination of the 6-digit school code and the 2-digit school location code. If a school has more than 99 locations, the first digit of the OPEID is then incremented to 1. If the school has more than 199 locations, the first digit is then incremented to 2, and so forth. For example, location 00 = 06789900, location 101 = 16789901, location 202 = 26789902.

## Submittal Spreadsheet Layout

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/Optional
A	All	Record Type	'001' indicates campus-level record. '002' indicates program-level record. '003' indicates email address record. '004' indicates program identifier change record.	Char.	M
B	All	Student Current SSN	Student's current Social Security Number	Char.	M
C	All	OPEID	An institution's unique 8-digit Office of Postsecondary Education ID (OPEID) of the location for which the enrollment is certified.	Char.	M
D	001	Student SSN Pseudo Indicator	Valid values are: <ul style="list-style-type: none"> <li>• 'R' (Real)</li> <li>• 'P' (Pseudo)</li> </ul>	Char.	M
E	001	Student Current First Name	Student's current first name. 'NFN' for students with no first name.	Char.	M
F	001	Student Current Last Name	Student's current last name. 'NLN' for students with no last name.	Char	M

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
G	001	Student Current Middle Name	Student's current middle name.	Char.	O
H	001	Student Date of Birth	Student's Date of Birth. Format CCYYMMDD. '19000101' if student's DOB unknown.	Date	M
I	001	Student Branch Designator Code	Optional field used by schools to identify students within their own systems	Char.	O
J	001	Certification Date	Date enrollment certified by school. Format CCYYMMDD	Date	M
K	001	Enrollment Effective Date	Date student's enrollment status took effect. Format CCYYMMDD	Date	M

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
L	001	Enrollment Status	Code for student's enrollment status at school: <ul style="list-style-type: none"> <li>• 'F' (full-time)</li> <li>• 'Q' (three-quarter time)</li> <li>• 'H' (half-time)</li> <li>• 'L' (less than half-time)</li> <li>• 'A' (leave of absence)</li> <li>• 'G' (graduated)</li> <li>• 'W' (withdrawn)</li> <li>• 'D' (deceased)</li> <li>• 'X' (never attended)</li> <li>• 'Z' (record not found)</li> </ul>	Char.	M
M	001	Anticipated Completion Date	Expected date of graduation or termination for student. Format CCYYMMDD	Date	M
N	001	Term Begin Date	Date on which the current term began. Format CCYYMMDD	Date	O
O	001	Term End Date	Date on which the current term will end. Format CCYYMMDD	Date	O

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
P	001	Address Effective Date	Date student's address became effective or the sender became aware of the information. Format CCYYMMDD	Date	M
Q	001	Good Address Flag	Flag to indicate a valid student address. Valid values are: <ul style="list-style-type: none"> <li>• 'Y'</li> <li>• 'N'</li> </ul> Spaces default to 'Y'.	Char.	M
R	001	Student Permanent Address Line 1	First line of student address	Char.	M
S	001	Student Permanent Address Line 2	Second line of student address	Char.	O
T	001	Student Permanent Address City	City where student lives	Char.	M
U	001	Student Permanent Address State / Province	State or province where student lives	Char.	M
V	001	Student Permanent Address Country	Country where student lives.	Char.	M
W	001	Student Permanent Address Postal Code	Postal code where student lives	Char.	M

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
X	001	Student Phone Type	The type of phone number being reported. Values are: <ul style="list-style-type: none"> <li>• 'C' (Cell)</li> <li>• 'H' (Home)</li> <li>• 'O' (Other)</li> <li>• 'W' (Work)</li> </ul>	Char.	O
Y	001	Student Preferred Phone Number Flag	Flag indicating whether this is a phone number the student prefers to use. Values are: <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• 'N' (No)</li> </ul> Spaces default to 'Y'.	Char.	O
Z	001	Student Phone Country Code	The country code for the student phone number.	Char.	O
AA	001	Student Phone Number	The student's phone number.	Char.	O
AB	001	Move To OPEID	Eight-digit Office of Postsecondary Education ID for school location to which student enrollment is being moved.	Char.	O

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
AC	001	Program Indicator	<p>Indicates if a student is enrolled in at least one program or changes to a student's enrollment history. Values are:</p> <ul style="list-style-type: none"> <li>• 'Y' (Yes)</li> <li>• 'N' (No)</li> <li>• 'C' (Historical Campus)</li> <li>• 'P' (Historical Program)</li> </ul> <p>Spaces default to 'Y'.</p> <p>If this field is populated with a "Y" or "Space" the school is required to report the student's program-level enrollment data in record type '002'.</p> <p>Student's program-level enrollment data (Record Type '002') must be reported regardless of whether the program is eligible for Title IV aid.</p> <p>If this field is populated with an "N" the school is not required to report the program-level enrollment data in Record Type '002'.</p>	Char.	M
AD	All	Blank	Must be left empty	Char.	M
AE	All	Blank	Must be left empty	Char.	M



<b>Col.</b>	<b>Rec. Type</b>	<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
AF	All	Blank	Must be left empty	Char.	M
AG	002, 004	CIP Code	The six-digit Classification of Instructional Programs code (without period) for the current program's academic content.	Char.	M
AH	002, 004	CIP Year	The year in which the CIP Code for the current program was published. CIP Years used by NSLDS include 2010 and 2020.	Char.	M

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
AI	002, 004	Credential Level	<p>The credential level of the current program. Values are:</p> <ul style="list-style-type: none"> <li>• '01' (Undergraduate Certificate or Diploma Program)</li> <li>• '02' (Associate's Degree)</li> <li>• '03' (Bachelor's Degree)</li> <li>• '04' (Post Baccalaureate Certificate)</li> <li>• '05' (Master's Degree)</li> <li>• '06' (Doctoral Degree)</li> <li>• '07' (First Professional Degree)</li> <li>• '08' (Graduate / Professional Certificate)</li> <li>• '99' (Non-Credential Program [Preparatory Coursework / Teacher Certification])</li> </ul>	Char	M

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
AJ	002, 004	Published Program Length	<p>The length of the current instructional program in years, months, or weeks as published by the school. Note this is used together with the next two fields to determine program length.</p> <p>Format "nnnnnn", with an implied decimal point between the third and fourth digits. Thus, schools should report:</p> <ul style="list-style-type: none"> <li>• 4 years → 004000</li> <li>• 1.5 years → 001500</li> <li>• 6 months → 006000</li> <li>• 26 weeks → 026000</li> </ul>	Num.	M
AK	002, 004	Published Program Length Measurement	<p>The unit of measure for the length of the current instructional program as published by the school. Values are:</p> <ul style="list-style-type: none"> <li>• 'W' (Weeks)</li> <li>• 'M' (Months)</li> <li>• 'Y' (Years)</li> </ul>	Char.	M

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
AL	002, 004	Weeks in Title IV Academic Year	<p>The total number of weeks of instruction in the current program's academic year. Only report when Published Program Length Measurement is W or M.</p> <p>Format "nnnnnn", with an implied decimal point between the third and fourth digits. Thus, schools should report:</p> <ul style="list-style-type: none"> <li>• 26 weeks → 026000</li> <li>• 30 weeks → 030000</li> </ul>	Num.	M
AM	002	Program Begin Date	Date on which the student began attending the program.	Date	M

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
AN	002	Special Program Indicator	<p>Flag to indicate that the current program belongs to one of the following groups:</p> <ul style="list-style-type: none"> <li>• 'A' (Selective Admission Associate Degree Program)</li> <li>• 'B' (Bachelor's Degree Completion Program)</li> <li>• 'N' (Not Applicable)</li> <li>• 'P' (Preparatory Coursework Graduate Professional Program)</li> <li>• 'T' (Non-Credential Teacher Certification Program)</li> <li>• 'U' (Preparatory Coursework Undergraduate Program)</li> </ul>	Char.	M

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
AO	002	Program Enrollment Status	<p>Code for the student's enrollment status in that program. Values are:</p> <ul style="list-style-type: none"> <li>• 'F' (Full-Time)</li> <li>• 'Q' (Three-Quarter Time)</li> <li>• 'H' (Half-Time)</li> <li>• 'L' (Less Than Half-Time)</li> <li>• 'A' (Leave Of Absence)</li> <li>• 'G' (Graduated)</li> <li>• 'W' (Withdrawn)</li> <li>• 'D' (Deceased)</li> <li>• 'X' (Never Attended)</li> <li>• 'Z' (Record Not Found)</li> </ul>	Char.	M
AP	002	Program Enrollment Effective Date	Effective date for the enrollment reported by the school.	Date	M
AQ	004	New CIP Code	The six-digit Classification of Instructional Programs code (without period) for the new program's academic content.	Char.	M
AR	004	New CIP Year	The year in which the CIP Code for the new program was published. CIP Years used by NSLDS include 2010 and 2020.	Char.	M

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
AS	004	New Credential Level	<p>The credential level of the new program. Values are:</p> <ul style="list-style-type: none"> <li>• '01' (Undergraduate Certificate or Diploma Program)</li> <li>• '02' (Associate's Degree)</li> <li>• '03' (Bachelor's Degree)</li> <li>• '04' (Post Baccalaureate Certificate)</li> <li>• '05' (Master's Degree)</li> <li>• '06' (Doctoral Degree)</li> <li>• '07' (First Professional Degree)</li> <li>• '08' (Graduate / Professional Certificate)</li> <li>• '99' (Non-Credential Program [Preparatory Coursework / Teacher Certification])</li> </ul>	Char.	M
AT	003	Email Effective Date	Date as of which the email address is effective.	Date	O
AU	003	Good Email Address Flag	<p>Flag indicating that the email address is good according to the school. Values are:</p> <p>'Y' (Yes)</p> <p>'N' (No)</p> <p>Spaces default to 'Y'.</p>	Char.	O

Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
	004	New PPL Measurement	<p>The unit of measure for the length of the instructional new program as published by the school. Values are:</p> <ul style="list-style-type: none"> <li>• 'W' (Weeks)</li> <li>• 'M' (Months)</li> <li>• 'Y' (Years)</li> </ul>	Char.	M
AV	003	Email Address	The email address being reported.	Char.	O
AW	004	New PPL	<p>The length of the new instructional program in years, months, or weeks as published by the school. Note this is used together with the next two fields to determine program length.</p> <p>Format "nnnnnn", with an implied decimal point between the third and fourth digits. Thus, schools should report:</p> <ul style="list-style-type: none"> <li>• 4 years → 004000</li> <li>• 1.5 years → 001500</li> <li>• 6 months → 006000</li> <li>• 26 weeks → 026000</li> </ul>	Num.	M



Col.	Rec. Type	Attribute	Description	Field Format	Mandatory/ Optional
AX	004	New Weeks in TIV Academic Year	<p>The total number of weeks of instruction in the new program's academic year. Only report when Published Program Length Measurement is W or M.</p> <p>Format "nnnnnn", with an implied decimal point between the third and fourth digits. Thus, schools should report:</p> <ul style="list-style-type: none"> <li>• 26 weeks → 026000</li> <li>• 30 weeks → 030000</li> </ul>	Num.	M
AY	004	New Special Program Indicator	<p>Flag to indicate that the new program belongs to one of the following groups:</p> <ul style="list-style-type: none"> <li>• 'A' (Selective Admission Associate Degree Program)</li> <li>• 'B' (Bachelor's Degree Completion Program)</li> <li>• 'N' (Not Applicable)</li> <li>• 'P' (Preparatory Coursework Graduate Professional Program)</li> <li>• 'T' (Non-Credential Teacher Certification Program)</li> <li>• 'U' (Preparatory Coursework Undergraduate Program)</li> </ul>	Char.	M

<b>Col.</b>	<b>Rec. Type</b>	<b>Attribute</b>	<b>Description</b>	<b>Field Format</b>	<b>Mandatory/ Optional</b>
AZ	All	Error Codes	Code(s) of error(s) returned to school by NSLDS	Char.	O