

Chapter 8

Program Reviews, Sanctions, & Closeout

In this chapter we discuss program reviews conducted at schools, sanctions and corrective actions, and procedures for schools that are ending their participation in one or more of the *Title IV* programs.

Program Reviews by the Department

The Department of Education oversees the *Title IV* programs to ensure they are administered properly. One way we do this is by conducting program reviews to confirm that schools meet FSA requirements for institutional eligibility, financial responsibility, and administrative capability. Program reviews identify compliance problems and suggest corrective actions. To assess your school's compliance with the provisions of this chapter, see the [institutional eligibility](#) module on the FSA Assessments website. The latest [Program Review Guide](#) is available in the Knowledge Center.

If a school is cited in a program review for improperly disbursing FSA program funds or other violations, it must restore the funds as appropriate. In addition to having to restore the funds it disbursed in error, a school may also be subject to corrective actions and sanctions such as fines, emergency action, limitation, suspension, or termination, as discussed later in this chapter.

A program review covers many of the same areas as an audit (see *Chapter 4*), including fiscal operations and accounting procedures as well as compliance with the specific program requirements for student eligibility and awards. However, program reviews are not conducted annually at every school; priority is according to criteria specified in the law and given to schools that

- have a high cohort default rate or dollar volume of default,
- have a significant fluctuation in Pell Grant awards or FSA loan volume that is not accounted for by changes in the programs,
- are reported to have deficiencies or financial aid problems by the appropriate state agency or accrediting agency,
- have high annual dropout rates, and
- the Department determines may pose a significant risk of failing to comply with the administrative capability or financial responsibility requirements.

Department program reviewers will

- analyze school records and identify weaknesses in the school's procedures for administering *Title IV* funds;
- determine how those weaknesses may subject *Title IV* funds to potential or actual fraud, waste, and abuse;
- identify corrective actions that will strengthen the school's future compliance with FSA rules and regulations;
- quantify the harm from any failings of the school and identify liabilities where noncompliance has led to loss, misuse, or unnecessary spending of federal funds; and
- when necessary, refer schools for administrative action to protect the interests of students and taxpayers.

Program Review Priority

20 USC 1099c-1(a)(2)

Scope of the Review

A program review may be either a general assessment review, a focused review, or a compliance assurance review. A general assessment review is the most common type of review and is normally conducted to evaluate the school's overall performance in meeting FSA administrative and financial requirements. A focused review is normally conducted to

determine if the school has problems with specific areas of FSA program compliance. A compliance assurance review is a tool that is used to help validate the Department's risk assessment system.

For general assessment, compliance assurance, and some focused reviews, the review team will randomly select student files. A review sample is generally randomly selected and consists of 15 students from each award year under review. The review team will analyze the academic file, student account ledger, student financial aid file, and admissions file for each student in the sample. A review sample may not be randomly selected for focused reviews. Additionally, the Department is not prohibited from examining the files of other recipients to follow up on certain issues.

Reviewers will also examine school records that are not specific to individual students. These records include required policies and procedures, fiscal records, and consumer information (i.e., the school's website, school catalog[s], pamphlets, etc.).

It may be necessary for the reviewer to conduct interviews with school officials, including academic or education personnel or the registrar, admissions personnel, financial aid personnel, fiscal office personnel, placement officers, and/or campus security personnel. In addition, the reviewer may interview students.

Location of the Review

Program reviews may be conducted on-site at the institution or off-site. The lead reviewer will coordinate all correspondence and communication with the institution during an on-site or off-site review.

School Participation Division

The School Participation Division conducts program reviews and reviews compliance audits, financial statements, and initial eligibility and recertification applications to get a picture of a school's overall compliance. FSA's School Eligibility and Oversight Service Group (SEOSG) coordinates the School Participation Divisions, which are staffed by personnel in the regions and in Washington, DC. Each division is assigned a portfolio of schools and is responsible for the oversight functions mentioned above for those schools.

The entire division will evaluate information on the school from a variety of sources to identify any compliance issues at the school. The division can then assess potential risk to the *Title IV* programs and determine appropriate action. Once appropriate actions are decided upon, the person assigned to the school ensures that the recommended actions are taken.

The School Participation Division will collect and review information on a school from many sources, including but not limited to:

- applications for recertification,
- financial and compliance audits,
- state agencies,
- accrediting agencies and licensing boards,
- student complaints, and
- Department databases.

A School Participation Division may decide to take actions that include but are not limited to

- renewing full recertification or awarding only provisional certification;
- initiating a program review;
- establishing liabilities;
- developing a strategy for providing technical assistance;
- transferring the school to the cash monitoring or reimbursement payment method (see Volume 4: Processing Aid and Managing *Title IV* funds);
- requiring a letter of credit; and
- referring the school for an enforcement action.

Actions do not always have to be negative. For example, the School Participation Division can recommend a school apply for participation in the Experimental Sites Initiative. In addition, Program Reviewers can add recommendations or suggestions to a report that are designed to provide helpful information to the school moving forward.

Such oversight provides the additional benefit of permitting a school to contact one team that will have all information on the school available in one place. A listing of contact information for the regional School Participation Divisions can be found in the [Knowledge Center](#).

Notification of the Review

The institution will typically receive advance notification of the program review by telephone and letter to the president and financial aid administrator. The school also receives written notice of the review and is asked to provide relevant materials (e.g., policies and procedures, consumer publications, a list of *Title IV* recipients) prior to it. The school will also be expected to make other records available at the start of the review. In some cases, notice is given before the start of the review, the morning of the review, or at the time the review team arrives at the school.

Examination of Records

[34 CFR 668.24\(f\)](#)

Schools are required to cooperate with the Department in a program review and provide unrestricted access to any and all information requested to conduct the review. Access includes the right to copy records (including computer records), examine computer programs and data, and interview employees and students without the presence of management or the presence of the school's or a servicer's recording device. Failure to provide this access to the program review team may lead to an adverse administrative action.

Also, the Department has the authority to issue administrative subpoenas to assist in conducting investigations of possible violations of the provisions of *Title IV* programs. The law authorizes the Department to request the Attorney General to invoke the assistance of any court of the United States for purposes of enforcing a subpoena if necessary.

Administrative Subpoena Authority

HEA Sec. 490A

Department Obligations

For its part in program reviews, the Department is required to

- establish guidelines designed to ensure uniformity of practice in the conduct of program reviews;
- make copies of all review guidelines and procedures available to all participating schools;
- permit schools to correct administrative, accounting, or record keeping errors if the errors are not part of a pattern and there is no evidence of fraud or misconduct;
- base any civil penalty assessed against a school resulting from a program review or audit on the gravity of the violation, failure, or misrepresentation;

- inform the appropriate state and accrediting agency whenever it takes action against a school (this is a reciprocal relationship—see below);
- provide schools an adequate opportunity to review and respond to any program review report and related materials before a final report is issued; and
- consider a school’s response in any final program review report or audit determination and include in that (1) a written statement addressing the school’s response, (2) a written statement of the basis for the report or determination; and (3) a copy of the school’s response. [20 USC 1099c-1(b)]

The HEA requires that each state, through at least one state agency, must

- furnish the Department, upon request, with information regarding licensing and other authorization for a school to operate in that state;
- promptly notify the Department of revocations of licensure or authorization; and
- promptly notify the Department of credible evidence that a school has committed fraud in the administration of the *Title IV* programs or has substantially violated a provision of the HEA.

State Responsibilities

HEA Sec. 495

Entrance and Exit/Status Conference

Normally, the review team will hold an entrance conference with school officials at the beginning of the review. The purpose of the entrance conference is to provide school officials with information about the review and the program review process and for reviewers to learn how federal student aid is processed at the school.

The review team will hold an exit or status conference at the end of a program review. The purpose of the exit conference is to inform school officials about the next steps in the process, summarize preliminary findings, advise school officials of any immediate changes that must be made, and/or provide details of any remaining outstanding items. If the fieldwork is not complete or the data has not been fully analyzed, a status meeting is conducted. A return visit may be necessary or an exit conference may be conducted virtually after further analysis is completed.

Written Report

The program review team prepares a preliminary written report after completion of the review. The school may respond to this report if it wishes to offer additional information to support its position or if it disagrees with any of the report’s findings. When the Department has fully reviewed the school’s response and any additional follow up documentation provided by the school, the Department will issue a Final Program Review Determination (FPRD) letter to the school.

Final Program Review Determinations (FPRD) and Appeals

A Final Program Review Determination (FPRD) letter serves to inform the institution of the Department’s final determination for each of the findings in the Program Review Report. The FPRD also identifies liabilities, if any, calculated based on the findings of the program review; provides instructions for the payment of liabilities, as appropriate; notifies the institution of its right to appeal the existence and amount of any liabilities identified, as appropriate; and closes the program review, if appropriate.

The FPRD may require the school to take further action to resolve one or more of the findings. This action may include making student level adjustments in the COD System, the G6 payment system, and paying liabilities to the Department, student, or lenders on behalf of the student. In some cases, institutions are also required to provide proof of payment of liabilities or other follow-up documentation in response to the FPRD.

The goal of accreditation is to ensure that the education provided by postsecondary educational institutions meets an acceptable level of quality. The Department recognizes agencies that meet established criteria, and such recognition is a sign that an agency has been determined to be a reliable authority on the quality of the institutions or programs the agency accredits.

An accrediting agency can be recognized by the Department for institutional or programmatic accreditation. An institutional accreditation agency accredits an entire institution. A programmatic accrediting agency accredits specific educational programs, departments, or schools within an institution.

An agency must have standards that effectively address the quality of a school or program in the following areas

- Success with respect to student achievement in relation to mission, including, as appropriate, consideration of course completion, state licensing examination, and job placement rates
- Curricula
- Faculty
- Facilities, equipment, and supplies
- Fiscal and administrative capacity as appropriate to the specific scale of operations
- Student support services
- Recruiting and admissions practices, academic calendars, catalogs, publications, grading, and advertising
- Measures of program length and the objectives of the degrees or credentials offered
- Record of student complaints received by, or available to, the agency
- Record of compliance with the school's FSA program responsibilities, based on items such as default rate data and the results of compliance audits and program reviews and any other information that the department may provide to the agency
- Any additional accreditation standards the accrediting agency deems appropriate

There are many additional statutory requirements a national accrediting agency must meet to qualify for recognition. For example, an accreditation agency must

- consistently apply and enforce standards for accreditation that ensure that the education or training offered by an institution or program, including any offered through correspondence or distance education, is of sufficient quality to achieve its stated objectives for the duration of the school's accreditation period;
- perform, at regularly established intervals, on-site inspections and reviews of institutions of higher education (that may include unannounced site visits), with particular focus on educational quality and program effectiveness;
- agree that all adverse actions taken under [34 CFR Part 602 Subpart B](#) are subject to the arbitration requirements in 20 U.S.C. 1099b(e); and
- if it is an institutional accrediting agency, maintain adequate substantive change policies that ensure that any substantive change to the educational mission, program, or programs of an institution after an agency has accredited or preaccredited the institution do not adversely affect the capacity of the institution to continue meeting the agency's standards.

There is [more information as well as lists of agencies](#) recognized by the Department on its website.

Department's recognition of accrediting agencies

Sec. 496 of the HEA

20 USC 1099b

[34 CFR 602](#)

Management Group. The cover letter of the FPRD provides instructions on how to file an appeal. If payment or an appeal is not received within 45 days, the Department may elect to use administrative offset to collect the funds owed.

Only *final* audit or program review determinations may be appealed. The letter conveying a final determination is clearly identified as a Final Audit (or Program Review) Determination Letter and explains the appeals procedures.

Appealing Audits and Program Reviews

[34 CFR Part 668 Subpart H](#)

Corrective Actions and Sanctions

If a school has violated the FSA program regulations, the Department may, at its sole discretion, allow the school to respond to the problem and indicate how it will correct it. However, if the school has repeatedly violated the law or regulations or the Department has determined that the violations are egregious, it may sanction the school.

Corrective Actions and Sanctions

[34 CFR 600.41](#)

[34 CFR Part 668 Subpart G](#)

Sanctions

Sanctions include emergency actions, fines, limitations, suspensions, and terminations (see the following descriptions under “Corrective Actions and Sanctions”). The Department may initiate actions against any school that

- violates the law or regulations governing the *Title IV* programs, its Program Participation Agreement (PPA), or any agreement made under the law or regulations; or
- substantially misrepresents the nature of its educational programs, its financial charges, or its graduates’ employability. For details on misrepresentation, see *Chapter 6*.

In addition, the Department has the authority to terminate a school or program that no longer meets the eligibility criteria given in *Chapter 1*.

Similarly, the Department may also sanction a third-party servicer that performs functions related to *Title IV* programs. Further, the Department has the authority to sanction a group of schools or servicers if it finds that a person or entity with substantial control over all schools or servicers within the group has violated any of the FSA program requirements or has been suspended or debarred from program participation. See *Chapters 1* and *4*.

Corrective Actions and Sanctions

Emergency Action

The Department may take an emergency action to withhold FSA program funds from a school or its students or a third-party servicer, if applicable, if the Department receives information, determined by a Department official to be reliable, that the school is violating applicable laws, regulations, special arrangements, agreements, or

limitations. To take an emergency action, the Department official must determine that

- the school is misusing federal funds;
- immediate action is necessary to stop this misuse; and
- the potential loss outweighs the importance of using established procedures for limitation, suspension, and termination.

The school is notified by registered mail (or other expeditious means) of the emergency action and the reasons for it. The action becomes effective on the date the notice is mailed.

An emergency action suspends the school's participation in all *Title IV* programs and prohibits the school from disbursing FSA program funds. The action may not last more than 30 days unless a limitation, suspension, or termination proceeding is initiated during that period. In that case, the emergency action is extended until the proceeding, including any appeal, is concluded. The school is given an opportunity to show cause that the action is unwarranted.

Fine

The Department may fine a school up to \$67,544 for each statutory or regulatory violation. In determining the amount of the fine, the Department considers the gravity of the offense, the nature of the violation, and the school's size. The school is notified by certified mail of the fine action, the amount of the fine, and the basis for the action. A school has 20 days from the date of mailing to submit a written request for a hearing or to submit written material indicating why the fine should not be imposed.

Limitation

Under a limitation, which lasts for at least 12 months, the Department imposes specific conditions or restrictions upon a school and its administration of the *Title IV* programs. As a result, the school is allowed to continue participating in those programs. If the school fails to abide by the limitation's conditions, a termination proceeding may be initiated.

Suspension

A suspension removes a school from participation in *Title IV* programs for a period not to exceed 60 days (unless a limitation or termination proceeding has been initiated or the Department and the school agree to an extension). A suspension action is used when a school can be expected to correct an FSA program violation in a short time.

Corrective Action

As part of any fine, limitation, or suspension proceeding, the Department may require a school to take corrective action. This may include making payments to eligible students from its own funds or repaying improperly used funds to the Department. In addition, the Department may offset any funds to be repaid against any benefits or claims due the school.

Termination

A termination ends a school's participation in the *Title IV* programs. A school that has violated the law or regulations governing the *Title IV* programs, its PPA, or any other agreement made under FSA regulations and was terminated from participating in the *Title IV* programs generally may not apply to be reinstated for at least 18 months.

Possibility of Reinstatement

A school requesting reinstatement in the *Title IV* programs must submit a fully completed E-App to the Department and demonstrate that it meets the standards in [34 CFR Part 668](#). As part of the reinstatement process, the school must show that it has corrected the violation(s) on which its termination was based, including repaying all funds (to the Department or to the eligible recipients) that were improperly received, disbursed, caused to be disbursed, or withheld. The Department may approve the request, deny the request, or approve the request subject to limitations (such as granting the school provisional certification). If the Department approves

the reinstatement request, the school will receive a new ECAR and enter into a new PPA.

Criminal Penalties

The law provides that any person who knowingly and willfully embezzles; misapplies; steals; obtains by fraud, false statement, or forgery; or fails to refund any funds, assets, or property provided or insured under *Title IV* of the Higher Education Act; or attempts to commit any of these crimes will be fined up to \$20,000 or imprisoned for up to five years, or both. If the amount of funds involved in the crime is \$200 or less, the penalties are fines up to \$5,000 or imprisonment up to one year, or both.

Any person who knowingly and willfully makes false statements, furnishes false information, or conceals material information in connection with the assignment of an FSA program loan or attempts to do so, will, upon conviction, be fined up to \$10,000 or imprisoned for up to one year, or both. This penalty also applies to any person who knowingly and willfully

- makes, or attempts to make, an unlawful payment to an eligible lender of loans as an inducement to make, or to acquire by assignment, a loan insured under such part; or
- destroys or conceals, or attempts to destroy or conceal, any record relating to the provision of FSA program assistance with intent to defraud the United States or to prevent the United States from enforcing any right obtained by subrogation under this part.

Criminal Penalties

HEA Sec. 490

Closeout Procedures (When *Title IV* Participation Ends)

A school may stop participating in *Title IV* programs voluntarily or may be required to leave involuntarily, as described below. In either situation, it must follow the closeout procedures specified in the regulations.

End of a School's Participation in the *Title IV* Programs

[34 CFR 668.26](#)

Involuntary Withdrawal From Participation

A school's participation ends in the following circumstances:

- The school closes or stops providing instruction for a reason other than normal vacation periods or as a result of a natural disaster that directly affects the school or its students
- The school loses its accreditation
- The school loses its state licensure
- The school loses its eligibility
- The school's PPA expires
- The school's participation is terminated under 34 CFR 668 subpart G

- The school's provisional certification is revoked by the Department
- The school's cohort default rate exceeds allowable limits
- The school files a petition for bankruptcy, or the school, its owner, or its CEO is responsible for a crime involving *Title IV* funds

Closeout Procedures

In general, when a school ceases to be eligible due to failing to meet statutory or regulatory requirements, it must notify its School Participation Division within 30 days of its loss of eligibility to participate in the *Title IV* programs. The school must also do the following:

Notification Requirement

[34 CFR 600.40\(d\)](#)

- Within 45 days of the effective ending date of participation, submit to the Department all financial reports, performance reports, and other reports, as well as a dated letter of engagement for an audit by an independent certified public accountant of all *Title IV* program funds received. The completed audit report must be submitted to the Department within 45 days after the date of the letter of engagement.
- Report to the Department on the arrangements for retaining and storing (for the remainder of the appropriate retention period described in *Chapter 7*) all records concerning the school's management of the appropriate FSA programs.
- Inform the Department how the school will provide for collecting any outstanding federal loans held by the school.
- Refund students' unearned *Title IV* funds. (See [Volume 5, Chapter 2](#).)
- Liquidate its Perkins Loan portfolio and fund if it participated in the Perkins Loan program. (See *Volume 6, Chapter 5 and the Federal Perkins Loan Program Assignment and Liquidation Guide available in the Knowledge Center*.)

In addition, a school that closes must refund to the federal government or, following written instructions from the Department, otherwise distribute any unexpended *Title IV* funds it has received (minus its administrative cost allowance, if applicable).

Unpaid Commitments and Loss of Program Eligibility

If a school's participation ends during a payment period or if a program loses its eligibility, but the school continues to provide education in the formerly eligible program until the end of the payment or enrollment period, the school may use *Title IV* funds it possesses to

- satisfy unpaid Pell Grant or Campus-Based Program commitments made to eligible students for that payment period or for previously completed payment periods before the school's participation ended;
- use the *Title IV* funds in its possession to satisfy unpaid Direct Loan commitments made to eligible students for that period of enrollment before participation ended by delivering subsequent Direct Loan disbursements to the students or by crediting them to their accounts (if the first disbursement already was delivered or credited to the students' accounts before the school's participation ended).

Note: The school may request additional funds from the Department to meet these commitments.

A commitment under the Pell and TEACH grant programs occurs when an enrolled student is attending a school and has submitted a valid FAFSA Submission Summary to it or when the school has received a valid institutional student information report. A commitment under the Campus-Based Programs occurs when a student is enrolled and attending the school and has received a notice from the school of the amount that they can expect to receive and how and when that amount will be paid.

Transitional Operation for up to 120 Days

The Department may permit a school to continue to originate, award, or disburse *Title IV* funds for no more than 120 days following the date of a final, non-appealable decision by a state authorizing agency to remove its authorization; by an accrediting agency to withdraw, suspend, or terminate accreditation; or by the Department to end the school's participation in *Title IV* programs. The school's accrediting agency and state must agree with the transitional operation, and the school must

- have notified the Department of its plans to conduct an orderly closure according to any requirements of its accrediting agency;
- perform a teach-out approved by its accrediting agency;
- agree to abide by the conditions of the PPA that was in effect on the date of the above decision, except that it will originate, award, or disburse funds only to enrolled students who can complete the program within 120 days of the decision or who can transfer to a new school; and
- give the Department acceptable written assurances that (1) the health and safety of its students are not at risk, (2) it has adequate financial resources to ensure that instructional services remain available to students during the teach-out, and (3) it is not subject to probation or its equivalent or to adverse action by its state authorizing body or accrediting agency (except as provided in the decision above).

Transitional Operation

34 CFR 668.26(e)

Teach-Out Plan

A school must submit a teach-out plan, in compliance with all state laws related to closure, to its accrediting agency if

- the Department initiates an emergency action or initiates the limitation, suspension, or termination of the school's participation in any *Title IV* program;
- the school's accrediting agency acts to withdraw, terminate, or suspend the accreditation or pre-accreditation;
- the school's state licensing or authorizing agency revokes the institution's license or legal authorization to provide an educational program;
- the school intends to close a location that provides 100% of at least one program; or
- the school otherwise intends to cease operations.

Teach-Out Plan

[34 CFR 668.14\(b\)\(31\)](#)

Definition

[34 CFR 600.2](#)

Eligibility of additional locations for teachout purposes

[34 CFR 600.32\(d\)](#)

Closure of a Branch or Location

A separate closeout audit is not required if a school closes an additional location or a branch campus because the next

due compliance audit for the school must report on the use of *Title IV* funds at the closed location. However, the school must notify the Department of the additional location or branch closure. See Chapter 5 for information on reporting closures to the Department.

When an additional location or branch closes and borrowers who attended the school obtain loan discharges by reason of the closure of the location or branch (or improper ability-to-benefit or loan certifications), the Department will pursue recovery against the larger institution, its affiliates, and its principals.

Recovery of Loan Discharges When a Branch/Location Closes

20 USC 1087(c)(1)

Loss of Eligibility or Withdrawal from the Direct Loan Program

If a school is notified that it has lost its eligibility to participate in the Direct Loan Program and the school does not intend to appeal the decision, it must immediately inform all current and prospective students of its loss of eligibility. The school must also explain that it can no longer originate Direct Loans for students or parents. If the school appeals its loss of eligibility within the required timeframe, the school may continue originating Direct Loans during the appeal process. Once a final decision on the appeal is made, the school must take the actions described in the Department's final appeal determination letter.

If a school plans to withdraw from participation in the Direct Loan Program, it must notify the Department of its decision in writing. Once the effective date of withdrawal has been established, the school is prohibited from disbursing loan funds to students. However, if the school made a first disbursement to some students before its loss of eligibility, it may still be able to make a subsequent disbursement to those students. See the conditions in [34 CFR 668.26\(d\)](#).

Students enrolled at a school that loses eligibility or discontinues participation in the Direct Loan program can continue to receive interest subsidies if they enroll and remain enrolled at an eligible school.

End of Title IV Participation

School Closes or Stops Providing Instruction

If the school closes its main campus or stops providing instruction on its main campus, its loss of eligibility includes all its locations and programs.

If a school ceases to provide educational instruction in all *Title IV*-eligible programs, the school should make arrangements for its students to complete their academic programs. If the school chooses to enter into a formal teach-out arrangement, it should contact its school participation division for guidance.

School Loses Eligibility

A school loses its eligibility to participate in the *Title IV* programs when it no longer meets the requirements of [34 CFR Part 600](#), certain requirements of [34 CFR Part 668](#), or when the Department terminates the school under Subpart G of the General Provisions.

Voluntary Withdrawal from *Title IV* Participation

For many reasons a school may voluntarily withdraw from participating in one or all of the *Title IV* programs. For instance, a school might wish to withdraw from the Direct Loan Program to work on lowering high student loan

cohort default rates. To withdraw from one or all of the *Title IV* programs, the school must notify the Department via the electronic application. The school participation division has more information about this procedure.

A school that withdrew voluntarily (for instance, to lower its default rate) can request to participate again without the waiting period required for a school that was terminated from a program involuntarily or withdrew voluntarily while under a show cause or suspension order.

Withdrawing from the *Title IV* program while under a termination order or other sanction—or to avoid being placed under them—is not considered a voluntary withdrawal.

School Loses Primary Accreditation ([34 CFR 600.11\(c\)](#))

When a school loses its institution-wide accreditation, the Department generally may not certify or recertify that school to participate in any *Title IV* program for two years after the school has had its accreditation withdrawn, revoked, or otherwise terminated for cause or after a school has voluntarily withdrawn under a show cause or suspension order. If a school wishes to be reinstated, it must submit a fully completed E-App to the Department.

The Department will not recertify a school that has lost its institution-wide accreditation in the previous two years unless the original accrediting agency rescinds its termination of the school's accreditation. Also, if a school voluntarily withdrew from accreditation during the last two years under a show cause or suspension order, the Department will not recertify the school unless the accrediting agency rescinds the original order. Finally, a school may not be recertified on the basis of accreditation granted by a different accrediting agency during the two-year period.

There are two exceptions to the two-year rule:

1. If the Department determines that loss of institution-wide accreditation was due to the school's religious mission or affiliation, the school can remain certified for up to 18 months while it obtains alternative accreditation.
2. If a school's institution-wide accrediting agency loses its Department recognition, the school has up to 18 months to obtain new accreditation.

Note: It is possible for accreditation to be withdrawn from one of the programs at a school without affecting the accreditation (and eligibility) of other programs at the school.