

## Data File Instructions and Definitions

### Instructions for Using the Data Files - School Cohort Default Rate Reports

These instructions explain how to view the data files for the Official School Cohort Default Rate reports.

Using the Data: The files will download as Excel files. You can simply open the file using Microsoft Excel.

The following files are available for download (the 304 and 305 reports will not be available for download if no schools are subject to cohort default rate sanctions in the most current cohort year):

- 300–FY 20xx, FY 20yy, and FY 20zz official cohort default rates published for schools participating in the Title IV student financial assistance programs.
- 304–Schools subject to loss of Direct Loan Program and/or Pell Grant Program eligibility due to FY 20xx, FY 20yy, and FY 20zz official cohort default rates of 30% or greater.
- 305–Schools subject to loss of Direct Loan Program due to FY 20xx official cohort default rates greater than 40%.

Cohort Default Rate (CDR) data is not displayed when "Denom" (number of borrowers entering repayment in cohort) includes 10 or fewer borrowers.

**Table 1: Field Definitions 300, 304, and 305 Reports**

Field Name	Field Definition
OPE_ID	Office of Postsecondary Education Identifier
Name	Institution's Name
Address	Street Address
City	City
State	State Abbreviation
State Desc	State Name
Zip	Zip Code
Zip Ext	Zip Code Extension
Program Length	The length of the longest program offered by the institution: 0–Short-Term (300–599 hours) 1–Graduate/Professional (≥ 300 hours) 2–Non-Degree (600–899 hours, less than 2 years) 3–Non-Degree 1 Year (900–1799 hours, less than 2 years) 4–Non-Degree 2 Years (1800–2699 hours, 2-3 years) 5–Associate's Degree (2-3 years) 6–Bachelor's Degree (4+ years) 7–First Professional Degree (4+ years)

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Field Name	Field Definition
	8–Master's Degree or Doctor's Degree (4+ years) 9–Professional Certification (4+ years) 10–Undergraduate (Previous Degree Required) (4+ years) 11–Non-Degree 3+ Years (≥ 2700 hours) (3+ years) 12–Two-Year Transfer (2-3 years)
Sch Type	The code identifying the ownership control of the institution: 1–Public 2–Private, Nonprofit 3–Proprietary 5–Foreign public 6–Foreign private 7–Foreign For-Profit
Year 1	Cohort Year 20xx
Num 1	Number of Borrowers in Default for 20xx
Denom 1	Number of Borrowers in Repay for 20xx
DRate 1	Official Cohort Default Rate for 20xx
Rate Sub-Type 1	Identifies what type of rate was calculated for the institution. Actual Average Lead School Combo
Ethnic Code	The code classifying the ethnic affiliation of the institution: 1–Native American 2–HBCU 3–Hispanic 4–Traditionally Black College 5–Ethnicity Not Reported
Cong Dis	Congressional District—The congressional district of the main institution
Region	The main institution's U.S. Department of Education regional code
Average or Greater than 30	Schools with fewer than 30 borrowers entering repayment during the cohort period use an average formula. 0–Non-average formula 1–Average formula
Year 2	Cohort Year 20yy
Num 2	Number of Borrowers in Default for 20yy
Denom 2	Number of Borrowers in Repay for 20yy

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Field Name	Field Definition
DRate 2	Official Cohort Default Rate for 20yy
Rate Sub-Type 2	Identifies what type of rate was calculated for the institution Actual Average Lead School Combo
Year 3	Cohort Year 20zz
Num 3	Number of Borrowers in Default for 20zz
Denom 3	Number of Borrowers in Repay for 20zz
DRate 3	Official Default Rate for 20zz
Rate Sub-Type 3	Identifies what type of rate was calculated for the institution Actual Average Lead School Combo

## Definitions

### Definition of Loss Due to Three Years of 30% or Greater

A school subject to loss of eligibility to participate in the William D. Ford Federal Direct Loan (Direct Loan) Program and/or Federal Pell Grant (Pell Grant) Program because its last three official cohort default rates are 30% or greater. If a school fails to successfully appeal this sanction, it will lose eligibility to participate in the Direct Loan and/or Federal Pell Grant Program for two consecutive years from the date of notification. There are several exceptions to these criteria, and schools that meet exemption conditions are not subject to this sanction. For more information on the sanction or the exemptions, refer to the Cohort Default Rate Guide.

### Definition of Loss Due to One Year of Greater than 40%

A school is subject to loss of eligibility to participate in the William D. Ford Federal Direct Loan (Direct Loan) Program because its most current official cohort default rate is greater than 40%. If a school fails to successfully appeal this sanction, it will lose eligibility to participate in the Direct Loan Program for two consecutive years from the date of notification. There are several exceptions to these criteria, and schools that meet exemption conditions are not subject to this sanction. For more information on this sanction and the exemptions, refer to the Cohort Default Rate Guide.