

FMS Role Responsibilities Catalog

For additional questions or assistance with selecting roles in FMS, please contact the FMS Help Desk at FMS.Operations@ed.gov.

ACVD – Audit Coordination and Validation Division Roles

Role Name	Role Description
FSA APEX AD - T2	Users have data access for views created from the Lender, GL, AP, and AR of the FMS Tables.
FSA APEX CFO - T2	User can access the Checkfree report, Servicer Refund, and GL Trial balance report.
FSA APEX FFELGA - T2	Grants user access to search for and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claim reports.
FSA APEX FFELLEN - T2	Users that are responsible for FFEL Lender, have access to APEX reports from views (GL, AP, AR, Lars Form 799, Lars Form 799 Lines, Lars PO Vendors, Lars PO Vendors Sites, Lars Lender Servicer Relations, Lars PO Vendor Contracts).
FSA APEX FRD - T2	Grants Financial and Reporting users access to data run GL queries reports across all funds and accounts.
FSA GL Inquiry - T2	User can make inquiries in read-only capacity; user can validate/analyze financial data received from lenders and guaranty agencies.

AOD – Accounting Operations Division Roles

Role Name	Role Description
FSA Allocation User - T2	User can load data from a flat file into the SFALIB_ACCOUNT_ALLOCATIONS table and view the splitter data using the splitter form.
FSA APEX ACS DLS - T2	User can run General Ledger (GL) Reports attached to this responsibility for all servicers portfolio information. The servicers portfolio information contains total amount of loan for each servicers account.
FSA APEX AD - T2	Users have data access for views created from the Lender, GL, AP, and AR of the FMS Tables.
FSA APEX CFO - T2	User can access the Checkfree report, Servicer Refund, and GL Trial balance report.
FSA APEX FFELGA - T2	Grants user access to search for and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claim reports.
FSA APEX FFELLEN - T2	Users that are responsible for FFEL Lender, have access to APEX reports from views (GL, AP, AR, Lars Form 799, Lars Form 799 Lines, Lars PO Vendors, Lars PO Vendors Sites, Lars Lender Servicer Relations, Lars PO Vendor Contracts).
FSA Archive FFEL GA AP Inquiry - T1	User can access, search for, view FFEL GA AP invoices and supplier information. User can run reports against archive/history database.
FSA Archive Financial Partner Manager Inquiry - T1	User can run monthly, quarterly, annual, NSLDS AMF reports against the archive database.
FSA Archive GA Inquiry - T1	User has the capability to access, search, and review Form 2000 reports with a status of submitted, accepted, or rejected. Individuals with this access cannot update or modify GA Form 2000 reports. User can access, search for, and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA Archive LARS ED Inquiry - T1	Users have "read only" access to LARS information (Lender profile/ form 799 data, Conduit, LARS, CLRF [Consolidation Loan Rebate Fee], FRPI [Funding Request Participation Interest] payment submission data) and cannot modify financial data received from lenders and guaranty agencies.
FSA Archive Lender Payable Inquiry - T1	In the archiving instance, user can query/review Lender invoices/batches, query/review payments/batches and supplier information. The user can run Oracle standard report.
FSA Archive Lender Receivable Inquiry - T1	In the archiving instance with read-only capacity user can validate/analyze transactions, receipts received from lenders, view customer information and collection information.

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Role Name	Role Description
FSA CFO Desktop Integration - T2	This responsibility is solely for the FSA Accounting Division users. Users can create ADI Templates/documents using existing layouts. User can create, enter, and upload ADI journals. User can define Document Layout and mapping.
FSA CFO General Ledger Accounting User - T4	User can enter/post/reverse journal entries and batches, change the period of entry, enter/change budget journal amounts, create/change consolidation mappings and mapping sets, correct data in the GL interface and after the correction, import date from the GL Interface, and run the General Ledger reports
FSA DLC Federal Administrator - T2	User can confirm DLC Pay Group, LC PP PAY GROUP S2, LC PP PAY GROUP S3, LC PP PAY GROUP S4, LC PP PAY GROUP S5 payment batches. Back-out Treasury confirmation which can affect the reconciliation, submit GTAS, Apportion and reapportion funds, update treasury confirmation details, and controls funds or items with monetary value in excess of \$10 million.
FSA DLC Funds Disbursement Process Manager - T4	Users can view Recent Payment Process Requests, view Electronic Payment Instructions Not Marked Complete, View Recent Payment Instructions, Create Printed Payment Instructions, Create Electronic Payment Instructions, Record Stop Payment Request, Resolve Stop Payment Request, Void Payment, Format Payment Instructions, Payment Instruction Register, Payment Process Request Status Report
FSA DLC Payment Manager - T4	User can build, format, and confirm all DLC payment batches and run reports. User can search and view DLC Invoice batches, payment batches and supplier. User can validate the DLC Pay Group, LC PP PAY GROUP S2, LC PP PAY GROUP S3, LC PP PAY GROUP S4, LC PP PAY GROUP S5 Invoices.
FSA DLC Purchase Invoices Manager - T2	User can create, query, review and validate the Put Purchase Invoice of LC Operation Unit.
FSA FFEL GA AP Inquiry - T1	User can access, search for, and view FFEL GA AP invoices and supplier information. User can run reports.
FSA FFEL GA Federal Administrator - T2	User can submit GTAS, apportion and reapportion funds, confirm FFEL GA payment batches, update Treasury confirmation details, obligates, expends, collects or controls revenue, funds or items with monetary value in excess of \$10 million, and update the finance charges.
FSA FFEL GA Funds Disbursement Process Manager - T4	User can View Recent Payment Process Requests, View Electronic Payment Instructions Not Marked Complete, View Recent Payment Instructions, Create Printed Payment Instructions, Create Electronic Payment Instructions, Record Stop Payment Request, Resolve Stop Payment Request, Void Payment, Format Payment Instructions, Payment Instruction Register, and Payment Process Request Status Report.
FSA FFEL GA GL User - T2	User can search for and view FFEL budgetary information, define and run the mass allocation/recurring journal entries, change the period of journal entry, correct data in the GL interface and after the correction, import date from the GL Interface, enter/change budget journal amounts, post journal entries. Can also create CJE using 'Program - Create Journals' program, Reverse JE marked for reversal, using the 'Program - Automatic Reversal' program, run ADI Journal Validation program, and run custom/standard Oracle General ledger reports.
FSA FFEL GA Payables - T2	User can create, modify FFEL GA invoice batches. User can access, search for, view FFEL GA payment batches and supplier information. User can access, query, and review invoices in AP. User can perform funds checking, approve an invoice, and place and release holds on an invoice. User can create invoices and credit memos in AP. User can access, query, and review payment batch information and supplier information and run reports.
FSA FFEL GA Payments Manager - T4	User can confirm FFEL GA payments (FL and FLED schedules). User can create, modify, format, and confirm payment batches. User can access, search for, view FFEL GA invoice and supplier information.
FSA Financial Partner Annual - T2	User can view, accept, reject annual reports for each GA. User can run GA Annual detail report.

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Role Name	Role Description
FSA Financial Partner Manager - T2	User can access, query, and review Form 2000 Monthly, Monthly/Quarterly, and Annual Reports with status of submitted, accepted, or rejected. User can enter comments in the ED Comments field and can accept or reject Form 2000 reports with status of Submitted. User can access, review, and modify the GA Maintenance Form and run reports. User can access, search for, review, enter comments in the ED Comments field, and accept or reject FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA Financial Partner Manager Inquiry - T1	User can run monthly, quarterly, and annual NSLDS AMF reports.
FSA GA Payment Inquiry - T1	User can review/analyze payment data from GA users for GAFR and GARC. Read-only user role.
FSA GL Inquiry - T2	User can make inquiries in read-only capacity; user can validate/analyze financial data received from lenders and guaranty agencies.
FSA GL User - T2	User can search for and view budgetary information, change the period of journal entry, correct data in the GL interface and after the correction, import data from the GL Interface, run the General Ledger reports, post journal entries, create CJE using 'Program - Create Journals' program, reverse JE marked for reversal using the 'Program - Automatic Reversal' program, run ADI Journal Validation program, run custom/standard Oracle General reports.
FSA LAP ED Manager - T2	User can create and approve/reject new lender IDs.
FSA LARS ED Inquiry - T1	Users have "read only" access to LARS information (Lender profile/ form 799 data, Conduit, LARS, CLRF [Consolidation Loan Rebate Fee], FRPI [Funding Request Participation Interest] payment submission data) and cannot modify financial data received from lenders and guaranty agencies.
FSA LARS ED Manager - T2	User can view, create, maintain, and submit quarterly LaRS data administered by his/her lender. User can perform LaRS Maintenance- update SAP rates, interest rates, holds, deactivations. Loan data is submitted at the summary level and reflects the entire FFEL Loan Portfolio held by a lender. LaRS demographic data submitted identifies the FFEL Guaranty Agencies & Servicers the lender has agreement with as well as lender identification and institutional information.
FSA LARS ED User - T2	User can enter data for LaRS report, view LaRS profile, update interest calculation days, and run Lender search report.
FSA LARS Lender/Servicer - T1	User can view, create, maintain, and submit LaRS data administered by his/her lender.
FSA Lender Federal Administrator - T4	User can confirm lender payments (FEEF Schedules), confirm payment batch and update Treasury confirmation details, back-out Treasury confirmation, submit GTAS, apportion and reapportion funds, confirm lender payments (FEEF Schedules), update Treasury confirmation details. User can obligate, expend, collect or control revenue, funds or items with monetary value in excess of \$10 million.
FSA Lender Funds Disbursement Process Manager - T4	User can view Recent Payment Process Requests, View Electronic Payment Instructions Not Marked Complete, View Recent Payment Instructions, Create Printed Payment Instructions, Create Electronic Payment Instructions, Record Stop Payment Request, Resolve Stop Payment Request, Void Payment, Format Payment Instructions, Payment Instruction Register, and Payment Process Request Status Report.
FSA Lender Manager - T1	User can run monthly/quarterly lender activity reports and process files/data for PayGov, lockbox, and LARS.
FSA Lender Payable Inquiry - T1	User can query/review Lender invoices/batches, query/review payments/batches and supplier information. User can run Oracle standard reports.
FSA Lender Payable Manager - T4	User can create/adjust/query AP Invoices. User can run AP reports. User can initiate AP to GL posting process. User can review and approve an invoice on hold.

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Role Name	Role Description
FSA Lender Payment Manager - T4	User can create, modify, format, and confirm payment batches. User can access, search for, and view Lender invoice and supplier information.
FSA Lender Purchase Invoices Manager - T2	User can create, query, review and validate the Put Purchase Invoice of Lender Operation Unit.
FSA Lender Receivable Inquiry - T2	User can validate/analyze transactions, receipts received from lenders, view customer information and collection information, Open/close AR periods, Approve Adjustments, Create Auto Adjustments, Write-off receipts, Create Automatic Receipts
FSA Lender Receivable Manager - T4	User can review customer information, create/adjust/copy AR transactions and receipts, run AR reports, and can query. User can create, review, and approve required offset transactions (could include creating manual entries). User can write-off transactions; entry/application of miscellaneous receipts. Receipt application and reversal. Open/close A/R periods. Record or update customer call actions/tracking customer A/R inquiries. Waive finance charges, view the customer accounts, aging report, account details.
FSA LNC Payables Supplier Inquiry - T4	User can enter, update, end-date DLC vendors in AP module, and create/update bank information.
FSA SRVC Dashboard User - T1	This responsibility is solely for the TIVAS users and AD users. Used to query the status of FMS Interfaces Dashboard. Provides the user the ability to view status of the following: FMS GL WIP, FMS Loan Purchase, FMS Refund File, FMS Summary GL File. TIVAS user will be able to view status of above interfaces for only their data. AD users will be able to view status of above interfaces for all TIVAS. The FMS Interfaces Dashboard provides ""read only"" access to all users.
FSA SRVC Federal Administrator - T2	User can submit GTAS, apportion and reapportion funds, confirm Servicer payment batches, update Treasury confirmation details, obligates, expends, collects or controls revenue, funds or items with monetary value in excess of \$10 million. Can also update the finance charges.
FSA SRVC Funds Disbursement Process Manager - T4	User can View Recent Payment Process Requests, View Electronic Payment Instructions Not Marked Complete, View Recent Payment Instructions, Create Printed Payment Instructions, Create Electronic Payment Instructions, Record Stop Payment Request, Resolve Stop Payment Request, Void Payment, Format Payment Instructions, Payment Instruction Register, Payment Process Request Status Report.
FSA SRVC Invoice Manager - T4	User can view TIVAS invoice batches, payments, and suppliers. User can run payables accounting process program, validate invoices, and run the AP Invoice approval workflow.
FSA SRVC Invoice User - T2	User can create and modify TIVAS invoice batches, user can access, search for and view borrower information.
FSA SRVC Payables Inquiry - T1	User can run jobs for processing the files received from TIVAS with refund information. The user can query/review TIVAS invoices/batches, query/review individual TIVAS payments/batches and supplier information.
FSA SRVC Payment Manager - T4	User can create, modify, format, and confirm payment batches. User can access, search for, and view FFEL Servicer invoice and supplier information.

APD – Accounting Policy Division Roles

Role Name	Role Description
FSA APEX ACS DLS - T2	User can run General Ledger (GL) Reports attached to this responsibility for all servicers portfolio information. The servicers portfolio information contains total amount of loan for each servicers account.
FSA APEX AD - T2	Users have data access for views created from the Lender, GL, AP, and AR of the FMS Tables.

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Role Name	Role Description
FSA APEX APD - T2	Users have data access for views created from the Lender, GL, AP, and AR of the FMS Tables.
FSA APEX CFO - T2	User can access the Checkfree report, Servicer Refund, and GL Trial balance report.
FSA APEX FFELGA - T2	Grants user access to search for and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claim reports.
FSA APEX FFELLEN - T2	Users that are responsible for FFEL Lender, have access to APEX reports from views (GL, AP, AR, Lars Form 799, Lars Form 799 Lines, Lars PO Vendors, Lars PO Vendors Sites, Lars Lender Servicer Relations, Lars PO Vendor Contracts).
FSA APEX FRD - T2	Grants Financial and Reporting users access to data run GL queries reports across all funds and accounts.
FSA APEX Servicers - T2	User can run the following APEX Reports: FSA Servicer GL Account Mapping Report, FSA Servicer GL File Processing Errors, FSA Servicer GL Journal Lines Report, FSA Servicer GL Trial Balance Report, FSA Servicer Summary GL Trial Balance Report, FSA FMS Servicer Refund Invoice Payment Status Report, FSA Servicer Unprocessed CANCEL Transactions, FSA Servicer GL Journal Lines Report For Spreadsheet Entries, FSA Servicer GL Journal Lines Report for PUTRET Transactions, FSA Servicer GL Journal Lines Servicer Transfer Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific Servicer. If the user is not linked to a TIVAS then the report lists information for all the Servicers.
FSA APEX WIP Transfers - T2	Allows user to run the following reports for FSA Servicer GL Work In Progress (WIP) status: 1. FSA Servicer GL Outstanding Work in Progress Report, 2. FSA Servicer GL Monthly Detail Loan Transfers-In Report, 3. FSA Servicer GL Monthly Detail Loan Transfers-Out Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific servicer. If the user is not linked to a TIVAS then the report lists information for all the servicers.
FSA Archive GL Inquiry - T1	In the archive database, the user can make inquiries in read-only capacity; user can validate/analyze financial data received from lenders and guaranty agencies.
FSA CFO Desktop Integration - T2	This responsibility is solely for the FSA Accounting Division users. Users can create ADI Templates/documents using existing layouts. User can create, enter, and upload ADI journals. User can define Document Layout and mapping.
FSA FFEL GA AP Inquiry - T1	User can access, search for, and view FFEL GA AP invoices and supplier information. User can run reports.
FSA FFEL GA GL User - T2	User can search for and view FFEL budgetary information, define and run the mass allocation/recurring journal entries, change the period of journal entry, correct data in the GL interface and after the correction, import date from the GL Interface, enter/change budget journal amounts, post journal entries. Can also create CJE using 'Program - Create Journals' program, Reverse JE marked for reversal, using the 'Program - Automatic Reversal' program, run ADI Journal Validation program, and run custom/standard Oracle General ledger reports.
FSA Financial Partner Manager - T2	User can access, query, and review Form 2000 Monthly, Monthly/Quarterly, and Annual Reports with status of submitted, accepted, or rejected. User can enter comments in the ED Comments field and can accept or reject Form 2000 reports with status of Submitted. User can access, review, and modify the GA Maintenance Form and run reports. User can access, search for, review, enter comments in the ED Comments field, and accept or reject FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA Financial Partner Manager Inquiry - T1	User can run monthly, quarterly, and annual NSLDS AMF reports.
FSA GL Inquiry - T2	User can make inquiries in read-only capacity; user can validate/analyze financial data received from lenders and guaranty agencies.
FSA GL User - T2	User can search for and view budgetary information, change the period of journal entry, correct data in the GL interface and after the correction, import date from the GL Interface, run the General Ledger reports, post journal entries, create CJE using

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Role Name	Role Description
	'Program - Create Journals' program, reverse JE marked for reversal using the 'Program - Automatic Reversal' program, run ADI Journal Validation program, run custom/standard Oracle General reports.
FSA LARS ED User - T2	User can enter data for LaRS report, view LaRS profile, update interest calculation days, and run Lender search report.
FSA Lender Payable Inquiry - T1	User can query/review Lender invoices/batches, query/review payments/batches and supplier information. User can run Oracle standard reports.
FSA Lender Receivable Inquiry - T2	User can validate/analyze transactions, receipts received from lenders, view customer information and collection information, Open/close AR periods, Approve Adjustments, Create Auto Adjustments, Write-off receipts, Create Automatic Receipts.
FSA SRVC Dashboard User - T1	This responsibility is solely for the TIVAS users and AD users. Used to query the status of FMS Interfaces Dashboard. Provides the user the ability to view status of the following: FMS GL WIP, FMS Loan Purchase, FMS Refund File, FMS Summary GL File. TIVAS user will be able to view status of above interfaces for only their data. AD users will be able to view status of above interfaces for all TIVAS. The FMS Interfaces Dashboard provides ""read only"" access to all users.

Department of Education and Federal Student Aid Headquarters User Roles

Role Name	Role Description
FSA APEX ACS DLS - T2	User can run General Ledger (GL) Reports attached to this responsibility for all servicers portfolio information. The servicers portfolio information contains total amount of loan for each servicers account.
FSA APEX AD - T2	Users have data access for views created from the Lender, GL, AP, and AR of the FMS Tables.
FSA APEX APD - T2	Users have data access for views created from the Lender, GL, AP, and AR of the FMS Tables.
FSA APEX CFO - T2	User can access the Checkfree report, Servicer Refund, and GL Trial balance report.
FSA APEX FFELGA - T2	Grants user access to search for and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claim reports.
FSA APEX FFELLEN - T2	Users that are responsible for FFEL Lender, have access to APEX reports from views (GL, AP, AR, Lars Form 799, Lars Form 799 Lines, Lars PO Vendors, Lars PO Vendors Sites, Lars Lender Servicer Relations, Lars PO Vendor Contracts).
FSA APEX FRD - T2	Grants Financial and Reporting users access to data run GL queries reports across all funds and accounts.
FSA APEX Servicers - T2	User can run the following APEX Reports: FSA Servicer GL Account Mapping Report, FSA Servicer GL File Processing Errors, FSA Servicer GL Journal Lines Report, FSA Servicer GL Trial Balance Report, FSA Servicer Summary GL Trial Balance Report, FSA FMS Servicer Refund Invoice Payment Status Report, FSA Servicer Unprocessed CANCEL Transactions, FSA Servicer GL Journal Lines Report For Spreadsheet Entries, FSA Servicer GL Journal Lines Report for PUTRET Transactions, FSA Servicer GL Journal Lines Servicer Transfer Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific Servicer. If the user is not linked to a TIVAS then the report lists information for all the Servicers.
FSA APEX WIP Transfers - T2	Allows user to run the following reports for FSA Servicer GL Work In Progress (WIP) status: 1. FSA Servicer GL Outstanding Work in Progress Report, 2. FSA Servicer GL Monthly Detail Loan Transfers-In Report, 3. FSA Servicer GL Monthly Detail Loan Transfers-Out Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific servicer. If the user is not linked to a TIVAS then the report lists information for all the servicers.
FSA Archive FFEL GA AP Inquiry - T1	User can access, search for, view FFEL GA AP invoices and supplier information. User can run reports against archive/history database.

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Role Name	Role Description
FSA Archive Financial Partner Manager Inquiry - T1	User can run monthly, quarterly, annual, NSLDS AMF reports against the archive database.
FSA Archive FP Annual Inquiry - T1	User can access, query, and review Form 2000 Annual Reports with a status of submitted, accepted, or rejected. The user can run SFA FFEL GA Annual Detail Report.
FSA Archive GA Inquiry - T1	User has the capability to access, search, and review Form 2000 reports with a status of submitted, accepted, or rejected. Individuals with this access cannot update or modify GA Form 2000 reports. User can access, search for, and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA Archive GL Inquiry - T1	In the archive database, the user can make inquiries in read-only capacity; user can validate/analyze financial data received from lenders and guaranty agencies.
FSA Archive LARS ED Inquiry - T1	Users have "read only" access to LARS information (Lender profile/ form 799 data, Conduit, LARS, CLRF [Consolidation Loan Rebate Fee], FRPI [Funding Request Participation Interest] payment submission data) and cannot modify financial data received from lenders and guaranty agencies.
FSA FFEL GA AP Inquiry - T1	User can access, search for, and view FFEL GA AP invoices and supplier information. User can run reports.
FSA Financial Partner Annual - T2	User can view, accept, reject annual reports for each GA. User can run GA Annual detail report.
FSA Financial Partner Manager Inquiry - T1	User can access, query, and review Form 2000 Monthly, Monthly/Quarterly, and Annual Reports with status of submitted, accepted, or rejected. User can enter comments in the ED Comments field and can accept or reject Form 2000 reports with status of Submitted. User can access, review, and modify the GA Maintenance Form and run reports. User can access, search for, review, enter comments in the ED Comments field, and accept or reject FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA FP Annual Inquiry - T1	User can access, search, and review Form 2000 reports with a status of accepted or rejected. User can also run reports and access, search for, and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA GA Inquiry - T1	User has the capability to access, search, and review Form 2000 reports with a status of submitted, accepted, or rejected. Individuals with this access cannot update or modify GA Form 2000 reports. User can access, search for, and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA GA Payment Inquiry - T1	User can review/analyze payment data from GA users for GAFR and GARC. Read-only user role.
FSA GL Inquiry - T2	User can make inquiries in read-only capacity; user can validate/analyze financial data received from lenders and guaranty agencies.
FSA GL User - T2	User can search for and view budgetary information, change the period of journal entry, correct data in the GL interface and after the correction, import data from the GL Interface, run the General Ledger reports, post journal entries, create CJE using 'Program - Create Journals' program, reverse JE marked for reversal using the 'Program - Automatic Reversal' program, run ADI Journal Validation program, run custom/standard Oracle General reports.
FSA LAP ED Manager - T2	User can create and approve/reject new lender IDs.
FSA LARS ED Inquiry - T1	Users have "read only" access to LARS information (Lender profile/ form 799 data, Conduit, LARS, CLRF [Consolidation Loan Rebate Fee], FRPI [Funding Request Participation Interest] payment submission data) and cannot modify financial data received from lenders and guaranty agencies.
FSA LARS ED Manager - T2	User can view, create, maintain, and submit quarterly LaRS data administered by his/her lender. User can perform LaRS Maintenance- update SAP rates, interest rates, holds, deactivations. Loan data is submitted at the summary level and reflects

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	the entire FFEL Loan Portfolio held by a lender. LaRS demographic data submitted identifies the FFEL Guaranty Agencies & Servicers the lender has agreement with as well as lender identification and institutional information.
FSA LARS ED User - T2	User can enter data for LaRS report, view LaRS profile, update interest calculation days, and run Lender search report.

Federal Loan Servicer Roles

Role Name	Role Description
FSA APEX ACS DLS - T2 (DMCS (700556) Federal Loan Servicer Only)	User can run General Ledger (GL) Reports attached to this responsibility for all servicers portfolio information. The servicers portfolio information contains total amount of loan for each servicers account.
FSA APEX Servicers - T2	User can run the following APEX Reports: FSA Servicer GL Account Mapping Report, FSA Servicer GL File Processing Errors, FSA Servicer GL Journal Lines Report, FSA Servicer GL Trial Balance Report, FSA Servicer Summary GL Trial Balance Report, FSA FMS Servicer Refund Invoice Payment Status Report, FSA Servicer Unprocessed CANCEL Transactions, FSA Servicer GL Journal Lines Report For Spreadsheet Entries, FSA Servicer GL Journal Lines Report for PUTRET Transactions, FSA Servicer GL Journal Lines Servicer Transfer Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific Servicer. If the user is not linked to a TIVAS then the report lists information for all the Servicers.
FSA APEX WIP Transfers - T2	Allows user to run the following reports for FSA Servicer GL Work In Progress (WIP) status: 1. FSA Servicer GL Outstanding Work in Progress Report, 2. FSA Servicer GL Monthly Detail Loan Transfers-In Report, 3. FSA Servicer GL Monthly Detail Loan Transfers-Out Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific servicer. If the user is not linked to a TIVAS then the report lists information for all the servicers.
FSA SRVC Dashboard User - T1	This responsibility is solely for the TIVAS users and AD users. Used to query the status of FMS Interfaces Dashboard. Provides the user the ability to view status of the following: FMS GL WIP, FMS Loan Purchase, FMS Refund File, FMS Summary GL File. TIVAS user will be able to view status of above interfaces for only their data. AD users will be able to view status of above interfaces for all TIVAS. The FMS Interfaces Dashboard provides ""read only"" access to all users.

FFEL Lender Servicers Roles

Role Name	Role Description
FSA LARS Lender/Servicer - T1	User can view, create, maintain, and submit LaRS data administered by his/her lender.

FFEL Lenders Roles

Role Name	Role Description
FSA LARS Lender/Servicer - T1	User can view, create, maintain, and submit LaRS data administered by his/her lender.

FRAD – Financial Reporting and Analysis Division Roles

Role Name	Role Description
FSA APEX ACS DLS - T2	User can run General Ledger (GL) Reports attached to this responsibility for all servicers portfolio information. The servicers portfolio information contains total amount of loan for each servicers account.
FSA APEX AD - T2	Users have data access for views created from the Lender, GL, AP, and AR of the FMS Tables.
FSA APEX CFO - T2	User can access the Checkfree report, Servicer Refund, and GL Trial balance report.

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Role Name	Role Description
FSA APEX FFELGA - T2	Grants user access to search for and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claim reports.
FSA APEX FFELLEN - T2	Users that are responsible for FFEL Lender, have access to APEX reports from views (GL, AP, AR, Lars Form 799, Lars Form 799 Lines, Lars PO Vendors, Lars PO Vendors Sites, Lars Lender Servicer Relations, Lars PO Vendor Contracts).
FSA APEX FRD - T2	Grants Financial and Reporting users access to data run GL queries reports across all funds and accounts.
FSA APEX Servicers - T2	User can run the following APEX Reports: FSA Servicer GL Account Mapping Report, FSA Servicer GL File Processing Errors, FSA Servicer GL Journal Lines Report, FSA Servicer GL Trial Balance Report, FSA Servicer Summary GL Trial Balance Report, FSA FMS Servicer Refund Invoice Payment Status Report, FSA Servicer Unprocessed CANCEL Transactions, FSA Servicer GL Journal Lines Report For Spreadsheet Entries, FSA Servicer GL Journal Lines Report for PUTRET Transactions, FSA Servicer GL Journal Lines Servicer Transfer Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific Servicer. If the user is not linked to a TIVAS then the report lists information for all the Servicers.
FSA APEX WIP Transfers - T2	Allows user to run the following reports for FSA Servicer GL Work In Progress (WIP) status: 1. FSA Servicer GL Outstanding Work in Progress Report, 2. FSA Servicer GL Monthly Detail Loan Transfers-In Report, 3. FSA Servicer GL Monthly Detail Loan Transfers-Out Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific servicer. If the user is not linked to a TIVAS then the report lists information for all the servicers.
FSA Archive FFEL GA AP Inquiry - T1	User can access, search for, view FFEL GA AP invoices and supplier information. User can run reports against archive/history database.
FSA Archive FP Annual Inquiry - T1	User can run monthly, quarterly, annual, NSLDS AMF reports against the archive database.
FSA Archive GA Inquiry - T1	User has the capability to access, search, and review Form 2000 reports with a status of submitted, accepted, or rejected. Individuals with this access cannot update or modify GA Form 2000 reports. User can access, search for, and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA Archive GL Inquiry - T1	In the archive database, the user can make inquiries in read-only capacity; user can validate/analyze financial data received from lenders and guaranty agencies.
FSA Archive Lender Payable Inquiry - T1	In the archiving instance, user can query/review Lender invoices/batches, query/review payments/batches and supplier information. The user can run Oracle standard report.
FSA Archive Lender Receivable Inquiry - T1	In the archiving instance with read-only capacity user can validate/analyze transactions, receipts received from lenders, view customer information and collection information.
FSA CFO Desktop Integration - T2	This responsibility is solely for the FSA Accounting Division users. Users can create ADI Templates/documents using existing layouts. User can create, enter, and upload ADI journals. User can define Document Layout and mapping.
FSA FFEL GA AP Inquiry - T1	User can access, search for, and view FFEL GA AP invoices and supplier information. User can run reports.
FSA FFEL GA GL User - T2	User can search for and view FFEL budgetary information, define and run the mass allocation/recurring journal entries, change the period of journal entry, correct data in the GL interface and after the correction, import date from the GL Interface, enter/change budget journal amounts, post journal entries. Can also create CJE using 'Program - Create Journals' program, Reverse JE marked for reversal, using the 'Program - Automatic Reversal' program, run ADI Journal Validation program, and run custom/standard Oracle General ledger reports.

FMS Role Responsibilities Catalog

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Role Name	Role Description
FSA Financial Partner Manager Inquiry - T1	User can run monthly, quarterly, and annual NSLDS AMF reports.
FSA FP Annual Inquiry - T1	User can access, search, and review Form 2000 reports with a status of accepted or rejected. User can also run reports and access, search for, and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA GA Inquiry - T1	User has the capability to access, search, and review Form 2000 reports with a status of submitted, accepted, or rejected. Individuals with this access cannot update or modify GA Form 2000 reports. User can access, search for, and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA GL Inquiry - T2	User can make inquiries in read-only capacity; user can validate/analyze financial data received from lenders and guaranty agencies.
FSA GL User - T2	User can search for and view budgetary information, change the period of journal entry, correct data in the GL interface and after the correction, import data from the GL Interface, run the General Ledger reports, post journal entries, create CJE using 'Program - Create Journals' program, reverse JE marked for reversal using the 'Program - Automatic Reversal' program, run ADI Journal Validation program, run custom/standard Oracle General reports.
FSA Lender Payable Inquiry - T1	User can query/review Lender invoices/batches, query/review payments/batches and supplier information. User can run Oracle standard reports.
FSA Lender Receivable Inquiry - T2	User can validate/analyze transactions, receipts received from lenders, view customer information and collection information, Open/close AR periods, Approve Adjustments, Create Auto Adjustments, Write-off receipts, Create Automatic Receipts.
FSA SRVC Dashboard User - T1	This responsibility is solely for the TIVAS users and AD users. Used to query the status of FMS Interfaces Dashboard. Provides the user the ability to view status of the following: FMS GL WIP, FMS Loan Purchase, FMS Refund File, FMS Summary GL File. TIVAS user will be able to view status of above interfaces for only their data. AD users will be able to view status of above interfaces for all TIVAS. The FMS Interfaces Dashboard provides ""read only"" access to all users.
FSA SRVC TROR Reporting - T1	User can change the status of the TROR Files, run the Consolidated Process, process the TROR Files, and run reports.

Guaranty Agency Roles

Role Name	Role Description
FSA GA Inquiry - T1	User has the capability to access, search, and review Form 2000 reports with a status of submitted, accepted, or rejected. Individuals with this access cannot update or modify GA Form 2000 reports. User can access, search for, and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA GA Manager - T1	User can access, search for, review, and submit the Form 2000. User can create, access, search, review, and submit FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA GA User - T1	User has the capability to access, search, and enter data for the Form 2000. User can create, access, search, review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.

FMS Security Team Roles

Role Name	Role Description
FSA FMS Security Team User - T4	User can review and approve security reports from the FMS Security Dashboard, view system profiles, run and view all reports under the System Admin, monitor users, view Users Forms, read-only to responsibilities definition, and conduct Audit Trail

FMS Role Responsibilities Catalog

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Role Name	Role Description
	reporting. User can see the application IP address, username, and email address, run a concurrent program which can causes all user passwords to expire.
FSA FMS Security Team User: Read Only - T4	Read-only version of FSA FMS Security Team User role. User can review security reports from the FMS Security Dashboard, view system profiles, run and view all reports under the System Admin, monitor users, view Users Forms, read-only to responsibilities definition, and conduct Audit Trail reporting. User can see the application IP address, username and email address.

FMS Operations Roles

Role Name	Role Description
FSA Allocation User - T2	User can load data from a flat file into the SFALIB_ACCOUNT_ALLOCATIONS table and view the splitter data using the splitter form.
FSA APEX ACS DLS - T2	User can run General Ledger (GL) Reports attached to this responsibility for all servicers portfolio information. The servicers portfolio information contains total amount of loan for each servicers account.
FSA APEX AD - T2	Users have data access for views created from the Lender, GL, AP, and AR of the FMS Tables.
FSA APEX APD - T2	Users have data access for views created from the Lender, GL, AP, and AR of the FMS Tables.
FSA APEX CFO - T2	User can access the Checkfree report, Servicer Refund, and GL Trial balance report.
FSA APEX FFELGA - T2	Grants user access to search for and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claim reports.
FSA APEX FFELLEN - T2	Users that are responsible for FFEL Lender, have access to APEX reports from views (GL, AP, AR, Lars Form 799, Lars Form 799 Lines, Lars PO Vendors, Lars PO Vendors Sites, Lars Lender Servicer Relations, Lars PO Vendor Contracts).
FSA APEX FRD - T2	Grants Financial and Reporting users access to data run GL queries reports across all funds and accounts.
FSA APEX Servicers - T2	User can run the following APEX Reports: FSA Servicer GL Account Mapping Report, FSA Servicer GL File Processing Errors, FSA Servicer GL Journal Lines Report, FSA Servicer GL Trial Balance Report, FSA Servicer Summary GL Trial Balance Report, FSA FMS Servicer Refund Invoice Payment Status Report, FSA Servicer Unprocessed CANCEL Transactions, FSA Servicer GL Journal Lines Report For Spreadsheet Entries, FSA Servicer GL Journal Lines Report for PUTRET Transactions, FSA Servicer GL Journal Lines Servicer Transfer Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific Servicer. If the user is not linked to a TIVAS then the report lists information for all the Servicers.
FSA APEX WIP Transfers - T2	Allows user to run the following reports for FSA Servicer GL Work In Progress (WIP) status: 1. FSA Servicer GL Outstanding Work in Progress Report, 2. FSA Servicer GL Monthly Detail Loan Transfers-In Report, 3. FSA Servicer GL Monthly Detail Loan Transfers-Out Report. If the user is linked to a Title IV Additional Servicer (TIVAS) then the report lists the information for that specific servicer. If the user is not linked to a TIVAS then the report lists information for all the servicers.
FSA Archive FFEL GA AP Inquiry - T1	User can access, search for, view FFEL GA AP invoices and supplier information. User can run reports against archive/history database.
FSA Archive Financial Partner Manager Inquiry - T1	User can run monthly, quarterly, annual, NSLDS AMF reports against the archive database.
FSA Archive GA Inquiry - T1	User has the capability to access, search, and review Form 2000 reports with a status of submitted, accepted, or rejected. Individuals with this access cannot update or modify GA Form 2000 reports. User can access, search for, and review FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.

FMS Role Responsibilities Catalog

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Role Name	Role Description
FSA Archive GL Inquiry - T1	In the archive database, the user can make inquiries in read-only capacity; user can validate/analyze financial data received from lenders and guaranty agencies.
FSA Archive LARS ED Inquiry - T1	Users have "read only" access to LARS information (Lender profile/ form 799 data, Conduit, LARS, CLRF [Consolidation Loan Rebate Fee], FRPI [Funding Request Participation Interest] payment submission data) and cannot modify financial data received from lenders and guaranty agencies.
FSA Archive Lender Payable Inquiry - T1	In the archiving instance, user can query/review Lender invoices/batches, query/review payments/batches and supplier information. The user can run Oracle standard report.
FSA Archive Lender Receivable Inquiry - T1	In the archiving instance with read-only capacity user can validate/analyze transactions, receipts received from lenders, view customer information and collection information.
FSA FFEL GA AP Inquiry - T1	User can access, search for, and view FFEL GA AP invoices and supplier information. User can run reports.
FSA Financial Partner Manager - T2	User can access, query, and review Form 2000 Monthly, Monthly/Quarterly, and Annual Reports with status of submitted, accepted, or rejected. User can enter comments in the ED Comments field and can accept or reject Form 2000 reports with status of Submitted. User can access, review, and modify the GA Maintenance Form and run reports. User can access, search for, review, enter comments in the ED Comments field, and accept or reject FFEL GA Supplemental Reports of type VFA Weekly & GA Claims.
FSA LAP ED Manager - T2	User can create and approve/reject new lender IDs.
FSA LARS ED Inquiry - T1	Users have "read only" access to LARS information (Lender profile/ form 799 data, Conduit, LARS, CLRF [Consolidation Loan Rebate Fee], FRPI [Funding Request Participation Interest] payment submission data) and cannot modify financial data received from lenders and guaranty agencies.
FSA LARS ED Manager - T2	User can view, create, maintain, and submit quarterly LaRS data administered by his/her lender. User can perform LaRS Maintenance- update SAP rates, interest rates, holds, deactivations. Loan data is submitted at the summary level and reflects the entire FFEL Loan Portfolio held by a lender. LaRS demographic data submitted identifies the FFEL Guaranty Agencies & Servicers the lender has agreement with as well as lender identification and institutional information.
FSA Lender Manager - T1	User can run monthly/quarterly lender activity reports and process files/data for PayGov, lockbox, and LARS.
FSA SRVC Payables Inquiry - T1	User can run jobs for processing the files received from TIVAS with refund information. The user can query/review TIVAS invoices/batches, query/review individual TIVAS payments/batches and supplier information.

FMS Operations Team Only Roles

Role Name	Role Description
Alert Manager - T4	User can define/update Alert definition, view Alert History, submit request for periodic Alerts, and define Oracle Alert related application setup.
Application Developer - T4	User can define concurrent/executable programs and supporting data elements, define profile options, value sets, quick codes and menus, enable key, and descriptive flex field structures, CVRs, register application, forms, form functions.
Application Diagnostics - T2	User can access the Oracle Diagnostics Framework pages to diagnose, view reports, and configure. Using this responsibility user can run diagnostic that will provide Oracle a report of system configuration. This responsibility has been assigned to the FMS Operations user only. The diagnostic tool provides configuration information to authorized users who are assigned to this responsibility.
FSA APEX Operations - T2	Provides users responsible for FMS Operations and maintaining APEX access to all data within FMS.

FMS Role Responsibilities Catalog

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Role Name	Role Description
FSA CBS Manager - T2	User can run jobs for the Campus-Based Feeder Files to send them for GAPS Files Processing and can create, update, and post journals.
FSA CFO General Ledger Operations User - T4	User can search for and view FFEL budgetary information, set-up and maintenance of the General Ledger module and transaction codes, set up and maintain the GL module, create/change consolidation mappings and mapping sets, change SFA Account mapping, define/update accounting calendar, create CJE using 'Program - Create Journals' program, reverse JE marked for reversal, using the 'Program - Automatic Reversal' program, run ADI Journal Validation program.
FSA CFO General Ledger Ops Setup User - T4	User can search for and view FFEL budgetary information, set-up and maintenance of the General Ledger module and transaction codes, enter/post/reverse journal entries and batches, change the period of journal entry, enter/change/post budget journal amounts, create/change consolidation mappings and mapping sets, change SFA Account mapping, post journal entries, define/update accounting calendar, create CJE using 'Program - Create Journals' program, reverse JE marked for reversal, using the 'Program - Automatic Reversal' program, run ADI Journal Validation program, correct data in the GL interface and after the correction, import date from the GL Interface to create journal entries, and run custom/standard Oracle General Ledger reports.
FSA CFO Open and Close Period - T2	User can open and close period for FMS General Ledger, Accounts Receivables, Accounts Payables
FSA CODX Manager - T2	User can process COD daily transmission files into FMS and G5.
FSA DLC Payables Operations User - T4	User can query/review invoices/batches, import invoices from the Open Interface Table and programmatically create the actual invoices. User can Query/review payments/batches, Query individual payments, assign signing limits to employees, enter/update employee, define payment terms, distribution sets, holds, banks, payments, calendar, set of books, payables/financial options, key/descriptive flex fields, payables/purchasing lookups, access the GA VFA Maintenance form, verify that all invoices have been transferred to FMS General Ledger.
FSA DLC Payables Ops Setup User - T4	User can query/review invoices/batches, Import invoices from the Open Interface Table and programmatically create the actual invoices, Query/review payments/batches, Query individual payments, Assign signing limits to employees, Enter/merge supplier, enter/update employee, define payment terms, distribution sets, holds, banks, payments, calendar, set of books, payables/financial options, key/descriptive flex fields, payables/purchasing lookups, AP Open/close periods, access the GA VFA Maintenance form, verify that all invoices have been transferred to FMS General Ledger.
FSA FFEL GA Federal Administrator Operations User - T4	User can inquire funds available, submit reports (Payable Refunds, Cash Receipt Refunds, Interagency Transfers), accrue Finance Charges, Assign Finance Charges, Transfer Journal Entries to GL, Year End Closing Process, Validate Application Accounting Definitions, Budget Execution, GTAS Reports.
FSA FFEL GA Payables Accounting User - T4	User can create Suppliers, create/query/review invoices/batches, review/correct invoices in the Open Interface Table, import invoices from the Open Interface Table and programmatically create the actual invoices. Query individual payments/batches.
FSA FFEL GA Payables Operations User - T4	User can query/review invoices/batches, import invoices from the Open Interface Table and programmatically create the actual invoices. Can query/review payments/batches, query individual payments, assign signing limits to employees, enter/update employee, define payment terms, distribution sets, holds, banks, payments, calendar, set of books, payables/financial options, key/descriptive flex fields, payables/purchasing lookups, access the GA VFA Maintenance form, verify that all invoices have been transferred to FMS General Ledger.
FSA FFEL GA Payables Ops Setup User - T4	User can query/review invoices/batches, import invoices from the Open Interface Table and programmatically create the actual invoices, Query/review payments/batches, Query individual payments, Assign signing limits to employees, Enter/merge supplier, enter/update employee, define payment terms, distribution sets, holds, banks, payments, calendar, set of books,

FMS Role Responsibilities Catalog

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Role Name	Role Description
	payables/financial options, key/descriptive flex fields, payables/purchasing lookups, AP Open/close periods, access the GA VFA Maintenance form, and verify that all invoices have been transferred to FMS General Ledger.
FSA FMS Operations User - T2	User can query on the status of jobs currently running in FMS. Used to monitor all concurrent requests within FMS for any problems or issues. User can see the security dashboard and interface dashboard.
FSA FMS Ops Desktop Integration - T2	Users can create ADI Templates/documents. User can create, enter, and upload ADI journals. User can define Document Layout and Mapping. The users can Manage Document Links and Setup Options. For FSA FMS Operations users only.
FSA IPPP Manager - T1	User can send COD, DLC, eCBS data to G5. Loads all GAPS DL and PELL transactions to GL for posting.
FSA LC Federal Administrator Operations User - T4	User can inquire funds available, submit reports (Payable Refunds, Cash Receipt Refunds, Interagency Transfers), accrue Finance Charges, Assign Finance Charges, Transfer Journal Entries to GL, Year End Closing Process, Validate Application Accounting Definitions, Budget Execution, GTAS Reports.
FSA Lender Fed Admin Ops Setup User - T4	User has access to Budgets (Define, enter, inquire), Payables Management (Refunds, Voids/Chargeback's, prior receipts, Invoice returns, Assign reason codes). Receivable Management (Finance Charges, Cash receipts, maintain 1099 C Information, AR/AP Netting, Invoice status, invoice write-off). Interagency Functions (Transfers, OPAC Billing Transactions). Fund Available Inquiry. Setup, and GTAS Submission Report.
FSA Lender Payable Ops Setup User - T4	User can query/review invoices/batches, Import invoices from the Open Interface Table and programmatically create the actual invoices, Query/review payments/batches, Query individual payments, Assign signing limits to employees, Enter/merge supplier, enter/update employee, define payment terms, distribution sets, holds, banks, payments, calendar, set of books, payables/financial options, key/descriptive flex fields, payables/purchasing lookups, AP Open/close periods, access the GA VFA Maintenance form, verify that all invoices have been transferred to FMS General Ledger.
FSA Lender Payables Operations User - T4	User can Query/review invoices/batches, import invoices from the Open Interface Table and programmatically create the actual invoices. Query/review payments/batches, Query individual payments, assign signing limits to employees, enter/update employee, define payment terms, distribution sets, holds, banks, payments, calendar, set of books, payables/financial options, key/descriptive flex fields, payables/purchasing lookups, access the GA VFA Maintenance form, verify that all invoices have been transferred to FMS General Ledger.
FSA Lender Receivable Ops Setup User - T4	User can create the Transactions/Transactions Batches. User can create/format the Receipts, Receipt Batches, and Remittances. User can maintain the Lockbox Transmission History/Data, maintain the Collection Scheduler, Defining & Maintaining the customers. User can set up the Payment terms, Transaction Types, defining the Items, Categories, Accounting rules, defining & maintaining the receipts, collection, Taxes. User can run the Customer, Auto invoice, Tax rate & Lockbox interfaces and print the Invoices, Dunning Letters etc. User can open and close accounting periods.
FSA SRVC Federal Administrator Operations User - T4	User can inquire funds available, submit reports (Payable Refunds, Cash Receipt Refunds, Interagency Transfers), Accrue Finance Charges, Assign Finance Charges, Transfer Journal Entries to GL, Year End Closing Process, Validate Application Accounting Definitions, Budget Execution, GTAS Reports.
FSA SRVC Payables Operations User - T4	User can query/review invoices/batches, import invoices from the Open Interface Table and programmatically create the actual invoices. User can query/review payments/batches, query individual payments, assign signing limits to employees, enter/update employee, define payment terms, distribution sets, holds, banks, payments, calendar, set of books, payables/financial options, key/descriptive flex fields, payables/purchasing lookups, access the GA VFA Maintenance form, and verify that all invoices have been transferred to FMS General Ledger

FMS Role Responsibilities Catalog

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Role Name	Role Description
FSA User/Lender System Administrator - T4	User can create new users, assign responsibilities to users, assign level of Lender ID access for lenders, reset passwords, deactivate users, associate users with lender and servicer organizations, run LARS invoice creation, invoice import notification, create interest paid file for Census, demographic report for NSLDS.
FSA XVC Manager - T2	User can run jobs for the Vendor Interface Programs, query and list out all existing vendors in FMS. User can set-up and maintain school database.
Functional Administrator – T4	User can create/update/view a lookup type, create/update/view a message, search existing profile category or create a new profile category, search existing profile and change values or create new profiles, search existing functions or create a new function, search existing menus or create a new menu, clear All Statistics or Clear Cache.
Oracle Diagnostics Tool - T4	User can run diagnostic that will provide Oracle a report of system configuration. This responsibility has been assigned to the FMS Operations user only. The diagnostic tool provides configuration information to authorized users who are assigned to this responsibility.
SLA Super User - T4	User can define Accounting Events, Accounting Sources, Journal Line Types, Journal Entry Descriptions, Mapping Sets, Account Derivation Rules, Journal Lines Definitions, Application Accounting Definitions, Sub-ledger Accounting Methods, Transaction Account Types, Transaction Account Definitions, substitute new accounts for old ones using mapping functionality, and has ability to create multiple accounting representations for the same sub-ledger transactions.
System Administrator – T4	User can create and maintain users, create and maintain responsibilities, link user to suppliers, create and maintain request group, view and maintain concurrent programs, view and maintain profile system values, reset passwords, define/update flex field, function, menu, install printer, run reports, administer workflow, view workflow status monitor, can view and update FSA Function Security Maintenance Form, view FMS Security Dashboard, FMS Interface Dashboard, manage security options.
Trading Community Manager - T4	User can define Customers, merge customers, define Profile class, Define Relationships, Administer Relationships, Classifications, and Run various reports. User can define/update key and descriptive flex-fields, Segment value, and cross validation rules.
US Super HRMS Manager - T4	User can enter and maintain people, their salary compensation, benefits, reimbursements. User can maintain address, benefits, competencies, contacts, review, end employment, taxes. Manage your entire recruitment cycle from Recruitment Preparation to Selection Processing and Appointment. User can define different ways in which your workforce can work, framework for defining the work assignments of your workforce. The work structures include your internal organizations (such as departments or divisions), payrolls, jobs, or positions, grading structures, and any special workforce groupings that you use in your enterprise. User can define, delete, and maintain payrolls, payment methods, define earnings, deductions, monthly premiums, view and maintain plans, work assignments, absence, salary, vacancies, budgets, benefits, accruals, balances. User can view reports, workflow notifications, submit custom reports, maintain roles, routing lists, business rules, document management. User can enter batch element, view batch summary, Layout definition, criteria definition, extract definition, person types, lookup tables, table structures, table values, US cities, Time Periods, Functional entries. User can define profile, and global profile, assign security profile, form customization, report sets, task flows.
Workflow Administrator - T4	User can administer the workflow process, monitor, reroute, restart, purge obsolete items, submit, and manage the Workflow Background Process concurrent program, and close workflows for all users.