

and other means of support. In addition, MSURSD has now established a webpage on the Information for Financial Aid Professionals (IFAP) website (<https://ifap.ed.gov/MSURSDCatalogReferenceDocuments/index.html>) to provide ongoing access to select reference materials related to Title IV compliance and other administrative initiatives for you – **its client institutions.**



### We are results-oriented

The outcomes of these MSURSD intervention and preventive initiatives:

- Improvements to overall institutional student aid delivery systems
- A reduction in key audit and review findings
- An increased institutional focus on student success goals including graduation and retention
- An increased level of institutional sharing and implementation of best practices

MSURSD is doing its part in fulfilling the goal that began with the Jimmy Carter administration and continues today. Each Presidential administration has issued succeeding Presidential Executive Orders which have called on all agencies within the Federal Government to provide support and assistance to identified Minority-Serving and Under-Resourced Institutions. These orders are issued in recognition of the historical and current contributions that these institutions have made in educating these historically disadvantaged populations.

MSURSD wants to assist institutional leaders, like you, by providing you with the essential information and services to benefit your school, students and community.

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# MSURSD Institutional Leadership Support

We are the Minority-Serving and Under-Resourced Schools Division within Federal Student Aid, Customer Experience Office, School Experience Group. Let us show you how we can assist you and your institution in meeting your key Title IV administrative goals.

First – here are a few strategic questions that you should be considering:

*Are my institution's current policies and procedures consistent with Title IV regulations?*

*What can I do to decrease the risk of having significant audit findings and program liabilities?*



*How can I perform an internal assessment of my Title IV student aid administrative operations?*

*How does Title IV compliance impact my institutional goals related to enrollment, retention, graduation rates, etc.?*

**“We look forward to working with you!”**



## Who we are

The Minority-Serving and Under-Resources Schools Division (MSURSD) can provide an important service to your university. The office of Federal Student Aid or FSA, within the U.S. Department of Education, has designated MSURSD as the organization to provide special support and technical assistance to those institutions that are currently participating in the Title IV Federal Student Aid Programs.

For over 25 years, MSURSD has served as a liaison with Historically Black Colleges and Universities during the initial implementation of the Direct Loan Program.

Over the years, this effort has expanded to include Tribal Colleges, Hispanic Serving, Asian American and Native American Pacific Islander-Serving, Alaska Native and Native Hawaiian-



Serving, and Predominantly Black institutions. The team now works with over 700 postsecondary institutions across the country. MSURSD works collaboratively with each of the designated White House Initiative Offices and the primary Minority-Serving Institutional stakeholders in providing numerous services and support.

## What we do

MSURSD provides a wide range of technical assistance, customized staff training and senior level management and consultation services that can be provided through on-campus site visits as well as Webinars and other remote delivery modes.

## Technical Assistance in support of front line administrators/staff

- Verification
- Title IV Fund Reconciliation
- Return of Title IV Funds (R2T4)
- Audit Resolutions (Institutional Management and Responses to Audits and Program Review)
- Institutional Policy Procedures Manual (Assistance with the development and implementation of Institutional Policy and Procedures Manuals)
- Cohort Default Rates (Comprehensive Institutional Default Management assistance)
- Cash Management Rules/Regulation

## Senior Level Management and Consultation services

- Internal assessments to determine if Title IV funds are being effectively managed to address issues related to overall student success outcomes, such as retention, completion, graduation rates, etc.
- Review of institutional wide Cohort Default Management strategy to ensure that the appropriate internal collaborations and partnerships are in place across the entire institution.
- Assistance in the development of appropriate institutional responses to program reviews and audits which address non-compliance activities and the reduction in institutional liabilities.
- Assessment of the current use of Title IV and Institutional funds in achieving short and long term enrollment goals

## How we do it

By collaborating with major policy and functional business units across the U.S. Department of Education, MSURSD has developed a statistical analysis approach to all Title IV participating institutions based on a predetermined set of data points. The division then utilizes this collaborative and analytical methodology to develop strategies and models for the delivery of interventions