



# Financial Value Transparency and Gainful Employment (FVT/GE)

## Supplemental Training Resource

Nov. 6, 2024

# FVT/GE Supplemental Training Resource

## Purpose

The **FVT/GE Reporting Supplemental Training Resource** is a guide for schools, to provide additional information around common pain points and to act as a centralized hub for linking to supporting documentation and training resources.

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# FVT/GE Supplemental Training Resource

## Introduction to FVT/GE Reporting & Completers List

There are two tasks that school need to complete to comply with FVT/GE Regulations:

- Report FVT/GE Program and Student Level Data
- AND -
- Review Completers List and update if applicable



These tasks run concurrently and do not depend upon one another

### Reporting

The FVT/GE regulations require schools to annually report two types of data to NSLDS: student-specific data and program-specific data.

**Action:** Schools are to report FVT/GE data for all students (enrolled, graduated, withdrawn) that have received Title IV funds. Separately schools are to report program level data.

**Result:** School fulfills FVT/GE reporting requirements & some FVT/GE data from reported graduates will be used for the debt part of the *Debt-to-Earnings* Rate.

#### Reporting Cycle Deadlines

2024 Cycle	1/15/2025
Future Cycle- 2025 & Beyond	10/1 – after the most recently completed award year

### Completers List (CL)

A list of students who completed a GE/Eligible Non-GE program during the applicable cohort period

**Action:** Schools are to verify accuracy of completers that appear on their draft completers list and update if changes are required.

**Result:** Final CL data will be used to obtain annual median earnings for programs from IRS for the earnings part of the *Debt-to-Earnings* Rate.

#### Completers List Cycle Deadlines

2024 Cycle	1/15/2025
Future Cycle- 2025 & Beyond	60 days after the draft Completers List is released

# FVT/GE Supplemental Training Resource

## Applicable Award Years – Completers List vs FVT/GE Reporting

**Q: Are the award years for the FVT/GE data that our institution is submitting to NSLDS the same as those on the Completers List?**

Please use the table below to understand what award years will be present on the Completers List vs. award years required for FVT/GE reporting.

	Attendance Status	2YP	4YP	2YP – Q	4YP – Q
<b>Completers List</b>	Graduated	2017-18 2018-19	2015-16 2016-17 2017-18 2018-19	N/A for the 2024 reporting cycle	N/A for the 2024 reporting cycle

	Attendance Status	Award Years to Report
<b>Standard Reporting (FVT/GE Data)</b>	Enrolled	2023-24
	Graduated Withdrawn	2017-18 2018-19 2019-20 2020-21 2021-22 2022-23 2023-24  For Qualifying Graduate Programs schools report 2016-17 in addition to the award years listed above.
<b>Transitional Reporting (FVT/GE Data)</b>	Enrolled	2023-24
	Graduated Withdrawn	2022-23 2023-24

## Completers List Background

### Q: What is the Completers List?

The Completers List identifies students who received Title IV aid for a GE or Eligible Non-GE Program they completed during the applicable cohort periods at the six-digit OPEID level. NSLDS will use existing program enrollment data and student loan data to determine the students that will be included in the list. Schools must review the draft Completers List during the correction period and will then receive a final Completers List that does not require additional review.

### Q: Who should be on my Completers List?

Completers Lists consist of completers (graduates) who have received Title IV aid for programs that meet the following requirements:

- 1 Program has 30 or more completers (who received Title IV aid) at the 4-digit CIP Code level in the four most recently completed award years; 2020-21 to 2023-24.

- AND -

- 2 Program has more than 30 non-excluded completers, who received Title IV aid, in award years from 2015-16 through 2018-19.
  - Programs with 30 or more completers combined in 2017-18 and 2018-19 are evaluated in the two-year evaluation period (2YP).
  - Programs with less than 30 completers in the 2YP are evaluated in the four-year evaluation period (4YP).
  - Programs with less than 30 in the 4YP evaluation period are not included in the Completers List.

### Q: Who should be excluded from my Completers List?

#### Completers List Exclusions

- In-School
- Death
- Permanent Disability
- Completed Higher Credential Program (Undergraduate)
- Completed Higher Credential Program (Graduate)
- Graduated from Comprehensive Transition and Postsecondary (CTP) Program OR Approved Prison Education Program

## Accessing the Completers List

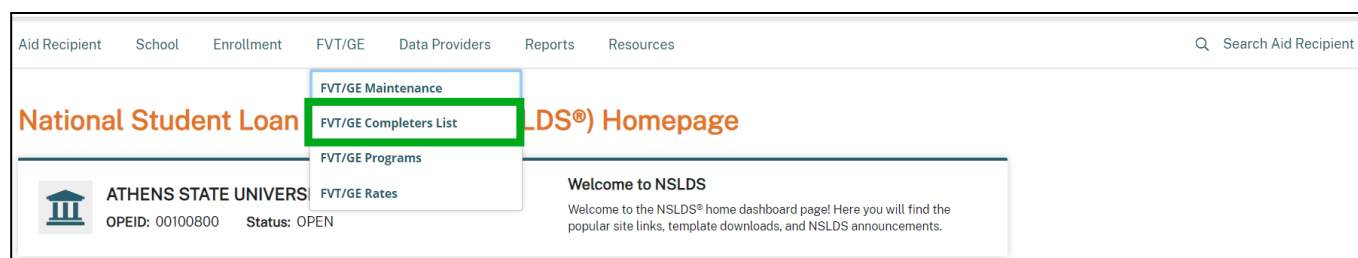
### Q: Where can I review my school's Completers List?

#### FVT/GE Draft and Final Completers List Batch File

- The Draft Completers List will be pushed to the TG mailbox the school designated for the FVT/GE Reporting Batch service.
  - If your school did not designate a TG mailbox for FVT/GE Batch Reporting or signed up after the draft list was pushed to schools, you must request the ad hoc Completers List (GEFVC1) from the [Cognos Reporting Tool](#) via the [NSLDSFAP website](#) to receive your school's latest run of the completers list.
- After the 60-day correction period, the Final Completers List will be automatically pushed to schools via SAIG.

#### FVT/GE Completers List Webpage

Schools can also review their completers list on the FVT/GE Completers List page via the NSLDSFAP website



The screenshot shows the NSLDSFAP website interface. At the top, there is a navigation menu with links: Aid Recipient, School, Enrollment, FVT/GE, Data Providers, Reports, and Resources. A search bar on the right contains the text "Search Aid Recipient". Below the navigation menu, there is a main content area. On the left, there is a logo for "ATHENS STATE UNIVERSITY" with the OPEID: 00100800 and Status: OPEN. In the center, there is a dropdown menu for "FVT/GE" with options: FVT/GE Maintenance, FVT/GE Completers List (highlighted with a green box), FVT/GE Programs, and FVT/GE Rates. To the right of the dropdown menu, there is a link for "NSLDS® Homepage". Below the navigation menu, there is a "Welcome to NSLDS" message with a sub-header "Welcome to the NSLDS® home dashboard page! Here you will find the popular site links, template downloads, and NSLDS announcements."

#### FVT and GE Completers List Report (GEFVC1)

- The ad-hoc Completers List Report may be requested from the NSLDS Reporting Tool available via the NSLDSFAP website.
- The ad-hoc report will return data as of the latest run (refreshes every 24 hours)
- Schools can request this report if they did not sign up for FVT/GE Batch Reporting batch function via SAIG.

#### GEFVC1 FVT and GE Completers List Report

The FVT and GE Completers List Report allows ED and School Users to generate on-demand Completers List reports in Cognos. The report allows users to search based on Calculation Measurement Year, CIP Code, Credential Level, and 6-digit level OPEID.

**Large Volume Reports Note:** Reports that have over 1 million records returned have an additional "Large Volume" report link. Please access the report as a .CSV if volume is expected to exceed 1 million records. Excel formats will not return large record volumes.



**Note:** For more details on the FVT and GE Completers List Report, see Chapter 5 of the [NSLDS FVT/GE User Guide Volume 3](#)

# FVT/GE Supplemental Training Resource

## Completers List – Making Corrections

### Q: How can we submit corrections to our Completers List?

Below are scenarios from commonly asked questions to assist schools on determining what actions to take when correcting their completers list.

Issue	Details	School Action	Notes
Student did not appear on Completers List	“Graduated” status was not reflected on NSLDS	Follow the <a href="#">NSLDS Enrollment Reporting Guide</a> to correct the student’s enrollment status	Student will be added to Completers List once graduated status is certified on NSLDS
Student appeared on Completers List and completed a CTP or PEP but was not marked as excluded.	Student needs to be marked as excluded on the Completers List	Indicate exclusion by making the correction on the <a href="#">Completers List webpage</a>  Indicate the need for an exclusion by submitting a TA record (for standard reporting only)*	The Completers List page on the NSLDSFAP website is where schools can indicate the student completed a CTP program or PEP. TA records can be submitted via: <ul style="list-style-type: none"> <li>• <a href="#">Batch via SAIG</a></li> <li>• <a href="#">Spreadsheet submittal (web)</a></li> <li>• <a href="#">FVT/GE Maintenance page (web)</a></li> </ul>
Student appeared on Completers List and should not have	The student did <b>not</b> receive Title IV aid for the program	Make correction to remove student on the <a href="#">Completers List page on the NSLDSFAP website</a> .	The Completers List page on the NSLDSFAP website is the only place to remove a student (due to not receiving Title IV aid) from the completers list
All students from a given program are missing from my Completer’s List	Either: there were not enough completers in the 4YP; or Substantially similar programs at 4-digit CIP had less than 30 completers in the 4 most recently completed award years	Verify NSLDS data to ensure all completers have been reported through the enrollment reporting process	Completers in the 4YP or 4 most recently completed award years must have Title IV aid for the program.

## Completers List – Common Scenarios

### Q: Why didn’t I receive a completers list for my school?

- 1 You didn’t designate a TG Mailbox for FVT/GE Reporting batch service via SAIG
- 2 Your school did not have any programs that met the evaluation criteria



**Note:** The [NSLDS Enrollment Reporting Guide](#) provides instructions on the Reports Tool



# FVT/GE Supplemental Training Resource


## Completers List – Common Scenarios

**Q: We received our completers list but there appears to be students missing, why is this?**

### Possible Explanations

- 1 **Student's graduation status falls outside of the program's evaluation period:** Each program is evaluated separately as either: A two-year evaluation period (2YP) or a four-year evaluation period (4YP). If a program has fewer than 30 non-excluded graduates, who received Title IV aid, during the 2YP the program will be evaluated as a four-year cohort (4YP).

The program's evaluation period can be found in the completers list, see below for details.

 **Note:** The evaluation period of the program, 2YP or 4YP, is determined by the total number of completers, with Title IV aid, (**after exclusions are applied**) in a program.

Record Type	Institution Code (OPEID)	Institution Name	Version Indicator
00	067899	NORTH SOUTH UNIVERSITY	2
Record Type	Calculation Measurement Year (CMYR)	Qualifying Evaluation Period	Institution Code (OPEID)
01	2024	2	067899
01	2024	4	067899

- 2 **Student's graduation status may be missing or inaccurate in NSLDS:** A student may not be reflected as having graduated during the evaluation period, and therefore would not show up on the completers list.

- Use the [SCHEP4 ER Graduated Withdrawn Program Report](#) to verify the student's status on NSLDS and determine if an update through [enrollment reporting](#) is needed. The report should be filtered as follows to return the most accurate results

**Program Enrollment Status**

▼ Both


Graduated

Withdrawn


**Time Frame Selection**


▼ Effective Begin/End Date

**Program Effective Date Begin**

7/1/2015 

**Program Effective Date End**

6/30/2019 

 **Note:** Students returned in this report may have graduated but may not have been picked up on the completers list if they did not have Title IV aid overlapping with the program attendance.



# FVT/GE Supplemental Training Resource

## Completers List – Common Scenarios

**Q: Our program is a qualifying graduate program, and we were expecting to see graduates from different award years, what should we do?**

### Possible Explanations

*Programs will be evaluated as a qualifying graduate program\* after the following occurs:*

1. Program CIP code appears on the Department’s List as published in the [Federal Register](#)

– AND –

2. The school must attest that it is a qualifying graduate program. Attestation can occur through the program submittal process available via spreadsheet, online, or batch reporting.

The school is attesting the program meets the following criteria:

1. At least half of the program’s graduates obtain licensure in a state where postgraduation training requirements apply; – AND –

2. If necessary for licensure, the program is accredited by an accrediting agency that meets state requirements.

**\*Once the program is deemed a qualifying graduate program, the program will be removed from the school’s FVT/GE Completers List, this year, for the 2YP or 4YP cohort periods.**



**Note:** In future completers lists, graduates from qualifying graduate programs will appear in the 2YP-Q and 4YP-Q cohort periods. The ‘Q’ is used to indicate a **qualifying graduate** program that has met all the criteria. For ‘Qualifying Evaluation Period’ values of 5 indicate 2YP-Q and values of 6 indicate 4YP-Q.

To verify what data has been submitted and if attestation has occurred visit the FVT/GE Programs Page on the NSLDSFAP Website (see below). If there is a “Y” present, then attestation has occurred.

The screenshot shows the NSLDSFAP website interface. At the top, there is a navigation bar with tabs: Aid Recipient, School, Enrollment, FVT/GE, Data Providers, Reports, and Resources. The 'FVT/GE' tab is selected, and a dropdown menu is open, listing: FVT/GE Maintenance, FVT/GE Completers List (highlighted with a green box), FVT/GE Programs, and FVT/GE Rates. Below the navigation bar, the page content includes the text 'National Student Loan I... (NSLDS®) Homepage' and a 'Welcome to NSLDS' message. On the left side, there is a card for 'ATHENS STATE UNIVERS' with 'OPEID: 00100800' and 'Status: OPEN'.

# FVT/GE Supplemental Training Resource

## NSLDS FVT/GE Reporting Methods

**Q: What are the different reporting methods I can use to submit my data to FSA?**

### FVT/GE Batch Submittal (via SAIG)

The batch process allows schools to transmit FVT/GE information electronically using their SAIG TG Mailbox.

1	00888888	FVT/GE STUDENT SUBMITTAL	20240715S	T
2	AA888888202320249999999999	MICKEY	P	MOUSE
3	AA888888202320241111111111	PERCY	M	JACKSON
4	TA888888202420251111111111	PERCY	FVT/GE PROGRAM SUBMITTAL	20240715S
5	AA888888202320242222222222	JUD	0188888820232024	ELECTRICAL ENGINEERING9201842020
6	AA888888202320245555555555	DON	0188888820232024	DATA SCIENCE4183012020
7	AA888888202320245555555555	DON	0188888820232024	CULINARY ARTS7392072020
8	TA888888202320244444444444	BEN	0188888820232024	SPORTS MEDIA3614382020
9	TA888888202320244444444444	BEN	0188888820232024	MARKET RESEARCH8301032020
0	TA888888202320240000000000	LL	0188888820232024	COMPUTER SCIENCE0024912020
1	99888888		0188888820232024	ART HISTORY4721922020
			998888887	

### FVT/GE Tab (via NSLDSFAP)

NSLDS offers FVT/GE reporting functions on the NSLDSFAP website.

The screenshot shows the NSLDSFAP website interface. The top navigation bar includes 'Aid Recipient', 'School', 'Enrollment', 'FVT/GE', 'Data Providers', 'Reports', and 'Resources'. A search bar is on the right. The 'FVT/GE' menu is open, showing options: 'FVT/GE Maintenance', 'FVT/GE Completers List', 'FVT/GE Programs', and 'FVT/GE Rates'. The main content area displays 'National Student Loan System (NSLDS®) Homepage' and a 'Welcome to NSLDS' message.

### FVT/GE Spreadsheet Submittal (via NSLDSFAP)

The screenshot shows the NSLDSFAP website interface. The top navigation bar includes 'Aid Recipient', 'School', 'Enrollment', 'FVT/GE', 'Data Providers', 'Reports', and 'Resources'. A search bar is on the right. The 'FVT/GE' menu is open, showing options: 'School Profile', 'Spreadsheet Submittals', 'Cohort Default Rate', 'Transfer Student Monitoring', 'Delinquent Borrowers', and 'Repayment Information'. The main content area displays 'National Student Loan System (NSLDS®) Homepage' and a 'Welcome to NSLDS' message.

**Note:** More information about record layouts, reporting instructions for program submittals, and qualifying graduate programs are available in [Volume 2 of the FVT/GE User Guide](#) on the Knowledge Center.

For batch and online access please see the “(GE-24-05) Preparing for NSLDS FVT/GE Reporting – SAIG Enrollment, Online Access” EA.

## Reporting Exemptions

### Program Exemptions

The following types of Title IV eligible programs are neither GE programs nor Eligible Non-GE Programs and are not subject to reporting requirements:

- 1 Approved Comprehensive Transition and Postsecondary (CTP) Programs
- 2 Approved Prison Education Programs
- 3 Preparatory coursework for which eligible students may receive Direct Loan funds
- 4 Postbaccalaureate Teacher Certification Programs where the institution does not award a credential
- 5 Programs at least two academic years in length that are acceptable for full credit toward a bachelor's degree

### Student Exemptions

The following scenarios result in students not being subject to reporting requirements:

- 1 Students who did not receive Title IV aid, for the program at the institution
- 2 Students who receive only Federal Work Study

## Reporting Exemption

**Q: My program has less than 30 completers in the four most recently completed award years, am I exempt from reporting?**

**Yes.** Schools that have 30 or more completers over the four most recently completed award years in all programs with the same 4-CIP code are required to report FVT/GE program and student data to NSLDS. The completers must have received Title IV aid for the program they completed.

# FVT/GE Supplemental Training Resource

## FVT/GE Reports

The following reports assist schools with their FVT/GE data reporting

<u>FVT/GE Program Enrollment Detail Report (SHDPE1)</u>	<u>FVT/GE Program Enrollment Summary Report (SHSPE1)</u>	<u>FVT/GE Students with No Program Enrollment Report (SHNPE1)</u>
<ul style="list-style-type: none"><li>• Lists all students and their certified program enrollment data as reported to NSLDS</li><li>• Useful for identifying students enrolled in the most recently completed award year and students that graduated or withdrew during the award years applicable to the chosen reporting type.</li></ul>	<ul style="list-style-type: none"><li>• Lists programs which have students with certified attendance as reported to NSLDS</li><li>• Useful for identifying programs which had students enrolled in the most recently completed award year and students that graduated or withdrew during the award years applicable to the chosen reporting type.</li></ul>	<ul style="list-style-type: none"><li>• Lists students reported certified with campus-level enrollment data and no program-level enrollment data on NSLDS</li></ul>



**Note:** The report title includes a link for additional information on each report. **SHSPE1** & **SHNPE1** are undergoing updates and will be available soon.

## Reporting

### Q: How do I know if I should be using transitional or standard reporting?

Schools should choose the reporting type which best works for them.

- 1 Transitional Reporting:** Requires the institution to report for only the **two** award years prior to the earnings data calculation year.
- 2 Standard Reporting:** Requires the institution to report for **prior** award years and is intended to capture information for students who graduated several years back.

**Note:** A program or group of substantially similar programs must have at least 30 completers during the award years being reporting, regardless of cohort type (transitional or standard).

Please refer to our [Award Years Table](#) for specific applicable years based on the selected report cohort type



# FVT/GE Supplemental Training Resource

## Reporting – AA & TA Record Verification

**Q: How do the FVT/GE Reports help me identify the students I need to submit FVT/GE data (AA and TA records) for, and which report should I use?**

### For an Annual Amount (AA) Record:

Select the following in this report: **FVT/GE Program Enrollment Detail report (SHDPE1)**

**Award Year**

- ▼ All Award Years
- 2016-2017
- 2017-2018
- 2018-2019
- 2019-2020
- 2020-2021
- 2021-2022
- 2022-2023
- 2023-2024**

**Program Attendance Status**

- ▼ **Enrolled**
- Graduated
- Withdrawn

*Select the Cohort Type your institution has opted for*

**Cohort Type**

- ▼ Transitional Reporting
- Standard Reporting

### For a Total Amount (TA) Record:

Select the following in this report: **FVT/GE Program Enrollment Detail report (SHDPE1)**

**Award Year**

- ▼ **All Award Years**
- 2016-2017
- 2017-2018
- 2018-2019

**Program Attendance Status**

- ▼ Enrolled
- Graduated**
- Withdrawn**

*Select the Cohort Type your institution has opted for*

**Cohort Type**

- ▼ Transitional Reporting
- Standard Reporting



**Note:** Once the output of students is produced, the data will need to be reviewed, and schools should only report on students that meet the FVT/GE reporting requirements (i.e., received title IV aid for that program, and more).

# FVT/GE Supplemental Training Resource

## Reporting – Enrolled Students

### Q: For which students do I submit an Annual Amount (AA) record?

The Annual Amount (AA) Detail Record should only include students who are considered enrolled as of June 30th of the most recently completed award year.

#### Enrolled

- F - (full-time)
- Q - (three-quarter time)
- H - (half-time)
- L - (less than half-time)
- A - (approved leave of absence)



**Note:** Schools are required to report on enrolled students **that have received Title IV aid for the program being reported.**

### Scenarios

Student	Program Enrollment Status*	Program Enrollment Effective Date	Award Year	School Action
Student A	Full-time (E = Enrolled)	F: 9/1/2020	2023-24	Provide AA Record because they were enrolled as of 6/30/2024
Student B	Full-time Withdrew Half-time (E = Enrolled)	F: 9/1/2020 W: 1/10/2022 H: 8/25/2023	2023-24	Provide AA Record because they were enrolled as of 6/30/2024
Student C	Full-time (E = Enrolled) Graduated	F: 9/1/2020 G: 8/1/2024	2023-24	Provide AA Record because they were enrolled as of 6/30/2024
Student D	Full-time Graduated	F: 9/1/2020 G: 5/10/2024	2023-24	Do <b>Not</b> Provide AA Record because they were no longer enrolled as of 6/30/2024

\*The program enrollment status is the most current certified data on NSLDS

E = Enrolled, W = Withdrew, G = Graduated



**Note:** The FVT/GE regulations require that schools annually report data to NSLDS by October 1st, after the most recently completed award year. The updated deadline for the 2024 reporting year only is January 15, 2025.

The record layouts and reporting instructions for student submittals are available in [Volume 1 of the NSLDS FVT/GE User Guide](#) on the Knowledge Center.

# FVT/GE Supplemental Training Resource

## Reporting – Graduated & Withdrawn Students

### Q: For which students do I submit a Total Amount (TA) record if we have opted for Standard Reporting?

The Total Amount (TA) Record for schools that chose Standard reporting will include students that have graduated and withdrawn from the **prior** award years ([Page 4](#)).

#### Enrollment Statuses

- Graduated
- Withdrawn

Schools are required to report on graduated and withdrawn students **that have received Title IV funds for the program being reported**



**Note:** When a TA record is provided it should include ALL costs incurred by that student for enrollment in the program being reported.

### Scenarios for Standard Reporting

Student	Program Enrollment Status	Completion Date	Award Year (AY)	School Action
Student A	Graduated	G: 5/10/2018	2017-18	Provide TA Record for 2017-18 AY
Student B	Withdrawn	W: 3/10/2024	2023-24	Provide TA Record for 2023-24 AY
Student C	Withdrawn Half-time	W: 8/10/2020 H: 1/10/2021	2020-21	Do Not Provide TA Record because student is enrolled as of 6/30/2024  Report an AA record for this student
Student D	Withdrawn Full-time Withdrawn	W: 5/10/21 F: 1/10/22 W: 3/1/2024	2023-24	Provide <b>one</b> TA Record for 2023-24 as of their last withdrawn date

\*The program enrollment status is the most current certified data on NSLDS

E = Enrolled, W = Withdrew, G = Graduated



**Note:** The FVT/GE regulations require that schools annually report data to NSLDS by October 1st, after the most recently completed award year. The updated deadline for the 2024 reporting year only is January 15, 2025



# FVT/GE Supplemental Training Resource

## Reporting – Graduated & Withdrawn Students

### Q: For which students do I submit a Total Amount (TA) record if we have opted for Transitional Reporting?

The Total Amount (TA) Record for schools that chose Transitional reporting will include students that have graduated and withdrawn from the two most recently completed award years ([Page 4](#)).

#### Enrollment Statuses

- Graduated
- Withdrawn

Schools are required to report on graduated and withdrawn students **that have received Title IV funds for the program being reported**



**Note:** When a TA record is provided it should include ALL costs incurred by that student for enrollment in the program being reported.

### Scenarios for Transitional Reporting

Student	Enrollment Status	Completion Date	Award Year (AY)	School Action
Student A	Graduated	G: 5/10/2023	2022-23	Provide TA Record for 2022-23 AY
Student B	Graduated	G: 5/10/2022	2021-22	Do Not Provide TA Record because student graduate date is not within the two most recently completed award years
Student C	Withdrawn Full-time	W: 8/10/2022 F: 1/10/2023	2022-23	Do Not Provide TA Record because student is enrolled as of 6/30/2024  Report an AA record for this student
Student D	Withdrawn Full-time Withdrawn	W: 5/10/21 F: 1/10/22 W: 3/1/2024	2023-24	Provide one TA Record for 2023-24 AY as of their last withdrawn date

\*The program enrollment status is the most current certified data on NSLDS


E = Enrolled, W = Withdrew, G = Graduated


# FVT/GE Supplemental Training Resource

## Additional Training Resources

The below links are additional resources including in-depth guides, webinars, and templates to support schools in reporting complete and accurate data.

### Clickable External Links & Descriptions


 [Ad-Hoc Completers List Report](#)  
Where schools should go to access and download the completers list, on an ad-hoc basis


 [Spreadsheet Submittal Templates](#)  
Schools are expected to report data in a specific format, access these templates through the NSLDS Professional Access Website (NSLDSFAP) – only accessible for users with NSLDS Enrollment Update Capabilities [School Dropdown > Spreadsheet Submittals](#)

 [SAIG Mailbox Setup](#)  
This will allow schools to receive reports like the completers list directly to their inbox

 [NSLDS Enrollment Reporting Guide](#)  
This provides detailed guidance around enrollment reporting requirements

 [FSA Training Center](#)  
This is a hub for FSA Training Resources

 [Webinar access instructions](#)  
Webinars were hosted to support schools in understanding reporting requirements and included helpful Q&A Sessions

 [FAQs](#)  
Numerous FAQs have been published, answering questions around reporting requirements

### NSLDS Reports



SHDPE1



SHSPE1



SHNPE1

### FVT/GE User Guides



Completers  
List



Program



Student

## Key Terminology - Definitions

**Award Year (AY):** The Award Year (July 1 - June 30th) for which the student was enrolled, withdrew, or graduated from the program.

**Completers:** completers are those that have graduated from the program AND have received Title IV aid for the program being evaluated.

### **Credential Levels:**

- '01' (Undergraduate certificate or Diploma program)
  - '02' (Associate's degree)
  - '03' (Bachelor's degree)
  - '04' (Post baccalaureate certificate)
  - '05' (Master's degree)
  - '06' (Doctoral degree)
  - '07' (First professional degree)
  - '08' (Graduate / Professional certificate)
- 
- The diagram shows two groups of credential levels. The first group, labeled 'Undergraduate', includes levels '01' through '04'. The second group, labeled 'Graduate', includes levels '05' through '08'. Brackets on the right side of the list group these levels into their respective categories.

**Program Enrollment Begin Date:** the date student began enrollment in the program. Format CCYYMMDD.

**Annual Amount Record:** used to report education costs and institutional debt for students enrolled up to June 30th of the most recently completed award year and have received *Title IV* funds for the program being reported.

**Total Amount Record:** used to report costs and institutional debt for students who have graduated or withdrawn and have received *Title IV* funds for the program being reported. (Total Amounts during their education period).

- GE Programs: education period is based on enrollment in the program.
- Eligible Non-GE Programs: education period is based on enrollment at the institution at the same credential level.